TOWN OF FAIRFAX

2021 - 2022 Operating and Capital Improvement DRAFT Budget



MAYOR
Bruce Ackerman

VICE MAYOR
Stephanie Hellman

COUNCIL MEMBERS
Barbara Coler
Renée Goddard
Chance Cutrano

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TOWN OF FAIRFAX

142 BOLINAS ROAD, FAIRFAX, CALIFORNIA 94930 (4 1 5) 4 5 3 - 1 5 8 4 Fax (4 1 5) 4 5 3 - 1 6 1 8

BUDGET MESSAGE

The May 27, 2021 Staff Report serves as the interim budget message for the Proposed Operating and Capital Budgets for Fiscal Year 2020-21. The final budget message will be included in the proposed budget to be presented at the June 16th public hearing for the budget.

Town of Fairfax	A	ALL FUNDS FY21		PROJECTED	Q		ALL	FUNDS	ALL FUNDS FY22 DRAFT BUDGET	FT BUD	GET	
170												
FUND SUMMARY	Audit Bal 30-Jun-20	FY 2020-21 Revenues	FY 2020-21 Approp	FY 2020-21 Transfers	Proj Balance 30-Jun-21	FY 20/21 ACTIVITY	Balance 30-Jun-21	FY 2021-22 Revenues	FY 2021-22 Approp	FY 2021-22 Transfers	Proj Balance 30-Jun-22	FY 21/22 ACTIVITY
5/21/21 12:34 PM	FY20 AUDIT											
~												
	3,212,936	7,936,700	(10,484,695)	1,915,832	2,580,773	(632,163)	2,580,773	8,196,308	(11,239,527)	2,802,463	2.340.017	(240,756)
02 Dry Period Fund	1,000,000	1	1	1	1,000,000	ı	1,000,000	. '			1.000,000	(22.1/2.11)
03 Equipment Replacement Fund	266,993	,	(41,089)	1	225,904	(41,089)	225,904	ı	(116.600)	100,000	209,304	(16,600)
04 Building & Planning Fund	(26,635)	604,030		(500,000)	77,395	104,030	77.395	536.000	(222/222)	(500,000)	113 395	36,000
05 Building Improvement Fund	61,395		•	10,000	71,395	10,000	71.395	1	(100.000)	75,000	46 395	000,00
06 Retirement Fund	167,010	1,704,107	•	(1,800,000)	71,117	(95,893)	71,117	1,766,800	(0)	(1,570,000)	267,917	196.800
08 Office Equip Replacement Fund	55,836	•	(63,418)	33,000	25,417	(30,418)	25,417		(30,000)	30,000	25,417	1
Total General Funds	4,737,535	10,244,837	(10,589,202)	(341,168)	4,052,002	(685,533)	4,052,002	10,499,108	(11,486,127)	937,463	4,002,446	(49,556)
CDECIAL DEVENILE CLINDS					38.3%						34.8%	
07 Special Police Fund	18,837	188.000	ı	(190.000)	16.837	(0000)	16.837	190 000		(190,000)	16 837	
12 Fairfax Festival Fund	(19 485)	, ,	•	20,000	515	70,000	10,031	41,000	(001 10)	(000'06T)	10,037	
	78.657	707,377		(785,000)	1.034	(77,623)	1 034	41,000	(31,700)	(3,000)	4,815	4,300
21 Gas Tax Find	197 591	373 041		(324 000)	100 500	(01)	ייי כי	750,010		(5,000,027)	L,049	CTC
	165,251	124 620	ı	(324,000)	192,532	(65)	192,532	355,1/1		(543,347)	4,356	(188,176)
	000,102	154,650	, ;	(211,360)	161,128	(76,530)	161,128	143,220		(294,240)	10,108	(151,020)
23 Measure A - Parks	181,284	47,044	(8,500)	(144,542)	75,286	(105,998)	75,286	60,877	-	,	136,163	60,877
Total Special Revenue Funds	689,542	1,401,192	(8,500)	(1,634,902)	447,332	(242,210)	447,332	1,515,783	(31,700)	(1,757,587)	173,828	(273,504)
DEBT SERVICE FUNDS												•
43-45 Measure K - Debt Service	722,720	491,768	(550,559)	•	663,929	(58,791)	663,929	510,209	(561,776)	,	612,362	(51,567)
48 Lease Agreement	1,294	533,410	(533,410)		1,294	(0)	1,294	551,640	(551,640)		1,294	,
Total Debt Service Funds	724,014	1,025,178	(1,083,969)	•	665,223	(58,791)	665,223	1,061,849	(1,113,416)	1	613,656	(51,567)
CAPITAL PROJECTS						1 5						,
51 Capital Projects - Grants	601,085	492,035	(1,033,751)	388,439	447,808	(153,277)	447,808	3.615.893	(4.495.910)	521.124	88.915	(358 893)
52 Disaster Fund	(445,131)			445,131	(0)	445,131	0		-	· '	(0)	(acadaaa)
53 Capital Projects - Town	(952,411)	50,000	(230,000)	1,140,000	7,589	000'096	7,589	250,000	(545,000)	295,000	7,589	•
Total Capital Projects Funds	(796,457)	542,035	(1,263,751)	1,973,570	455,397	1,251,854	455,397	3,865,893	(5,040,910)	816,124	96,504	(358,893)
FIDUCIARY FUNDS					Activities	, ,						•
73 Open Space	41,888	4,200	(2,500)	2,500	46,088	4,200	46,088	2,000	(4,000)	4,000	48,088	2.000
Total Fiduciary Funds	41,888	4,200	(2,500)	2,500	46,088	4,200	46,088	2,000	(4,000)	4,000	48,088	2,000
TOTALS	5,396,522	13,217,441	(12,947,922)	,	5,666,042	269,520	5,666,042	16,944,633	(17,676,153)	t	4.934.522	(731.520)
					-		• • • • • • • • • • • • • • • • • • • •		1((-)			12014711

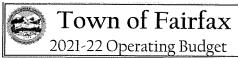
INTERFLIND TRANSFERS

2021-22 Operating Budget		VIERFU	ND IRA	ANSFERS)
SUMMARY ALL FUNDS	FY 2018-19 Actual	FY 2019-20 Actual	FY 2019-20 Adopted	FY 2020-21 Projected	F
TRANSFERS TO:					
01 General Fund	3,325,000	3,060,000	3,575,000	3,410,000	
03 Equipment Replacement	430,000	-	_	-	
05 Communications Fund	40,000	25,000	10,000	10,000	
08 Office Equipment Replacement	35,000	-	-	33,000	
12 Fairfax Festival				-	
51 CIP - Grants	134,000	402,897	523,269	388,439	
52 CIP - Storm			-	445,131	
53 CIP - Town	349,000	63,000	20,000	1,140,000	
73 Open Space	2,745	728	4,000	2,500	
	4,315,745	3,551,625	4,132,269	5,449,070	1
TRANSFERS FROM:					
01 General Fund	507,745	134,265	17,537	1,494,168	
02 Dry Period Fund		-	200,000	-	
04 Building & Planning	700,000	585,000	580,000	500,000	
05 Communications Fund	-	-	_	-	
06 Retirement Fund	1,800,000	1,500,000	1,765,000	1,800,000	:
07 Special Police Services	100,000	200,000	110,000	190,000	
12 Fairfax Festival	-	-	-	-	
20 Measure F - Municipal Services Tax	640,000	700,000	785,000	785,000	

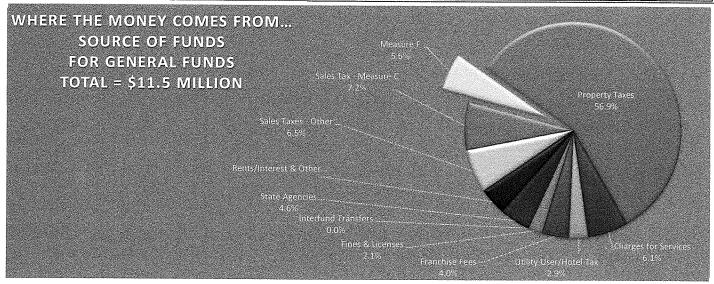
	4,315,745	3,551,625	4,132,269	5,449,070	,
52 CIP - Storm	<u>-</u>	-	_		***********
51 CIP - Grants	335,000	-	-	-	
23 Measure A - Parks	-	18,000	144,542	144,542	
22 Measure A/AA - Transportation	6,000	221,360	206,190	211,360	
21 Gas Tax	227,000	193,000	324,000	324,000	
20 Measure F - Municipal Services Tax	640,000	700,000	785,000	785,000	
12 Fairfax Festival	-	-	-	-	
07 Special Police Services	100,000	200,000	110,000	190,000	
06 Retirement Fund	1,800,000	1,500,000	1,765,000	1,800,000	:

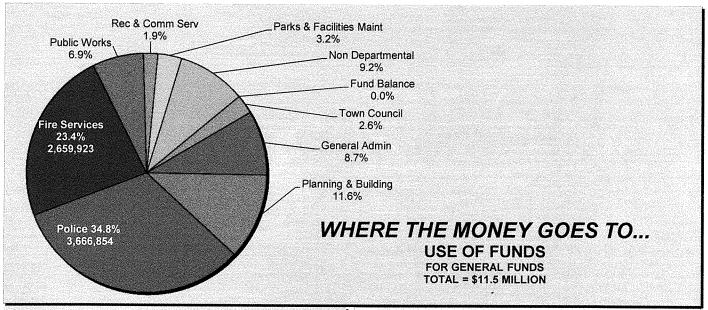
NOTES:	
See Fund sheets for detail of transfers	
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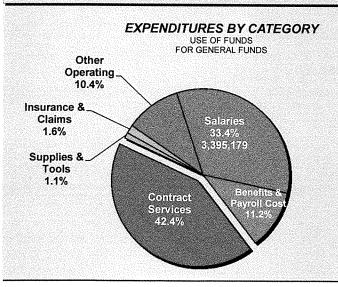
Town of Fairfax							
2021-22 Operating Budget		¥	Y ROPRIA	AFFROFRIALIONS - ALL FUNDS	LL FUNDS	•	
FUND SUMMARY	General Government	Development Services	Public Safety	Public Works & Streets	Parks/Rec & Facility	Non	FY 2021-22 Draft
5/21/21 11:44 AM							
GENERAL FUNDS 01 General Fund	1.255.834	1,321,191	6 291 777	764 645	556 617	1 049 468	11 220 527
02 Dry Period Fund	1	+) + (+ +) (+		0,000	210,000	1,043,400	17,239,32/
	ı	1	100,000	ı	1	16,600	116,600
		•	•	ŧ	,	,	ı
	ı	•	ı	•	ı	100,000	100,000
06 Retirement Fund 08 Office Equip Replacement Fund	30,000	1 1				1 1	30.000
Total Conoral Eunde	4 205 024	4 224 404	2004 777	704 045	44 044	7 400 000	200,00
i otal General Funds	1,265,634	1,321,191	6,391,77	764,645	556,612	1,166,068	11,486,127
SPECIAL REVENUE FUNDS							
07 Special Police Fund	'	•	í	i	,	1	ı
12 Fairfax Festival Fund	ı	1	,	ı	31,700	1	31,700
	1	i	•	•		,	1
21 Gas Tax Fund	1	i		ı	1	ı	
	r	ı	•	•	•	1	1
23 Measure A - Parks	-	1		,	,	•	•
Total Special Revenue Funds	ī	•	ı	•	31,700	1	31,700
DEBT SERVICE FUNDS							
43-45 Measure K - Debt Service	•	,	ı	561,776	ı	•	561,776
48 Lease Agreement	ŗ	1	4	•	•	551,640	551,640
Total Debt Service Funds	ı		ľ	561,776	•		561,776
CAPITAL PROJECTS							
51 Capital Projects - Grants	ŀ	ı	•	4,495,910	1	,	4,495,910
	ı	•	,	ŧ	•	•	ł
53 Capital Projects - Town	•	,	•	545,000	ı	•	545,000
Total Capital Projects Funds	1	•	•	5,040,910	ı	1	5,040,910
FIDUCIARY FUNDS							
73 Open Space	,	-	-	4	4,000	•	4,000
Total Fiduciary Funds	ı	ı	ŧ	ı	4,000	1	4,000
TOTAL APPROPRIATIONS - ALL FUNDS	1,285,834	1,321,191	6,391,777	6,367,331	592,312	1,717,708	17,676,153
Percent of Total Appropriations (with CIP)	7.3%	7.5%	36.2%	36.0%	3.4%	9.7%	100.0%
Percent of Total Appropriations (NO CIP)	10.2%	10.5%	20.6%	50.4%	4.7%	13.6%	71.5%

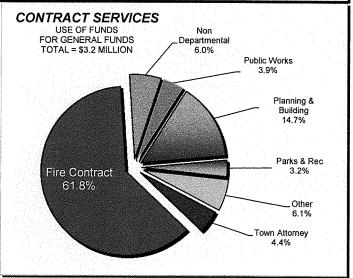


GENERAL FUND AT A GLANCE









Town of Fairfax 2021-22 Operating Budget

NOTES:

FUND DEPT

01 GENERAL FUND

The General Fund is the primary fund for day-to-day operations. It is the largest portion of the budget and is used to account for all financial resources except those required to be accounted for in another fund.

The General Fund is one of seven funds (01,02,03,04,05,06,08) cumulatively referred to as the "General Funds".

