

**Minutes**  
**Volunteer Program Advisory**  
**Board**  
**November 18, 2019**  
**6:30 p.m.-8:30 p.m.**  
**YouthCenter**  
**16 Park Rd.**

*Mission Statement: "To foster goodwill and community spirit in Fairfax through volunteer activities "*

Members in attendance: Geo Taylor, Jesse Hoffman, Chance Cutrano, Marcia Custer, Georgia Gibbs, Veronica Geretz, Woolf Barnato. Staff in attendance: Maria Baird, Recreation & Community Services Manager. Others in attendance: Stephanie Hellman

The meeting was called to order at 6:30 p.m. The minutes of the September 23<sup>rd</sup> meeting were approved.

**1) Reports**

- **Chair** -Geo offered to host the holiday dinner at his house; food will be ordered from Lotus Cafe.
- **Treasurer**- Marcia reported the Volunteer's remaining Town allocated funds are \$3,444, and the checking account balance is \$6,365.
- **Coordinator** –Maria stated she has requested a water bill from the Marin County Library for the community garden.
- **Discussion** –Veronica announced she will hold another Community Sit at Bolinas Park on Friday, December 20<sup>th</sup> at 5:00 p.m.

**2) New Business**

**a) Holiday caroling/wreathmaking/potluck**

Maria gave an update on what has been done for the event thus far. Posters have been distributed, the website and Facebook page have been updated, the banner has been delivered to the sign shop for revisions. Maria has ordered wreath rings and supplies for the children's crafts table. Stephanie has volunteered to oversee the children's crafts activities. Matt Herrero has contacted Maria and will once again be leading the caroling at the event. He will bring his own sound system. Maria will make copies of the caroling books. Maria has approached Good Earth for the salad, and Fradelizio's for spaghetti & meatballs. She will reach out to Mauro's for lasagna, Sorella Café for pasta, and order pizzas for the volunteers from Ghiringhelli's. Georgia will pick up the food, and Jesse will help if needed. Georgia will paint the new dates on the sandwich board signs. Marcia will buy the cider. Maria will buy the coffee & cream. Woolf will move the tables from the

Pavilion to the Women's Club. Maria has contacted Chas who plays Santa Claus and confirmed his appearance at the event. Chance will transport the tents from the Community Center to the Women's Club. Georgia will bring outdoor lighting for the patio. Woolf will bring his iPod and speaker for pre-party music. Maria will ask Holly about bringing her chair for Santa Claus. Donations will be collected at the door for victims of the Kincaid wildfire.

**b) Volleyball tournament-**Veronica has reached out to Sports Basement regarding their donation towards the volleyball equipment. The Board discussed the ethics and efficacy of receiving donations from Sports Basement. Stephanie Hellman shared that Sports Basement is already very generous to schools in Fairfax. The Board also noted that there is no local provider who could give us volleyball equipment. After an informed decision, the Board decided that working with Sports Basement would be of benefit to the Board, to the community, and to Sports Basement as well. It is unknown at this time exactly what that will entail. Veronica will provide a couple of dates to Maria who will run them by Susan at Town Hall to ensure the ball field is available. The ages of the participants will be 16 and up. There will be 4 teams playing simultaneously, out of a total of 6 teams. The players would come from Fairfax, San Anselmo, and perhaps even San Rafael. Participants will pay \$20 registration fee to play. The winner of the tournament will donate the proceeds to a charity of their choosing.

**c.)Website transition-**The Volunteer Board is no longer using the [www.eventsvolunteer.org](http://www.eventsvolunteer.org) website for volunteer registration. They have paid the domain through the end of this year. Sustainable Fairfax is still using the website for their events. Georgia will look into alternative websites such as Sign Up genius and test them for protocol. In the meantime, requests to volunteer are routed through the Town's website to Maria's e-mail. She responds within 24 hours. It was determined a sub-committee will be appointed to continue the website events project.

**d) Next meeting-**Monday, December 16<sup>th</sup>. The group will meet at the Community Center at 6 p.m. and then proceed to Geo's house at 100 Toyon. The Volunteer by-laws will be amended to reflect elections in January for Chair, Vice-Chair, and Treasurer.

The meeting adjourned at 8:30 p.m.