



TOWN OF FAIRFAX

STAFF REPORT

May 6, 2015

TO: Mayor and Town Council

FROM: Garrett Toy, Town Manager *GT*

SUBJECT: Marin County Council of Mayors and Councilmembers (MCCMC) Homelessness Subcommittee proposal for funding a citywide community homeless fund

RECOMMENDATION

1. Allocate \$11,781 in the FY 15/16 Budget from the General Fund for the MCCMC homelessness proposal and direct staff to return for final spending authority through the FY15-16 budget approval process.
2. Direct staff to work with the County of Marin and the Marin Community Foundation to create a Community Homeless Fund and execute any necessary agreements (to be reviewed by the Town Attorney) to enable Fairfax to contribute to such fund for three years.
3. Direct staff to work with the Marin Manager's Association (MMA) to create an MMA Subcommittee to work annually to review the use of the Community Homeless Fund to ensure consistency with the County's Continuum of Care.

DISCUSSION

Recognizing that Homelessness is a countywide concern, the Marin County Council of Mayors and Councilmembers ("MCCMC"), established an Elected Officials Homeless Subcommittee which began meeting in 2014. Every city and town in Marin had a representative on this MCCMC Subcommittee. With the assistance of Jason Satterfield, the County's Homelessness Analyst, the MCCMC Subcommittee concluded its work in March 2015 with a report (Attachment A) and a plan to have each representative bring this report and recommendation to their respective city/town councils and provide a power point presentation. Councilmember Renee Goddard is Fairfax's representative and will give the presentation to Town Council.

As described in Attachment A, the concept is for each town/city to contribute annually, for three years, to a to-be-formed Community Homeless Fund at the Marin Community Foundation ("MCF"). The funds would be used for homeless services which could include, for example, funding of an expansion of the REST program. This seasonal emergency shelter program has been operating in Marin synagogues and churches for a number of years. The proposal as outlined requires the support of at least six of the 11 cities/towns in order to proceed.

The Marin Manager's Association, (MMA), comprised of all Marin City/Town Managers and the County Administrator, met and discussed this proposal. The interests raised by MMA were a desire to keep the governance simple given the size of the financial contributions, to ensure that

collective contributions were used in the context of the County's homelessness continuum of services, and to minimize existing City/Town staff resources.

MMA recommends that if the proposal is moved forward by the Councils, City Managers would follow up to work out the details of the MCF fund, create an MMA Subcommittee to review the use of the funds each year, and communicate back to their respective City/Town Councils. The MMA Subcommittee would work closely with the County's Homelessness Analyst.

FISCAL IMPACT

The Town's annual contribution would be \$11,781 for a total of \$35,343 over a three year period. The Council may recall that in October 2014, the Council was the first community to commit \$16,392 for a one year commitment to create a permanent Rotating Emergency Shelter Team (REST) program. As clarification, MCCMC's current proposal replaces the previous REST program request.

ATTACHMENTS

MCCMC Elected Officials Homeless Subcommittee Report dated March 2015

MCCMC ELECTED OFFICIALS HOMELESS SUBCOMMITTEE REPORT
REPORT DATE: March 2015

SUBJECT: Provide input on this proposal to jointly fund, with all the cities and towns of Marin County, the current rotating homeless winter emergency shelter program.

RECOMMENDATION: The MCCMC Elected Officials Homeless Subcommittee recommends accepting this proposal.

BACKGROUND: Homeless individuals and those at-risk for homelessness exist in every city and town in Marin County even if the individuals are not visible on the street. Service providers are concentrated in a few jurisdictions but serve residents throughout the geographic area of Marin County. In order to reduce the number of homeless, more permanent supportive housing is needed but, in the meantime, there is always a need for more emergency beds during the winter season. *Even in communities that have robust homeless options and housing, winter emergency shelter is needed.* By combining the efforts of the cities/towns of Marin County, we would be taking the unprecedented step of collaborating together in a meaningful way around the issue of homelessness.

In 2014, The MCCMC Subcommittee studied the countywide issue of homelessness and concurrently, the Marin Organizing Committee (MOC) presented their proposal to numerous jurisdictions about funding a permanent location for the Rotating Emergency Shelter (REST).