FUND SUMMARY	FY 2018-19	FY 2019-20	FY 2020-21	FY 2020-21	FY 2021-22
. One odinio, att	Actual	Actual	Adopted	Projected	DRAFT
BEGINNING FUND BAL	2,744,253	2,627,579		3,212,936	2,580,773
REVENUES					
PROPERTY TAXES	4,236,930	4,533,115	4,741,300	5,074,200	5,034,600
SALES TAXES	1,470,808	1,517,220	1,184,200	1,605,000	1,642,200
USER FEES (UUT/TOT)	375,308	350,233	304,000	367,700	350,000
FRANCHISE FEES	373,447	449,176	404,000	458,100	484,000
FINES & LICENSES	235,278	252,082	262,000	211,600	250,000
RENTS & INTEREST	49,345	162,203	65,600	29,300	35,600
REVENUES FROM OTHER AGENCIES	60,197	55,982	207,200	35,500	207,200
CHARGES FOR CURRENT SERVICES	219,924	205,892	223,000	155,300	192,708
SUBTOTAL REVENUES	7,021,237	7,525,902	7,391,300	7,936,700	8,196,308
	-	•		-	· · · -
<u>APPROPRIATIONS</u>					
100 TOWN COUNCIL	347,034	227,309	291,889	264,639	293,265
200 GENERAL ADMINISTRATION	762,886	804,145	854,402	839,076	962,569
300 DEVELOPMENT SERVICES	675,163	725,907	961,058	803,883	1,321,191
400 PUBLIC SAFETY	5,447,962	6,043,130	6,289,883	6,415,748	6,291,777
500 PUBLIC WORKS	630,034	679,073	801,550	645,998	764,645
600 RECREATION & COMMUNITY SERVICES	221,828	226,536	269,335	267,773	219,754
600 PARKS & FACILITY MAINTENANCE	302,419	328,847	349,356	314,950	336,858
700 NON DEPARTMENTAL	876,718	831,335	1,073,860	932,628	1,049,468
SUBTOTAL APPROPRIATIONS	9,264,045	9,866,280	10,891,332	10,484,695	11,239,527
TRANSFERS					
TRANSFERS TO 01-GENERAL FUND	3,325,000	3,060,000	3,575,000	3,410,000	3,105,000
TRANSFERS FROM 01-GENERAL FUND	(507,745)	(134,265)	(17,537)	(1,494,168)	(302,537)
SUBTOTAL TRANSFER	2,817,255	2,925,735	3,557,463	1,915,832	2,802,463
NET DEPARTMENT ACTIVITY	574,447	585,357	57,431	(632,163)	(240,756)
ENDING FUND BAL	3,318,699	3,212,936		2,580,773	2,340,017
COMPONENTS OF FUND DAY AND			•		
COMPONENTS OF FUND BALANCE: Undesignated	3,318,699	3,212,936		2,580,773	2,340,017

Town of Fairfax 2021-22 Operating Budget

GENERAL FUND

The Town's General Fund accounts for all unrestricted revenues and pays for the day-to-day operating costs of traditional municipal services like police, fire, planning, public works maintenance and administrative support services.

	REVENUE DETAIL	FY 2018-19	FY 2019-20	FY 2020-21	FY 2020-21	FY 2021-22
L		Actual	Actual	Adopted	Projected	DRAFT
01-010-101	Property Taxes - Secured	2,727,627	2,852,173	2,974,400	3,069,500	3,184,600
01-010-102	Property Taxes - Unsecured	-	3,994	54,500	6,400	6,400
01-010-103	Property Taxes - Prior	6,632	2,147	3,100	1,400	2,000
01-010-104	Real Estate Transfer Tax	52,415	71,193	45,000	63,800	62,400
01-010-110	Supplemental Property Taxes	116,078	130,393	72,800	140,000	120,000
01-010-112	ERAF Excess Distribution	498,934	597,466	570,000	683,200	650,000
01-010-113	Storm Run-Off Fee	53,643	51,114	54,000	53,200	53,200
01-010-xxx	MWPA Wildfire Tax			192,000	192,000	96,000
01-010-117	Property Tax In-Lieu of VLF	781,600	824,635	775,500	864,700	860,000
	Total Property Taxes	4,236,930	4,533,115	4,741,300	5,074,200	5,034,600
01-010-106	Sales Tax ("Bradley Burns")	670,127	692,311	554,400	664,000	672,000
01-010-111	1/2 cent Sales Tax - Prop. 172	69,387	69,443	50,600	95,000	106,200
01-010-118	3/4 cent Sales Tax - Measure C	-	755,465	579,200	846,000	864,000
01-010-118	1/2 cent Sales Tax - Measure D	731,294	-	-	-	, -
	Total Sales Taxes	1,470,808	1,517,220	1,184,200	1,605,000	1,642,200
01-010-108	Utility Users Tax - Telecom	78,244	53,774	80,000	56,600	58,000
01-010-109	Utility Users Tax - Energy	275,966	278,151	220,000	304,000	280,000
01-010-114	Hotel Users Tax	21,098	18,307	4,000	7,100	12,000
	Total User Taxes	375,308	350,233	304,000	367,700	350,000
01-020-201	Garbage	204,858	248,626	200,000	260,000	280,000
01-020-202	Gas & Electric	68,167	73,156	74,000	73,200	74,000
01-020-203	Cable	100,422	127,393	130,000	124,900	130,000
***************************************	Total Franchise Fees	373,447	449,176	404,000	458,100	484,000
01 - GENERA	AL FUND TAXES & FEES	6,456,493	6,849,743	6,633,500	7,505,000	7,510,800

NOTES:

Secured & Unsecured PropertyTaxes - Homes, businesses, and other taxable real and personal property are subject to levy of property taxes. The fixed statutory rate is 1% of assessed valuation. Assessed value is based on the 1975 property values with subsequent increases limited to 2% or CPI growth, whichever is less. Property tax is the biggest revenue source for the General Fund. Includes Marin Wildfire Prevention Authority (MWPA) tax of \$96,000 for local efforts and \$96,000 for regional defensible space inspections/mitigation activities. The regional funds are for Year 1 only until MWPA can establish its operations.

Property Transfer Tax - The city levies a \$0.55 fee for each \$1,000 value of real property transferred in the City; the County Recorder imposes these fees and remits them to the City. Estimates are based on historical experience.

Sales taxes are the General Fund's second largest revenue source. The Town's 1% Bradley Burns Sales Tax is levied on all merchandise. These funds are received directly from the State on a monthly basis.

D is the five year 1/2 cent sales tax passed in November, 2012 and expired April 2017.

Measure C is the 10 yr renewal and increase of the add-on sales tax from 1/2 cent to 3/4 cent.

Revenue estimate are based on

projections from Avenu, the Town's sales tax consultant.

Franchise Fees - Garbage, Gas & Electric, Cable, The Town receives franchise fees from various public utilities and other corporations who furnish gas, electric, water, Cable TV, refuse or similar services to citizens living within town boundaries.



2021-22 Operating Budget

GENERAL FUND

110.9%

	2021-22 Operating Budget					
	REVENUE DETAIL	FY 2018-19	FY 2019-20	FY 2020-21	FY 2020-21	FY 2021-22
L		Actual	Actual	Adopted	Projected	DRAFT
01-030-301	Business Licenses	101 164	140 420	122.000	100 500	400.000
	Vehicle Code Fines	101,164	118,430	132,000	108,500	120,000
	Parking & Other Fines	33,342	21,919	30,000	15,800	30,000
01-040-402	Total Fines & Licenses	100,771	111,733	100,000	87,300	100,000
	Total Filles & Licenses	235,278	252,082	262,000	211,600	250,000
01-050-501	Rents - Women's Club and Other	15,099	9,643	10,000	300	10,000
01-050-504	Rents - Pavilion weddings etc	1,825	1,150	2,000	1,500	2,000
01-050-506	Rents - Pavilion - Other	2,000	11,778	2,000	0	2,000
01-050-507	Janitor.Maint fees	225	475	300	0	300
	Total Rental & Maintenance Fees	19,149	23,046	14,300	1,800	14,300
01-050-500	Interest Earnings - Bank	760	944	1,300	0	1,300
	Interest Earnings - LAIF	29,436	138,213	50,000	27,500	20,000
,	Total Investment Earnings	30,196	139,157	51,300	27,500	21,300
01-060-602	Motor Vehicle License Fees	0	0			
01-060-607	Homeowner's Property Tax Rebates (HOPTR)	16,685	12,826	13,000	12,800	13,000
01-060-614	State Aid	7,139	13,945	-	50	-
01-060-615	Police Training Reimbursement (POST)	8,778	7,241	7,000	4,900	7,000
01-060-xxx	SB 2 Planning Grant	-	-	160,000	0	160,000
01-060-699	Other & Miscellaneous Revenues & WC	10,429	9,732	15,000	5,600	15,000
01-070-702	Environmental Grants	17,166	12,238	12,200	12,150	12,200
	Total Revenues From Other Agencies	60,197	55,982	207,200	35,500	207,200
01-080-802	Sale Of Maps & Publications/Copies	1,489	1,194	1,500	1,200	1,500
	Special Police Services (includes booking fees)	12,027	7,100	12,000	1,100	6,000
01-080-804	Police Dispatch Services	85,000	93,000	98,000	98,000	102,000
01-080-814	Miscellaneous - General	22,372	23,378	22,000	25,000	22,000
01-080-903	General Recreation	3,730	3,048	4,000	0	4,000
01-090-508	Recreation Rentals	8,800	5,575	6,000	400	6,000
	Recreation Fundraising	13,725	10,816	14,000	1,200	14,000
	Recreation Summer Camp Fees	17,363	10,455	10,500	0	15,420
	Recreation Classes & Partnerships	55,418	51,326	55,000	28,400	21,788
-	Total Charges For Current Services	219,924	205,892	223,000	155,300	192,708
	01 GENEDAL ELIND TAYES & FFFS	6 450 400	6 0 40 7 40	0 000 500	7.505.000	7.540.000
04 CENER	01 - GENERAL FUND TAXES & FEES AL FUND TOTAL	6,456,493	6,849,743	6,633,500	7,505,000	7,510,800
VI - GENER	ALI OND TOTAL	7,021,237	7,525,902	7,391,300	7,936,700	8,196,308

Business Licenses - For the privilege of doing business within Town Limits, all businesses are assessed a business license fee in accordance with Municipal Code. The Town charges business license tax in accordance with the provisions of Government Code 37101

Police Dispatch Services - The Town provides dispatch services to the Town of Ross and the College of Marin under an Intergovernmental Service Sharing agreement.



GENERAL FUND

	APPROPRIATIONS SUMMARY	FY 2018-19	FY 2019-20	FY 2020-21	FY 2020-21	FY 2021-22
		Actual	Actual	Adopted	Projected	DRAFT
111	Town Council	27,303	29,568	33,296	26,247	32,441
112	Town Treasurer	3,945	4,170	4,917	3,993	4,824
116	Independent Auditor	47,757	32,546	63,675	64,400	66,000
121	Town Attorney	268,029	161,025	190,000	170,000	190,000
	Total Town Council	347,034	227,309	291,889	264,639	293,265
211	Town Manager	202,459	214,424	217,070	214,297	218,854
221	Town Clerk	208,421	172,296	180,956	175,800	279,497
222	Elections	3,424	46,740	16,000	8,465	-
231	Personnel	69,536	72,784	78,010	77,172	83,130
241	Finance	279,047	297,900	362,366	363,341	381,088
	Total General Administration	762,886	804,145	854,402	839,076	962,569
311	Planning	469,497	523,615	708,197	606,704	1,073,196
321	Building Inspection & Permits	205,666	202,291	252,861	197,179	247,995
	Total Development Services	675,163	725,907	961,058	803,883	1,321,191
411	Police	3,017,286	3,373,030	3,615,036	3,785,049	3,613,154
418	Disaster Preparedness	8,286	140,225	18,700	21,258	18,700
421	Ross Valley Fire Service	2,422,390	2,529,875	2,656,147	2,609,440	2,659,923
	Total Public Safety	5,447,962	6,043,130	6,289,883	6,415,748	6,291,777
510	Public Works Administration	216,422	216,422	262,191	208,242	241,947
511	Street Maintenance	317,389	358,254	429,359	354,367	425,697
512	Street Lighting & Traffic Signals	96,223	104,397	110,000	83,389	97,000
513	Federal Stimulus Funds	-		-	-	_
	Total Public Works	630,034	679,073	801,550	645,998	764,645
616	Community Services	35,805	36,664	35,932	36,218	39,319
617	Recreation	63,948	61,764	63,010	70,196	65,654
621	Fairfax Recreation	115,452	115,452	164,817	159,745	107,981
622	Summer Camps	6,624	12,656	5,576	1,613	6,800
	Total Recreation & Community Services	221,828	226,536	269,335	267,773	219,754
611	Park Maintenance	243,558	259,977	251,237	248,222	256,943
625	Rental Facilities-WC & Ballfield	56,990	66,734	98,118	66,728	79,915
911	Building Maintenence	1,871	2,136	-	-	-
,	Total Parks & Facility Maintenance	302,419	328,847	349,356	314,950	336,858
715	Non Departmental	876,718	831,335	1,073,860	932,628	1,049,468
	TOTAL GENERAL FUND APPROPRIATIONS	9,264,045	9,866,280	10,891,332	10,484,695	11,239,527

