

**TOWN OF FAIRFAX
CLIMATE ACTION COMMITTEE (CAC)
SPECIAL MEETING MINUTES**

DATE, TIME, PLACE:

Saturday, Jan. 25, 2020, 9:00 AM, Women's Club

PURPOSE OF MEETING:

- Special Meeting, Annual Retreat to develop 2020 Action Plan

ATTENDANCE:

CAC MEMBERS PRESENT: Walt Vernon (Chair) Cassidy DeBaker (Vice-Chair), Bruce Ackerman (Council member), David Haskell, Kiki La Porta, Christopher Lang, Jody Timms, Jennifer Hammond, Joanne Lasnier (Secretary)

CAC MEMBERS ABSENT: Stephanie Hellman

GUESTS: Laura Vernon

1. CALL TO ORDER

- Walt called the meeting to order at 9:09 AM.

2. APPROVAL OF AGENDA

- Approved Agenda

3. PUBLIC EXPRESSION

- Laura noted only 300 homes in Fairfax currently on MCE's Deep Green. Important to increase participation. Suggested we put on February regular meeting agenda.
- Jody met with 15-16 groups working on climate emergency, Jody represented Fairfax.
- Walt expressed need to clarify purpose and role of CAC.
- Chris suggests CAC focus on reducing Town of Fairfax GHG.

4. INTRODUCTION: DEFINE PURPOSE AND METHODOLOGY FOR SPECIAL MEETING (WALT)

- Recognized contribution and achievements of founding CAC members Bruce and Cassidy.
- Goal of this meeting: Develop 2020 Action Plan. Focus on what we want to achieve, not how.

5. SECRETARY'S REPORT

- Joanne presented a summary of key outstanding items (drawn from 2019 CAC minutes), to be considered as we develop 2020 plan. Items include: Improve process for MCEP connection, develop communications plan, expand collaboration with Sustainable Fairfax and other local/regional groups, reimagine our electrical grid (move to 100% renewable), set up process for spending \$2K CAC budget, set method for tracking progress on 2030 goals.

6. REVIEW 2019 GOALS

- **Completed:**
 - #1 - Pass a Climate Emergency Resolution in support the net zero Fairfax Climate Action Plan (CAP)
 - #5 - Draft vulnerability assessment related to climate change risks
- Remaining goals are in progress

7. PREPARE, RANK AND PRIORITIZE ANNUAL ACTION PLAN GOALS FOR 2020

- Nine categories created, six categories prioritized for 2020 plan, with time frame for 2020 plan extended through the Town of Fairfax fiscal year 2020-2021, which ends on June 30, 2021.
- Priority categories for 2020:
 - Communications
 - CAP update
 - MCE/Deep Green
 - Ordinances
 - Town Operations
 - Committee Infrastructure and Operation
- Non-priority categories for 2020
 - Waste/Reduce Consumption
 - Transportation
 - Energy

8. SET UP LEAD(S) FOR EACH MAIN GOAL

- Leaders assigned for each priority category
 - Communications – Cassidy, Bruce
 - CAP – Jody
 - MCE/Deep Green – Laura (temporary lead)
 - Ordinances – Walt (temporary lead)
 - Town Operations – Chris, David
 - Committee Infrastructure and Operation – Walt (temporary lead)
- Leader(s) of each committee to bring list of actions to take for 18-month plan and present at Feb. 11 CAC regular monthly meeting.

9. ADJOURNMENT

- The meeting was adjourned at 1:00 PM.

RESPECTFULLY SUBMITTED by Joanne Lasnier