



# TOWN OF FAIRFAX

## STAFF REPORT

### February 3, 2021

**TO:** Mayor and Town Council

**FROM:** Michele Gardner, Town Clerk

**SUBJECT:** Receive approved list of Councilmember Board and Committee assignments and Council reports on their activities in December and January

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#### **RECOMMENDATION**

Receive Councilmember Board and Committee assignments list and Councilmember activities report.

#### **DISCUSSION**

At its January 20<sup>th</sup> meeting, the Council made Councilmember assignments to Boards and Commissions. Attached is the approved assignment list. Below are the reports submitted by Councilmembers regarding their activities since December 2, 2020.

#### **Mayor Ackerman**

- 12/2 CAP Update Subcommittee of Climate Action Committee
- 12/2 Town Council meeting
- 12/3 RESJ meeting
- 12/6 RESJ Retreat and training
- 12/15 CAP Climate Action Committee meeting
- 12/15 Victory Village opening (spoke)
- 12/15 Town Council meeting
- 12/18 MTC/ABAG Webinar
- 12/18 CAP Update Subcommittee of Climate Action Committee
- 12/19 Climate Action Committee retreat, part 1
- 1/7 CAP Update Subcommittee of Climate Action Committee
- 1/7 RESJ meeting
- 1/11 MCCMC Climate Action Committee
- 1/12 Town Council closed session
- 1/13 CAP Update Subcommittee of Climate Action Committee
- 1/13 RESJ PPPSA (Police practices subcommittee) first meeting
- 1/16 Climate Action Committee retreat, part 2
- 1/19 CAP meeting
- 1/20 Marin/Sonoma Mosquito and Vector Control special meeting
- 1/20 Town Council meeting
- 1/21 CAP Update Subcommittee of Climate Action Committee
- 1/27 MCCMC meeting
- 1/27 MCCMC City Selection Committee meeting
- 1/28 Marin County Commission on Aging
- 1/28 CAP Update Subcommittee of Climate Action Committee

- 1/28 RESJ Special meeting
- 1/28 RESJ PPPSA (Police practices subcommittee) meeting

#### Vice Mayor Hellman

- 12/3 Racial Equity and Social Justice “RESJ” Committee meeting
- 12/4 Fairfax Coronavirus Taskforce meeting
- 12/6 Racial Equity and Social Justice “RESJ” retreat
- 12/7 Mill Valley City Council
- 12/9 HS1327 Parent Equity Team meeting
- 12/11 Zero Waste committee meeting
- 12/11 MCCMC Economic Recovery committee meeting
- 12/14 RESJ Mission and Vision subcommittee mtg
- 12/15 Climate Action Committee
- 12/16 Victory Village celebration event
- 12/16 Fairfax special town council meeting
- 12/17 Equity, Outreach and Advocacy Meeting of Commission on Aging talk with Spahr Center
- 12/18 Fairfax Coronavirus Taskforce meeting
- 12/19 SURJ (Showing Up for Racial Justice) workshop for having difficult conversations about race
- 12/22 RESJ Mission and Vision subcommittee meeting
- 12/23 MCCMC Climate Action Committee
- 1/5 Fairfax NRG Neighborhood Response Group update mtg
- 1/5 Community Equity circle
- 1/7 CVNL 28th Annual Heart of Marin Awards
- 1/7 Affordable Housing Committee
- 1/7 Racial Equity and Social Justice “RESJ” Committee meeting
- 1/11 Manor Hill Firewise committee
- 1/11 Fairfax Climate Action Committee workshop
- 1/12 Fairfax special town council closed session
- 1/12 Ross Valley School District Board meeting
- 1/13 Ross Valley Fire Dept Board meeting
- 1/13 Rethinking Homelessness webinar
- 1/15 Fairfax Coronavirus Taskforce meeting
- 1/15 League of CA Cities Revenue and Taxation Policy Committee
- 1/16 Climate Action Committee retreat
- 1/20 Fairfax town council meeting
- 1/24 Fairfax Firewise meeting
- 1/25 Ibram X. Kendi conversation w Marin Co. Equity Director, Human Rights Commission
- 1/27 League of CA hosted town hall with Senator Mark McGuire
- 1/27 MCCMC monthly meeting
- 1/28 Special RESJ meeting to discuss DA Lori Frugoli’s community conversation regarding swastika event in Fairfax
- 1/29 Fairfax Coronavirus Taskforce meeting
- Dec/Jan: attended 15+ meeting with community members supporting Skatepark proposal
- January: attended multiple community discussions related to swastika event and planning for Feb 4th DA forum