Town of Fairfax 2021-22 Operating Budget

GENERAL FUND

	2021 22 operating backet	<u> </u>				T		
A	PPROPRIATIONS by Object	Salaries & Wages	Benefits & Payroll Cost	Retirement	Professional Services	Supplies & Tools	Other Operating	FY 2021-22 DRAFT
L		Wages	r ayron cost		Services	10015	Operating	DRAFT
111	Town Council	18,000	(306)	3,847	2,200	100	8,600	32,441
112	Town Treasurer	3,600	183	192	-	100	750	4,824
116	Independent Auditor	-			66,000		-	66,000
	Town Attorney	-			190,000		_	190,000
10	Total Town Council	21,600	(123)	4,039	258,200	200	9,350	293,265
211	Town Manager	141,584	38,031	25,312	350	700	12,877	218,854
221	Town Clerk	192,581	48,070	7,800	25,000	100	5,946	279,497
222	Elections	-			-		-	-
231	Personnel	48,381	8,096	5,803	18,500	650	1,700	83,130
241	Finance	208,676	47,081	19,785	94,000	1,700	9,846	381,088
20	Total General Administration	591,222	141,278	58,699	137,850	3,150	30,370	962,569
311	Planning	309,895	78,793	86,358	567,200	3,500	27,450	1,073,196
321	Building Inspection & Permits	109,812	34,191	27,971	65,000	1,200	9,821	247,995
30	Total Development Services	419,707	112,984	114,329	632,200	4,700	37,271	1,321,191
411	Police	1,805,835	639,588	813,190	55,000	16,000	283,541	3,613,154
418	Disaster Preparedness				,	100	18,600	18,700
421	Ross Valley Fire Service				2,659,923		- -	2,659,923
40	Total Public Safety	1,805,835	639,588	813,190	2,714,923	16,100	302,141	6,291,777
510	Public Works Administration	93,957	27,742	17,206	66,500	1,308	35,234	241,947
511	Street Maintenance	202,996	42,652	36,017	55,000	42,500	46,532	425,697
512	Street Lighting & Traffic Signals				45,000		52,000	97,000
513	Pollution Prevention						-	•••
50	Total Public Works	296,953	70,394	53,223	166,500	43,808	133,766	764,645
616	Community Services	25,286	3,653	3,430		5,500	1,450	39,319
617	Recreation	41,413	6,528	9,513	7,000	-	1,200	65,654
621	Fairfax Recreation	62,975	10,166		15,000	3,000	16,840	107,981
	Summer Camps		4,892		300	1,474	134	6,800
60	Total Recreation & CommunityServices	129,674	25,239	12,943	22,300	9,974	19,624	219,754
611	Park Maintenance	114,870	45,055	21,081	35,000	16,000	24,938	256,943
625	Rental Facilities-WC & Ballfield	15,318	7,597	1,192	9,500	6,000	40,308	79,915
911	Building Maintenence		-		69,000	5,500	(74,500)	-
61	Total Parks & Facility Maintenance	130,188	52,652	22,273	113,500	27,500	(9,255)	336,858
	Non Departmental	-	93,063	-	259,772	4,000	692,633	1,049,468
71 TOTAL	GENERAL FUND APPROPRIATIONS	3,395,179	1,135,075	1,078,696	4,305,245	109,432	1,215,900	11,239,527
		30.2%	10.1%	9.6%	38.3%	1.0%	10.8%	100.0%
		55.270	20.2/0	3.070	55.576	1.070	10.070	100.07

TOWN MANAGER

INCLUDES TOWN COUNCIL, TOWN TREASURER, TOWN ATTORNEY, AND TOWN MANAGER BUDGET UNITS

ORGANIZATION:

This department is comprised of the following personnel:

- 5 elected Town Council members (Council Members annually select a Mayor and Vice-Mayor)
- 1 Elected Town Treasurer
- 1 Town Attorney appointed by the Town Council
- 1 Town Manager appointed by the Town Council

Total = 6 elected officials, 1.0 FTE benefited employee, 1 Contracted Town Attorney

2020-21 KEY ACCOMPLISHMENTS:

[TO BE UPDATED]

FY 2021-22 GOALS AND OBJECTIVES (in addition to Town Council Goals):

[TO BE UPDATED]

Town Council Goals for 2021

(Not in order of priority)

- Adopt updated Climate Action Plan and consider implementation of the top priorities.
- Support the RESJ to complete its work, evaluate the recommendations of the RESJ and PPPSA, and discuss/consider the implementation of the recommendations.
- Begin process to update the Housing Element and related General Plan elements with a robust public outreach and education process to inform the community of the policy challenges the Town will be facing (e.g., regional housing needs allocation).
- Hire a DPW Director or agree to a share services model to provide similar services.
- Begin construction of Pavilion seismic retrofit project.
- Continue to repair sidewalks downtown.
- Establish Community Emergency Preparedness Committee.
- Explore uses for outdoor public spaces downtown, including connecting the East and West sides of downtown.
- Finalize and implement a Tree Maintenance Plan.
- Continue pedestrian trail improvements.
- Adopt a short-term rental ordinance.
- Explore prohibition on new gas stations.

TOWN ACCOMPLISHMENTS 2020-2021

(Approx. Jan. 2020 to April 2021)

[TO BE UPDATED]



2021-22 Operating Budget

FUND ACTIVITY 01 GENERAL FUND
111 TOWN COUNCIL

ACTIVITY DESCRIPTION

The Town Council consists of five representatives elected at large by the citizens of Fairfax. Town Council is the policy-making legislative body of the Town and is responsible to the community for the implementation of all programs and services provided by the Town. The Council reviews proposals to meet community needs and initiates action for new programs. The Council also determines the ability of the Town to provide financing for various programs and services. The Council appoints various members of the community to commissions, boards and committees. The Council acts to influence local, regional and state policies favorable to the Town, through various organizations.

DEPARTMENT SUMMARY		FY 2018-19	FY 2019-20	FY 2020-21	FY 2020-21	FY 2021-22
DEL TATINETT OUTINATE		Actual	Actual	Adopted	Projected	DRAFT
PERSONNEL 401 REGULAR SALARIES 411 REG PART-TIME SALARIES						
415 ACCRUED LEAVE CASHOUT 421 TEMP EMPLOYEES		18,000	18,015	18,000	18,000	10.000
492 WORKERS COMP		753	712	745	800	18,000 681
493 RETIREMENT 494 MEDICARE		1,046 241	1,061 238	924 249	1,100	1,002
496 PERS UAL/SIDEFUND	ŀ	1,952	2,225	2,478	250 2,747	249 1,608
SUBTOTAL PERSONNEL	1	21,992	22,250	22,396	22,897	21,541
OPERATING EXPENSES						
813 OFFICE SUPPLIES	1		-	100	-	100
815 PRINTING		-	-	100	-	100
822 PROFESSIONAL SERVICES	SEE NOTE	2,032	3,294	2,200	750	2,200
842 SPECIAL DEPT SUPPLIES 861 BUS.MEET/CONF.	OEE NOTE	391	772	500 5.500	100	500
862 DUES & SUBSCRIPTIONS	SEE NOTE	2,888	3,251 -	5,500 500	2,500 -	5,500 500
890 MISCELLANEOUS	SEE NOTE	-	-	2,000	-	2,000
SUBTOTAL OPERATING		5,311	7,317	10,900	3,350	10,900
TOTAL DEPARTMENT APPROPRIATION		27,303	29,568	33,296	26,247	32,441
Allocation of Positions:						
Councilmembers		5.00	5.00	5.00	5.00	5.00
Total Full Time Equivalent Employees		5.00	5.00	5.00	5.00	5.00

NOTES:	822 State Lobbyist - Calif League of Cities \$ 1,321
	861 LOCC - New Councilmember orientation / MCCMC events
	890 Climate Action Committee (CAC) budget



2021-22 Operating Budget

FUND ACTIVITY

01 GENERAL FUND
112 TOWN TREASURER

ACTIVITY DESCRIPTION

The Treasurer is elected to provide assistance to the Town Council and Town staff regarding the Town's investments and assist in reviewing the overall management of the Town's finances and annual audit. Resolution 2571 adopted by the Council on August 6, 2008 established additional duties and authorized compensation for the Town Treasurer of \$300 per month.

	FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Adopted	FY 2020-21 Projected	FY 2021-22 DRAFT
PERSONNEL					
401 REGULAR SALARIES				- 1	
411 REG PART-TIME SALARIES				-	
415 ACCRUED LEAVE CASHOUT					
421 TEMP EMPLOYEES	3,600	3,600	3,600	3,600	3,600
461 OVERTIME					
491 HEALTH INSURANCE				_	
492 WORKERS COMP	158	149	156	149	48
493 RETIREMENT	135	180	255	192	278
494 MEDICARE	52	51	52	52	48
495 FICA/PTS				-	
SUBTOTAL PERSONNEL	3,945	3,980	4,062	3,993	3,974
711 OFFICE EQUIP MAINT. 731 BLDG-GROUNDS MAINT. 801 WATER 804 TELEPHONE 811 POSTAGE 813 OFFICE SUPPLIES 815 PRINTING 822 PROFESSIONAL SERVICES 842 SPECIAL DEPT SUPPLIES 861 BUS.MEET/CONF. 862 DUES & SUBSCRIPTIONS		190	100 600 155	- - - - - - - - -	100 600 150
SUBTOTAL OPERATING	-	190	855	-	850
TOTAL DEPARTMENT APPROPRIATION	3,945	4,170	4,917	3,993	4,824
Allocation of Positions:					
TOWN TREASURER	1.00	1.00	1.00	1.00	1.00
Fotal Full Time Equivalent Employees	1.00	1.00	1.00	1.00	1.00

NOTES:	



2021-22 Operating Budget

FUND ACTIVITY

01 GENERAL FUND
116 INDEPENDENT AUDITOR

ACTIVITY DESCRIPTION

In conformance with State regulations the Town is audited each year by a qualified CPA firm hired by the Town Council to ensure the Town financial statements conform to Generally Accepted Accounting Procedures (GAAP). The current auditors are Maze & Associates Accountancy Corporation of Pleasant Hill, CA.

DEPARTMENT SUMMARY		FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Adopted	FY 2020-21 Projected	FY 2021-22 DRAFT
PERSONNEL 401 REGULAR SALARIES 411 REG PART-TIME SALARIES 415 ACCRUED LEAVE CASHOUT 421 TEMP EMPLOYEES 461 OVERTIME 491 HEALTH INSURANCE 492 WORKERS COMP						
493 RETIREMENT 494 MEDICARE SUBTOTAL PERSONNEL						
OPERATING EXPENSES 636 OFFICE EQUIP REPLACEMENT 711 OFFICE EQUIP MAINT. 731 BLDG-GROUNDS MAINT. 801 WATER 804 TELEPHONE 811 POSTAGE 813 OFFICE SUPPLIES 815 PRINTING 821 OUTSIDE SERVICES 822 PROFESSIONAL SERVICES 842 SPECIAL DEPT SUPPLIES 861 BUS.MEET/CONF. 862 DUES & SUBSCRIPTIONS 890 MISCELLANEOUS SUBTOTAL OPERATING	SEE NOTE SEE NOTE	2,100 45,657 47,757	17,897 14,649 32,546	17,300 46,375 63,675	17,900 46,500 64,400	18,000 48,000
TOTAL DEPARTMENT APPROPRIATION		47,757	32,546	63,675	64,400	66,000
Allocation of Positions:						
otal Full Time Equivalent Employees		0.00	0.00	0.00	0.00	0.00
Total Full Time Equivalent Employees NOTES: 821 Preparation of State Con 822 Auditor Contract - Maze 8		ort, Single A				



2021-22 Operating Budget

FUND ACTIVITY 01 GENERAL FUND 121 TOWN ATTORNEY

ACTIVITY DESCRIPTION

The Town Attorney is appointed by the Town Council and is responsible for the administration of legal affairs of the Town. The Attorney represents the Town in lawsuits, litigation and hearings, and reviews all ordinances, contracts and other legal documents and renders legal advice and opinions for the Town. The Town Attorney attends all Council Meetings. The Town Attorney is Janet Coleson of Best, Best & Krieger in Walnut Creek.

DEPARTMENT SUMMARY		FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Adopted	FY 2020-21 Projected	FY 2021-22 DRAFT
PERSONNEL						
401 REGULAR SALARIES	1					
411 REG PART-TIME SALARIES					-	
415 ACCRUED LEAVE CASHOUT						
421 TEMP EMPLOYEES						
461 OVERTIME					-	
491 HEALTH INSURANCE					-	
492 WORKERS COMP					-	
493 RETIREMENT					-	
494 MEDICARE					-	···
SUBTOTAL PERSONNEL	·	=	-	-	-	-
PERATING EXPENSES						
636 OFFICE EQUIP REPLACEMENT	[- I	***************************************
711 OFFICE EQUIP MAINT.					-	
731 BLDG-GROUNDS MAINT.					-	
801 WATER					-	······································
804 TELEPHONE					-	
811 POSTAGE					-	
813 OFFICE SUPPLIES					-	
815 PRINTING					-	
821 OUTSIDE SERVICES	SEE NOTE	268,029	161,025	190,000	170,000	190,000
822 PROFESSIONAL SERVICES 842 SPECIAL DEPT SUPPLIES					-	
861 BUS.MEET/CONF.					-	
862 DUES & SUBSCRIPTIONS					-	
890 MISCELLANEOUS						
SUBTOTAL OPERATING	l	268,029	161,025	190,000		190,000
OTAL DEPARTMENT APPROPRIATION		268,029	161,025	190,000	170,000	190,000
Allocation of Positions:		•	,	•	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	,
diocation of Fositions.						
otal Full Time Equivalent Employees		0.00	0.00	0.00	0.00	0.00
NOTES:		——————————————————————————————————————			······································	
821 contract Town Attorney fees	T.W. 1		- The State of Anniew Anniew Anniew Anniew and Anniew Anni			
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2021-22 Operating Budget

FUND ACTIVITY 01 GENERAL FUND 211 TOWN MANAGER

ACTIVITY DESCRIPTION

The Town Manager is responsiblle for carrying out Town Council policy and directing all Town departments. Specific responsibilities include preparation of the annual budget, representing the Town in negotiations with employee groups, advising the Council on the financial condition and needs of the Town. The Town Manager prepares the agenda for each Town Council meeting and reviews and approves all staff reports in the agenda packet, attends all council meetings. The Manager serves as Human Resource Director, acts as the Public Works Director, and alternates as Executive Officer of the Ross Valley Fire Authority.

