



TOWN OF FAIRFAX

STAFF REPORT

October 2, 2019

TO: Mayor and Town Council

FROM: Garrett Toy, Town Manager GT

SUBJECT: Authorize Town Manager to purchase a bucket truck from the Town of San Anselmo for \$5,000 (i.e., 2/3rds of \$7,500 value)

RECOMMENDATION

- 1) Authorize Town Manager to purchase a bucket truck from the Town of San Anselmo for \$5,000
- 2) Appropriate \$6,000 in Fund 03-923 Field Equipment for the vehicle purchase and applicable sales tax and license/registration fees.

DISCUSSION

Over the years, San Anselmo and Fairfax have shared the bucket truck for putting up banners on streetlights and across Sir Francis Drake, replacing and installing tree lights, trimming trees, and accessing Town roofs as needed. The bucket truck has a height range of 25-30 ft. The timing to perform these duties has been wholly determined by the availability of the truck. However, San Anselmo has recently purchased a new bucket truck and would like to sell the old truck.

After receiving a comment from a resident at the Town Council's September 4, 2019 meeting that Fairfax shared in 1/3rd of the original purchase cost in 1994, San Anselmo and Fairfax staff reviewed their respective records (e.g. minutes), but could not find any action regarding the shared purchase. However, one Fairfax staff person recalls a joint purchase, but not the specific allocation of costs. Regardless of the lack of records, San Anselmo has agreed to sell the bucket truck to Fairfax for 2/3rd's (\$5,000) of the previously agreed upon current value of \$7,500.

The purchase price was negotiated, but is reasonable based on the limited data on the value due to the age and type of vehicle: 1994 Ford F350 Bucket Truck with less than 14,000 miles. A search of commercial vehicle websites would seem to indicate most older bucket trucks are all located out of state, have significantly higher mileage (150,000 to 200,000 miles), and are, at a minimum, triple the price, although the trucks are not as old (i.e., mid 2000's).

The truck is in good working condition and provides much greater flexibility for Public Works staff to perform their day-to-day duties in a timelier fashion. The Town's fleet is exempt from air quality regulations because of our annual vehicle mileage usage.

FISCAL IMPACT

Fund 03-923 is the fund which pays for vehicle purchases/leases and replacement. The fund currently has a fund balance of \$302,000.