

Minutes
Volunteer Program Advisory Board
November 26, 2018
Youth Center
16 Park Road

Mission Statement: "To foster goodwill and community spirit in Fairfax through volunteer activities."

Members in attendance: Geo Taylor, Holly Bragman, Glenn Michelson, Georgia Gibbs, Jesse Hoffman, Chance Cutrano. Staff in attendance: Maria Baird, Recreation & Community Services Manager, Council Member John Reed. Others in attendance: Cassidy DeBaker, Veronica Geretz

The meeting was called to order at 6:30 p.m. The minutes of the October 22nd meeting were approved.

1) **Reports**

- **Chair** –no news to report
- **Treasurer-** Maria reported she received a check from Coffee Roastery in the amount of \$200 toward the picnic donation.
- **Coordinator** –no news to report
- **Discussion** –John mentioned he has approached PARC about having the mural along School Street Plaza re-painted under the direction of Frank Gonzales, original artist.

2) **New Business**

- a. **Fairfax Historical Society Inventory Project** – Cassidy DeBaker attended the meeting to discuss a new project she is launching, the Fairfax Historical Inventory Project. She is a third generation Fairfaxian, and works as an archeologist. Cassidy was part of the General Plan Implementation Committee, and now serves on the Climate Action Committee, as well as being a member of Sustainable Fairfax. Cassidy explained this project is not through the registry of historical buildings. She has considered the following buildings in town as being part of this project: 123 Bolinas, Trouve, Coffee Roastery, Utility Room, Ghiringhelli's Pizza, Tibetan Store, Fairfax Variety, Hummingbird Cafe, Fairfax Lumber, Bike Museum, Thai Restaurant, and Fairfax Theater. She is planning to narrow it down to 10 of those buildings. She is requesting the Volunteer Board help with publicizing the project. Her goal is that by Spring 2019 to have a memory mapping event. **ACTION ITEM: Jesse made a motion to support Cassidy's Fairfax Historical Society Inventory Project, and assist with publicity and room/space for meetings; Holly seconded, all Board Members voted in favor.**
- b. **Holiday wreathmaking/caroling/potluck-** Maria gave an update on the progress of planning the event. She has secured food donations from Mauro's Pasta, Sorella Café, Fradelizio's, and Good Earth. Jesse will pick up the lasagnas from the restaurants. Holly will pick up the \$200 gift card that Good

Earth donated, and make the salad. Maria thanked Georgia for painting the wooden signs with the new dates, and added Public Works will put them up. The banner to go across Sir Francis Drake Blvd. is ready and will go up as well. Maria asked Holly to inquire with Matt Herrero regarding the caroling. Holly reached out to Matt, who will attend the event from 3:30-5 to lead the caroling. Maria mentioned she has ordered 10 new white folding tables for the town to use for the wreathmaking. Maria put up posters downtown in the shops. Jesse said his wife will distribute posters at the schools, and so will Veronica. Georgia will purchase crafts supplies to lead the children's art table. Maria announced she has 4 volunteers so far for the event.

- c. **Appreciation lunch for pantry volunteers-January 26, 2019** –Geo announced this event would occur at the Fairfax Community Church. The food pantry volunteers will be honored with a luncheon. The food will be catered from Good Earth. Maria will invite the Town Council Members.
- d. **Holiday dinner meeting-December 17th** –the group will meet at the Community Center at 6 p.m., and then proceed to Geo's house for dinner. Food will be ordered from Lotus Café. Holly' house was offered as an alternate, if necessary.

The meeting adjourned at 7:45 p.m.