of the Ross Valley Fire Authority.						
DEPARTMENT SUMMARY		FY 2018-19	FY 2019-20	FY 2020-21	FY 2020-21	FY 2021-22
DEI AKTIVIERT SOMMAKT		Actual	Actual	Adopted	Projected	DRAFT
PERSONNEL	_					
401 REGULAR SALARIES		131,531	138,828	144,093	144,093	141,584
415 ACCRUED LEAVE CASHOUT		4,480	4,614	2,461	2,461	6,032
421 TEMP EMPLOYEES		-	-			
491 HEALTH INSURANCE		21,141	21,267	19,810	19,810	24,781
492 WORKERS COMP		5,557	5,410	6,007	5,410	5,543
493 RETIREMENT		13,618	17,814	15,075	15,075	16,592
494 MEDICARE		1,832	1,920	2,007	2,007	2,025
495 FICA/PTS						
496 PERS UAL/SIDEFUND		7,228	8,292	9,234	10,237	5,994
611 ALLOWANCES		3,816	3,822	3,960	3,960	2,376
SUBTOTAL PERSONNEL		189,203	201,967	202,647	203,054	204,927
OPERATING EXPENSES 636 OFFICE EQUIP REPLACEMENT	1			400.1		400
711 OFFICE EQUIP MAINT.		-	-	400		400
731 BLDG-GROUNDS MAINT.		2 220	- 2200	100	2.005	100
801 WATER		2,330 619	2,389 650	4,223	2,685	3,727
802 POWER		1,180	1,011	450 800	631 839	450
804 TELEPHONE		2,202	2,128	1,500	1,921	800
811 POSTAGE		567	367	400	684	1,500 400
813 OFFICE SUPPLIES		842	446	700	1,143	700
821 OUTSIDE SERVICES		042	440	700	1,143	700
822 PROFESSIONAL SERVICES		213	98	350		350
861 BUS.MEET/CONF.		3,111	1,827	2,500	952	2,500
862 DUES & SUBSCRIPTIONS	SEE NOTE	2,193	3,540	3,000	2,389	3,000
871 LIAB & PROP INSURANCE	SEE NOTE	2,195	3,040	3,000	2,309	3,000
881 SPECIAL SERVICES				_		-
SUBTOTAL OPERATING	1	13,256	12,457	14,423	11,244	13,927
		-		-	,	, 0,0
TOTAL DEPARTMENT APPROPRIATION		202,459	214,424	217,070	214,297	218,854
Allocation of Positions:						
TOWN MANAGER		0.60	0.60	0.60	0.60	0.60
INTERIM TOWN MANAGER		-	-	-	-	
MANAGEMENT ANALYST (VACANT)						
ADMINISTRATIVE ASSISTANT II		0.25	0.25	0.25	0.25	0.25
ADMINISTRATIVE ASSISTANT PT						
Total Full Time Equivalent Employees		0.85	0.85	0.85	0.85	0.85

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862 ICMA/CMMF/+

TOWN CLERK/ELECTIONS

In Fairfax, the Town Clerk is an elected position, while the Deputy Town Clerk/ Assistant to the Town Manager is a staff position. The elected Clerk is responsible to the voters directly. Many of the duties of the Clerk are mandated by Government Code, and include conducting elections; recording, publication, filing, indexing, and safekeeping of Town Council proceedings; recording and certifying all ordinances and resolutions; authenticating official records on behalf of the Town; coordinating the preparation of Town Council meeting agendas and packets; updating and maintaining the Town Code; serving as custodian of the official Town records, including filing and safekeeping of all official municipal documents; preparing, publishing, and posting legal notices; providing information and research assistance to the Town Council and staff; filling public records requests; serving as filing officer for economic interest and campaign disclosure statements; and serving as the financial disclosure officer. This department also includes Communications and Internet Technology (IT).

The department has been comprised of one person since the elimination of a shared administrative assistant position in 2006. This year the Communications Specialist position is moving to the department from the Recreation Department Fund 01-621.

Accomplishments for 2021-22

- Embraced the new virtual arena and hosted Town Council meetings on zoom, and more than doubled the number of meetings
- Coordinated remote work capacity of staff
- Implemented new document management software
- Implemented and coordinated technology enhancements and security with IT consultants, and vendors, including rollout of new computers
- Coordinated the online and print updates to the Town Code
- Administered the November 2020 election for three Town Council seats
- Collaborated with County Elections to implement and publicize the first ballot drop box in Fairfax, expanded voting days and hours, and safety protocols
- Enhanced the website through frequent updates to content and form
- Improved resiliency and responsiveness of Town in times of high-volume communication needs (wildfires, planned power shutdowns, pandemic)
- Published weekly Town newsletter (increased from bi-monthly)
- Sustained weekly town-wide communications for Volunteers & Recreation
- Managed all social media accounts for the Town
- Redesigned and published two Fairfax Recreation catalogs
- Supported online registration for Recreation camps & classes.
- Created Fairfax Craft Fair online listings for vendors; promoted popups
- Supported the 1 to 1 Volunteer Program's communications and user survey
- Published Age Friendly Fairfax 5-Year Progress Report, in addition to monthly online newsletters and listings
- Transitioned to a new survey platform

Goals for 2021-22

- Continue to collaborate on technology enhancements with IT consultants, staff, and vendors to better serve the community
- Continue to improve and adapt the Town website to enhance community engagement and serve as a community resource
- Upgrade Women's Club audio/visual equipment to provide in-person meetings with virtual capacity and prepare for transition from all-virtual meetings
- Increase online registration options
- Implement online fee processing
- Expand communication sign ups to reach all households
- Expand communication support to boards and commissions
- Increase social media presence



2021-22 Operating Budget

FUND ACTIVITY

01 GENERAL FUND 221 TOWN CLERK

ACTIVITY DESCRIPTION

The Town Clerk's office administers local elections; carries out local filing officer duties under the Political Reform Act, maintains the Town Code and custody of the Town Seal; prepares Town Council meeting agenda packets, notices public hearings, keeps official minutes of Council meetings; authenticates official Town records, receives summons, claims, and appeals related to the Town, administers the Oath of Office, and responds to public records requests. This department is responsible for the Town website and Town communications materials. The Communications Specialist position has been moved to the Town Clerk department from the Recreation Department Fund 01-621, to better reflect the job responsibilities serving all departments. The Town Clerk is an elected position without compensation. The current Town Clerk holds the staff position of Deputy Town Clerk/Assistant to the Town Manager.

DEPARTMENT SUMMARY		FY 2018-19	FY 2019-20	FY 2020-21	FY 2020-21	FY 2021-22
DEFARTMENT SOMMART		Actual	Actual	Adopted	Projected	DRAFT
PERSONNEL						
401 REGULAR SALARIES		100,825	74,797	101,461	110,000	122,038
411 REG PART-TIME SALARIES	SEE NOTE		26,174	5,000	-	64,676
415 ACCRUED LEAVE CASHOUT			1,586	2,047	-	5,867
421 TEMP EMPLOYEES		37,879	448			
491 HEALTH INSURANCE		26,473	26,332	27,116	25,385	30,086
492 WORKERS COMP		4,379	4,130	4,407	4,130	7,158
493 RETIREMENT		9,194	6,261	7,529	7,800	14,433
494 MEDICARE		1,872	1,429	1,473	1,595	2,633
496 PERS UAL/SIDEFUND		-	-	-	-	••
611 ALLOWANCES		360	635	360	945	1,560
SUBTOTAL PERSONNEL		180,982	141,791	149,393	149,855	248,451
OPERATING EXPENSES						
636 OFFICE EQUIP REPLACEMENT					-	
731 BLDG-GROUNDS MAINT.		2,320	2,415	4,263	2,685	3,746
801 WATER		-	-		-	
804 TELEPHONE		949	819	500	750	500
811 POSTAGE		545	400	500	630	500
813 OFFICE SUPPLIES		727	528	500	680	500
814 LEGAL ADS		876	983	400	140	400
821 OUTSIDE SERVICES	SEE NOTE	5,820	5,732	5,000	4,500	5,000
822 PROFESSIONAL SERVICES	SEE NOTE	15,733	19,526	20,000	16,300	20,000
842 SPECIAL DEPT SUPPLIES		94	38	100	60	100
861 BUS.MEET/CONF.		376	64	100	200	100
862 DUES & SUBSCRIPTIONS		-	-	200	-	200
SUBTOTAL OPERATING		27,439	30,505	31,563	25,945	31,046
TOTAL DEPARTMENT APPROPRIATION		208,421	172,296	180,956	175,800	279,497
Allocation of Positions:						
DEPUTY TOWN CLERK / ASST TO TO	WN MGR	1.00	0.75	1.00	1.00	1.00
COMMUNICATIONS SPECIALIST	ZVVIV IVIOI	1.00	0.75	1.00	1.00	0.50
PT DEPUTY TOWN CLERK/MGMT AN	ΔΙ Υςτ		0.25	_		0.50
ADMINISTRATIVE ASSISTANT PT	ALISI	0.06	0.25	0.06		
Total Full Time Equivalent Employees		1.06	1.00	1.06	1.00	4 50
Total Full Time Equivalent Employees		1.00	1.00	1.00	1.00	1.50
NOTES:						
1170120			-			

821 Website platform; Survey Monkey; Constant Contact

822 Town Code updates; Minutes Clerk



2021-22 Operating Budget

FUND ACTIVITY 01 GENERAL FUND 222 ELECTIONS

ACTIVITY DESCRIPTION

The Town Clerk serves as the Town Elections Official and the Filing Officer for campaign finance statements. Local regular elections for Town offices (5 Councilmembers, 1 Treasurer, and 1 Clerk) are held every two years (to stagger the 4-year terms) in November of even-numbered years. The Town consolidates its local elections with the County of Marin, with costs shared by all the local agencies, school districts, and special districts. The cost is generally between \$1.75 and \$3.00 per registered voter. Fairfax has approximately 6,054 registered voters. No election is scheduled for this year (FY22).

DEPARTMENT SUMMARY	FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Adopted	FY 2020-21 Projected	FY 2021-22 DRAFT
PERSONNEL					
401 REGULAR SALARIES				I	
411 REG PART-TIME SALARIES					
415 ACCRUED LEAVE CASHOUT					***************************************
421 TEMP EMPLOYEES					
491 HEALTH INSURANCE					
492 WORKERS COMP 493 RETIREMENT					
494 MEDICARE					
SUBTOTAL PERSONNEL	_	-		•	_
OPERATING EXPENSES					
636 OFFICE EQUIP REPLACEMENT					
711 OFFICE EQUIP MAINT.					
731 BLDG-GROUNDS MAINT.			***************************************		
801 WATER					
804 TELEPHONE					***
811 POSTAGE 813 OFFICE SUPPLIES					
814 LEGAL ADS				-	
815 PRINTING					
821 OUTSIDE SERVICES					
822 PROFESSIONAL SERVICES	3,424	46,740	16,000	8,465	-
842 SPECIAL DEPT SUPPLIES					
861 BUS.MEET/CONF. 862 DUES & SUBSCRIPTIONS					
890 MISCELLANEOUS	-	-			
SUBTOTAL OPERATING	3,424	46,740	16,000	8,465	_
TOTAL DEPARTMENT APPROPRIATION	3,424	46,740	16,000	8,465	-
Allocation of Positions:					
DEPUTY TOWN CLERK / ASST TO TOWN MGR	_	_	_		
TOWN CLERK	-	-	-	-	-
				_	-
otal Full Time Equivalent Employees	0.00	0.00	0.00	0.00	0.0
NOTES:					
822 Election consolidation cost					



2021-22 Operating Budget

FUND ACTIVITY

01 GENERAL FUND 231 PERSONNEL

ACTIVITY DESCRIPTION

Personnel cost include contractual Human Resources (HR); legal and consulting services and other costs such as recruitment, testing, physical & psychological exams as required.

DEPARTMENT SUMMARY		FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Adopted	FY 2020-21	FY 2021-22
		Actual	Actual	Adopted	Projected	DRAFT
PERSONNEL						
401 REGULAR SALARIES	l	32,639	34,152	34,960	33,762	34,808
411 REG PART-TIME SALARIES		9,014	11,335	9,622	21,459	11,900
415 ACCRUED LEAVE CASHOUT		1,383	1,424	927		1,673
421 TEMP EMPLOYEES		-	-		-	
461 OVERTIME		-	-		-	
491 HEALTH INSURANCE		738	746	5,105	4,774	6,257
492 WORKERS COMP	İ	1,754	1,704	1,883	1,883	1,837
493 RETIREMENT		4,032	4,709	3,638	5,803	4,089
494 MEDICARE		580	303	629	755	674
495 FICA/PTS		-	-	360	-	450
496 PERS UAL/SIDEFUND		-	-		-	
611 ALLOWANCES		72	123	36	153	592
SUBTOTAL PERSONNEL	•	50,211	54,495	57,160	68,589	62,280
DEDATING EVENIORS						
DPERATING EXPENSES	r					
636 OFFICE EQUIP REPLACEMENT		-	-		-	
711 OFFICE EQUIP MAINT. 731 BLDG-GROUNDS MAINT.					-	
		-	-		-	
801 WATER 804 TELEPHONE					-	
811 POSTAGE		-	-			
813 OFFICE SUPPLIES			-			
814 LEGAL ADS		4 407	4 000			
815 PRINTING		1,167	1,020	500		500
821 OUTSIDE SERVICES	SEE NOTE	17,578	16,752	18,500	0 474	10.500
822 PROFESSIONAL SERVICES	SEE NOTE	17,576	10,732	10,500	8,471	18,500
842 SPECIAL DEPT SUPPLIES	SEE NOTE	506	517	- 650	- 110	
861 BUS.MEET/CONF.	SEENOIE	75	317	800	112	650
862 DUES & SUBSCRIPTIONS	•	7.5	-	400		800
890 MISCELLANEOUS		-	-	400	-	400
SUBTOTAL OPERATING	•	19,325	18,288	20,850	8,583	20,850
TOTAL DEPARTMENT APPROPRIATION		69,536	72,784	78,010	77,172	83,130
Allocation of Positions:						
TOWN MANAGER		0.10	0.10	0.10	0.40	0.44
FINANCE DIRECTOR		0.10	0.10 0.10	0.10 0.10	0.10 0.10	0.10
PART-TIME ACCOUNTANT		0.10	0.10	0.10	0.10	0.10
ANTENNE ACCOUNTANT		0.10	U. 1U	0.10	0.10	0.10
otal Full Time Equivalent Employees		0.30	0.30	0.30	0.30	0.30
NOTES:						
821 Preemployment services	s, Attorney Fo	es & HR Co	nsultant			
842 Staff recognition						

FINANCE DEPARTMENT

2020-21 ACCOMPLISHMENTS:

- Completed process to refinance lease financing to save interest and refinance most of the remaining CalPERS UAL pension debt. Issue closed 9/29/20. The interest rate dropped from 5.4% on the previous lease refinancing and 7.0% on the CalPERS UAL to an interest rate of 3.45% (3.66% APR). The calculated cash flow savings from the refinancing is \$4,280.615.
- Implementation of **Tyler Incode** financial software which "went live" in July, 2020.
 - 1. Worked with Tyler project personnel to develop system specifications for processes and departments. Completed 222-line item task schedule
 - 2. Worked with consultants to implement revised chart of accounts
 - 3. Began processing with new modules include General Ledger, Accounts Payable, Purchase Orders, Project Accounting, Payroll, Employee benefits and Fixed Assets.
 - Successfully processed payrolls, payroll tax deposits; payroll reports inhouse and automated CalPERS reporting.
 - 5. Worked with Tyler personnel to convert building permits and inspections to Incode software.
 - 6. Participated in numerous training sessions providing fundamentals, power user and end-user training.
- Prepaid current PERS UAL liability savings in July, 2020 saving \$10K+ in interest costs.
- Recruited hired and trained PT Accountant to replace retiring accountant.
- Special accounting projects including supporting exhibits for Measure F
 committee and Open Space committee, FEMA Covid accounting.

