Fairfax Town Council Minutes Regular Meeting via teleconference Wednesday, June 3, 2020

Mayor Goddard called the Regular meeting to order at 7:00 p.m. via teleconference due to the Coronavirus (Covid-19).

Call to Order/Roll Call:

COUNCILMEMBERS PRESENT: Bruce Ackerman

Barbara Coler Renee Goddard Stephanie Hellman

John Reed

STAFF MEMBERS PRESENT: Garrett Toy, Town Manager

Michele Gardner, Town Clerk Janet Coleson, Town Attorney Sara Askowitz, CEQA Attorney Michael Vivrette, Finance Director

Approval of Agenda and Affidavit of Posting

Mayor Goddard stated she would like to continue item #15 to the July meeting.

M/S, Coler/Reed, Motion to approve the agenda, with a continuation of item #15 to the July meeting, and the affidavit of posting.

AYES: Ackerman, Coler, Hellman, Reed, Mayor Goddard

Report out on Closed Session held on May 20, 2020

Vice Mayor Ackerman stated there was nothing to report.

Announcements

Mayor Goddard made the announcements as they appeared on the agenda.

Open Time

Ms. Debra Benson, Cascade Drive, asked about the status of the Cascade Drive Striping Project. She would like it returned to its original configuration.

Ms. Valerie Hood discussed the Black Lives Matter movement and encouraged youth involvement. She disagreed with the placement of items related to taxes on the Consent Calendar.

Dr. Jody Timms, Fairfax representative to the Commission on Aging, gave a status report on Commission activities including a Zoom lecture by Dr. Larry Brilliant tomorrow from 10:00 a.m. to 11:00 a.m. The Ross Valley Seniors are meeting tomorrow in Mill Valley. The Age-Friendly Fairfax Task Force will be meeting on Friday via Zoom. She encouraged older adults in the Ross Valley to "get engaged"!

Mr. Mark Bell, Dominga Avenue, disagreed with the Council appointment to the Marin Wildfire Prevention Authority.

Ms. Liz Froneberger confirmed that agenda item #15 had been continued.

Consent Calendar

- 1. Accept Financial Statements and Disbursement Reports March 2020- *Finance Director*
- 2. Receive Treasurer's Report as of March 31, 2020- <u>Town Treasurer</u>
- 3. Approve minutes for the April 15, 2020 Town Council Regular meeting- Town Clerk
- 4. Receive written report on Councilmember's assignments, committees, and activities in May- <u>Town Clerk</u>
- 5. Adopt five resolutions setting taxes to be collected by the Marin County Auditor-Controller for Fiscal Year 2020/21- *Finance Director*
 - a. Resolution Setting the Amount of \$195 for the Special Municipal Services Tax for Fiscal Year 2020/21
 - b. Resolution Setting the Utility Users' Tax Rate of 4% for Fiscal Year 2020/21
 - c. Resolution Setting the Pension Tax Rate of \$.91 per \$100 of assessed value to Support Fairfax Pension Obligations for Fiscal Year 2020/21
 - d. Resolution Setting a Fee of \$15 per run-off unit for the Purpose of Funding Local Stormwater Pollution Prevention Activities for Fiscal Year 2020/21
 - e. Resolution Setting the Tax Rate of \$.0265 per assessed valuation for the General Obligation Bonds (Measure K Bond Assessment) for Fiscal Year 2020/21
- 6. Adopt a resolution confirming and levying the Ross Valley Paramedic Authority (RVPA) tax in the amount of \$83.50 for Fiscal Year 2020/21- *Town Manager*
- 7. Adopt a resolution Continuing Expenditures and Revenues in Accordance with the Fiscal Year 2019/20 Town Budget and Continuing the Fiscal Year 2020/21 Town Budget Adoption-<u>Town Manager, Finance Director</u>
- Adopt a Resolution Authorizing Execution of a Three-Year Cooperative Agreement with the County of Marin for the Community Development Block Grant (CDBG) and HOME Programs- <u>Town Manager</u>
- 9. Receive report on plans to re-open Town Hall in June- Town Manager
- 10. Receive written report from Climate Action Committee (CAC)- Town Clerk
- 11. Receive written report from Climate Action Microgrid subcommittee regarding the Pavilion-<u>Town Clerk</u>

Councilmember Coler had a question about item #9.

Councilmember Hellman had a question about items #5(d) and (e).

