



TOWN OF FAIRFAX

SPECIAL MEETING STAFF REPORT

May 5, 2021

TO: Mayor and Town Council

FROM: Michele Gardner, Town Clerk

SUBJECT: Interview two candidates and discuss/consider appointment to fill an unexpired term on the Planning Commission

RECOMMENDATION

Interview each candidate and discuss/consider the appointment of one to the Fairfax Planning Commission to fill an unexpired term to January 31, 2024.

DISCUSSION

There is currently one vacancy on the Planning Commission, due to a resignation. The unexpired term runs through January 2024. As of the March 26th deadline, the Town received three applications; however, one applicant withdrew. The attached two applications are from Fairfax residents Brett Kelly and Robert Jansen.

The applicants were invited to tonight's meeting for an interview and asked to prepare a brief (3 to 5 minute) presentation elaborating on their interest in serving and vision for the Town.

The Council may appoint one of the candidates to the vacancy or delay the appointment to a future meeting.

ATTACHMENTS

Applications (redacted)

Boards and Commissions Application

Date

03/23/2021

Please consider this as an application for appointment to:

- Planning Commission

Name

Robert Jansen

Address

[REDACTED]
Fairfax, California 94930

Phone

[REDACTED]

Email

[REDACTED]

Number of Years in Fairfax: (Current residency required)

10

Education:

Master Degree in Architecture – Technical University Delft NL
Licensed Architect # C 28404

Please list the names of professional societies, clubs, and other organizations to which you belong.

American Institute of Architects
US Green Building Counsel
Corporate member Bay Area Council
Corporate member SF Chamber of Commerce

Briefly describe your employment background.

I worked 32 years as licensed architect, of which the last 22 in the Bay Area. In that period I was involved in client relations, programming, planning, architectural design, technical design, project management, construction administration, office management and board member. In other words: almost in every aspect of the creation of the build environment. Currently I am a principal with DLR Group and oversee various

architectural projects. As architect I have experience with numerous market segments including residential, commercial and utilitarian, and worked with both private clients, public agencies and non-profits.

Companies I joined in descending order:

2017 – DLR Group

1998 - Kwan Henmi Architecture/Planning

1992 - Groosman Partners

1989 - Klunder Architecten

What is your vision for the Town of Fairfax?

Fairfax is a small city, yet with amenities many larger cities can be jealous of. A vibrant town center, active during and after business hours, surrounded by 'human scale' residential neighborhoods of single family and small scale apartment complexes. All this placed in, and surrounded by, a stunning open space area. This obviously need be preserved and advanced. Then combined with today's real life necessities including; climate change and environmental protection, affordable housing and preserving economical viability and future stability – all with input and approval of our constituents.

Please describe possible areas of conflict of interest.

There are no conflicts. I would of course need to excuse myself in the event of an application for a project involving clients I have an active business relation with, or anything related to my own house.

Briefly explain your interest in serving on this Board, Commission, or Committee.

Preserving Fairfax's unique character, pursuing responsible goals for the future and supporting economic development is a delicate process. A process that I am highly interested in and have experience with as a result of my career. A significant part of this process is executed and influenced by the planning procedure. I like to invest time and energy in that side of the effort and would be honored to be part of the planning commission of the city of Fairfax to implement the cities vision.

I attended a meeting of the committee to which I am applying on (date)

Whyte Bikes - Outdoor Seating Review – Sept 2019, Fairfax Market - Project Presentation - Nov-2015,
Picaroto Cleaners - Environmental Mitigation – long ago, 2011?

Electronic Signature

- By printing your name below and checking this box you agree that represents your electronic signature on the application.

Please type your full name here.

Robert B Jansen

Boards and Commissions Application

Date

02/22/2021

Please consider this as an application for appointment to:

- Planning Commission

Name

Brett Kelly

Address

[REDACTED]
Fairfax, California 94930

Phone

[REDACTED]

Email

[REDACTED]

Number of Years in Fairfax: (Current residency required)

8

Education:

Bachelor of Architecture
California College of the Arts
1996

Please list the names of professional societies, clubs, and other organizations to which you belong.

American Institute of Architects (AIA)
San Francisco Planning and Urban Research Association (SPUR)
CCA Alumni Association
Marin Rod and Gun Club
West Marin Little League (Coach and Father)

Briefly describe your employment background.

I am a practicing Architect, licensed since 1998. I have worked in architecture and urban planning offices of various sizes since I began my career in 1991. Currently, I am an Associate at an international design company and work in the Health Care Studio. Typically, I design and manage large scale health care and institutional building and campus projects.

What is your vision for the Town of Fairfax?

This town, this place, is extremely special... It is a unique landscape, not only in its topographical features or natural spirit, but the town is also a social, political and ethical construct which has been woven together over the millennia to become the wonderful place in West Marin County

that we all know today.

I envision our town growing further on its unique trajectory as the thoughtful hub of creativity that it is. The members of the town obviously love Fairfax so much, it will always embody our spirit.

Please describe possible areas of conflict of interest.

I am a design professional. At times, I could have friends or colleagues who would solicit work with the town or represent clients in front of the board. I don't know that this would happen, but it could.

Briefly explain your interest in serving on this Board, Commission, or Committee.

I can be an asset to the town. In the last thirty years or so, I have become an accomplished design professional. I've presented to a number of Planning Commissions and Boards of Approval around the country. Since I arrived in Fairfax, I've thought about how I can help the community. But I've felt like a new guy and I've wanted to stay in the shadows and not get in the way of folks who have grown up here.

Now I'd like to give back to our town, even a little of my education and experience. I'd like to help our town cooperate in keeping and making itself special, and for my kids to appreciate and have the opportunity to brag about growing up here too.

I attended a meeting of the committee to which I am applying on (date)

2/18/2021

Electronic Signature

- By printing your name below and checking this box you agree that represents your electronic signature on the application.

Please type your full name here.

Brett Kelly