



TOWN OF FAIRFAX

STAFF REPORT

February 17, 2021

TO: Mayor and Town Council

FROM: Garrett Toy, Town Manager

SUBJECT: Schedule two joint special study sessions on March 17th: One with the Planning Commission to discuss the Housing Element process and the other with the Climate Action Committee to discuss the updated Climate Action Plan

RECOMMENDATION

Schedule the joint special study sessions.

DISCUSSION

The Planning Commission (PC) has requested a joint special study session with the Town Council to discuss the Housing Element process including an update on Housing laws and the Regional Housing Needs Allocation for Fairfax.

The Climate Action Committee (CAC) has also requested a joint special study session with the Town Council to discuss their proposed update to the Town's Climate Action Plan.

Given the number of special meetings already scheduled for the Council over the next few months, staff proposes that the Council hold both special study sessions on March 17th which is already reserved for a special Council meeting. Staff would propose that one proposed special study session begin at 6:00pm and end at 7:30pm and the other begin at 8:00pm and end at 9:30pm. We would reserve upwards of 90 minutes for each study session. No action is taken at a joint study session, but it provides an opportunity for the Council to engage in policy discussions with the CAC and PC.

At this time, we have not created the agenda for the March 17th Council special meeting, and cannot say with any specificity what items will need to be considered at that meeting. Should the Council want to schedule one or both special joint sessions on a different date, staff will need to query the Council, CAC, and PC to determine which dates work best. Priority will be given to the date in which all the Councilmembers can attend and a majority of the PC and CAC members for their respective joint study session.

FISCAL IMPACT

n/a