Mr. Mark Bell had a question about the report for item #11.

Mr. Gary Graham discussed the plight of the small business owner in Fairfax.

Elizabeth, Willow Avenue, stated people drive too fast through the intersection near the Good Earth. She stated an "instant feedback" sign should be installed.

M/S, Ackerman/ Reed, Motion to approve the Consent Calendar as submitted. AYES: Ackerman, Coler, Hellman, Reed, Mayor Goddard

Public Hearings

12. 80 Crest Road: Appeal of a Planning Commission denial of a Height Variance for an unpermitted ground flood level that would result in the height of the residential structure being approximately 50 feet; Assessor's Parcel No. 002-152-32; Residential Single Family RS-6 Zone; Verle and Marlene Sorgen; appellants/owners; CEQA categorically exempt per Section 15301(e)(2)(1)- Principal Planner
This item has been continued to the July 1, 2020 meeting

Mayor Goddard stated this item was continued to the July 1, 2020 meeting.

13. Adopt resolutions A) adopting the California Environmental Quality Act (CEQA) Final Initial Study and Mitigated Negative Declaration ("IS/MND") and Mitigation Monitoring and Reporting Program (MMRP) for the proposed Meadow Way Bridge Replacement Project as well as approving a statutory and categorical exemption from CEQA and B) approving the Meadow Way Bridge Replacement Project; OR in the alternative, directing staff to contract with CIC in an amount not to exceed \$180,000 to prepare an Environmental Impact Report (EIR) for the proposed Meadow Way Bridge Replacement Project-Town Manager

Mayor Goddard stated she would recuse herself from this item since she lives within 500 feet of the project. She left the meeting.

Vice Mayor Ackerman presided.

Town Manager Toy presented the staff report and gave a history of the project and explained the EIR process.

Mr. Nader Tamannaie, Project Engineer with California Infrastructure Consultancy (CIC), gave a PowerPoint presentation.

Mr. Geoffrey Riley, Senior Environmental Planner with WRA, gave a PowerPoint presentation. He commented on the letters that were submitted after the public review period. He reiterated that he did not think an EIR was warranted.

Councilmember Hellman asked about the method that will be used to remove the blackberries. Mr. Tamannaie stated they are mostly on the embankment and will be removed by equipment. No pesticides will be used.

Councilmember Hellman asked how the costs will be covered. Town Manager Toy stated the Town would pay 11.5% of the construction design costs. Construction, construction management services, and right-of-way issues are covered 100% by the grant.

Councilmember Hellman asked if moving the bridge seven feet south would impact sewer and water lines. Town Manager Toy stated the Ross Valley Sanitary District (RVSD) and the Marin Municipal Water District (MMWD) are responsible for the one-time relocation of the lines. The Town would be responsible for any second relocation.

Councilmember Hellman asked if the purchase of property from residents would come out of the grant. Town Manager Toy stated "yes".

Vice Mayor Ackerman opened the Public Hearing.

Town Clerk noted all the letters the Town had received on this item prior to the meeting had been posted on the Town website.

Ms. Debra Benson stated a project of this size deserved an EIR. She found several errors and inconsistencies in the Mitigated Negative Declaration (MND). She questioned whether this was the right bridge for the location.

Ms. Kate Linscott, Meadow Way, stated she disagreed with the efforts to prolong the environmental studies on this bridge. The current bridge is a health and safety concern.

Mr. John Berg, speaking for Protect Fairfax, stated Mr. Riley's presentation points out why an EIR is not necessary. A Mitigated Negative Declaration is appropriate for this replacement project. He discussed the various environmental studies that have been prepared.

Ms. Valerie Hood rejected the allegation that people are trying to delay the bridge project. She had a question about the notification to MMWD and RVSD.

Mr. Larry Bragman, Hickory Road, stated he was speaking as a Fairfax resident. He supported replacing the bridge in a timely manner but had questions. He stated a steel design would not require the bridge to be moved from its current location or relocation of the utility lines. He urged the Council to request that the consultants augment the MND to address questions about the construction timing advantages, cost of relocation of utilities, and the carbon impact comparison of the concrete versus steel.

Samantha, Sir Francis Drake Boulevard, urged the Council to move forward with an EIR. She was concerned about flooding downstream.

