

**TOWN OF FAIRFAX
STAFF REPORT
Department of Planning and Building Services**

TO: Fairfax Planning Commission
DATE: August 15, 2019
FROM: Linda Neal, Principal Planner
LOCATION: 80 Crest Road; Assessor's Parcel No. 002-152-32
ZONING: Residential Single-family RS-6
PROJECT: Legalization of unpermitted sitting room and fourth unconditioned story that includes storage rooms, temperature controlled wine cellar, work shop and ½ bathroom
ACTION: Conditional Use Permit and Height Variance: Application # 19-10
APPLICANT: Verle and Marene Sorgen
OWNER: Same
CEQA STATUS: Categorically exempt, §15301(e)(2)(1)



80 CREST ROAD

CONTINUANCE

The owners will be out of the country for both the months of August and September and have requested a continuance until the October 17, 2019 meeting. They have signed the attached agreement with the Town for a mutual extension of time in compliance with the Permit Streamlining Act and are aware that the project must be acted upon by the Planning Commission at the October 17, 2019 meeting.

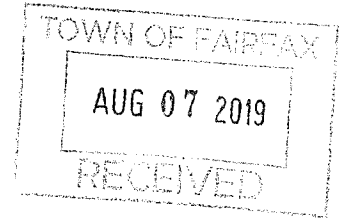
Staff recommends that the Commission continue the project hearing until October 17, 2019.

ATTACHMENTS

Attachment A – signed agreement



TOWN OF FAIRFAX
142 Bolinas Road, Fairfax, California 94930
(415) 453-1584 / Fax (415) 453-1618



August 2, 2019

Verle and Marene Sorgen
80 Crest Road
Fairfax, CA. 94930

Re: Extension of Time to Process Planning Application No. 19-10

Dear Mr. and Mrs. Sorgen:

This letter follows our discussion regarding the status of your Planning Application No. 19-10 on file with the Town of Fairfax for a Use Permit and Height Variance at 80 Crest Road in Fairfax. It is our understanding that you are amenable to extending the amount of time in which the Town has to process this application under the Permit Streamlining Act for an additional ninety (90) days. If this is correct, please indicate your agreement by signing below and returning a signed copy of this letter to the Town. If I am mistaken, please contact me at your earliest convenience so that we can process your application accordingly.

Sincerely,

Linda Neal
Principal Planner

We, Verle and Marene Sorgen, are the applicant(s) with respect to Planning Application No. 19-10. By our signature(s) below, We agree to a one-time, ninety (90) day extension of time for the Town of Fairfax to process said application. We understand that we are not required to consent to this extension, but we do so voluntarily.

Verle Sorgen
Owner

8-6-19
Date

Marene Sorgen
Owner

8/6/19
Date

ATTACHMENT A

Linda Neal

From: MARENE SORGEN <msorgen@comcast.net>
Sent: Tuesday, July 30, 2019 11:53 AM
To: Linda Neal
Subject: Re: Approved plan set for original construction of 80 Crest Road

Good morning Linda,

We will be out of the state for the August 15 planning commission meeting and also the September meeting. We are home in October.

Thank you,

Marene Sorgen

On July 19, 2019 at 7:58 AM Linda Neal <lneal@townoffairfax.org> wrote:

Dear Mr. and Mrs. Sorgen,

I received Mrs. Sorgen's message that you would to receive a copy of the approved plan set for your house that we were able to print out at the Marin County Civic Center Library from the microfiche we found in the file.

I have attached them. If you would like to purchase a copy printed out on 11" x 17" paper you will need to come to Town Hall during office hours to pick a set up. We charge \$0.25 per page and 11" x 17" is largest size we can print here at Town Hall. If you wanted something larger you will have to go to a print shop.

Sincerely,

Linda Neal
Principal Planner

-----Original Message-----

From: copier@townoffairfax.org [mailto:copier@townoffairfax.org]
Sent: Friday, July 19, 2019 7:49 AM
To: Linda Neal <lneal@townoffairfax.org>
Subject:
