



# TOWN OF FAIRFAX

## STAFF REPORT

### April 3, 2019

**TO:** Mayor and Town Council  
**FROM:** Garrett Toy, Town Manager *GT*  
**SUBJECT:** Adopt Town Council goals for 2019

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#### **RECOMMENDATION**

Adopt Town Council goals for 2019.

#### **DISCUSSION**

On March 15, 2019, the Council conducted its annual retreat at the Women's Club to discuss Town Council goals, accomplishments, and Council protocols and policies. Attached is a list of Council goals for 2019 and a list of Town accomplishments in 2018. Staff will make recommendations regarding the implementation and funding of the Council's goals/priorities as part of the budget approval process.

#### **FISCAL IMPACT**

None

#### **ATTACHMENTS**

- A. List of Town Council goals for 2019
- B. List of Town accomplishments in 2018-19

**Council Goals for 2019**  
(not in order of priority)

- Amend zoning code to reduce maximum home size.
- Pursue more affordable housing opportunities such ADU's, Tiny Homes, and small cottages.
- Seek the renewal of Measure J, a special municipal services tax .
- Establish regulations to provide additional renter protections.
- Establish regulations to ban single-use plastics.
- Adopt a regular ordinance to regulate wireless communication facilities (5G facilities).
- Complete design of the seismic retrofit and ADA improvements to the Pavilion.
- Establish comprehensive regulations for commercial cannabis businesses.
- Enhance communication and outreach efforts to keep the community better-informed of Town policies, programs, and projects.
- Consider establishment of objective development standards in residential and commercial zones.

## **Town Accomplishments of 2018-2019**

(January 2018- March 2019)

- Reached consensus on amending zoning code to reduce maximum home size.
- Continued to make improvements to pedestrian trails.
- Completed design and began reconstruction of the Parkade, including ADA improvements.
- Implemented fire prevention program, including risk reduction activities, property inspections, creation of FireWise neighborhoods, emergency preparedness, and community outreach/education.
- Adopted a Climate Emergency Resolution to begin to take serious, meaningful action.
- Built toward a consensus on 5G and cannabis regulations
- Continued to maintain healthy General Fund reserves and the fiscal soundness of the Town.
- Established renter protections through ordinances for Just Cause Evictions and Prohibiting Income-Based Rental Housing Discrimination. Fairfax is the first municipality in Marin to adopt these.
- Established Section 115 trust with PARS to pre-fund unfunded pension liabilities.
- Launched the new Town website!
- Adopted urgency ordinance for wireless communications facilities (WCFs, small cells, 5G)
- Adopted ordinances to allow existing medical marijuana dispensaries to deliver adult use cannabis.
- Approved shared services agreement for Marin County Fire to act as the Fire Chief for the Ross Valley Fire Dept.
- Approved final parcel map for Victory Village, and deferred a portion of Town fees for payment over time. Construction commenced December 2018.
- Adopted PDD ordinance establishing a maximum density for steeply sloped properties.
- Received a grade A from the American Lung Association for smoking ordinance adopted in December 2017.
- Cascade Canyon achieved FireWise status.
- Reached consensus on maximum home size, and ordinance is under consideration.
- Held a Town Forum on cannabis policy (May 30<sup>th</sup>).
- Expanded door to door pick up chipper days for Cascade and Manor Hill neighborhoods.
- Created new lieutenant position to provide for more growth in the Police department.
- Goats were introduced for vegetation management .
- Expanded the Fairfax Artist in Residence program into a 3-artist collaborative.
- Expanded senior programming & support for the Age Friendly program.
- Drafted Ordinance to update Accessory Dwelling Units (ADU's) per State law.

The Town Council adopted 13 ordinances and 45 resolutions from March 2018 to March 2019. (See following pages for list of titles.)

