

Minutes
Volunteer Program Advisory
Board September 23, 2019
6:30 p.m.-8:30 p.m.
YouthCenter
16 Park Rd.

Mission Statement: "To foster goodwill and community spirit in Fairfax through volunteer activities. "

Members in attendance: Geo Taylor, Jesse Hoffman, Chance Cutrano, Veronica Geretz.
Staff in attendance: Maria Baird, Recreation & Community Services Manager. Others in attendance: Emma Auer, Council Member John Reed

The meeting was called to order at 6:30 p.m. The minutes of the August 26th meeting were approved.

1) Reports

- **Chair** -Geo asked Maria to obtain a date from Iron Springs Brewery for a Give Back Night in the fall.
- **Treasurer**- Marcia was out of town for the meeting.
- **Coordinator** –Maria reported that Wolfe will be interviewed by the Town Council at the October 2nd meeting for appointment to the Volunteer Board.
- **Discussion** –Veronica announced the Art Walk is this Friday night. She wondered if there is anything the Volunteer Board can do to support that event. Maria added that she will be covering the reception area at Coffee Roastery from 5-6 p.m., and asked if Chance could do it from 6-7 p.m.; Chance responded yes.

2) New Business

a) By-laws of the Volunteer Board

Maria made a brief presentation on the by-laws, and distributed copies to all the members. Most notably, the Board should be holding elections every January for the Chair, Vice-Chair, and Treasurer position. She also noted that a member cannot miss more than 4 meetings per year. The goals and objectives, including what each individual member has to offer the Board, will take place at the December meeting. This year, the meeting will be held on the 3rd Monday in December, in lieu of the holidays.

b) Community Sit- Veronica will host the next Community Sit on December 20th on a Friday at 5 p.m. It will be close to the Winter Solstice. She would still like to do it in Bolinas Park. In the event of rain, the Pavilion will be used as a back up location. **ACTION ITEM: Jess made a motion for the Volunteer**

Board to support the next Community Sit; Chance seconded; all Board members voted in favor.

c) Volleyball tournament-Veronica would like to host a Volleyball tournament on the ball field in the Spring of 2020. She has interested people from Fairfax, San Anselmo, and San Rafael. Each participant will pay \$20 to enter the tournament. Geo requested that Maria contact sporting goods stores to see if they will donate the equipment. Jesse recommended Sport Basement in Novato, as they get involved in civic projects. Maria will reach out to them. **ACTION ITEM: Jesse made a motion for the Volunteer Board to support the Volleyball tournament, provided the Town approves the event to take place on the ball field. Maria will ask for permission for this to occur, and get some dates that will work with Little League game schedule.**

d.)Incubator Discussion-Geo announced he would like to hold this open house at 5:30 p.m., prior to the start of a regular meeting, in January. The idea would be for people to come with ideas for projects that the Volunteer Board can support. Maria suggested February might be a better month for this, since January will focus on elections and goals of the Board. Geo agreed. **ACTION ITEM: The Board voted to support the incubator idea.**

e) Picnic re-cap-the group agreed that everything went very smoothly with this year's picnic. A total of \$1,500 was made from beer booth and food sales. For next year, Maria will ask Iron Springs to please pick up the kegs at the end of the event. Jesse suggested perhaps asking a professional graphic artist to create more advertising for the event, including re-doing the poster. Also, metal spikes are needed to hold down the pop-up tents so they don't blow over in the wind.

The meeting adjourned at 8:30 p.m.