



**AGENDA
FAIRFAX TOWN COUNCIL SPECIAL MEETING
FOR THE PURPOSE OF CONDUCTING AN ANNUAL
GOAL SETTING RETREAT**

Fairfax Women's Club, 46 Park Road
Friday, March 26, 2021, from 10:00 am until approximately 3:30 pm

COVID 19 Safety Protocols Required: Masks and Social Distancing of 6 feet

A Special Meeting of the Town Council is called Friday, March 26, 2021, at 10:00 am
For the purpose of conducting the Annual Goal Setting Retreat and
Saturday, March 27, 2021 for the continuation of the Annual Goal Setting Retreat.

10:00 AM – CALL TO ORDER

ROLL CALL

APPROVAL OF AGENDA AND AFFIDAVIT OF POSTING

ANNUAL GOAL SETTING RETREAT (Topics not in order of discussion)

The Council plans to discuss the following items at the retreat, time permitting:

- Conduct team building exercise (i.e., personality profile)
- Councilmember interactions/working relationships among themselves and with staff
- Code of conduct/norms for Councilmembers and staff
- Virtual meeting policies for committees and boards
- Staff and Town Attorney interactions with the Council and Council expectations and requests
- Council policies and protocols regarding the expectations/roles of councilmembers on commissions, committees, JPA's and as liaisons to residents or resident groups
- Brown Act and the use of social media
- Council agenda setting process, protocols, format, staff report formats, supplemental agenda materials, minutes, Council reports, and other related issues
- Protocols/practices for virtual Council meetings including process, Council comments, time management, time for public comment, and related issues
- Data regarding Council meetings
- Town communication strategies including website
- Role of Town-appointed committees and commissions such as Affordable Housing Committee, Tree Committee, and Disaster Council
- Staffing issues and resources for Committees and Boards
- Town accomplishments of 2020
- Council goals, priorities, budgetary/organizational issues, and projects/programs for 2021
- Future Council agenda items
- Current/Post COVID-19 meeting protocols and policies
- American Rescue Plan Act funding
- Public comment on the retreat

ADJOURNMENT TO SATURDAY, MARCH 27, 2021, at 10:00 AM

SATURDAY, MARCH 27, 2021, at 10:00 AM

GOAL SETTING RETREAT CONTINUED

Continuation of the March 26, 2021 Town Council Goal Setting Retreat.

ADJOURNMENT

If you need an accommodation or modification to participate in this meeting due to disability, please contact the Town Clerk prior to the meeting: (415) 453-1584 or mgardner@townoffairfax.org.

Affidavit of Posting

I, Michele Gardner, Town Clerk of the Town of Fairfax, County of Marin, State of California, do hereby certify that I posted a copy of this Agenda at three public places in the Town of Fairfax, to wit: 1) Bulletin Board, Town Hall Offices; 2) Bulletin Board, Fairfax Post Office, and 3) Bulletin Board, Fairfax Women's Club and that each of said postings was completed on or before March 25, 2021.

/s/