## Ordinance Titles

1. Adding Chapter 5.52 Entitled "Income-Based Rental Housing Discrimination" to the Fairfax Municipal Code, Title 5, to Increase Affordable Housing Opportunities in the Town. Added a New Chapter 17.090 (Rm-S Multi-Family Residential – Senior), and Amended the Town Zoning Map
2. Amending Section 2.08.010 ("Council Meetings") of the Town Code
3. Adopting and Amending Sections 6.04.010, 6.04.020, 6.04.037 And 6.040.041 Of The Fairfax Municipal Code To Adopt By Reference The Marin County Ordinance Entitled "Ordinance No. 3687 Ordinance Of The Marin County Board Of Supervisors Amending Animal Control Ordinance, Chapter 8.04 Of Title 8" And To Adopt By Reference The Marin County Ordinance Entitled "Ordinance No. 3688 An Uncodified Ordinance Of The Marin County Board Of Supervisors Establishing A Fee Schedule For Services Provided Under Marin County Code Title 8, Chapter 8.04" And Adopting Penalties Therefor
4. **Urgency** Ordinance Enacting Title 20 ("Telecommunications") of the Fairfax Municipal Code To Establish New Regulations For Wireless Telecommunication Facilities
5. **Urgency** Interim Zoning Ordinance Extending for a Period of One Year Until October 31, 2019 the Temporary Moratorium In All Zoning Districts on the Establishment, Creation or Expansion of any and All Commercial Cannabis Uses, With Exceptions, Pending The Completion of Studies And The Preparation of An Update to the Town's Municipal And Zoning Codes
6. **Urgency** Interim Zoning Ordinance Adopted Pursuant to Government Code Section 65858 Establishing A Temporary Moratorium on Housing Development Projects in the Planned Development District (PDD) Zone, Chapter 17.112 of the Fairfax Municipal Code, Pending Preparation of an Update to the Town's Municipal and Zoning Codes
7. Amending Chapter 8.36 ("Trees") of the Town Code
8. Amending Chapter 3.36 ("Public Bidding") of the Fairfax Town Code to Increase Contract Award Limits per the Uniform Public Construction Cost Accounting Act
9. **Urgency** Interim Zoning Ordinance Adopted Pursuant to Government Code Section 65858 Extending for a Period of Ten (10) Months and Fifteen (15) Days the Temporary Moratorium on Housing Development Projects in the Planned Development District (PDD) Zone, Chapter 17.112 of the Fairfax Municipal Code, Pending Preparation of an Update to the Town's Municipal and Zoning Codes
10. To Permit Certain Medical Marijuana Dispensaries to Conduct Adult-Use Cannabis Deliveries
11. Adding Chapter 5.56 Entitled "Cannabis Businesses" To The Fairfax Municipal Code, Title 5 ("Business Taxes, Licenses and Regulations"), Division Ii ("Specific Business Regulations") To Establish Regulations For Certain Medical Marijuana Dispensaries To Conduct Adult-Use Cannabis Deliveries
12. Amending Chapter 17.112 PDD Planned Development District Zone of the Fairfax Municipal Code
13. **Urgency** Ordinance Of The Town Council Of The Town Of Fairfax Enacted Pursuant To California Government Code Section 36937 Adding Chapter 5.54 Entitled "Just Cause Evictions" To Fairfax Municipal Code Title 5, Requiring Cause To Terminate A Residential Tenancy

## **Resolution Titles**

1. Replacing Resolution Nos. 14-10 And 15-26 Establishing the Fairfax Climate Action Committee to Expand the Membership (adopted 4-4-18)
2. Approving List of Projects Funded by SB 1 The Road Repair and Accountability Act (adopted 4-4-18)
3. In Support of Veterans and Affordable Housing Bond Act (adopted 4-4-18)
4. In Support of the California Drought, Water, Parks, Climate, Coastal Protection, and Outdoor Access for All Act of 2018 (adopted 4-4-18)
5. In Support of Proposition 69 To Prevent New Transportation Funds from Being Diverted for Non-Transportation Purposes and In Opposition to the Repeal of SB 1 (The Road Repair and Accountability Act) (adopted 4-4-18)
6. Opposing the Tax Fairness, Transparency and Accountability Act of 2018 (adopted 4-4-18)
7. In Support of March For Our Lives (adopted 6-6-18)
8. Setting the Pension Tax Rate to Support Fairfax Pension Obligations for Fiscal Year 2018-2019 (adopted 6-6-18)
9. Setting the Amount of the Special Municipal Services Tax for Fiscal Year 2018-2019 (adopted 6-6-18)
10. Setting the Amount of the Utility Users' Tax for Fiscal Year 2018-2019 (adopted 6-6-18)
11. Continuing Expenditures and Revenues in Accordance with the Fiscal Year 2017-2018 Town Budget and Continuing the Fiscal Year 2018-2019 Budget Adoption (adopted 6-6-18)
12. Setting the Tax Rate in Connection with its General Obligation Bonds (Measure K Bond Assessment) for Fiscal Year 2018-2019 (adopted 6-6-18)
13. Approving Ross Valley Paramedic Authority Tax Levy for the 2018-2019 Fiscal Year (adopted 6-6-18)
14. Setting a Fee for the Purpose of Funding Local Stormwater Pollution Prevention Activities For Fiscal Year 2018-19 (adopted 6-6-18)
15. Establishing July Regular Meeting Date on Wednesday, July 18, 2018 (adopted 6-6-18)
16. Approving the Adoption of the Public Agencies Post-Employment Benefits Trust Administered by Public Agency Retirement Services (PARS) (adopted 7-18-18)
17. Adopting the Operating and Capital Improvement Budgets for Fiscal Year July 1, 2018 through June 30, 2019 and Providing for the Appropriation of Expenditures in Said Budgets and Repealing All Resolutions in Conflict Herewith (adopted 7-18-18)
18. Amending the Debt Management Financial Policies (adopted 7-18-18)
19. Making Certain Findings and Determinations in Compliance with Section XIII B of the California Constitution (Gann Initiative) and Setting the Appropriation Limit for FY2018-19 (adopted 7-18-18)
20. Proposing an Increase in the Paramedic Service Tax, Establishing a Date for Election, Adopting Intended Ballot Language, Requesting the Consolidation of Said Election, Requesting Election Services of the County Elections Office, and Directing that Rebuttal Arguments May Be Received (adopted 7-18-18)
21. Approving the Transportation Authority of Marin's Final ½-cent Transportation Sales Tax Renewal Expenditure Plan (adopted 8-01-18)
22. Setting the Living Wage Pursuant to the Annual Review Requirements of Section 8.56.020 of the Town Code (adopted 8-01-18)

