



TOWN OF FAIRFAX

STAFF REPORT

January 20, 2021

TO: Mayor and Town Council

FROM: Michele Gardner, Town Clerk

SUBJECT: Make Council Board & Committee Assignments for 2021

RECOMMENDATION

Make Council Board & Committee assignments as appropriate.

DISCUSSION

Each year the Council reviews their assignments to represent the Town on numerous boards, committees, and joint powers authorities. The Council typically discusses the current assignments and possible changes to or elimination of assignments.

There are no adopted policies on the process of assigning Councilmembers to committees. In the past, the Council has balanced the needs of the committees with the experience and/or interest of individual Councilmembers. Another past practice has been for committee alternates to move into unfilled primary positions. This year, with a new Councilmember, there are a number of unfilled assignments, leaving more options open. Typically, a new Councilmember does not simply take over their predecessor's assignments. While Councilmembers are not required to give up or rotate assignments, they usually try to ensure that the newer Councilmembers have opportunities to be the primary or alternate representative to outside agencies (e.g., RVFD, TAM).

Staff has prepared a draft list of assignments (attached) based on the 2020 list, adjusted to reflect Mayor Ackerman and Vice Mayor Hellman for those assignments particular to the offices of Mayor and Vice Mayor. The list also includes a "Not Yet Assigned" section, for those assignments previously held by former Councilmember Reed.

ATTACHMENT

Draft Board & Committee Assignments 2021