



MINUTES
REGULAR FAIRFAX OPEN SPACE COMMITTEE MEETING
16 Park Road / Youth Center, Fairfax, CA 94930
Tuesday, September 27, 2016 at 7:30 p.m.

Fairfax Open Space Members:

Michael Ardito, Co-Secretary	Nancy Rogers, Acting Chair
Ray Burgarella, Treasurer	Michael Simler
Jack Judkins	Allie Ross (<i>ex officio youth member</i>)
Ruth Horn, Co-Secretary	Lily Williams (<i>ex officio youth member</i>)
Chris Powers	

1. **Call to Order and Roll Call:** Nancy Rogers, Acting Chair
Members present: Michael Ardito, Ray Burgarella, Jack Judkins, Chris Powers, Nancy Rogers, Allie Ross; Members absent: Ruth Horn, Michael Simler, Lily Williams.
Guests present: Town Manager Garrett Toy; FOSC applicant Sara Dudley (to be interviewed at the Fairfax Town Council meeting on Wednesday, October 5, 2016).
2. **Approval of Agenda for September 27, 2016;** approved unanimously
3. **Welcome to Allie Ross, FOSC youth and ex officio member**
4. **FOSC General Role in Development Review Process; General Plan Conservation Element Policies:** Town Manager Garrett Toy attended his first meeting with FOSC. He reviewed the development application process. When one of the proposed development properties is on the list of identified open space parcels in the city limits, FOSC will be contacted with an opportunity to respond with comments in 30 days. The timing may make it necessary to have a special FOSC meeting or subcommittee meeting to provide comments in a timely manner.
5. **General Interaction Between FOSC and the Town:** Jack Judkins
When FOSC needs technical assistance (such as identifying parcel numbers) to carry out its mission, Town Manager Garrett Toy suggested that we first contact Town Clerk Michele Gardner.
6. **Update on Fairfax Town Center Plan Special Workshops.** Town Manager Garrett Toy reported that the next workshop was scheduled for Saturday, October 1, 2016. Some of the key questions commented on the Town's website in advance of the workshop was in response to suggested options for use of Bolinas Avenue, traffic access for Elsie and Bank Streets, and upgrades to the parkade. Town Manager Garrett Toy reported the need for additional facilitators for the workshop breakout discussion tables and Sara Dudley volunteered to help in that endeavor.
7. **FOSC Continuing Business** – discussion on:
 - Lutheran Church property update (and potential open space acquisition of back 18 acres). Nothing new to report.
 - Wall Property update (potential open space acquisition). Nothing new to report.
8. **Open Time for Public Expressions** (*The public is welcome to address the Committees at this time on matters not on the agenda. Please be advised that pursuant to Government Code 54954.2, the Committees are not permitted to take action on any matter not on the agenda, unless it determines that an emergency exists, or that the need to take action arose following posting of the agenda. Each speaker is limited to three minutes and a spokesperson for an organization is limited to five minutes.*)
None.
9. **Approval of FOSC Meeting Minutes from June 28; July 26; and notes from special combined meeting with SAOSC held August 17, 2016.** Minutes and notes were unanimously approved for posting.

10. **FOSC Outreach and Web Activities** (discussion and possible action): Chris Powers. Please see meeting agenda item #17 about potential links on our FOSC website for associate committees and public calendars.
11. **Bay Area Open Space Council special outreach workshop on September 29, 2016** (discussion and possible action) -- Michael Ardito, Chris Powers. Ardito registered to attend the workshop on using social media for open space fundraising and other activities.
12. **Treasurer's Report and FOSC Budget for 2016-17:** Ray Burgarella
Burgarella will extend an invitation to Town Finance Manager Michael Vivrette to attend our next FOSC meeting to review the FOSC budget and account balances. Town Manager Garrett Toy had clarified that in calendar year 2015, the \$10,000 transferred from Fairfax for assistance in purchase of Sky Ranch was \$5,000 from the FOSC account, but an additional \$5,000 was from Measure A funds held in the Town's Measure A account as required by Marin County.
13. **Quorum Call for FOSC regular meeting on Tuesday, October 25, 2016.** All FOSC members present except Chris Powers indicated they would be available to attend the next meeting. It was assumed absent members Ruth Horn and Michael Simler would be available to attend the October meeting.
14. **FOSC Meeting Calendar for October 2016 thru March 2017.** Due to Thanksgiving, Christmas and other holidays, it was decided to combine the November and December meetings and hold a meeting on Tuesday evening, December 6.
15. **FOSC Acting Chair Schedule for October 2016 thru March 2017.** Nancy Rogers will act as chair for the October meeting. Chris Powers volunteered to serve as acting chair for November, December and January. Jack Judkins volunteered to serve as chair for February and March 2017.
16. **Request from Fairfax Town Planning Department for identifying open spaces in and around Fairfax:** Ruth Horn. This item was postponed to the next meeting.
17. **Reports from Boards, Committees and Subcommittees** (including the Tree Committee, the General Plan Implementation Committee; special FOSC subcommittees for reviewing open space elements of specific development proposals; Marin Open Space Commission; Marin Conservation League's Parks and Open Space Committee): FOSC representatives. Ardito was tasked to find for the FOSC Tree Committee substitute representatives the website link for guidance from the Ross Valley Fire Department regarding development proposals and vegetation management.
18. **Update on Habitat Conservation Grant Program:** Michael Simler. This item was postponed to the next meeting.
19. **Draft FOSC annual report for fiscal year 2015-16:** Michael Ardito. This item was postponed to the next meeting.
20. **Update of General Plan Inventory of Priority Open Space Properties to include all ABAG-approved "Priority Conservation Areas":** Jack Judkins indicated he will draft an inventory and get the Town started on helping us identify the APN (parcel numbers). Judkins will provide a quick overview at a future meeting.
21. **Implementation of General Plan Open Space Element** including identification of recreational trails and priority open space lands: Jack Judkins reported he has talked with the Town Attorney about consents for public access to historical trails.
22. **Members Expressions:** Michael Ardito reported that as follow-up to the combined meeting of the Fairfax and San Anselmo Open Space Committees in August, San Anselmo's Brian Crawford has arranged to hold three broom pulls for Red Hill on Saturdays October 29, November 5 and November 12 from 10 a.m. to 1 p.m. FOSC members and others are encouraged to help SAOSC. To sign-up, email Brian@BrianCrawford.info.
23. **Adjournment** (about 9:30 p.m.)