Mr. Andre Fino, Meadow Way, stated the Council decision should be based not only on the MND but also the totality of the investigation which has already been conducted. Multiple studies conclude that the mitigated bridge project will not cause significant environmental damage. The neighborhood depends on the safety and stability of this bridge on a daily basis.

Ms. Marilyn Gains, Meadow Way, stated it was obvious the bridge needed to be replaced. She attended many meetings about it and voted with the other neighbors for the option they thought would be best. The issues being raised now were dealt with years ago.

Chance Cutrano thanked Mr. Riley for his presentation and for clarifying questions that had been raised. He supported this project.

Ms. Pamela Meigs stated she was speaking as a Fairfax resident. She stated a smaller scale, less damaging plan would be better. She agreed with the comments made by Mr. Bragman. An EIR should be done.

Mr. Gary Roth stated the new bridge and mitigations can improve the health of the creek. Delays would pose a risk for the neighborhood and could result in higher costs for the Town.

Town Clerk Gardner read an email from John Crane, Sir Francis Drake Boulevard, stated it was a mistake to implement upstream measures when downstream measures are unresolved. Putting more water into the creek would be a mistake.

Ms. Karen Arnold thanked staff for the extensive work on this project. She urged the Council to approve the IS/MND and the current project as designed. The Meadow Way neighborhood relied on this bridge for access to his or her home.

Ms. Talia Friedman stated she lives downstream from the project. She had completed a creekside restoration project on her property which required her to report annually, for five years, on the progress of the restoration. Requiring further studies and reporting would result in an obstruction of this necessary improvement to the creek.

Mr. Nadim Nahas, Meadow Way, urged the Council to approve the IS/MND tonight. The neighbors are worried about not being able to cross the bridge in the event of an emergency. He was surprised that after seven years people were talking about aesthetics.

Ms. Annika Towers, Meadow Way, stated the project can be done with no long-term negative impact to the environment. The surrounding environment would be improved. Delaying the project and requiring an EIR is of no benefit. She asked the Council to move forward with the project.

Mr. Matthew Towers urged the Council to move forward with the project. He is concerned that a delay would result in the loss of the CalTrans funding. Requiring an EIR would result in an unnecessary delay and wasteful spending.

Mr. Mark Bell discussed the presence of Yellow Legged Frogs and stated they are a species of special concern. There are also Spotted Owls in the area. He stated he did not see any hydrology reports.

Ms. Ling Shien Bell asked the Council to consider a metal bridge vs. a concrete bridge to lessen the cost, the impacts, and eliminate the need to relocate the utility lines.

Ms. Kathy Flores stated this project is concerned all residents who live and pay taxes in Fairfax. The proposed concrete bridge was too expensive, will take years to complete, and will disrupt the residents and wildlife. She asked about the costs and time frames for a drop in steel bridge.

Mr. Frank Egger, representing Save Fairfax, stated the project cannot start until the summer of 2022, and that an EIR would take eight months. The MND did not address the cumulative impacts as required by CEQA. He urged the Council to require preparation of an EIR.

Ms. Ronita Egger, Meadow Way, stated the project would have been done a long time ago if a neighbor had not wanted the bridge moved seven feet to the south.

Ms. Mallory Geitheim, Willow Avenue, stated this project will affect everybody financially. She is in favor of a steel bridge. She asked the Council to consider what would be easier and more cost effective.

Ms. Melann Bouchet stated she was concerned about the liability of the Town for the current bridge. All the studies have been done and the project should move forward.

Mr. Alexander Binick stated he understood residents' concerns including protecting downstream properties from flooding and relocating the utility lines. He was concerned that an EIR would result in a delay of over two years to the entire process. He urged the Council to certify the IS/MND and approve the replacement as proposed.

Ms. Jessica Green stated the Town would not need to pay \$200,000 to the neighbors if the Council did the other project. An EIR is the proper thing to do. The project will take a long time anyway.

Mr. Chris Kanten urged the Council to move ahead with the project.

Tunafish had a suggestion for a cheaper way to build the bridge.

Vice Mayor Ackerman closed the Public Hearing.

Vice Mayor Ackerman asked if the project would create additional flooding downstream. Mr. Tamannaie stated "no"- the models indicate the volume of water would not change and the project was neutral in terms of flood risks.

Vice Mayor Ackerman asked about payments for easements/rights-of-way. Town Manager Toy stated there have been no discussions about payments.

