




# TOWN OF FAIRFAX

## STAFF REPORT

### January 15, 2014

**TO:** Mayor and Town Council

**FROM:** Garrett Toy, Town Manager 

**SUBJECT:** Revise composition of the Town's Measure A Advisory Committee

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#### **RECOMMENDATION**

- 1) Revise the composition of the Advisory Committee to substitute a member from the Volunteer Board for a Parks and Recreation Commissioner (PARC).
- 2) Provide individual input to staff regarding issues/policies to consider in the development of the workplan.

#### **DISCUSSION**

In October 2013, the Council approved the formation of an Advisory Committee comprised of two Councilmembers, two PARC members, and two Open Space Committee (OSC) members to prepare a workplan for the use of Measure A tax funds for Council consideration. The Council has appointed its two members. OSC has also appointed two members to participate. PARC indicates that its newest member will participate on the Committee. However, the Volunteer Board would also like to appoint a Board representative to the Committee. This representative would fill the position not filled by PARC.

At its November meeting, the Council approved the agreement with the County of Marin, but requested this item be continued with regard to the composition of the Advisory Committee. The Council wanted an opportunity to provide input to the Advisory Committee on the use of the proceeds. In order to facilitate the development of the workplan, as the Town cannot receive the funds until a workplan is submitted to the County, staff recommends that the Council provide their comments individually to staff who will share such comments with the Committee. The Committee has yet to meet, but staff anticipates that the Committee will be able to recommend a workplan to the Council for consideration in March.

Measure A is the one-quarter of one-percent sales tax approved by county voters in 2012. As a condition of receiving the funds, the Town must submit a work plan detailing the proposed uses of the funds which can be used for the following:

- i. To maintain, restore and/or renovate existing parks, preserves and recreational facilities.
- ii. To construct new parks and recreational facilities or acquire parklands.
- iii. To engage in vegetation management to reduce wildfire risk, promote biodiversity or control invasive non-native weeds on private, municipal, or district lands.

#### **FISCAL IMPACT**

The County estimates the Town will receive over \$21,000 in revenue for the first installment of taxes received. We anticipate that the Town will receive over \$40,000 per year in Measure A funds. The Town will receive the funds approximately 30 days after the workplan is submitted to the County.