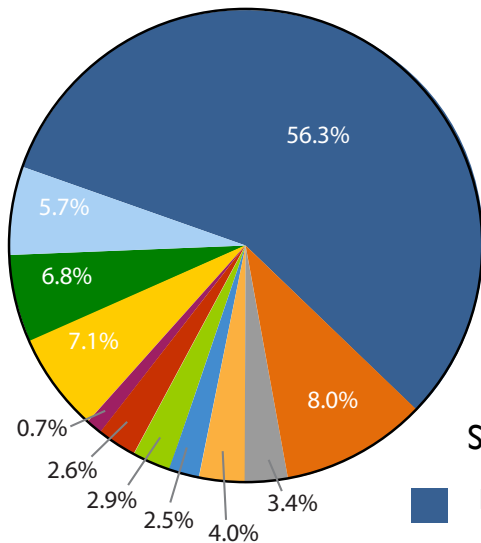




BUDGET Fact Sheet

The Town Council approved the proposed **Fiscal Year July 1, 2019 - June 30, 2020** Operating and Capital Improvement budget at its July 17, 2019 meeting. The budget is \$13.7 million of which \$10.7 million is allocated for general fund operations (e.g., Police, Fire), \$1.9 million for the capital improvement program (CIP), and \$1.1 million for special fund expenses/debt service. *At year end FY19-20, we anticipate the Town will maintain a significant operating reserve of 36% of operating expenses which is well above the Town's policy of maintaining a 25% reserve.*

WHERE DOES THE MONEY COME FROM?



Property and sales taxes combined represent over 70% of the Town's total sources of revenue. Charge for Services (e.g., planning and building fees) represent 8% of general fund revenue. Measure J (Special Municipal Tax) represents approximately 6% of total revenue. *Over the past five years, Measure J has allocated approximately 80% of the revenue collected towards Police and Fire services.*

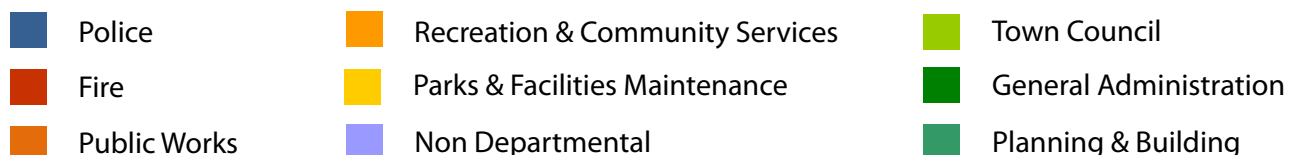
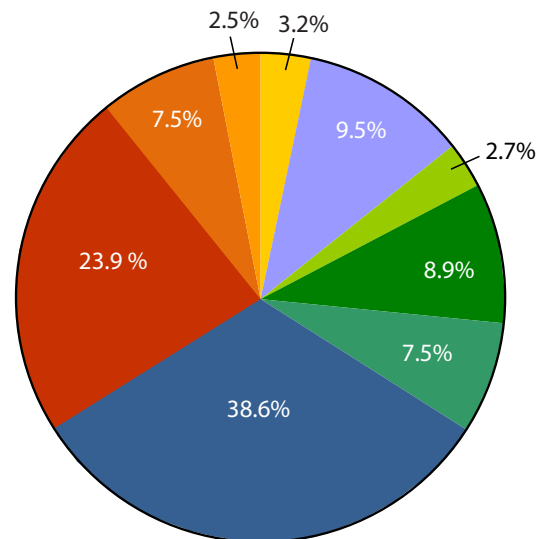
SOURCE OF FUNDS FOR GENERAL FUNDS: \$10.6 MILLION



WHERE DOES THE MONEY GO?