Councilmember Hellman asked about the Town's liability in the event of downstream flooding and if an EIR would provide more legal protections. Attorney Askowitz stated litigation cost money and the Town could end up paying for the other side's lawyer if it did not prevail. The claim would be the same whether it is for a Negative Declaration or an EIR. The standard of review by the courts is more deferential towards the Town if an EIR is prepared.

Vice Mayor Ackerman asked if the cost of the deck for a steel vs. a concrete bridge would be 20% of the total cost. Town Manager Toy stated the bulk of the cost is for abutments and retaining walls, which are required for any bridge regardless of the deck.

Vice Mayor Ackerman asked if the width of the bridge would be 21½ feet no matter the style. Town Manager Toy stated "yes".

Councilmember Reed asked if they do not move the bridge would it still be in the right-of-way. Mr. Tamannaie stated "yes". Councilmember Reed asked if there were disadvantages to not having it in the middle of the right-of-way. Mr. Tamannaie stated the current bridge is not properly aligned. It makes sense to put it in the middle of the right-of-way to provide driving safety. Councilmember Reed asked if moving the utility lines twice was necessary. Mr. Tamannaie stated the utilities have to be upgraded- there is no way around that. They will try to move them once.

Vice Mayor Ackerman asked if there was a middle ground approach in terms of environmental review as suggested by Mr. Bragman. It could include further studies that might evaluate a completely different bridge design but not delay the project. Attorney Askowitz stated she thought Mr. Bragman was not suggesting consideration of a different project but rather additional consideration of potential impacts of the proposed project. In response to the latter, she did not think more studies would include any new impacts or mitigations. Looking at a different bridge could raise questions as to whether they could proceed under the existing CEQA document or adopt this Negative Declaration.

Councilmember Reed stated many of the issues have been dealt with in the 500-page document. The bridge is in need of replacement. This looks like a pretty good project that enhances the habitat.

Councilmember Coler stated she had read and considered all the documents. She did not want to ignore the public participation that has been going on for a long time. There is a potential risk to the neighborhood in the event of a disaster. The environment will not only be protected but

will be improved by the proposed project. Cost should not be a factor in determining whether or not to do an EIR. They need to move forward and she supports certifying the documents with the categorical statutory exemption.

Councilmember Hellman read a prepared statement. The bridge in the current design is overengineered and there was a simpler solution that could be executed in one season. The design of the bridge does not meet with the aesthetics of Fairfax. An EIR would provide more substantial hydrologic information and legal protections. Since there is no competing proposal and in the interest in keeping the residents safe, she is left with little choice. She is not comfortable spending over \$150,000 on an effort that she could not confidently say would yield a benefit.

Vice Mayor Ackerman stated they should move on with the project. The failure of the current bridge would place the residents in the Cascades in danger in the event of a disaster. There are environmental benefits to the way it is designed. He supports the project.

M/S, Coler/Reed, Motion to adopt the Resolution approving the Meadow Way Bridge Replacement Project and adopting the California Environmental Quality Act (CEQA) Final Initial Study and Mitigated Negative Declaration and Mitigation Monitoring and Reporting Program for the proposed Meadow Way Bridge Replacement Project as well as approving the statutory and categorical exemption from CEQA and approving the Meadow Way Bridge Replacement Project.

AYES: Coler, Hellman, Reed, Vice Mayor Ackerman

RECUSED: Mayor Goddard

Mayor Goddard returned to the meeting.

Mayor Goddard suggested scheduling a Special Council meeting for Wednesday, June 17th for item #14.

M/S, Coler/Hellman, Motion to continue item #14 to a Special Council meeting to be held on June 17th at 6:00 p.m. and continuing the Public Hearing.

AYES: Coler, Hellman, Reed, Vice Mayor Ackerman, Mayor Goddard

The Council took a 5-minute break at 11:00 p.m.

Regular Agenda

14. <u>Discuss/consider Fiscal Year 2020/21 Proposed Operating and Capital Improvement</u> Budget- Town Manager, Finance Director

Mayor Goddard stated this item was rescheduled for June 17th

Regular Agenda

15. Adopt a resolution authorizing the Town Manager to enter into an agreement with Ascent Environmental, Inc., to prepare the Environmental Impact Report (EIR), at the applicant's cost, for the Marinda Heights Subdivsion (a.k.a. "Wall Property")- Town Manager, Planning Director

Mayor Goddard stated this item was continued to the July meeting.

