



TOWN OF FAIRFAX

STAFF REPORT

November 6, 2013

TO: Mayor and Town Council

FROM: Garrett Toy, Town Manager *GT*

SUBJECT: Approval of the Notice of Completion for the Bike Spine Project

RECOMMENDATION

Authorize the Town Manager to issue a Notice of Completion for the Bike Spine Project.

DISCUSSION

In November 2012, the Council awarded a bid in an amount of \$96,157.35 to Bruce Enterprises for the Bike Spine project. The project entailed installing signage and street markings for identified bicycle routes to schools. In May and June 2013, the Council discussed revisions to the Bike Spine Project and directed staff to implement the revisions such as the elimination of proposed stop signs along the route to be replaced by red curb markings to improve driver and bicyclist sightlines.

The Contractor started the project in August and completed it in October 2013. The Town is required to file a Notice of Completion (Notice) with the Marin County Recorder's office. Staff recommends issuance of the Notice of Completion. Upon the recordation of the Notice, staff will release the 5% retention to the contractor.

FISCAL IMPACT

The project is funded by a \$110,000 grant from the Transportation Authority of Marin.

Attachment: Notice of Completion

AGENDA ITEM # 3

WHEN RECORDED RETURN TO
Department of Public Works
Town of Fairfax
142 Bolinas Road
Fairfax, CA 94930

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN that the undersigned Town of Fairfax, 142 Bolinas Road, owners, caused certain construction work to be performed within the County of Marin, which work is generally described as follows (including address):

School Bike Route Project (aka Bike Spine Striping Project) consisting of the installation of pavement markings and roadside signs on specific streets (from Bolinas Road to White Hill Middle School) in the Town of Fairfax.

That the contract for the performance of such work was awarded to Bruce Enterprises that said work was completed on the 24th day of October 2013, and that said Bruce Enterprises was the contractor.

This notice is given pursuant to Section 3094 and 3129 of the Civil Code of the State of California.

<p>This is to certify that the Notice of Completion above is hereby authorized by order of the Council of the Town of Fairfax pursuant to Council Resolution No. ____ dated _____, and owner consents to recordation thereof by its duly authorized officer.</p>	<p style="text-align: center;">TOWN OF FAIRFAX A MUNICIPAL CORPORATION</p> <p>I declare under penalty of perjury that the information is true and correct.</p> <p>BY _____ Garrett Toy Town Manager</p> <p>Dated: _____</p>
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