



TOWN OF FAIRFAX

STAFF REPORT

May 1, 2019

TO: Mayor and Town Council

FROM: Garrett Toy, Town Manager *GT*

SUBJECT: Authorize the Town Manager to prepare and submit the FY2019-20 work plan to Marin County for the use of the Town's Measure A park funds

RECOMMENDATION

Authorize the Town Manager to prepare and submit the FY2019-20 work plan for Measure A funds to the County of Marin based on the approved allocations.

DISCUSSION

Measure A is the one-quarter of one-percent sales tax approved by County voters in 2012. As a condition of receiving the funds, the Town must submit a work plan to the County of Marin detailing the proposed uses of the funds.

Each year the Town's Measure A Advisory Committee (Committee) meets to recommend allocations for the upcoming year. For FY2019-20, the County estimates Fairfax will receive approximately \$62,935.33 in Measure A sales tax revenue. The Measure A Advisory Committee met on April 22 to discuss the allocation of funds including the carryover of funds from previous years.

MEASURE A PARK FUNDS ALLOCATION COMMITTEE

Recommended Allocations for FY19-20

Project/Program	A	B	C	D
	Est. Expenditures FY18-19	Proposed Carryover FY18-19	Proposed Allocation FY19-20	Recommended w/carryover FY19-20
Parkland/Open Space Acquisition	\$ -	\$ 40,000	\$ 13,000	\$ 53,000
Maint/Repair Ped Trail Improvements	\$ 17,000	\$ 3,000	\$ 20,000	\$ 23,000
Replace Pavilion Lighting & Hot Water Heater	\$ -	\$ 8,436	\$ 3,935	\$ 12,371
Construction of Bicycle Pump Track (reallocated to Peri Park Equipment)	\$ -	\$ -	\$ -	\$ -
Women's Club Improv. (e.g., stage, roof, bathrooms, lighting)	\$ 8,537	\$ 16,463	\$ 4,000	\$ 20,463
Vegetation management (various locations)	\$ 5,000			
Replace Peri Park Equipment	\$ -	\$ 59,000	\$ 21,000	\$ 80,000
Age-friendly Park equipment/furniture	\$ -	\$ 4,000	\$ -	\$ 4,000
	\$ -	\$ -	\$ -	\$ -
Total	\$ 30,537	\$ 130,899	\$ 62,935.33	\$ 192,834

Column A ("Est. Expenditures") reflects the estimated year end expenditures for a project, but that is subject to change. Column B ("Carry-Over") represents the funding allocated to a project in a previous year(s), but not spent in FY18-19. The County requires the Town to reallocate carryover funds each year. Typically, the Committee recommends that funds

unspent for projects in previous years continue to be carried over to the new fiscal year (i.e., FY19-20) for those projects. However, this year the Committee recommends that the \$10,000 previously allocated to the bicycle pump track be reallocated to the "Replace Peri Park Equipment" project because of the objective to ensure the project has adequate funding to start this year. The \$10,000 is incorporated into the carry-over amount for the Peri Park project. The Committee also clarified that the Women's Club Improvements should include the cost for the recent bathroom remodel and recharacterized the Age-Friendly Improvements to include equipment/furniture that can be installed in any Town park.

Should a project be delayed/canceled or priorities changed, the Council may reallocate funds at any time by amending its work plan and submitting it to the County for approval.

The Measure A Advisory Committee consists of:

- Mayor Coler and Vice-Mayor Goddard
- 2 Fairfax Open Space members: Chance Cutrano, Jack Judkins
- Fairfax Parks and Rec Commission representative: Chris Borjian
- Fairfax Volunteer Board member: Marcia Custer

FISCAL IMPACT

No impact to the General Fund because the projects are funded with Measure A funds. The approval of the workplan is required by the County before it would release the funds to Town. By approving the workplan in May as opposed to June/July, there will no delay in the receipt of funds from the County.

ATTACHMENT

None