M/S, Coler/Ackerman, Motion to waive the 11:30 p.m. rule.

AYES: Coler, Hellman, Reed, Vice Mayor Ackerman, Mayor Goddard

16. Adopt a Resolution authorizing the Town Manager to enter into certain right-of-way agreements for outdoor dining seating and outdoor uses for other businesses, to close certain streets for the same purpose, and to waive certain restrictions in publicly owned spaces regarding the consumption of alcoholic beverages; and Adopt an Urgency Ordinance creating a temporary outdoor use permit for restaurants and other businesses wanting to use private property- Town Manager

Town Manager Toy presented the staff report. He noted the Urgency Ordinance would require a 4/5th vote of the Council to pass. He answered questions from the Council.

Councilmember Coler stated the Council, and not the ad hoc committee, should decide on what street(s) would be closed. She would like to see a monthly progress report placed on the Consent Calendar. A reassessment should be done by the group in 60 to 75 days with a review by the Council in 90 days. She would like to limit it to the closure of the Mono Avenue alley and limiting the times (not 24/7). She was concerned about the loss of on-street parking and opposed the consumption of alcohol in Bolinas Park.

Councilmember Reed asked about using the ballfield, as it is a large space.

Mayor Goddard opened the meeting to public comments.

Town Clerk Gardner read an email from Mr. Daniel Knightly encouraging the Council to adopt the resolution and relax the alcohol restrictions.

Town Clerk Gardner read an email from Mr. David Smadbeck, Executive Director of the Chamber of Commerce, stated the three top needs for businesses were: 1) Financial assistance; 2) Help in remodeling businesses to e-commerce; 3) The ability to use the outdoor space in front of or near the place of business. The Chamber supports the use of public and private space by the local community.

Ms. Valerie Hood was concerned about the sundown date. There should be a clear process for residents to raise concerns. She was concerned about transitioning to an alcohol environment with people close to each other and the cost for transitioning the hardscape.

Mr. Richard Applebaum would like to just try some stuff and see how it works. No temporary permits should include a fee or any elaborate process. He suggested using the ballfield on Friday and Saturday night with a station set up by the bars with some live music. A portion of Broadway could be closed, and they could open up the area where the Farmers Market is held.

Ms. Debra Benson stated this is a complicated issue. Allowing a restaurant to put three tables six feet apart in front of the building might not be better than what they are currently doing with take-out. She asked about parking for the retail customers and how the retailers come into play with this plan.

Town Clerk Gardner read an email from Ms. Jess Lerner supporting the Urgency Ordinance and asked the Council to extend the retail rent moratorium.

Chance Cutrano stated any policy that is adopted should put the business first. They need to create an environment that allows people to move around safely. The Mono alley would be a good location to allow this outdoor seating. He supported the idea of a "parklet".

Mr. Mark Bell opposed the idea of having bands at the ballfield.

Mayor Goddard closed the meeting to public comments.

Councilmember Ackerman was concerned about opening up areas to allow alcohol although he is not totally opposed to it. He suggested using some of the parking spaces along Bolinas Road without closing the road to traffic. He is not opposed to closing Broadway from the bulb-out outside of the scoop to the bike racks along with the east side traffic lane. There are three aspects to this proposal that should be looked at- retail, take-out, and outdoor seating. He supported the policies outlined in the staff report and agreed with Councilmember Coler's idea about a review period and ultimate Council review.

Councilmember Reed supported waiving fees for any temporary permits. They need to close a lot more spots than just Mono Avenue. He likes the idea of closing parking spaces along Bolinas Road. He was not sure about closing that section of Broadway; it could cause disruption. He would prefer that the businesses use sidewalks and people walk in the parking spaces. There could be one area where alcoholic is allowed.

Councilmember Hellman asked for consistency in terms of the expiration of the Temporary Use Permit (TUP), the review period, Right-of-Way Agreements, etc. She asked if the Town Manager's ability to extend the Encroachment Permit/Right-of-Way Agreement without Council approval would be on a case-by-case basis or would be given as broad authority. Town Manager Toy stated it would be the latter. Councilmember Hellman stated she would prefer to set an expiration period.

