



TOWN OF FAIRFAX

142 Bolinas Road, Fairfax, California 94930
(415) 453-1584 / Fax (415) 453-1618

**PLANNING COMMISSION
PUBLIC HEARING AGENDA
7:00 PM, THURSDAY JUNE 20, 2019
FAIRFAX WOMEN'S CLUB, 46 PARK ROAD, FAIRFAX, CA**

CALL TO ORDER

ROLL CALL

APPROVAL OF AGENDA

MEETING PROTOCOL

The Chair shall maintain order at the meetings in accordance with Robert's Rules of Order and the Commission has the responsibility to be a model of respectful behavior in order to encourage community participation and citizen input at Commission meetings. The Commission and the audience are expected to refrain from using profane language and/or ridiculing the character or motive of Commission members, staff, or members of the public and to maintain the standards of tolerance and civility.

PUBLIC COMMENTS ON NON-AGENDA ITEMS

Anyone wishing to address the Commission on matters not on the agenda, but within the jurisdiction of the Commission, may do so now. Please state the matter on which you wish to speak. Matters not appearing on the Commission's agenda will not receive action at this meeting but may be referred to staff for a future meeting. Presentations will be limited to **three minutes, or as otherwise established by the Commission Chair**. Persons are not required to give their name or address, but it is helpful for speakers to state their name for the record and whether or not they are a Fairfax Resident in order that the Secretary may identify them.

CONSENT CALENDAR

There are no items scheduled for the consent calendar.

PUBLIC HEARING ITEMS

1. 402 Scenic Road; Application # 19-09

Request for a Use Permit, Setback Variance and Parking Variance for a bedroom, bathroom, storage room and stairway addition to an existing single-family residence; Assessor's Parcel No. 001-051-22; Residential Single-family RS-6 Zone District; Leo

den Ouden, architect, Matthew and Jennifer MacDonald, owners; CEQA categorically exempt § 15301(e)(2)(A).

2. Discussion/Consideration of an Ordinance to place time limits on incomplete discretionary permit applications and zoning entitlements

Consideration and possible adoption of an Ordinance amending multiple sections of Fairfax Town Code Title 17, Zoning, to provide for expiration time limits on incomplete discretionary permit applications and on zoning entitlements granted by the Planning Commission. Amendments to Chapters 17.020, Design Review, 17.032, Use Permits, 17.040, General Provisions, 17.028, Variances and 17.060, Hill Area Residential Development Overlay, are to be considered which would place a time limit on the amount of time discretionary permit applications can remain incomplete and limit the time approved discretionary permits will remain valid if not acted upon; CEQA exempt §15060(c)(2), §15061(b)(3), and §15378 and categorically exempt § 15305.

DISCUSSION ITEMS

None

MINUTES

3. Minutes from the March 21, 2019, April 11, 2019 and the May 16, 2019 Commission meetings.

PLANNING DIRECTOR'S REPORT

COMMISSIONER COMMENTS AND REQUESTS

Conduct: All interested persons are invited to attend and participate in public hearings. In order to give all interested persons an opportunity to be heard and to ensure the presentation of all points of view, members of the audience should: (1) Limit presentation to three minutes; (2) Always address the Chair; (3) State view and concerns succinctly; and (4) Submit any new documents to the Planning Staff, first, to be entered into the record.

Staff reports: Staff reports and associated materials will be available for public review at the front counter in Town Hall, at the Fairfax Library and on the Town website at www.townoffairfax.org the Saturday before the meeting.

Court Challenges: If you challenge the matter(s) described above in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this Notice, or in written correspondence delivered at, or prior to the above referenced public hearing [Govt. Code section 65009(b)].

Accommodation: If you need accommodation to attend or participate in this meeting due to a disability, please contact the Town Clerk at (415) 453-1584 a minimum of 48 hours prior to the meeting.

If an item is continued, it is the responsibility of interested parties to note the new meeting date. Notices will not be sent out for items continued to a specific hearing date.

Materials related to an item on this Agenda submitted to the Planning Commission after distribution of the agenda packet are available for public inspection on the public counter at Town Hall in a folder next to the agenda packet. Such documents are also available on the Town's website at "townoffairfax.org" subject to the staff's ability to post the documents before the meeting.