



TOWN OF FAIRFAX

STAFF REPORT

August 5, 2020

TO: Mayor and Town Council

FROM: Garrett Toy, Town Manager

SUBJECT: Authorize the Town Manager to prepare and submit the Fiscal Year 20-21 work plan to Marin County for the use of the Town’s Measure A park funds

RECOMMENDATION

Authorize the Town Manager to prepare and submit the FY20-21 work plan for Measure A funds to the County of Marin based on the approved allocations.

DISCUSSION

Measure A is the one-quarter of one-percent sales tax approved by Marin County voters in 2012. As a condition of receiving the funds, the Town must submit a work plan to the County of Marin detailing the proposed uses of the funds.

Each year the Town’s Measure A Advisory Committee (Committee) meets to recommend allocations for the upcoming year. For FY20-21, the County estimates Fairfax will receive approximately \$47,045 in Measure A sales tax revenue. Due to COVID-19’s impact on the economy, the County is projecting an approximate 25% reduction in revenues.

The Measure A Advisory Committee met on Monday, July 20th to discuss the allocation of funds including the carryover of funds from previous years.

MEASURE A PARK FUNDS ALLOCATION FY20-21	A	B	C	D
	Est.	Proposed	Proposed	Recommended
	Expenditures	Carryover	Allocation	w/carryover
Project/Program	FY19-20	FY19-20	FY20-21	FY20-21
Parkland/Open Space Acquisition	\$ -	\$ 53,000	\$ 17,000	\$ 70,000
Maint/Repair Ped Trail Improvements	\$ 8,475.00	\$ 14,525	\$ 10,000	\$ 24,525
Replace Pavilion Lighting & Hot Water Heater	\$ -	\$ 12,371	\$ 7,000	\$ 19,371
Construction of Bicycle Pump Track (reallocated to Peri Park Equipment)	\$ -	\$ -		\$ -
Women's Club Improv. (e.g., stage, roof, bathrooms, lighting)	\$ 817.50	\$ 20,646		\$ 20,646
Vegetation management (various locations)	\$ -	\$ -		
Replace Peri Park Equipment	\$ 16,000.25	\$ 64,000	\$ 16,000	\$ 80,000
Age-friendly Park equipment/furniture	\$ -	\$ -		\$ -
	\$ -	\$ -	\$ -	\$ -
Total	\$ 25,293	\$ 164,541	\$ 50,000	\$ 214,541

Column A (“Est. Expenditures”) reflects the estimated year end expenditures for a project. Specifically, the Pedestrian Trail Improvements was for repairing a footbridge (Meernaa/Porteous), Women’s Club improvements was for a bench, and Peri Park equipment was for

design and engineering costs. Column B (“Carry-Over”) represents the funding allocated to a project in a previous year(s), but not spent in FY19-20. The County requires the Town to reallocate carryover funds each year.

Typically, the Committee recommends that funds unspent for projects in previous years continue to be carried over to the new fiscal year (i.e., FY20-21) for those projects. This is the recommendation for FY20-21 with one exception. This year the Committee recommends that the \$4,000 previously allocated to Age-Friendly park equipment be reallocated to other projects. We reduced the \$4,000 to \$3,000 to reflect that the Town receive approximately \$1,000 less in Measure A funds than previously projected for FY19-20. As a result, the total revenue available to be allocated was approximately \$50,000 (\$47,000 plus \$3,000).

Should a project be delayed/canceled or priorities changed, the Council may reallocate funds at any time by amending its work plan and submitting it to the County for approval.

The Measure A Advisory Committee consists of:

- 2 Town Councilmembers: Mayor Goddard and Councilmember Coler
- 2 Fairfax Open Space members: Chance Cutrano, Jack Judkins
- Fairfax Parks and Rec Commission representative: Chris Borjian
- Fairfax Volunteer Board member: Marcia Custer

FISCAL IMPACT

No impact to the General Fund because the projects are funded with Measure A funds. The approval of the workplan is required by the County before it will release the funds to Town.

ATTACHMENT

None