FINANCE DEPARTMENT

FY 2021-22 GOALS AND OBJECTIVES:

- Continued implementation of Tyler Incode accounting software program modules including fixed assets, project accounting, CAFR software (for financial reports), cashiering, and budgeting.
- Work with Building & Planning Department to implement systems for buildingdeposits and revenue tracking.
- Assist in training of Incode end-users.
- Continue with electronic document management system of current and historical documents with the goal to archive, as well as to make them available for ease of research and public information
- Continue update of personnel rules with Town Manager.
- Continue restructuring the budget to create a cohesive articulating document including five-year Capital Improvement projections and additional exhibits for demographics and personnel
- Continue research for new revenue streams & cost saving measures
 - Add web-based process for permitting to extend Social Distancing measures



2021-22 Operating Budget

FUND ACTIVITY 01 GENERAL FUND

241 FINANCE

ACTIVITY DESCRIPTION

The Finance Department is responsible for all the Town financial and accounting operations, payables, receivables, retirement, payroll, and managing portions of the insurance requirements for the town. They oversee business license collection, prepare monthly revenue & expenditure reports, and maintain the fixed asset inventories on an annual basis. The department prepares financial reports mandated by the State, the County of Marin, and other agencies. The Finance Department also prepares and oversees budget preparation.

DEPARTMENT SUMMARY		FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Adopted	FY 2020-21 Projected	FY 2021-2: DRAFT
		7.000	7,000	Лиорич	riojectea	DIOATT
PERSONNEL						
401 REGULAR SALARIES		119,039	122,610	144,815	126,131	144,17
411 REG PART-TIME SALARIES		44,008	60,009	46,792	104,768	59,50
415 ACCRUED LEAVE CASHOUT		5,723	5,895	3,655	-	6,01
421 TEMP EMPLOYEES		2,265	6,605	2,855	1,314	5,00
491 HEALTH INSURANCE		24,813	24,289	22,435	20,327	25,20
492 WORKERS COMP		7,551	7,408	8,037	8,037	7,97
493 RETIREMENT		15,768	16,845	14,702	20,333	14,9
494 MEDICARE		2,310	1,055	2,686	3,249	2,93
495 FICA/PTS		64	1,140	2,495	2,495	2,98
496 PERS UAL/SIDEFUND		5,873	6,742	7,507	8,322	4,87
611 ALLOWANCES		324	797	324	1,120	1,96
SUBTOTAL PERSONNEL		227,737	253,394	256,303	296,098	275,54
PERATING EXPENSES				· · · · · · · · · · · · · · · · · · ·		
636 OFFICE EQUIP REPLACEMENT	SEE NOTE	-	-	-	-	-
711 OFFICE EQUIP MAINT.				300	-	30
731 BLDG-GROUNDS MAINT.		2,320	2,415	4,263	2,169	3,74
804 TELEPHONE		838	819	1,000	652	1,00
811 POSTAGE	1	545	392	800	635	8
813 OFFICE SUPPLIES		1,678	1,887	1,700	2,870	1,7
815 PRINTING	Į	54	-	500	-	50
821 OUTSIDE SERVICES	SEE NOTE	5,262	6,638	9,000	1,285	9,00
822 PROFESSIONAL SERVICES	SEE NOTE	40,191	31,961	85,000	59,169	85,0
861 BUS.MEET/CONF.		202	-	500	-	50
862 DUES & SUBSCRIPTIONS		143	360	1,000	393	1,00
890 MISCELLANEOUS		78	35	2,000	69	2,00
SUBTOTAL OPERATING		51,310	44,506	106,063	67,243	105,54
OTAL DEPARTMENT APPROPRIATION		279,047	297,900	362,366	363,341	381,08
llocation of Positions:						
FINANCE DIRECTOR		0.00	0.00	0.00	0.00	_
		0.90	0.90	0.90	0.90	0.9
MANAGEMENT ANALYST (VACANT)		-	-	-	-	-
PART-TIME ACCOUNTANT (2)		0.50	0.50	0.70	0.70	0.3
PART-TIME OFFICE ASST		0.10	0.10	0.10	0.10	0.
otal Full Time Equivalent Employees		1.50	1.50	1.70	1.70	1.7

NOTES:	636 Contribution to reserve to replace accounting software using lease-purchase financing.				
	821 Bank charges/analysis, GASB 34 compliance, tax audits, actuarial study, CPA review,				
	Assistance with implementaion of accounting software				
	822 Payroll service, Sales tax analysis, merchant fees, bank analysis				
	Accounting Software license (BDS, Tyler Incode , AssetMaxx); GovInvest (GASB 75 actuarial)				

Planning & Building Services

2020-2021 Accomplishments

- Covid-19 crisis response, including:
 - Building Permit and Planning work and permit processing with respect to State Stay At Home Orders
 - Remote work
 - Temporary Outdoor Use business permitting
 - Public information
 - Virtual meeting platform adoption and implementation
 - Covid-19 complaint enforcement
 - Town Hall in-person services under Covid protocols
- Permits and Zoning Enforcement 2020-to-date (level equivalent or higher than prior year)
 - 6 Use Permits, 4 Variances, 10 Design Reviews, 5 Hill Area Residential Developments, 4 Encroachment Permits, 5 Excavation Permits, 6 Tree Permits
 - Approved 9 ADU's/ 1 JADU
 - Approved Town's first live-work development 14 units
 - 448 construction permits, \$12,240,748 in valuation
 - 97 Residential Resale Inspection reports
 - o 33 Code Enforcement complaints + 13 Covid enforcement complaints
 - o 35-50+ requests for information and planning services per day.
- GIS digitization and georeferencing:
 - Town General Plan Visual Resources Zoning Ordinance Ridgeline Scenic Corridors: multiple diagrammatic products
 - Diagrammatic products including public parcels, fire hazard, historic study areas, spotted owl protection, roads and trails, zoning
- Planning Commission
 - Ridgeline Scenic Corridor zoning map (10 hearings to date)
 - Objective Design and Development Standards: draft toolkit pending, public outreach, historic (2 meetings and subcommittee review)
 - Conducted public hearings and reviewed on 15 projects involving 40 discretionary permit applications, including 5 new houses
- Housing Element Work Program:
 - o Planning Commission work program development
 - o Housing consultant request for proposals and consultant selection
 - Initial outreach including website signup, informational articles
 - Historic consultant hired
 - Accessory Dwelling Units/Junior Accessory Dwelling Units promotional program initiated
 - Inclusionary Housing program initiated

2021-2022 Goals

- Initiate work on updates of Housing, Safety, and Land Use Elements, including work program and schedule, extensive public engagement, proactive housing strategies, and draft housing element
- Present draft Objective Design and Development Standards for public review, conduct public hearings, develop recommendations regarding adoption
- Improve public services functionality of Tyler Technologies for Planning and Building
- Recruit and hire a new Assistant Planner
- Process Marinda Heights



2021-22 Operating Budget

FUND ACTIVITY 01 GENERAL FUND

311 PLANNING

ACTIVITY DESCRIPTION

The Department of Building & Planning Services provides staff services to the public at the front counter at Town Hall, to the Town Council, Planning Commission/Design Review Board, related to the creation and implementation of planning and land use policies and regulations in Fairfax. Department staff also oversees the contracted work of a Town Civil Engineer, the work of a planning consultant and sub-consultants assisting in the General Plan-related work programs and/or the Zoning Ordinance update as well as special environmental review (CEQA) tasks. The Planning Division processes "entitlement" permit applications, and oversees the enforcement of Town ordinances that govern the development and use of property within the community.

DEPARTMENT SUMMARY		FY 2018-19	FY 2019-20	FY 2020-21	FY 2020-21	FY 2021-22
DEI ARTMENT GOMMART		Actual	Actual	Adopted	Projected	DRAFT
PERSONNEL						
401 REGULAR SALARIES	ſ	260,323	268,283	274,895	274,895	274,895
411 REG PART-TIME SALARIES	SEE NOTE	19,997	35,027	30,000	25,000	30,000
415 ACCRUED LEAVE CASHOUT		2,717	2,798	9,880	9,880	9,880
421 TEMP EMPLOYEES		-	_	5,000	10,000	5,000
491 HEALTH INSURANCE	Ì	49,558	49,383	50,804	50,804	50,804
492 WORKERS COMP.	Ī	12,287	11,959	12,765	12,765	11,901
493 RETIREMENT		27,758	30,498	29,902	29,902	29,902
494 MEDICARE		3,745	4,121	4,266	4,266	4,266
495 FICA/PTS		592	1,191	1,222	1,222	1,222
496 PERS UAL/SIDEFUND		44,234	50,695	56,456	62,588	56,456
611 ALLOWANCES		720	3,518	720	720	720
SUBTOTAL PERSONNEL		421,931	457,473	475,910	482,042	475,046
OPERATING EXPENSES						
731 BLDG-GROUNDS MAINT.	Г	2,448	2,514	4,337	2,685	3,000
802 POWER		590	505	450	430	450
804 TELEPHONE	ľ	1,861	1,801	1,500	1,166	1,500
811 POSTAGE	ľ	609	538	1,500	500	2,000
812 REPRODUCTION	Ī	-	47	1,000	547	10,000
813 OFFICE SUPPLIES		2,311	2,021	2,000	2,000	2,000
	SEE NOTE	719	449	1,500	1,000	1,500
815 PRINTING		342	-	2,000	1,500	2,000
	SEE NOTE	26,539	45,542	200,000	88,000	552,200
	SEE NOTE	7,206	4,847	5,000	16,000	15,000
842 SPECIAL DEPT SUPPLIES		3,903	-	2,000	1,500	1,500
	SEE NOTE [846	2,281	5,500	2,000	2,000
862 DUES & SUBSCRIPTIONS		194	5,595	5,500	7,333	5,000
SUBTOTAL OPERATING		47,567	66,142	232,287	124,662	598,150
TOTAL DEPARTMENT APPROPRIATION		469,497	523,615	708,197	606,704	1,073,196
Allocation of Positions:						
PLANNING DIRECTOR		1.00	1.00	1.00	1.00	1.00
PRINCIPAL PLANNER		1.00	1.00	1.00	1.00	1.00
SENIOR PLANNER		-	-	-	-	-
ADMIN ASSISTANT II		0.25	0.25	0.25	0.25	0.25
PLANNING INTERN		0.10	0.10	0.10	0.10	0.10
ZONING TECH / ASST PLANNER						
		0.50	0.50	0.50	0.50	0.50
Total Full Time Equivalent Employees		2.85	2.85	2.85	2.85	2.85
NOTES: 411 Planning Commission min	utes / Zoni	ng Tech & Int	ern			**************************************

NOTES:	411 Planning Commission minutes / Zoning Tech & Intern				
	814 Housing Element & zone changes updates				
	821 Includes partially reimbursed outside services for HE update, ODDS, Inclusionary Hsg, and ADUs				
	822 Televise, Zoom Planning Commission & Housing Elment mtgs, GIS				
	861 Marin Maps (\$3,000) and MCEP fees (\$2,500)				



2021-22 Operating Budget

FUND ACTIVITY 01 GENERAL FUND

321 BUILDING INSPECTION & PERMITS

ACTIVITY DESCRIPTION

The Building Inspection Division provides "building" permits for construction activity and and code enforcement related to the California Building Code.

