

**TOWN OF FAIRFAX
CLIMATE ACTION COMMITTEE (CAC)
REGULAR MONTHLY MEETING MINUTES**

DATE, TIME, PLACE:

Tuesday, January 14, 2020, 7:00 PM, Fairfax Community Center

PURPOSE OF MEETING:

Regular Monthly Meeting

ATTENDANCE:

CAC MEMBERS PRESENT: Cassidy DeBaker (Chair), Jennifer Hammond (Vice-Chair), Jody Timms, Walt Vernon, Bruce Ackerman (Council Member), Joanne Lasnier (Secretary), Kiki La Porta, David Haskell, Christopher Lang
CAC MEMBERS ABSENT: N/A

1. CALL TO ORDER

- Cassidy called the meeting to order at 7:07 pm.

2. APPROVAL OF AGENDA

- Agenda approved with move of items #5 and #7 to front.

3. APPROVAL OF NOVEMBER MINUTES

- November minutes approved with one small edit. Special Meeting Minutes (from November 21, 2019 meeting) also approved.

4. PUBLIC EXPRESSION

- Jody – proposes working more closely with town of San Anselmo to support CAP. Next San Anselmo town meeting on Monday January 27, Jody attending.

5. COMMITTEE OFFICERS (NOMINATIONS FOR 2020)

- Joanne to remain as Secretary. Walt voted in as new Chair, Cassidy is Vice-Chair. New roles effective with Special Meeting (retreat) on January 25.
- Peter Lacques has resigned from Fairfax Town Council, which also mean he's no longer a member of the CAC. If he wishes to rejoin CAC as non-Council member, he can reapply.
- Gail Koffman has resigned from CAC.
- New Town Council member Stephanie Hellman will join CAC in place of Peter. Cassidy will reach out and invite her to January 25 meeting.
- This brings the number of committee members to 10, with 3 spaces open.
- Special Meeting time changed, now 9:00 am-1:00 pm. Cassidy to confirm new time with Women's Club. Walt and Cassidy will work on agenda.

6. UPDATE ON BULDING CODE & PURCHASING POLICY (WALT)

- Goal #3: Walt reporting for subcommittee - Recommended adoption if new code to Town Council. Council asked town staff to assess feasibility of the proposal. Put Council in touch with county representative, Alice Zammiller (previous visitor). Chris to join this committee in place of Peter.
- Goal #4 Purchasing policy: Budget set aside for town. Working on replacing lights for Pavilion, but town has separate budget for that. TBD – will need to continue to work with town on how to spend the new budget.

7. 2019 ANNUAL PLAN GOALS & SUBCOMMITTEE UPDATES

- Goal #2: CAP update - Committee met on December 30, drafted updates to transportation, energy efficiency, renewable energy; planning to meet again before retreat to update waste reduction and water sections. Also added new item: create political will. Need more direct connection to town staff and Council in future to complete the plan. (Kiki, Jody, Joanne, Gail, Bruce, Jen)
- Goal #4 Carbon Neutral: Microgrids – adding Bruce to subcommittee: Courtney brought in John Griffiths, knows about microgrids, met with him, he gave advice on Pavilion solar. Total of 4 inverters, different loads – pavilion, fire dept, town hall. Like 3 separate systems. 10 years old. Looking at adding batteries. Lots of power during day, adding batteries will enable power at night. ROI. Decided to create separate subcommittee devoted to microgrids. (David, Bruce, Walt - Peter drops off)

8. UPDATE ON PROPOSAL STATUS: CLASS II BIKE LANE ON BROADWAY, 3 CROSSWALKS ON BROADWAY, IMPROVED SHOULDER ON AZALEA (CHRIS)

- Goal #8:
 - Focusing on non-motorized transportation. “Fairfax non-motorized transportation encouragement program” helping people feel safe when walking/biking, using any non-motorized transportation method. Recommending town adopt program to improve sidewalks and bike lanes and have Town Council direct staff to move forward to find funding sources for recommended changes. Priority is bike lanes. (Bruce, David, Chris)
 - Proposal is written. Chris asking committee for approval to take to town council. Motion made, seconded and approved unanimously by committee. Will report at 1/15 council meeting, then Bruce can forward document to council for Feb meeting.

9. REPORT ON MCEP SUMMARY FROM KARA SPENCER (CASSIDY/JENNIFER)

- Nothing to report – Cassidy has not received new minutes or update from Kara.

10. DISCUSS PARTNERSHIP WITH SUSTAINABLE FAIRFAX AND OTHER ORGANIZATIONS “CLIMATE ADVOCATES”

- Suggestion made to table this item and discuss at January 25 Special Meeting

11. ADJOURNMENT

- Meeting adjourned at 8:39

RESPECTFULLY SUBMITTED by Joanne Lasnier, Secretary