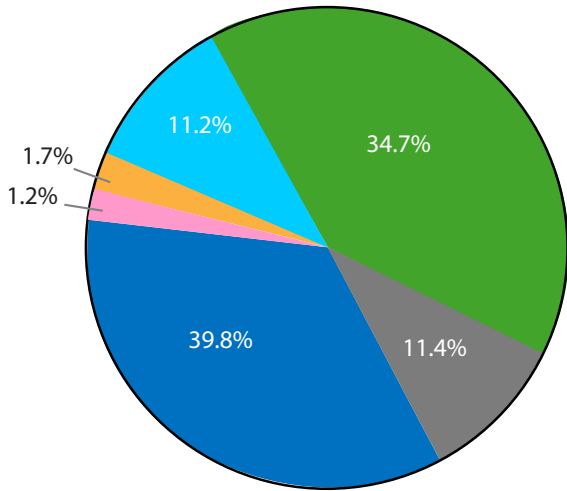
USE OF FUNDS: \$10.6 MILLION

Police and Fire represent over 62% of general fund expenditures. Non-departmental expenses reflect those expenses not attributed to departments such as liability/workers compensation insurance, animal control services, retiree health contributions, and chipper days/vegetation management activities. General Administration includes Finance, Town Manager, Town Clerk, and Human Resources functions as well as a one time purchase of a new financial software system.



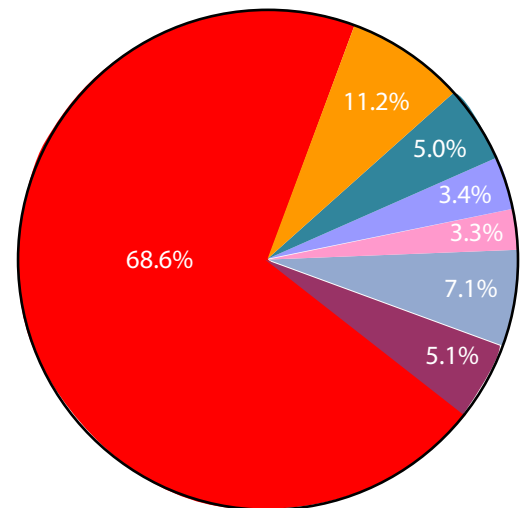
EXPENDITURES BY CATEGORY

Approximately 46% of General Fund expenditures are for salaries and benefits. Contractual services represent approximately 40% of expenditures because that includes Fire services. "Other Operating" expenses include those costs not classified as professional service such as retiree health payments, liability/workers compensation insurance, and chipper days.



CONTRACT SERVICES

A closer look at contract services shows that Fire represents over 2/3rds of expenditures. The Town is a member of the Ross Valley Fire Department (RVFD) Joint Powers Authority which provides services to Fairfax, Ross, San Anselmo, and Sleepy Hollow. The Town contracts with Best, Best, & Krieger for Town Attorney services. The cost for the Town Auditor, up-coming elections, and licensing for finance/payroll systems are the largest expenditure in the "other" category. "Non-departmental" are for those professional services not attributed to specific departments such as animal control, IT services, yellow school bus, and Town website/webcast. "Public Works" reflects the use of outside professionals for such services as engineering and tree trimming.



CAPITAL IMPROVEMENT PROGRAM (CIP)

The FY19-20 CIP budget is approximately \$1.9M:

- \$500,000 for road repaving /maintenance projects including Upper Scenic Road
- \$800,000 for the Meadow Way, Azalea Ave, Creek, Spruce, Marin, Canyon Road (6) bridge projects for preliminary design/environmental studies.
- \$600,000 for other projects such as design of the Pavilion Seismic Retrofit project, pedestrian trail improvements, downtown sidewalk replacement, and street projects damaged by the 2019 Winter storms.

CIP funding comes from a variety of federal, state, local grants such as the Highway Bridge Program, FEMA, sales tax from TAM, gas tax, County loan, Measure C, Measure J, and Measure A Park money.

Questions about the Budget?

Contact Finance Director, Michael Vivrette at finance@townoffairfax.org

To view the budget in detail visit: <https://www.townoffairfax.org/town-budget/>