

TOWN OF FAIRFAX

STAFF REPORT

TO: Mayor, Members of the Town Council **DATE:** January 10, 2013
FROM: Judy Anderson, Town Clerk/Interim Town Manager
SUBJECT: Authorization to solicit informal bids for the construction of new restroom facilities at Contratti Field

Recommendation

Motion to authorize the Interim Town Manager and Public Works Manager to solicit informal bids for the construction of new restroom facilities at Contratti Field.

Discussion

As you may recall, the Little League Baseball Field (Contratti Field) had restrooms next to the snack shack at the field. Little League hired a contractor to install new fixtures at the restrooms. He encountered dry rot in the floors and removed the entire building. As a "re-build" the new restrooms must meet current codes including disabled access. The Town did not budget any funds for this new building. Staff has secured funding of \$15,000 from the County of Marin toward the project. A Little League supporter has donated the architectural plans for the structure. We do not know how much the project will cost until we receive the informal bids but the building official estimates it will cost about \$30,000. We hope to secure some of the funding from West Marin Little League (WMLL) and perhaps from savings on another capital project, but are anxious to get the restrooms replaced. WMLL has already paid \$5,000 for the demolition and has agreed to pay for the pouring of a new foundation. We will identify the exact funding sources when we seek award of the contract for the work to be done.

Fiscal Impact

Hopefully, there will be no fiscal impact if we are able to secure the funding from other sources.