



# TOWN OF FAIRFAX

## STAFF REPORT

### May 6, 2020

**TO:** Mayor and Town Council

**FROM:** Michele Gardner, Town Clerk

**SUBJECT:** Receive written report on Councilmembers' assignments, committees, and activities from April 15 to May 6, 2020

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#### **RECOMMENDATION**

Receive written report.

#### **DISCUSSION**

At its 2019 annual retreat, the Town Council reached consensus to include a monthly list of the meetings each Councilmember attended in the preceding month. The idea was to use the meeting time under the agenda section entitled "Council Reports and Comments" to highlight one of those meetings. The following list includes activities from April 15 to May 6, 2020.

#### **Mayor Goddard**

- Town Council Closed Session meeting on Tuesday, April 21st.
- 3 COVID-19 Local Task Force meetings
- (Multiple) Daily check ins with Councilmember Hellman to co-design and launch **Fairfax Forward**.
- Daily check-ins and meetings with The Chamber Of Commerce to develop and launch [FairfaxOpenForBusiness.com](http://FairfaxOpenForBusiness.com)
- Firewise neighborhood leads quarterly meeting
- Marin County Council of Mayors and Councilmembers (MCCMC)-Mayor Select Committee. The group made the decision to form an Ad Hoc Committee of Elected officials to focus on Small Business Assistance and possible areas with \*potential for some shared services. Committee will be Chaired by Kate Colin, Vice Mayor-San Rafael and Brian Colbert, Vice Mayor-San Anselmo.
- Attended the VOAD meeting (Voluntary Organizations Active in Disaster) to discuss and share local COVID responses taken by different Marin County non-profits and municipalities.
- Visited the Food Pantry to introduce the idea of a pilot program for the Mobile Showers program funded by Marin County Cities and Towns and the Marin Community Foundation (MCF). The program will be hosted by the Fairfax Community Church on Saturdays and managed by Downtown Streets Team.
- Hosted the first Saturday Mobile Shower in Fairfax on Saturday May 2nd.
- Attended an online meeting/workshop about the future of plastics and how to move away from the use of disposable plastics in the age of COVID

#### **Vice Mayor Ackerman**

- 4/15 Call with Peter Asmus and Chris Marnay, microgrid experts
- 4/15 Council meeting (virtual)
- 4/16 Chamber of Commerce webinar on SBA Relief application
- 4/17 MCL Climate Working Group monthly meeting (virtual)

- 4/21 Microgrid subcommittee call re financing
- 4/21 Town Council Closed Session meeting (virtual)
- 4/21 350Marin call re climate and COVID
- 4/22 Microgrid subcommittee call
- 4/23 CAC CAP-update subcommittee, with Christine O'Rourke of MCEP
- 4/23 Microgrid subcommittee call with John Sarter
- 4/30 CAC CAP-update subcommittee

#### Councilmember Coler

- Attended Supervisor Rice led community conversation re: Covid 19 (April 20)
- Attended special closed session Council meeting (April 21)
- Attended Community Media Center of Marin board meeting (April 23)
- Attended MCCMC legislative committee meeting with Congressman Jared Huffman (April 27)
- Attended Local Agency Formation Commission (LAFCO) board meeting (April 30)

#### Councilmember Hellman

- April 17 launched [FairfaxOpenForBusiness.com](http://FairfaxOpenForBusiness.com) in collaboration with The Fairfax Chamber of Commerce. Daily strategy and work sessions related to web development, fundraising for small businesses and marketing leading up to launch and ongoing.
- Hosted Coronavirus Task Force: April 17, 24, May 1. The group of community leaders including Mayor Goddard is responsible for launching and managing the Fairfax 1:1 volunteer matching program, developing strategies and offering solutions to support the community including installing a public lavatory on 4/22.
- April 22: Launched new brand for Fairfax Forward
- April 23: League of Cities webinar: Small Cities/Big Impacts - How Small Cities are Supporting Their Communities
- April 23: League of Cities webinar: City Leaders Supporting Access to Nature During the Pandemic
- Marin VOAD meeting: April 24, 29 cross-sharing of best practices across cities in Marin on Neighbor to Neighbor volunteer support C-19 programs
- April 25: Marin Food Bank volunteer at Kerner Street location in San Rafael packed and provided ~700 families food.
- April 26: Quarterly FireWise Fairfax (Zoom) meeting
- April 28: Attended Children for Change (Zoom) meeting - Laura Vernon presented on behalf of Climate Action sub-committee on the topic of DEEP Green and Green energy alternatives for the home.

#### Councilmember Reed

- Attended the Transportation Authority Board meeting
- Attended the SmartBoard meeting (as a Fairfax citizen)
- Attended the SmartBoard Citizens Oversight Committee meeting
- Attended 4/21/20 Fairfax Council closed session meeting