



TOWN OF FAIRFAX

STAFF REPORT

May 5, 2021

TO: Mayor and Town Council

FROM: Garrett Toy, Town Manager
Michael Vivrette, Finance Director

SUBJECT: Receive update on the preparation of the Town's FY21-22 Operating and Capital Improvement Budget for discussion at the May 27th budget workshop

RECOMMENDATION

Receive update on the Town's FY21-22 Operating and Capital Improvement Budget.

DISCUSSION

Typically, staff distributes the proposed fiscal year budget at the first Council meeting in May. This allows the Council and community an opportunity to review the budget prior to the Council's budget workshop. However, with the change over to a new financial system, we are still learning how to run reports and pull financial information from the system. As a result, we are unable to provide a proposed budget at this meeting.

We anticipate the proposed FY21-22 Operating and Capital Improvement Budget will be available to the Council and community by Friday, May 21st, approximately one week in advance of the Council budget workshop scheduled for May 27th. The proposed budget will be posted on the Town website and noticed in the Town newsletter when it is available.

FISCAL IMPACT

n/a