## Councilmember Coler

- Attended Marin Wildfire Prevention Authority (MWWPA) Executive Committee meeting (Dec 3) – discussed: new position description/compensation package for Planning & Program Manager to report to EO; Board Retreat to be held Jan 21, 2021 by Zoom; Ecologically Sound Practices Partnership relationship (preliminary discussion)
- Attended Community Media Center of Marin (CMCM) Board meeting (Dec 3) – subsequently Coler sent requests for funding of CMCM’s Media Academy/youth programs to Marin Community Foundation (Coler 1st secured MCH funding in 2018) & for underwriting support to two businesses (Coler 1st secured funding in 2018) (Dec 22)
- Attended MWWPA Environmental Compliance ad-hoc subcommittee meeting (Dec 4)
- Attended MCE Executive Committee meeting (Dec 4) – conducted CEO performance evaluation (Closed Session); approved several consent items; approved sending letter of support for Revenue-Neutral Carbon Fee and Dividend Program (brought by Director Kunhardt of Corte Madera)
- Participated in SURJ Marin County Councils Cohort #5 meeting (Dec 5)
- Attended MWWPA Environmental Compliance ad-hoc subcommittee meeting (Dec 8)
- Attended Marin Local Agency Formation Commission (LAFCO) meeting (Dec 10) – Approved amendments to LAFCO Policy Handbook; Approved new Personnel Handbook; Approved Resolutions to dissolve CSA 23 & CSA 25 (both have not been functional and have not had assets for years); Approved extension of application for a residence annexation to Town of Tiburon.
- Distributed about 120+ individually packaged cloth face masks made by Norma McFaddan to Victory Village and Bennett House. All residents of each complex received a face mask. (Dec 15) Note: to date Norma has made/donated more than 1500 cloth face masks to Fairfax, Marin City, the Canal and West Marin.
- Attended Special Town Council meeting (Dec 16)
- Attended MWWPA Board meeting (Dec 17) – approved mid-year budget adjustments; approved Purchasing Policy as working draft (to be further amended); approved: Credit Card purchases; Fund Disbursements (so locals and other contractors can be paid for work already conducted); Accounting Auditing/Financial Reporting; Internal Control/Whistleblower; and Web Transparency policies. Majority of the Board approved position description/compensation package for Planning & Program Manager new position. Board Retreat to be held Jan 21 – appointed subcommittee to do planning/finalization.
- Attended Fairfax Age Friendly Task Force meeting (Dec 18) – discussed progress report to be submitted to AARP in early 2021 (Chair Jody Timms to develop brochure with Town staff; Coler to update Scorecard and develop two Appendices for the report - December 27 completed & sent to Chair Timms)
- Zoom call with Marin County Social Equity Coordinator Liz Darby RE: housing matters and outreach for Fairfax rental assistance program – Latinx (Dec 18)
- Attended Town of Fairfax Affordable Housing Committee meeting (January 7)
- Conference call with Councilmember Hellman re: Manor Hill Firewise matters (Follow-up with MWWPA staff and FireSafe Marin) (January 13)
- Attended Power Association of North America meeting as MCE Board Member - CAISO Board Chair speaker – Topic: Reliably Operating a Decarbonized Grid (January 13)
- Attended Senator Mike McGuire Housing Roundtable meeting (January 13)
- Marin Wildfire Prevention Authority (MWWPA) – Interview with retreat facilitators (Jan 11) & interview with Board member to prepare for MWWPA retreat (Jan 14)
- Attended MWWPA Board Retreat (January 21) – public meeting
- Attended Fairfax Age Friendly Task Force (January 22)

### Councilmember Cutrano

- County of Marin SF Drake Blvd Renaming Discussion – 1/25/2021
- Fairfax Volunteer Board Meeting –1/25/2021
- League of Cities: Meeting with Senator Mike McGuire –1/27/2021
- Marin County Council of Mayors and Councilmembers Meeting – 1/27/2021
- Marin County Commission on Aging - 1/28/2021
- Transportation Authority of Marin - 1/28/2021

