



TOWN OF FAIRFAX

STAFF REPORT

November 5, 2014

TO: Mayor and Town Council

FROM: Garrett Toy, Town Manager *GT*

SUBJECT: Approve the policy to allow the rental of the Contratti Ballfield from November through February for private events

RECOMMENDATION

Approve the policy to allow the rental of the Contratti Ballfield from November through February for private events.

DISCUSSION

As a matter of practice, the Town only allows the use of the Contratti Ballfield for Little League games/practices and Town sponsored events. Typically, during the off-season, the field is not used much by Little League or the Town. However, recently, we have received requests for private rentals of the field. As there is no adopted policy preventing the rental of the field, staff consulted with West Marin Little League and PARC who had no objections and supported the concept, respectively.

Staff would rent the field in the same manner as Peri and Bolinas Parks and apply the same rental fee:

- Minimum 2 hours
- \$50/hour for non-profits; \$300 day rate (6 hours+)
- \$75/hour for all others; \$450 day rate
- \$75 non-refundable maintenance fee

We would not allow alcohol or amplified music for private events. Events will also be evaluated on a case-by-case basis to assess potential impacts on the field. In essence, the use of the ballfield during the off-season is a pilot program and will be evaluated in March to determine if the practice should continue.

FISCAL IMPACT

The Town could collect additional rental fees.