DEPARTMENT SUMMARY		FY 2018-19	FY 2019-20	FY 2020-21	FY 2020-21	FY 2021-22
DEL ACTRICATION MAINTAIN		Actual	Actual	Adopted	Projected	DRAFT
PERSONNEL						
401 REGULAR SALARIES		104,228	107,506	109,812	104,412	109,81
415 ACCRUED LEAVE CASHOUT		4,287	4,416	4,504	4,416	4,50
421 TEMP EMPLOYEES		- 1,207	-,110	7,007	7,710	7,00
461 OVERTIME					_	
491 HEALTH INSURANCE		20,935	20,802	21,334	20,042	22,42
492 WORKERS COMP.		4,398	4,284	4,578	4,578	5,00
493 RETIREMENT		11,267	12,399	12,665	13,180	13,59
494 MEDICARE		1,453	1,511	1,530	1,475	1,53
496 PERS UAL/SIDEFUND		17,353	19,887	22,147	24,552	14,37
611 ALLOWANCES		270	664	270	709	72
SUBTOTAL PERSONNEL		164,191	171,468	176,840	173,364	171,97
OPERATING EXPENSES						
711 OFFICE EQUIP MAINT.		_		321		32
722 VEHICLE MAINTENANCE	SEE NOTE	5,329	3,718	3,500	3,392	3,50
731 BLDG-GROUNDS MAINT.	02211012	2,311	2,428	2,000	2,685	2,00
802 POWER		590	505	500	420	50
804 TELEPHONE		1,861	1,801	1,500	1,618	1,50
811 POSTAGE		765	496	500	619	50
813 OFFICE SUPPLIES		1,041	620	1,200	802	1,20
821 OUTSIDE SERVICES	SEE NOTE	23,088	19,145	60,000	14,259	60,00
822 PROFESSIONAL SERVICES	SEE NOTE	6,180	1,120	5,000	-	5,00
861 BUS.MEET/CONF.	SEE NOTE	-	665	1,000	20	1,00
862 DUES & SUBSCRIPTIONS	SEE NOTE	310	325	500	-	50
SUBTOTAL OPERATING		41,475	30,823	76,021	23,815	76,02
TOTAL DEPARTMENT APPROPRIATION		205,666	202,291	252,861	197,179	247,99
Allocation of Positions:						
BUILDING OFFICIAL		0.75	0.75	0.75	0.75	0.7
ADMIN ASSISTANT II		0.25	0.25	0.25	0.25	0.2
otal Full Time Equivalent Employees		1.00	1.00	1.00	1.00	1.0
NOTES: 722 Fuel & upkeep on Buil						
821 Coastland Engineering						
822 Janitorial allocation; so		g plans /relief	building inspe	ector		
861 Building official/ICBO						701.0
862 Professional members	thip renewals f	or Building Of	ficial			

POLICE BUDGET MESSAGE

ORGANIZATION:

The department is budgeted for 16 full time positions. 11 sworn police officers and 5 non-sworn employees (4 dispatchers and 1 police service technician), and 6 part time employees (1 police reserve, 2 police cadets and 3 part time dispatchers).

The department is comprised of the following Classifications which in fiscal year are intended to be filled as follows.

- 1 Police Chief
- 1 Lieutenant
- 2 sergeants
- 1 corporal
- 7 patrol officers
- 1 Frozen police officer position (unfilled since 10/2005)
- 4 dispatchers
- 1 police service technician
- 1 reserve police officers (part time /hourly as needed)
- 3 reserve dispatcher (part time/hourly as needed)
- 1 part time Police Services Technician
- 1 part time Police cadet

Total: 16 full time employees (FTE's) 6 part time reserve employees

While the classifications always remain the same, the filling of those positions is always fluid based on the needs of the organization and qualifications and capabilities of employees to fill these classifications.

THE DEPARTMENT

The police department has the overall responsibility for all criminal investigations, criminal apprehension, crime prevention, traffic enforcement and safety, parking enforcement and related programs, public safety awareness programs, computer aided 911 dispatch center (which also serves the communities of Ross and the College of Marin). We operate a staffed police lobby open to public 24 hours a day; comprehensive records management; information technology within the police network; property and evidence management; special event management; ABC evaluations and approvals; emergency management/disaster planning; personnel services, including payroll management, recruitment and departmental training.

MISSION:

Preventing Crime; Enforcing laws; Resolving community problems; Improving the quality of life.

2020-2021 ACCOMPLISHMENTS:

- Continued to receive a high rating on POST related Audits on Background Hiring Documents.
- Maintained healthy staffing levels and 24/7 operation throughout COVID-19 Pandemic.
- Obtained DOJ approval to initiate RIPA Data Stop process integration with current Sunridge RIMS Software before required reporting date of year 2023.
- Completed department wide daily policy training through use of Nixle KMS Daily Training Bulletin.
- Acquired and installed NICE Emergency 911, MERA Radio and non-emergency telephone logging recorder to comply with new DOJ requirements.

2021-2022 GOALS AND OBJECTIVES:

- Appoint and install a permanent Police Chief and bring the police department to full staffing levels.
- Complete all mandatory and elective training for police staff (delayed by COVID-19 constraints in 2020).
- Complete installation of the OES NG 9-1-1 Project in compliance with new DOJ requirements.
- Implement Sunridge RIMS Software and Internal Procedural process for collecting RIPA Stop Data and begin trial phase in reporting test data to DOJ.
- Continue to work with RESJ and RESJ PPPSA to understand Fairfax Police Department operations better.



2021-22 Operating Budget

FUND ACTIVITY 01 GENERAL FUND

411 POLICE

ACTIVITY DESCRIPTION

The police department has the overall responsibility for all criminal investigations, criminal apprehension, crime prevention, traffic enforcement and safety, parking enforcement and related programs, public safety awareness programs, computer aided 911 dispatch center, which also serves The communities of Ross and the College of Marin. We operate a staffed police lobby open to public 24 hours a day; comprehensive records management; information technology within the police network; property and evidence management; special event management; ABC evaluations and approvals; emergency management/disaster planning; personnel services, including payroll management, recruitment and departmental training.

	personner services, including payron management, recruitment and departmental training.						
DEPARTMENT SUMMARY		FY 2018-19	FY 2019-20	FY 2020-21	FY 2020-21	FY 2021-22	
		Actual	Actual	Adopted	Projected	DRAFT	
PERSONNEL							
401 REGULAR SALARIES	SEE NOTE	350,268	356,472	382,175	384,000	381,118	
402 SAFETY SALARIES	SEE NOTE	1,095,867	1,182,812	1,288,183	1,280,000	1,324,717	
415 ACCRUED LEAVE PAYOUT		7,379	54,123	50,000	50,000	50,000	
421 TEMP EMPLOYEES		66,654	85,121	73,000	98,795	100,000	
461 OVERTIME		150,450	152,323	168,000	242,884	150,000	
481 HOLIDAY PAY		76,697	80,441	83,779	87,149	78,908	
491 HEALTH INSURANCE		215,899	220,155	225,221	225,221	261,907	
492 WORKERS COMP.		68,089	73,598	73,598	73,598	69,892	
493 RETIREMENT		201,802	237,695	268,967	265,000	257,719	
494 MEDICARE		23,164	24,655	27,824	25,312	27,881	
495 FICA/PTS		1,534	827	-	66	-	
496 PERS UAL/SIDEFUND		476,384	556,766	645,188	722,381	555,471	
497 OVERTIME REIMB	SEE NOTE	(800)	(1,600)	(15,000)	-	(15,000	
498 TUITION REIMB						10,000	
611 ALLOWANCES		4,010	4,810	6,000	3,960	6,000	
SUBTOTAL PERSONNEL		2,737,396	3,028,197	3,276,935	3,458,366	3,258,613	
Allocation of Positions:							
POLICE CHIEF		1.00	1.00	1.00	1.00	1.00	
POLICE LIEUTENANT		-	-	1.00	1.00	1.00	
SERGEANT		3.00	3.00	2.00	2.00	2.00	
DETECTIVE / JUVENILE OFFICER		-	-	-	-	-	
CORPORAL		3.00	2.00	2.00	2.00	2.00	
POLICE OFFICER		5.00	4.00	5.00	5.00	5.00	
DISPATCHER		4.00	4.00	4.00	4.00	4.00	
POLICE SERVICES TECH / CSO		1.00	1.00	1.00	1.00	1.00	
Total Full Time Equivalent Employees		17.00	17.00	16.00	16.00	16.00	
DISPATCHER, RESERVE		4.00	4.00	4.00	4.00	4.00	
POLICE OFFICER, RESERVE		2.00	2.00	2.00	2.00	2.00	
POLICE CADET		1.00	1.00	1.00	1.00	1.00	
DISPATCHER / CSO		1.00	1.00	1.00	1.00	1.00	
NOTES: 401 Reflects 12 months of c	ontractural sa	alary increase	for 1 dispatch	er			
402 Reflects 1 sgt contractu	al education i	ncrease by 2.	5% for 12 moi	nths			
1 officer contractual sal	ary increase	of 5% for 12 m	onthe				

Reflects acting pay for 1 police officer of 7.5% for 12 months
497 Reimbursible Overtime - Fairfax Festival \$9,100; Other \$5,900

	Town of Fairf	ax	FUND	01	GENERAL I	FUND	
	2021-22 Operating B	Budget	ACTIVITY	411	POLICE		
	DEPARTMENT SUMMARY		FY 2018-19	FY 2019-20	FY 2020-21	FY 2020-21	FY 2021-22
DEPARTMENT SOMMARY			Actual	Actual	Adopted	Projected	DRAFT
						-	
OPERATIN	G EXPENSES						
631	COMM EQUIP REPLACE		142	-	7,000	5,994	7,000
711	OFFICE EQUIP MAINTENANCE		-	757	1,500	1,500	1,500
712	COMPUTER EQUIP MAINTENANCE	SEE NOTE	21,959	34,799	32,000	33,000	68,000
	FIELD EQUIP MAINTENANCE		259	348	1,000	1,146	1,000
722	VEHICLE MAINTENANCE		24,280	27,729	24,000	24,000	24,000
723	COMMUNICATION EQUIP MAINT		2,499	1,584	3,000	3,000	3,000
725	MERA DEBT SERVICE	SEE NOTE	38,310	38,340	38,261	38,340	3,659
726	MERA MEMBERSHIP FEE		31,276	31,414	32,379	32,379	38,882
731	BLDG-GROUNDS MAINTENANCE		13,747	13,976	26,000	23,326	26,000
	WATER		1,746	2,016	1,900	809	1,900
	POWER		1,801	2,361	2,000	889	2,000
	TELEPHONE		18,489	25,771	22,000	22,000	27,000
	FUEL		18,112	21,074	18,000	22,000	18,000
811	POSTAGE		1,346	599	2,000	2,000	2,000
812	REPRODUCTION		2,936	2,585	4,000	4,000	4,000
813	OFFICE SUPPLIES		817	1,971	3,000	3,000	3,000
	PRINTING		2,439	2,972	4,000	4,000	4,000
822	PROFESSIONAL SERVICES	SEE NOTE	44,571	65,563	55,461	50,000	55,000
841	SMALL TOOLS	[219	246	500	500	500
	SPECIAL DEPT SUPPLIES		12,295	21,426	12,500	12,000	12,500
	UNIFORM		16,096	18,939	19,200	22,000	19,200
	BUS.MEET/CONF.		929	452	1,000	1,000	5,000
	DUES & SUBSCRIPTIONS	SEE NOTE	10,814	9,783	11,400	10,600	11,400
871	LIAB & PROP INSURANCE		_	-	-	-	-
	P.O.S.T.		13,291	19,729	13,000	9,200	13,000
889	BOOKING FEES		1,519	402	3,000	-	3,000

NOTES:	
	712 Includes Records Management System maintenance contract and maintenance and repair of
	extensive in-house and mobile computer network.
	725 Includes \$3,659 to Marin Emergency Services and \$34,681 to Bank of New York for 2007 notes
	Costs are split with Public Works Dept 511
	822 Firing range costs, blood analysis, website maintenance, evidence room alarm security.
	routine janitorial services, and the Prandi Childrens Center (forensic interview for child victims
	of violent crimes).
	862 Includes Lexipol police policy manual updates

279,890

3,017,286

344,833

3,373,030

338,101

3,615,036

326,683

3,785,049

354,541

3,613,154

SUBTOTAL OPERATING

TOTAL DEPARTMENT APPROPRIATION



2021-22 Operating Budget

FUND ACTIVITY

01 GENERAL FUND 418 DISASTER PREP & EOC

ACTIVITY DESCRIPTION

The Disaster Council (DC) was created by resolution and was activated as a result of the 2005/06 flood. The Council reconvenes the DC as needed. It is charged with reviewing the Town policies and procedures for emergencies and providing outreach and education to the residents & businesses of Fairfax. The Council is made up of representatives of local public safety agencies including the Sheriff's Office of Emergency Services, and disaster relief agencies such as the American Red Cross. The Emergency Operations Center (EOC) is located in the Firehouse and is manned by key Town staff in the event of declared emergencies.

DEPARTMENT SUMMARY	•	FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Adopted	FY 2020-21 Projected	FY 2021-22 DRAFT
PERSONNEL						
411 REGULAR PT SALARIES						
492 WORKERS COMP 493 RETIREMENT					-	
494 MEDICARE					-	
496 PERS UAL/SIDEFUND					-	****
SUBTOTAL PERSONNEL	l	-	-	-	-	*
PERATING EXPENSES						
804 TELEPHONE					-	
811 POSTAGE					-	
813 OFFICE SUPPLIES		-	-	100	-	100
821 OUTSIDE SERVICES	SEE NOTE	8,279	7,470	14,000	20,000	14,000
842 SPECIAL DEPT SUPPLIES	SEE NOTE	6	129,755	1,000	-	1,000
881 SPECIAL SERVICES	SEE NOTE	-	3,000	3,600	1,258	3,600
SUBTOTAL OPERATING		8,286	140,225	18,700	21,258	18,70
OTAL DEPARTMENT APPROPRIATION		8,286	140,225	18,700	21,258	18,70

Allocation of Positions:

Total Full Time Equivalent Employees 0.00 0.00 0.00 0.00 0.00

NOTES:	
	821 Marin ``County Sheriff OES (\$5,000); County Disaster Coordinator & disaster preparedness materials (\$4,000); and Neighborhood Resource Group (NRG) Coordinator; Evacuation maps
	842 Update data equipment in EOC
	881 Agility Insurance Recovery \$3,600/yr. In event Town facilities become inoperable due to disaster, insurance provider will bring in trailer with equipment (e.g, computers) for Town Hall to get up and running again.

