



TOWN OF FAIRFAX

STAFF REPORT

April 3, 2019

TO: Mayor and Town Council

FROM: Garrett Toy, Town Manager GC
Christopher Morin, Chief of Police

SUBJECT: Adopt a resolution to purchase one police vehicle (pick-up truck) and one public works pick-up truck for an amount not to exceed \$79,587 and declare two outgoing vehicles as surplus

RECOMMENDATION

- 1) Adopt a resolution authorizing the Town Manager to purchase and outfit one police vehicle and one public works vehicle for an amount not to exceed \$79,587 and declare two vehicles as surplus; and
- 2) Appropriate \$79,587 from the Field Equipment Replacement fund (03-923-921) for this purchase.

DISCUSSION

The Department of Public Works currently has a 2001 Dodge RAM pick-up truck that is out of service, not operational and in need of mechanical repairs that are significantly more than its current value. It has far exceeded its expected service life and needs to be replaced. The replacement vehicle would be a 2019 Ford Ranger Pick-up truck 4X4.

The Police Department currently has a 2008 Ford Crown Victoria police sedan that also has exceeded its expected service life. This vehicle is in need of multiple mechanical repairs that are significantly more than its current value. This vehicle will be replaced, with a 2019 Toyota Tacoma Pick-Up truck 4X4. This will allow for a wider range of services that police personnel can provide to the Town and not rely on the Public Works department vehicles and personnel for transportation of large items, storm response needs and special event setup (e.g., A- frame signs). This vehicle will also be used to patrol fire roads and open space areas inaccessible with standard patrol cars.

Both vehicles will be purchased through government and state bid pricing which is \$3000 off MSRP for each vehicle. The outgoing two vehicles will be disposed of through public auction or sale or declared as junk. It is customary procedure to declare by resolution such vehicles as surplus in order to dispose of them.

The quote for the new vehicles, equipment, outfitting and stripping outgoing vehicles is \$75,798: \$35,005 for the Toyota, \$30,949 for the Ford, and \$9,843 for the outfitting/stripping. We included a 5% contingency of \$3,789 to account for any last-minute changes for needed equipment or changes in pricing (dealer rebates based on March quotes) at the time of purchase.

FISCAL IMPACT

The Field Equipment Replacement fund (03-923-921) has \$350,000 in reserves for vehicle purchases. We do anticipate ending the year with a budget surplus and plan to recommend replenishing a portion of the reserves as part of the FY19-20 budget approval process.

ATTACHMENT

Resolution

RESOLUTION NO. 19-

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF FAIRFAX
AUTHORIZING THE TOWN MANAGER TO PURCHASE AND OUTFIT ONE POLICE
VEHICLE AND ONE PUBLIC WORKS VEHICLE FOR AN AMOUNT NOT TO
EXCEED \$79,587 AND DECLARE TWO VEHICLES AS SURPLUS**

WHEREAS, the Town owns a 2001 Dodge RAM pick-up truck which was purchased for the use of the Department of Public Works; and

WHEREAS, the Town owns a 1998 Ford Crown Victoria Sedan which was purchased for use by the Police Department; and

WHEREAS, the cost to repair these two vehicles, which are currently inoperable, exceeds their re-sale value; and

WHEREAS, the Town finds it necessary to surplus these vehicles and replace these vehicles for its operations,

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the Town Council of the Town of Fairfax authorizes the Town Manager to purchase and outfit one police vehicle and one public works vehicle for a total amount not to exceed \$79,587;

AND BE IT FURTHER RESOLVED, that the Town Council of the Town of Fairfax declares the 2001 Dodge RAM pick-up truck and 1998 Ford Crown Victoria Sedan as surplus to the needs of the Town, and the Department of Public Works and the Police Department and the Town Manager are authorized to dispose of these two vehicles by any appropriate means.

The foregoing resolution was adopted at a regular meeting of the Town Council of the Town of Fairfax held in said Town on the 3rd day of April 2019 by the following vote, to wit:

AYES:

NOES:

ABSENT:

BARBARA COLER, Mayor

Attest:

Michele Gardner, Town Clerk