### Councilmember Goddard

- MCCMC Homeless Sub-Committee
- Ross Valley Paramedic Authority
- Stand Up for Racial Justice (SURJ) & Elected Officials, workshop #2
- Zero Waste Committee meeting with R3 Consulting regarding Marin Sanitary Services rate request review
- MCCMC Small Business Recovery committee
- Spoke at the official opening of Victory Village
- Affordable Housing Committee Meeting
- 2 Cascade Canyon Firewise Steering Committee meetings
- 3 Covid Task Force meetings
- Town Council Closed Session meeting
- Safe Routes to Schools Ross Valley Task Force meeting
- Ross Valley Fire Board meeting
- Town Council Regular meeting
- North Bay League of Cities Town Hall with Senator McGuire
- MCCMC regular business meeting
- 2 meetings with Council Member Cutrano as the Ad-Hoc committee to prepare a learning resource webpage and organize the February 6<sup>th</sup> Listening Session, to gather community input regarding the potential re-naming of Sir Francis Drake Blvd.

### FISCAL IMPACT

n/a

### ATTACHMENT

Assignments list

FAIRFAX TOWN COUNCIL  
Board & Committee Assignments 2021  
Adopted January 20, 2021

**Mayor Ackerman**

Cascade Drive Striping Ad Hoc Committee  
Climate Action Committee  
Flood Zone 9 Advisory Board  
Marin Clean Energy (MCE), Alternate  
Marin Sonoma Mosquito & Vector Control District  
Board (4-year term)  
MCCMC Climate Change Committee, Alternate  
MCCMC Joint Services Authority Oversight  
Committee  
Racial Equity & Social Justice (RESJ) Committee  
SFD Ad-Hoc Working Group  
Transportation Authority of Marin (TAM), Alternate  
*Chamber of Commerce Liaison, as Mayor*  
*Citizens' Disaster Council, as Mayor*  
*Finance Committee, as Mayor*  
*League of California Cities, as Mayor*

**Vice Mayor Hellman**

Assoc. of Bay Area Governments (ABAG), Alternate  
Cascade Drive Striping Ad Hoc Committee  
Climate Action Committee  
Marin Wildfire Prevention Authority (MWPA)  
Board of Directors, Alternate  
MCCMC Climate Change Committee  
MCCMC Economic Recovery Ad Hoc Committee  
Measure "F" Oversight Committee  
Pedestrian Trails Ad Hoc Subcommittee  
Racial Equity & Social Justice (RESJ) Committee  
Ross Valley Fire Department Board  
Ross Valley School Board Liaison  
Zero Waste Committee  
*Citizens' Disaster Council as Vice Mayor*  
*Finance Committee as Vice Mayor*

**Councilmember Coler**

Age-Friendly Fairfax Task Force Liaison  
Affordable Housing Committee  
Community Development Block Grant Committee  
(CDBG)

Marin Clean Energy (MCE)  
Marin County Assessment of Fair Housing Comm.  
Marin Wildfire Prevention Authority (MWPA)  
Board of Directors  
Community Media Center of Marin (CMCM) Board  
MCCMC Legislative Committee Representative  
MCCMC Local Agency Formation Commissions  
(LAFCO), Primary  
Measure "A" Parks Committee  
Measure "F" Oversight Committee  
Measure "K" Oversight Committee  
Pedestrian Trails Ad Hoc Subcommittee

**Councilmember Cutrano**

Fairfax Open Space Committee (FOSC) Liaison  
Flood Zone 9 Advisory Board, Alternate  
MCCMC Homeless Subcommittee  
Neighborhood Safety Liaison  
Ross Valley Fire Department Board, Alternate  
Ross Valley Paramedic Authority, Alternate  
Ross Valley Yellow School Bus JEPAs, Alternate  
Transportation Authority of Marin (TAM)  
Safe Routes to School Task Force, Alternate

**Councilmember Goddard**

Affordable Housing Committee  
Assoc. of Bay Area Governments (ABAG) Delegate  
Chamber of Commerce Liaison  
MCCMC Economic Recovery Ad Hoc Committee  
MCCMC Homeless Subcommittee  
MCCMC Liaison to Marin County Office of Educ.  
Measure "A" Parks Committee  
Neighborhood Safety Liaison  
Ross Valley Fire Department Board  
Ross Valley Paramedic Authority  
Ross Valley School Board Liaison, Alternate  
Ross Valley Yellow School Bus JEPAs  
Safe Routes to School Task Force  
SFD Ad Hoc Working Group  
Zero Waste Committee