



# TOWN OF FAIRFAX

## STAFF REPORT

### July 17, 2019

**TO:** Mayor and Town Council

**FROM:** Michele Gardner, Town Clerk 

**SUBJECT:** Adopt a Resolution Granting Consent to the Absence of the Town Clerk from the State for a Period in Excess of 60 Days

---

#### **RECOMMENDATION**

Adopt the resolution granting consent.

#### **DISCUSSION**

The Town Council's consent is required by Government Code Section 1062(b) for municipal officer's absence of more than 60 days. Town Clerk Michele Gardner anticipates spending more than 60 days outside of the state beginning in July 2019 and therefore requires the Council's consent.

Deputy Town Clerk Hannah Politzer will be discharging the duties of the Clerk's office during the absence of the Town Clerk.

#### **FISCAL IMPACT**

n/a

#### **ATTACHMENT**

Resolution

RESOLUTION 19-\_\_

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF FAIRFAX  
GRANTING CONSENT TO THE ABSENCE OF THE TOWN CLERK FROM THE  
STATE FOR A PERIOD IN EXCESS OF SIXTY DAYS**

**WHEREAS**, State law requires the consent of the governing body of a municipality whenever a municipal officer will be absent from the state for more than 60 days; and

**WHEREAS**, the Fairfax Town Clerk, a municipal officer, will be out of the state for a period of more than 60 days beginning in July 2019; and

**WHEREAS**, the Deputy Town Clerk will discharge the duties of the Town Clerk during said period;

**NOW, THEREFORE, BE IT HEREBY RESOLVED** that the Town Council of the Town of Fairfax consents to the Town Clerk's absence from the state for a period in excess of 60 days.

The forgoing Resolution was duly passed and adopted at a special meeting of the Town Council of the Town of Fairfax held in said Town on the 17<sup>th</sup> day of July 2019 by the following vote, to wit:

AYES:

NOES:

ABSENT:

ABSTAIN:

---

BARBARA COLER, Mayor

Attest:

---

Hannah Politzer, Deputy Town Clerk