At the November 2014 meeting of the MCCMC Subcommittee, an elected official from each jurisdiction gave feedback and input about what a feasible proposal should include.

In January 2015, an HPSC¹ Working Group² considered the MCCMC Subcommittee input and created a draft proposal. It had two components: 1) the proposed program and 2) the funding mechanism. In addition, the County reviewed the proposal and provided their input³.

In February 2015, the MCCMC Subcommittee met with 100% representation from all the cities and towns of Marin County to discuss the Working Group's draft proposal and provide additional input. As MOC was unable to find a site to rent for a year-round location for REST, they have confirmed that they will continue to provide volunteers and locations for REST for the winter months while working toward a more comprehensive 24/7 shelter solution.

¹ Homeless Policy Steering Committee, the County committee supporting the implementation of the County's Home For All plan to end homelessness.

² Working Group: MK Sweeney, L. Sepahi, P. Fordham, *Homeward Bound*; M. Parnell, P. Langley, MOC, K. Colin, SR Council, J. Satterfield, *Marin Co.*, G. Thellar CAM (ret), B. Heinen, *Pacific Sun* owner.

³ February 12 meeting of Supervisors Rice and Connolly, M. Hymel, K. Colin, G. Phillips and N. Mackle.

PROPOSED PROGRAM: Cities and towns of Marin County supplement the funding for homeless programs such as REST. With additional funding, the program could be expanded and MOC would commit to providing the congregations so that the program would continue to rotate throughout Marin County. REST provides a total of 60 beds: the 40 beds for men rotate and the 20 beds for women are at the Marin Wellness Center. Data will be collected to inform long-term solutions that will be appropriate and meaningful.

FUNDING MECHANISM: Create a *Community Homeless Fund* partly funded by annual contributions from the cities and towns of Marin County. Cities and towns would commit to a 3-year funding cycle so additional services can be developed and piloted. Cities would pay according to their population size as well as a percentage to be shared equally. In order for this funding mechanism to move forward, 6 of the 11 cities/towns in Marin would need to agree to participate. The County has indicated that they would continue to fund a portion of the program that would reduce the funding outlay by city as well as provide an opportunity for cities and the County to work together. Ideally, this fund could also be used to collect private donations so that the city and town contributions are leveraged.

ANALYSIS: Marin County’s 2013 Point In Time count found 933 homeless individuals comprised of the following subpopulations: chronically homeless, veterans, families with children and victims of domestic violence. REST is part of the critical safety net for people during the winter months and throughout Northern California, even cities with robust homeless facilities, still have additional shelter beds during this seasonal time period. Homeward Bound provides 176 emergency shelter beds year round so the REST program increases Marin County’s capacity by 35%. This proposal is a building block of our County’s 10-year plan and towards establishment of a 24/7 shelter.

FISCAL IMPACT:

City Funding: Cities would pay according to their population size (2013 US Census data) as well as a percentage to be shared equally. Assuming an expanded 6-month temporary shelter at \$60k/month, total cost is \$360k. It is assumed that Marin County and Marin Community Foundation would assist in funding 50% of this total cost so the program is less burdensome for the jurisdictions; therefore, the total below is \$180k (50% of \$360k).

	<u>2013</u>			
	<u>Population</u>	<u>50% by pop</u>	<u>50% equal</u>	<u>Annual funding</u>
Belvedere	2122	\$1,004	\$8,182	\$9,186
Corte Madera	9459	\$4,475	\$8,182	\$12,657
Fairfax	7607	\$3,599	\$8,182	\$11,781
Larkspur	12204	\$5,774	\$8,182	\$13,955
Mill Valley	14311	\$6,770	\$8,182	\$14,952
Novato	54194	\$25,639	\$8,182	\$33,821
Ross	2464	\$1,166	\$8,182	\$9,348
San Anselmo	12605	\$5,963	\$8,182	\$14,145
San Rafael	58994	\$27,910	\$8,182	\$36,091
Sausalito	7099	\$3,358	\$8,182	\$11,540
Tiburon	9179	\$4,343	\$8,182	\$12,524
City/Town Totals	190238	\$90,000	\$90,000	\$180,000
Marin County/MCF				\$180,000
TOTAL FUNDING				\$360,000

OPTIONS:

1. Approve a 3-year funding cycle of the Community Homeless Fund.
2. Request additional information about this joint funding proposal.
3. Reject this proposal and provide input on what is needed to move forward.