ROSS VALLEY FIRE DEPARTMENT

BACKGROUND: July 1, 1982, the Fairfax Fire Department merged with the San Anselmo Fire Department to form the Ross Valley Fire Department (RVFD), which is administered under joint powers agreement (JPA) to provide fire protection to Fairfax, San Anselmo, and the unincorporated county area known as Sleepy Hollow. Through June 30, 2010, the Department provided service to Sleepy Hollow through a contract for service with the Town of San Anselmo.

July 1, 2010, the Sleepy Hollow Fire Protection District became a full member of the joint powers agreement. With the addition of Sleepy Hollow, the percentage shares of the Fire Department budget for the three members were set at: Fairfax 30.4%, San Anselmo 52.9%, and Sleepy Hollow 16.7%.

July 1, 2012, the joint powers agreement was amended to include the Town of Ross. With the addition of the Town of Ross the percentage shares of the Fire Department budget for the four members are: Fairfax 23.95%, San Anselmo 41.68%, Ross 21.21% and Sleepy Hollow 13.6%.

ORGANIZATION: The JPA is governed by a Board of Directors consisting of eight (8) Directors, two from each agency. An Executive Officers position rotates between the Town Managers of each of the towns. The Executive Officer and the Fire Chief report directly to the Board of Directors.

The department is comprised of the following personnel:

- 1 Fire Chief (shared services model)
- 3 Battalion Chiefs
- 12 Captains
- 15 Engineers
- 1 Administrative Assistant
- 2 Fire Inspectors

Total: 34 full time employees plus volunteers

In FY18-19, the JPA contacted with Marin County Fire to provide the Fire Chief functions under contract with the JPA for a five year term. San Anselmo currently provides the financial services to the JPA under a service agreement.

FY2020-21 BUDGET:

The Ross Valley Fire Department operating budget for FY 2020-21 is approximately \$11.5M. The budget is primarily funded through member contributions (approx. \$10.4M), outside revenues in the form of contracts for service provided to County of Marin, fees for service related to plan checks and inspections, and reimbursement by Ross Valley Paramedic Authority for costs associated with paramedic services.

Overall, the Town's contribution to the JPA will increase by approximately \$74,000 or 3% from \$2,431,154 to \$2,505,148. The Fire budget also includes \$40,000 for the Town's vegetation management program and \$15,000 for annual facility maintenance costs. These two costs are not included in the Town's annual contribution to the JPA.

Additional information regarding the Ross Valley Department is available 4t www.rossvalleyfire.org.



2021-22 Operating Budget

FUND ACTIVITY 01 GENERAL FUND 421 ROSS VALLEY FIRE

ACTIVITY DESCRIPTION

The Fairfax Fire Department was merged with the San Anselmo Fire Department to form the Ross Valley Fire Authority in July 1982. The Sleepy Hollow Fire Protection District subsequently joined, as did the The Town of Ross in July, 2012. The Authority is governed by a eight person board consisting of two representatives from each area. The annual budget is formulated by the Fire Chief and the Executive Officer. Funding for the Ross Valley Fire Dept operation budget is divided between the participating agencies. Fairfax's share is approximately 23.9% of the total. Each town owns and maintains their fire stations and is responsible for budgeting equipment replacement reserves and insurance on the station houses.

DEPARTMENT SUMMARY		FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Adopted	FY 2020-21 Projected	FY 2021-22 DRAFT
PERSONNEL						
401 REGULAR SALARIES					-	
415 ACCRUED LEAVE CASHOUT					-	
491 HEALTH INSURANCE					-	
492 WORKERS COMP.					-	
493 RETIREMENT					-	
494 MEDICARE					-	
SUBTOTAL PERSONNEL		-	-	•	-	-
OPERATING EXPENSES (TOWN SHARE)						
493 RVFS RETIREMENT	SEE NOTE	193,370	246,887	286,528	286,528	342,301
721 FIELD EQ MAINT		-	-	60,459	60,459	79,535
724 RVFS OPEB LIAB		201,546	138,114	55,420	55,420	29,656
725 MERA DEBT SERVICE		-	-	10,410	10,410	-
881 RVFS CONTRACT		1,943,947	2,046,153	2,092,330	2,092,330	2,153,431
SUBTOTAL TOWN'S JPA CONT	RIBUTION	2,338,863	2,431,154	2,505,147	2,505,147	2,604,923
730 INSPECTION/PREVENTION	SEE NOTE	68,293	73,500	136,000	96,000	40,000
731 BUILDINGS & GROUNDS MAINT		15,234	25,221	15,000	8,293	15,000
SUBTOTAL OPERATING		2,422,390	2,529,875	2,656,147	2,609,440	2,659,923
OTAL DEPARTMENT APPROPRIATION		2,422,390	2,529,875	2,656,147	2,609,440	2,659,923
			_,,	_,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	_,000,140	50,483
						1.99

NOTES:	493 The Ross Valley	Fire Department part	icipates in Ca	IPERS with tw	o plans in eff	ect:	
	730 Includes one time be passed thru to	e MWPA 20% funds to RVFD	or defensible	space inspect	ions/mitigatio	ns in yr 1; the	se funds will
	Funding for Wild	fire management is p	rovided by gra	ants in revenue	es		7774
	Our JPA contribution consist	ts of: FY18	FY19	FY20	FY21	Incr (Decr)	FY22 BUD
	- Contract payment	1,866,116	1,943,947	2,046,153	2,092,330	61,101	2,153,431
	- Side Fund	99,337		-	-	-	
	 Retirement Unfunded Liab 	ility 150,696	193,370	246,887	286,528	55,773	342,301
	 Apparatus Replacement 	46,600		-	60,459	19,076	79,535
	- OPEB Prior Liability	60,194	201,546	138,114	55,420	(25,764)	29,656
	- Mera Bond	11,628	771177777777777777777777777777777777777	-	10,410	(10,410)	-
	Total	2,234,571	2,338,863	2,431,154	2,505,147	99,776	2,604,923
	% Change	5.89%	4.67%	3.95%	3.04%		3.98%

PUBLIC WORKS ADMINISTRATION

ORGANIZATION:

The Public Works Director position is filled with a combination of consultants and Town staff. The budget reflects the time the Town Manager and Building Official/PW Manager spend to perform duties of the position. The Town also retains an engineering consultant to assist with the management of capital projects.

The budget continues to provide funding for a half-time consulting engineer to act as a Public Works Director to coordinate and manage the Capital Improvement Projects (CIP). Below are the accomplishments and goals for the entire Public Works Department which consist of Street Maintenance, Parks, and Street Lighting divisions.

FY 2020-21 ACCOMPLISHMENTS:

[TO BE UPDATED]

PUBLIC WORKS ADMINISTRATION

FY 2021-22 GOALS AND OBJECTIVES:

[TO BE UPDATED]



2021-22 Operating Budget

FUND ACTIVITY 01 GENERAL FUND 510 PUBLIC WORKS ADMIN

ACTIVITY DESCRIPTION

Administration is responsible for the oversight of all maintenance divisions, encroachment permits, contract administration, and capital projects. Staff participates in community and multiple joint-agency coordination efforts including neighborhood traffic calming, MCSTOPPP, MarinMap, ICLEI and others. Staff is responsible for writing grant proposals and submitting required documentation and invoices, and corresponding with FEMA and Caltrans.

DEPARTMENT SUMMARY		FY 2018-19	FY 2019-20	FY 2020-21	FY 2020-21	FY 2021-22
		Actual	Actual	Adopted	Projected	DRAFT
PERSONNEL						
401 REGULAR SALARIES	Г	87,962	87,962	73,062	73,062	43,95
444 556 5455 5445 644 654	SEE NOTES	6,641	6,641	37,750	16,686	50,00
415 ACCRUED LEAVE CASHOUT	SEE NOTES	3,669	3,669	2,732	2,307	
404 TEMP THE SAME	SEE NOTES	3,009	3,009	2,732	2,307	4,51
491 HEALTH INSURANCE	SEE NOTES	14,402	14,402	14,124	11 402	16.77
492 WORKERS COMP.	<u> </u>	5,494	5,494	5,321	11,402 4,880	16,77
493 RETIREMENT	-	9,172	9,172	10,209		3,67
494 MEDICARE		1,226	1,226	1,778	9,049	11,16
495 FICA/PTS	<u> </u>	1,220			988	1,34
496 PERS UAL/SIDEFUND	<u> </u>	7 200	7 200	1,148	- 40 220	0.04
611 ALLOWANCES		7,290	7,290	9,309	10,320	6,04
		198	198	90	178	1,42
SUBTOTAL PERSONNEL		136,054	136,054	158,149	128,873	138,90
PERATING EXPENSES						
711 OFFICE EQUIP MAINTENANCE	Г			100		10
731 BLDG-GROUNDS MAINTENANCE	 	136	136	134	124	13
804 TELEPHONE	\vdash		100	500	124	50
811 POSTAGE	-	571	571	400	234	40
813 OFFICE SUPPLIES	-	3/1		308	234	30
815 PRINTING				100	-	10
004 01/70/05 0550 4050	SEE NOTES	45,885	45,885	45,000	41,881	45,00
	SEE NOTES	5,677	5,677	21,500	4,131	21,50
	SEE NOTES	27,361	27,361	33,000	33,000	
842 SPECIAL DEPT SUPPLIES	SEE NOTES	715	715	1,000	33,000	32,00
861 MTGS/TRAVEL		24	24	1,000	-	1,00
	SEE NOTES			2,000	-	2.00
SUBTOTAL OPERATING	SEE NOTES _	80,369	80,369	104,042	79,370	2,00 103,04
		00,000	00,000	104,042	13,310	103,04
OTAL DEPARTMENT APPROPRIATION		216,422	216,422	262,191	208,242	241,94
llocation of Positions:						
TOWN MANAGER/PUBLIC WORKS DIRE	CTOR	0.30	0.30	0.30	0.30	0.3
CONSULTING ENGINEER/PROJECT MA	NAGER (PT)		0.42	0.42	0.42	0.4
BUILDING OFFICIAL/PW MANAGER	` ,	0.25	0.25	0.25	0.25	0.2
ADMINISTRATIVE ASSISTANT II		•	-	•	-	
MANAGEMENT ANALYST		_		-	-	_
ADMINISTRATIVE ASSISTANT PT						
otal Full Time Equivalent Employees		0.55	0.97	0.97	0.97	0.9
OTES: 411 Consulting engineer/project n		. (57)				

822 One-half Fairfax share of annual Marin Map (\$3,000) 823 MCSTOPPP Fee (\$25,000), SWRCB Fee (\$7,000)

890 PW Office clean up/renovation

STREET MAINTENANCE BUDGET MESSAGE

ORGANIZATION:

This division is comprised of the following personnel:

- 1 Senior Maintenance Worker
- 1 Maintenance Worker III
- .50 Maintenance Worker I

Total = 2.5 FTE

This Division is responsible for maintenance and repair of streets including storm drains, sidewalks, parking lots, and trees. The Division also maintains all Town facilities such as Town Hall, Pavilion, and Women's Club.

ACCOMPLISHMENTS/GOALS

See DPW Administration narrative



2021-22 Operating Budget

FUND ACTIVITY 01 GENERAL FUND

511 STREET MAINT & PUBLIC WORKS

ACTIVITY DESCRIPTION

The street maintenance division is responsible for preventive maintenance of storm water systems, traffic signs, streets, sidewalk and bike path maintenance. Routine activities include responding to citizen requests, patching pot holes, sweeping the downtown area and changing advertising and holiday banners weekly, and repainting the street markings and lane lines annually. Many hours are spent responding to emergency flooding and felled trees during the winter months while summer months are used to freshen up the town.

while summer months are used to freshen up the						,
DEPARTMENT SUMMARY		FY 2018-19	FY 2019-20	FY 2020-21	FY 2020-21	FY 2021-22
		Actual	Actual	Adopted	Projected	DRAFT
PERSONNEL						
401 REGULAR SALARIES		124,174	143,553	174,612	152,381	152,996
415 ACCRUED LEAVE CASHOUT		-			1,707	
411 REG PART-TIME SALARIES [PT	PW DIR]	-	-	15,000	-	50,000
421 TEMP. EMPLOYEES					-	
461 OVERTIME		4,069	1,718	-	1,097	-
491 HEALTH INSURANCE		31,235	32,171	31,635	31,383	33,273
492 WORKERS COMP.		7,213	6,941	7,459	6,941	5,810
493 RETIREMENT		12,337	16,020	17,826	18,732	18,961
494 MEDICARE		1,679	2,008	2,493	2,140	2,144
495 FICA/PTS		-	-	911	-	-
496 PERS UAL/SIDEFUND		20,576	23,595	26,276	29,130	17,056
497 OVERTIME REIMBURSABLE	SEE NOTE	-	-	(1,000)	-	
611 ALLOWANCES		675	1,331	956	1,425	1,425
SUBTOTAL PERSONNEL		201,959	227,336	276,168	244,935	281,665
OPERATING EXPENSES						
641 EQUIPMENT RENTAL		-	-	500	-	500
721 FIELD EQUIP MAINTENANCE		113	1,140	500		500
722 VEHICLE MAINTENANCE		10,552	9,677	12,500	16,572	12,500
723 COMMUNICATION EQUIP MAIN	Γ	-	-	500	-	500
725 MERA DEBT SERVICE		8,890	8,777	8,722	7,937	846
726 MERA MEMBERSHIP FEE		7,269	7,492	8,013	8,722	8,997
731 BLDG-GROUNDS MAINTENANC	E	564	13,034	-	13,036	733
802 POWER		-	-	1,500	-	1,500
803 DUMP FEES		133	96	300		300
804 TELEPHONE		1,235	1,259	1,000	1,185	1,000
806 FUEL		17,609	16,491	18,000	15,018	18,000
813 OFFICE SUPPLIES		9	305	500	356	500
821 OUTSIDE SERVICES	SEE NOTE	36,702	35,744	58,000	11,963	55,000
841 SMALL TOOLS		893	1,208	-	1,167	_
842 SPECIAL DEPT SUPPLIES	SEE NOTE	30,504	34,737	42,000	32,499	42,000
851 UNIFORM		956	956	956	956	956
861 TRAVEL/TOLLS		-	-	200	18	200
SUBTOTAL OPERATING		115,430	130,918	153,191	109,432	144,032
TOTAL DEPARTMENT APPROPRIATION		317,389	358,254	429,359	354,367	425,697
Allocation of Positions:						
CONSULTING PW DIRECTOR PT		0.125	0.125	0.125	0.125	0.125
SENIOR MAINTENANCE WORKER		1.00	1.00	1.00	1.00	1.00
MAINT, LEADWORKER		-	-	-	-	1.00
MAINT, WORKER III		1.00	1.00	1.00	1.00	1.00
MAINT. WORKER II		-	-	-	-	-
MAINT. WORKER I		0.25	0.25	0.25	0.25	0.25
Total Full Time Equivalent Employees		2.38	2.38	2.38	2.38	2.38
NOTES: 497 Overtime charged to Eastival Euro		2.00	2.50	2.30	2.30	۷.٥٥