Councilmember Coler agreed with the suggested 120 days for the TUP and the temporary outdoor use Right-of-Way Agreement- it should be consistent. She would like to see a monthly Consent Calendar report. The Council should be involved every step of the way. She would like a formal reassessment at some point in time. She supports the closure of Mono Alley but not Bolinas Road or any area on Broadway. The sidewalks along Bolinas Road could be used with walking in the parking spaces. She does not support allowing alcohol in the park. She wants to have a discussion about the times and the businesses along Sir Francis Drake Boulevard.

Mayor Goddard stated the ad hoc committee found some interesting locations such as the parking lot on Broadway that has seven spaces. They also looked at replacement parking. The businesses were not receptive to closing that part of Broadway and the east bound lane. They want the outdoor locations to be in front of or adjacent to the business. The Mono Alley closure would be from 4:00 p.m. until closing time for the Gestalt Haus. She would like to allow classes to be held at the ballfield.

Town Manager Toy stated the consensus of the Council was as follows: 1) An initial period of 120 days for the Temporary Use Permit (TUP); 2) An administrative extension of the TUP of 60 days; 3) Closure of the front portion of Mono Avenue (by Bolinas Road); 4) No alcohol in Bolinas Park; 5) An initial period of 120 days for the Encroachment Permit/Right-of-Way Agreement; 6) A monthly Consent Calendar progress report; 7) Initial cleaning by the Town of sidewalks and parking spaces at a cost not to exceed \$10,000; 8) Ask the ad hoc committee to check out the use of the Elsie Lane/Bank street parking lot (near the Redwood trees) for outdoor seating; 9) To allow classes in the ballfield.

Town Attorney Coleson stated a vote was required to appoint the ad hoc subcommittee.

M/S, Reed/Ackerman, Motion to appoint Mayor Goddard and Councilmember Hellman as the ad hoc subcommittee.

AYES: Coler, Hellman, Reed, Vice Mayor Ackerman, Mayor Goddard

M/S, Coler/Reed, Motion to Adopt a Resolution authorizing the Town Manager to enter into certain Right-of-Way Agreements for outdoor dining seating and outdoor uses for other businesses, to close certain streets for the same purpose, with the following modifications: 1) On page 2, #3, "Right of Way Agreements for Temporary Outdoor Uses", third paragraph shall read: "The term of the ...but needs to expire by November 30, 2020:; 2) On page 3, first paragraph, the reference to Broadway shall be deleted: 3) On page 3, #5 shall be deleted and the rest will be renumbered.

AYES: Coler, Hellman, Reed, Vice Mayor Ackerman, Mayor Goddard

M/S, Coler/Reed, Motion to waive full reading, Introduce and Adopt an Urgency Ordinance entitled an Urgency Ordinance of the Town Council of the Town of Fairfax Authorizing the Town Manager to Establish and Issue Temporary Outdoor Use Permit to allow Restaurants and other Businesses to provide outdoor dining and curbside pickup and waiving any applicant fees in the Town with the new process with the following changes: 1) On page 5, (D) (1), the last sentence shall read: "The Temporary Outdoor Use Permit shall be valid for an initial 120 days, permits may be renewed administratively for an additional 60 days, and shall expire by November 30, 2020."

AYES: Coler, Hellman, Reed, Vice Mayor Ackerman, Mayor Goddard

17. Adopt a Resolution Calling for a General Municipal Election to be held on November 3, 2020, for the Election of Certain Officers, Requesting the Marin County Board of Supervisors to Consolidate with any other Election Conducted on that Date, and Requesting Election Services of the County Elections Department- Town Manager

Town Clerk Gardner presented the staff report. Three Council terms will expire in November.

Mayor Goddard opened the meeting to public comments.

There were no comments.

Mayor Goddard closed the meeting to public comments.

M/S, Ackerman/Hellman, Motion to Adopt a Resolution Calling for a General Municipal Election to be held on November 3, 2020, for the Election of Certain Officers, Requesting the Marin County Board of Supervisors to Consolidate with any other Election Conducted on that Date, and Requesting Election Services of the County Elections Department.

AYES: Ackerman, Coler, Hellman, Reed, Mayor Goddard

Council Reports and Comments

Mayor Goddard stated these reports were included in written form in the packets.

Town Manager's Report

There was no report.

M/S, Reed/Hellman, Motion to adjourn the meeting at 1:20 a.m. in memory of Mr. George Floyd and Mr. Larry Kramer.

AYES: Ackerman, Coler, Hellman, Reed, Mayor Goddard

Respectfully submitted,

Toni DeFrancis Recording Secretary