

Minutes
Volunteer Program Advisory
Board
November 16, 2020
6:30 p.m.-8:30 p.m.
Via Zoom

Mission Statement: "To foster goodwill and community spirit in Fairfax through volunteer activities "

Members in attendance: Geo Taylor, Marcia Custer, Georgia Gibbs, Jesse Hoffman, Chance Cutrano, Veronica Geretz. Staff in attendance: Maria Baird, Recreation & Community Services Manager, Nancy Holland

The meeting was called to order at 6:30 p.m. The minutes of the September 28th meeting were approved.

- 1) **Public Forum**-Nancy Holland of RCD Housing attended the meeting. She is the Residential Services Coordinator at Victory Village. She is reaching out to the Volunteer Board to see if they can be of assistance to the residents. There are 54 seniors residing at Victory Village. Many of them were previously homeless, and are in need of basic supplies such as food, household items, etc. They would also like someone to help them with their community garden. Geo has connected Nancy with the food bank, and the recipients will receive delivered meals via the food pantry. Marcia suggested Nancy contact the County of Marin who can provide information on how they can sign up for General Assistance benefits. Maria stated she has a College of Marin student name Zachary Numark who would like to volunteer as part of his service learning class. Zachary has signed up to be a volunteer through the 1:1 Volunteer Match program the Town has developed at the beginning of the Coronavirus pandemic. Maria will put Zach in touch with Nancy.
- 2) **Reports**
 - **Chair** – Geo reported the food pantry is serving over 150 families weekly during the pandemic. Jack Judkins of Open Space requested the Volunteers put out a call for drivers to make home deliveries. Camille sent out an email blast which successfully resulted in additional drivers.
 - **Treasurer**- Marcia reported there is \$6,213 in the Volunteers checking account. The cloth masks and hand sanitizers are being paid out of this account. There is still \$4,694 in the Town's Volunteer budget allocated funds. Maria has ordered all the supplies for the wreathmaking kits out of this budget.
 - **Coordinator**-. Maria announced the gift cards she tried to secure from Coffee Roastery for the wreathmaking kits will not be possible, because there is a \$10

minimum for gift cards. Maria will purchase individual envelopes of hot cocoa to put in the kits.

- **Discussion** -Geo suggested the group skip the December meeting.

3) **New Business**

a) **Holiday Wreathmaking kits-assembly** - Maria and Georgia ordered the decoration and wreath rings that will go into the kits. The group will have a couple of members meet outside the Community Center with masks and socially distance to assemble the kits. The date will be on November 30th in the late afternoon.

b) **Gifts to Volunteers 1:1 Match Program**—Maria announced she has ordered 500 cloth masks with the Volunteers logo from T & B Sports in San Rafael, upon a referral from Chance. The masks will be ready before Thanksgiving. Stephanie Hellman has written nice thank you notes to the volunteers, which Maria will distribute along with scented hand sanitizer, to 100 volunteers who assisted with COVID-19 help to those in need.

c) **Winter Solstice Sit- December 21 5 p.m.**—Veronica stated this event will take place, rain or shine. She suggested to add copy to bring an umbrella in case of rain to the announcement. Maria will ask Camille to include that.

The meeting adjourned at 8:00 p.m.