23. Approving the Memorandum of Understanding (MOU) with the Fairfax Police Officers Association (POA) for the Period of July 1, 2018 through June 30, 2021 (adopted 8-01-18)
24. Approving the negotiated Memorandum of Understanding (MOU) with the Service Employees International Union Local 1021 Miscellaneous Unit (SEIU) for the Period of July 1, 2018 through June 30, 2021 (adopted 8-01-18)
25. Adopting an Annual Salary Schedule (adopted 8-01-18)
26. Establishing Wages and Benefits for Management And Confidential Employees and Part-Time Employees for the Period of July 1, 2018 through June 30, 2021 (adopted 8-01-18)
27. Proclaiming September 2018 as Preparedness Month (adopted 9-05-18)
28. Establishing its Regular Meeting Dates in the Months of January and July in Calendar Year 2019 (adopted 10-03-18)
29. Awarding Construction Contract for Scenic Road Pavement Rehabilitation Project (adopted 10-03-18)
30. Approving the Final Parcel Map, Subject to Conditions, for the Victory Village Senior Housing Project (2626 Sir Francis Drake Boulevard) (adopted 10-03-18)
31. Amending the Interview and Appointment Policy to Establish the Appointment Process for the Tree Committee. Adopted 11-07-18.
32. Reciting the Fact of the General Election Held on November 6, 2018, Declaring the Result and such other Matters as Provided by Law. Adopted 12-05-18.
33. Amending Administrative Purchasing Policy to Increase Town Manager's Contractual Authority from \$15,000 to \$25,000. Adopted 12-05-18.
34. Adopting a Federally Funded Procurement Policy to Comply With the Office of Management and Budget Guidance for Federal Awards. Adopted 12-05-18.
35. Adopting Permit Application Requirements and Terms for Certain Medical Marijuana Dispensaries to Conduct Retail Deliveries of Adult-Use Cannabis. Adopted 12-05-18.
36. Awarding The Construction Contract For The Parkade Improvement Project. Adopted 12-31-18.
37. Adopting the 2018 Marin County Multi-Jurisdictional Local Hazard Mitigation Plan. Adopted 02-06-19.
38. Appointing a Second Alternate to the Marin Emergency Radio Authority Board of Directors. Adopted 02-06-19.
39. Approving the Designation of United States Bike Route 95 (USBR 95) Connecting San Anselmo to Unincorporated County through Fairfax. Adopted 02-06-19.
40. Endorsing Declaration of a Climate Emergency and Requesting Regional Collaboration on an Immediate Just Transition and Emergency Mobilization Effort to Restore a Safe Climate. Adopted 03-06-19.
41. In Support Of Local Zoning Authority Over Cell Site Deployments And A Call On Congress To Reinstate Such Authority By Reversing Recent FCC Actions. Adopted 03-06-19.