ACTIONS REQUIRED:

Motion to accept a 3-year funding of the Community Homeless Fund.

ATTACHMENTS:

Exhibit A – Program Budget

Exhibit B – List of Congregations who participate in REST

EXHIBIT A

Program Budget: Six months of the REST program costs \$360k with the budget breakout as follows:

6 Month Expenses for REST

6000 · Administrative fee	3,000
6001 · Advertising & Marketing	300
6004 · Vehicle Registrations/parking	3,400
6014 · Printing and Publications	300
Total 6000 · Administrative	<u>7,000</u>
6200 · Employee Related	
6201 · Wages	270,000
6203 · Payroll Taxes	24,400
6204 · Workers Compensation	18,000
6206 · Payroll Service Fee	4,200
Total 6200 · Employee Related	<u>316,600</u>
6300 · Operational	
6303 · Communications & Technology	3,000
6310 · Gas & Oil	6,000
6311 · Operating Supplies	8,900
6314 · SVDP vehicle repairs REST SMMP	10,000
6316 · Travel, Mileage & Tolls	300
6317 · Insurance	7,000
6320 · Utilities - Porta Potty	1,200
Total 6300 - Operational	<u>36,400</u>
TOTAL	\$360,000

EXHIBIT B

REST - Host Congregations and Supporters 2013-14

Host Congregation

St. Rita's Catholic Church, Fairfax

First Presbyterian Church, San Rafael

Christ Presbyterian Church, San Rafael

The Quest, Novato

First United Methodist Church, San Rafael

Congregation Rodef Sholom, San Rafael

Christ Lutheran Church, Fairfax

Community Congregational Church, Tiburon

Other Supports

Sleepy Hollow Presbyterian Church
Drake HS Interactive Club

Novato United Methodist Church
St. Luke Presbyterian Church, Terra Linda
St. Raphael Catholic Church, San Rafael
Mill Valley Community Church

First Congregational Church, Terra Linda
St. John's Episcopal Church, Ross
Santa Venetia Neighbors Helping Neighbors
Santa Venetia Girl Scouts
Pacheco Valley 4-H Club

Our Lady of Loretto
Presbyterian Church of Novato
St. Francis Episcopal Church, Novato
Novato Rotary Club
Sunrise Novato

Sleepy Hollow Pres. Church
Aldersgate United Methodist
Coming of Age
St. Isabella's Catholic Church
Trinity House

Sisterhood Group
Venetia Valley School
Bread & Roses
Brandeis Hillel Day School
Levantate
Osher Marin Jewish Community Center

St. Cecilia Catholic Church, Lagunitas
Cascade Canyon School
Congregation Gan Halev, Woodacre
San Geronimo Valley Community Center

Unity of Marin, Novato
St. Hilary Catholic Church
Christian Science Church, Belvedere
Christian Science Church, Mill Valley
Christian Science Church, San Rafael

	Christian Science Church, Novato
St. Hilary Catholic Church, Tiburon	Give Some, Get Some SVDP Conference, Tiburon Teen Service Corp
St. Vincent De Paul, San Rafael	Ritter Center/ SVDP staff St. Nicholas Orthodox Church National Charity League St. Luke's Presbyterian
First Presbyterian Church San Anselmo	San Francisco Theological Seminary Mount Tamalpais 4-H FPCSA Youth Group Webelo Scouting
St. Luke's Presbyterian Church, San Rafael	St. John's Ross Girl Scout Troop 31522 SRHS Club Interact St. Raphael Catholic Church, San Rafael Mill Valley Community Church
St. Anselm Catholic Church, San Anselmo	Just Groups internal to St. Anselm's
Lucas Valley Community Church, San Rafael	Matt Bianchi's Bible Study Cursillo of Marin St. Isabella's Catholic Church
Novato United Methodist Church, Novato	Narcotics Anonymous Eglise Baptise
Westminster Presbyterian Church, Tiburon	Congregation Kol Shofar St. Stephen's Episcopal Ch. Mt. Tamalpais UMC, Mill Valley
Unitarian Universalist Cong. Of Marin, San Rafael	