

DRAFT Fairfax Town Council Minutes
Special Meeting for a Budget Workshop
Via Zoom Videoconference
Friday, **May 15, 2020**

Mayor Goddard called to order the special meeting to conduct a budget workshop at 10:00 a.m.

Roll Call:

COUNCILMEMBERS PRESENT:

Bruce Ackerman, Vice Mayor
Barbara Coler
Renee Goddard, Mayor
Stephanie Hellman
John Reed

STAFF MEMBERS PRESENT:

Garrett Toy, Town Manager
Michael Vivrette, Finance Director
Janet Garvin, Town Treasurer
Michele Gardner, Town Clerk
Christopher Morin, Chief of Police
Rico Tabaranza, Police Lieutenant
Ben Berto, Director, Planning and Building Services
Anne Mannes, Recreation Manager
Camille Esposito, Communications Specialist

Approval of Agenda and Affidavit of Posting

M/S, Coler/Reed, Motion to approve the agenda and affidavit of posting for the special meeting.
AYES: Ackerman, Coler, Hellman, Reed, Mayor Goddard
(Via roll call vote)

Regular Agenda

The Town Council conducted a budget workshop to discuss Fiscal Year 2020-21 Proposed Operating and Capital Improvement Budget, and discussed the following topics:

- Overview of budget workshop
- General Budget Overview: Staff made a PowerPoint presentation and noted that this was a preliminary 'baseline' budget due to the economic uncertainty created by the COVID-19 pandemic and resulting shut-down of businesses.
 - Operating revenue projections and assumptions
 - Overall expenditure estimates
 - Projected FY19-20 Year-End Expenditures and Revenues
 - Discussion of any Year-End expenditure adjustments

Public Comment was received from the following people:

Nadim, Meadow Way
Pam Meigs, Cypress
Stephen Keese, Cypress
Jody Timms
Michele Rodriguez

- Department Presentations
Public Comment was received from the following people:
Pam Meigs
Jason Brooks, Meadow Way
Jody Timms

At 1:05 p.m., the Council took a recess for a Lunch Break and reconvened at 1:35 p.m.

- Other General Funds & Special Funds (1:00pm)
Public Comment on General Funds & Special Funds was received from the following people:
Pam Meigs
Jason Brooks, Meadow Way
- Baseline Five-Year Capital Improvement Program "CIP"
 - Pavement Management PlanPublic Comment was received from the following person:
Stephen Keese
- Town Council Funding Requests/Priorities/Goals (2:30pm)
- Proposed Mid-Year Budget Review in 4-6 months and Budget Schedule (3:30pm)
Public Comment was received from the following people:
Stephen Keese
Pam Meigs
Jody Timms
Helen Fauss

A public hearing on the proposed budget was set for June 3, 2020.

The meeting was adjourned at 4:25 p.m.

Respectfully submitted,

Michele Gardner, Town Clerk