NOTES:	497 Overtime charged to Festival Fund for annual festival. 641 Rental of Equipment
	Maint Worker I - 50% of full-time worker + part-timer
	821 Outside labor for right-of-way clearing & Biennial street markings; Engineering Services; tree trimming
	inhouse contract services for maint of pavement sections (digouts), retaining walls, drainage, Center Blvd maint
·	842 Maint materials including pipe, asphalt, concrete and hardware; required Hazardous Materials
	response, street signs, and paint for curbs, crosswalks, street markings, replacing barracades etc



2021-22 Operating Budget

FUND ACTIVITY

01 GENERAL FUND 512 STREET LIGHTING

0.00

ACTIVITY DESCRIPTION

Provides for the ongoing operation, PG&E payments, and maintenance of street lights & traffic signals through contractual services. The Marin General Services Authority has a master contract for street light maintenance that the The Town replaced all residential cobrahead lights with LED streetlights.

The energy savings from the new LED fixtures will finance the replacement lights under the PG&E financing program. The Town will also save in maintenance costs.

DEPARTMENT SUMMARY		FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Adopted	FY 2020-21 Projected	FY 2021-22 DRAFT
PERSONNEL 401 REGULAR SALARIES 415 ACCRUED LEAVE CASHOUT 421 TEMP. EMPLOYEES 461 OVERTIME 491 HEALTH INSURANCE 492 WORKERS COMP. 493 RETIREMENT 494 MEDICARE						
SUBTOTAL PERSONNEL OPERATING EXPENSES 802 POWER 821 OUTSIDE SERVICES 822 PROFESSIONAL SERVICES SUBTOTAL OPERATING	SEE NOTE SEE NOTE SEE NOTE	47,446 18,386 30,390	73,763 13,115 17,519	50,000 40,000 20,000	51,764 18,998 12,626	52,000 25,000 20,000
TOTAL DEPARTMENT APPROPRIATION		96,223	104,397	110,000	83,389	97,000

Allocation of Positions:

MAINT. LEADWORKER SENIOR MAINTENANCE WORKER

Total Full Time Equivalent Employees 0.00 0.00 0.00 0.00

2 Street lighting and signal charges by PG&E
1 Contract with MGSA and DC Electric to provide maintenance of light poles
for traffic signal maintenance costs, respectively.
Basic agreement: Streetlights, traffic
2 Additional costs to repair traffic signals and crosswalk systems
1



2021-22 Operating Budget

FUND ACTIVITY 01 GENERAL FUND

513 FEDERAL STIMULUS FUNDS

ACTIVITY DESCRIPTION

DEPARTMENT SUMMARY	FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Adopted	FY 2020-21 Projected	FY 2021-22 DRAFT
ERSONNEL					
401 REGULAR SALARIES					
415 ACCRUED LEAVE CASHOUT					
421 TEMP. EMPLOYEES 461 OVERTIME					
491 HEALTH INSURANCE					
492 WORKERS COMP.					
493 RETIREMENT					
494 MEDICARE					
SUBTOTAL PERSONNEL					
PERATING EXPENSES					
641 EQUIPMENT RENTAL				-	
803 SANITARY & DUMP					
821 OUTSIDE SERVICES					
822 PROFESSIONAL SERVICES 829 EMERGENCY REPAIRS			-		
842 SPECIAL DEPT SUPPLIES					-
993 CONTINGENCY					
SUBTOTAL OPERATING	-	**	•	-	
TAL DEPARTMENT APPROPRIATION	-	-	-	-	-
ocation of Positions:					
tal Full Time Equivalent Employees	0.00	0.00	0.00	0.00	0.0

PARKS MAINTENANCE BUDGET MESSAGE

ORGANIZATION:

This division is comprised of the following personnel:

- 1 Senior Maintenance Worker
- .25 Maintenance Worker I

Total = 1.25 FTE

Staff maintains all the Town owned parks, parking lots, and landscaped areas. Repairs park equipment as needed. Assists with Town sponsored events such as the Fairfax Festival. Provides assistance to the streets division as needed.

ACCOMPLISHMENTS/GOALS

See the DPW administration narrative



2021-22 Operating Budget

FUND ACTIVITY 01 GENERAL FUND

611 PARK MAINTENANCE

ACTIVITY DESCRIPTION

The Park Maintenance Division responsibilities include the oversight of the Town-owned parks including Peri Park, Bolinas Park, and several pocket parks in the neighborhoods. This position is responsible for turf maintenance, irrigation management, weed abatement, trash removal and general clean-up of the downtown.

DEPARTMENT SUMMARY		FY 2018-19	FY 2019-20	FY 2020-21	FY 2020-21	FY 2021-22
		Actual	Actual	Adopted	Projected	DRAFT
PERSONNEL						
401 REGULAR SALARIES		97,406	102,680	106.055	100 005	104.07
NEW 411 REG PART-TIME SALARIES [F	T PIM DIRI	97,400	102,000	106,055	100,995 200	104,87 10,00
415 ACCRUED LEAVE CASHOUT	i i vv Diitj		-		200	10,00
461 OVERTIME		3,217	194		252	
491 HEALTH INSURANCE		34,963	34,732	35,677	34,084	37,82
492 WORKERS COMP.		4,804	4,581	4,928	4,928	3,86
493 RETIREMENT		9,650	10,622	10,954	11,436	11,62
494 MEDICARE		1,372	1,401	1,647	1,380	1,43
495 FICA/PTS		-	-	574	- '-	57
496 PERS UAL/SIDEFUND		11,418	13,078	14,565	16,147	9,454
611 ALLOWANCES		450	713	900	750	1,35
SUBTOTAL PERSONNEL		163,280	168,000	175,300	170,171	181,00
PERATING EXPENSES						
641 EQUIPMENT RENTAL		300		500		EO
721 FIELD EQUIP MAINT.		- 300	- -	500		50 50
722 VEHICLE MAINTENANCE		_	-	1,000	-	1,00
801 WATER		23,577	29,245	20,000	25,481	20,00
802 POWER		1,805	2,084	2,300	1,791	2,30
821 OUTSIDE SERVICES	SEE NOTE	35,402	51,539	35,000	43,000	35,00
841 SMALL TOOLS		94	, in the second second	1,000	538	1,00
842 SPECIAL DEPT SUPPLIES		18,462	8,471	15,000	6,603	15,00
851 UNIFORM		638	638	638	638	638
881 SPECIAL SERVICES		-	-	-	-	
SUBTOTAL OPERATING		80,278	91,977	75,938	78,051	75,938
TOTAL DEPARTMENT APPROPRIATION		243,558	259,977	251,237	248,222	256,943
Illocation of Positions:						
CONSULTING PW DIRECTOR PT		0.13	0.13	0.125	0.13	0.12
SENIOR MAINTENANCE WORKER		1.00	1.00	1.00	1.00	1.0
MAINT. LEADWORKER						
MAINT. WORKER II						
MAINT. WORKER I	SEE NOTE	0.50	0.50	0.50	0.50	0.5
otal Full Time Equivalent Employees		1.63	1.63	1.63	1.63	1.6
NOTES: 821 Tree trimming and repla		lk trees.				
Maintenance of Peri	park redwoods					
Trail Maintenance						

FAIRFAX RECREATION AND COMMUNITY SERVICES

ORGANIZATION:

This department is comprised of the following personnel who are part-time hourly staff:

- 1 Recreation and Community Service (RCS) Manager (.5 FTE)
- 1 Events & Volunteers (E&V) Coordinator (.5 FTE)
 - = 1.5 FTE hourly/ part-time employees.
- The Communication & Marketing Specialist has been transferred to the Town Clerk Department

Fairfax Recreation and Community Services Department brings together the resources of town staff who all focus on community services, classes and events.

The RCS Manager oversees the department including classes, Pavilion rentals and programs, park projects, and youth and senior recreational programs/activities. The E&V Coordinator focuses on coordinating Town events/activities and supporting the Parks and Recreation Commission (PARC) and Volunteer Board activities.

Fairfax Recreation has appreciated the ability to improve local community services, enhance utilization of our buildings and parks, and increase revenue for the Town of Fairfax. With the help of the Measure F and the General Fund we are able to establish high quality and affordable events and programs for the community.

2020-21 ACCOMPLISHMENTS:

RECREATION & COMMUNITY SERVICES

- Created content and oversaw publication of two Fairfax Recreation catalogs in new magazine format, with information encompassing entire town activities and updates.
- Reinvented summer camp programming to meet covid protocols for school aged youth and middle school Counselor-In-Training students.
- Opened up the Pavilion for the Flying Dutchman Gymnastics to offer classes.
- Opened outdoor music pods for toddlers with local musician Dani Levy.
- Continued Age Friendly free classes: online yoga six times a week, in person dance classes on Contratti field, outdoor yoga with proceeds going towards social justice programs; attended Age Friendly monthly meetings.
- Celebrated our 90+ residents with gift baskets procured by local businesses and delivered in person by the Age Friendly Fairfax team.
- Continued rotating art exhibit at the Parkade parking lot.
- Held virtual holiday events such as Fairfax Craft Fair, Wreathmaking and Egg Hunt baskets with curbside pick up.
- Continued to support the Artist-in-Residence Collaborative and supported Pop up events and online art show.
- Provided staff support to the Racial Equity Social Justice Committee (RESJ) and the Police Practices and Public Safety Alternatives subcommittee (PPPSA).
- Selected Bear Playgrounds for Peri Park renovations and installed the new playground structures.
- Expanded vegetation management program to 7 chipper day drop off events and increased pick up program to entire Town.
- Continued to provide support for trails programs via the Fairfax Volunteers and recruit more volunteers.
- Launched 1 to 1 Volunteer Donation Match to meet the needs of community and supported program with over 100 PPE masks and hand sanitizer to volunteers.
- Supported Covid19 sanitation measures: created signage, researched new cleaning services, and secured a public portable restroom.

FY 2021-22 GOALS AND OBJECTIVES:

RECREATION & COMMUNITY SERVICES

- Develop content and oversee two Fairfax Recreation catalogs
- Continue to offer in-person and online programming options, including summer camps
- Support RESJ and PPPSA
- Continue to advance Age Friendly Fairfax and Artist in Residence Collaborative
- Establish permanent Skate Park in Town
- Build stationary fitness equipment in Peri Park
- Re-paint mural on Merwin Street and Bank Street
- Add bat boxes to Community Garden at Fairfax Library.
- Sponsor volleyball tournament at the ballfield after Shelter in Place is lifted.
- Establish incubator project via Fairfax Volunteers to support pilot projects in the community.
- Expand the Volunteer 1 to 1 program to other volunteer opportunities in Town.



2021-22 Operating Budget

FUND ACTIVITY 01 GENERAL FUND 616 COMMUNITY SERVICES

ACTIVITY DESCRIPTION

Formerly "Volunteers for Fairfax", program is designed to accomplish a variety of community involvement projects through a program of recruiting community volunteers. The Volunteer Board activities such as creek cleanup for flood prevention, trail marking & maintenance, brush clearing for fire prevention and community service, annual town-wide picnic, and the holiday caroling & wreath making event are funded under this division.

DEPARTMENT SUMMARY	'	FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Adopted	FY 2020-21 Projected	FY 2021-22 DRAFT
PERSONNEL						
411 REGULAR PT SALARIES		21,370	21,966	21,071	22,275	25,286
415 ACCRUED LEAVE CASHOUT						
491 HEALTH/LIFE INS		750	1,500	750	1,041	75
492 WORKERS COMP		729	819	873	819	923
493 RETIREMENT		2,310	2,533	2,430	2,818	3,130
494 MEDICARE		285	288	292	293	341
495 FICA/PTS		-	-	-	-	-
496 PERS UAL/SIDEFUND		2,793	3,201	3,565	3,952	2,314
611 ALLOWANCES		- 1	263		300	300
SUBTOTAL PERSONNEL		28,236	30,570	28,982	31,498	32,369
OPERATING EXPENSES						
711 OFFICE EQUIP MAINT.		-	-	150	-	150
801 WATER	SEE NOTE	200	199	200	199	200
804 TELEPHONE		296	285	700	259	700
811 POSTAGE		329	482	400	521	400
813 OFFICE SUPPLIES		1,417	717	500	817	500
842 SPECIAL DEPT SUPPLIES	SEE NOTE	5,327	4,412	5,000	2,925	5,000
SUBTOTAL OPERATING		7,569	6,094	6,950	4,720	6,950
TOTAL DEPARTMENT APPROPRIATION		35,805	36,664	35,932	36,218	39,319

Allocation of Positions: Events and Volunteer Coordinator	0.30	0.30	0.30	0.30	0.30
Total Full Time Equivalent Employees	0.30	0.30	0.30	0.30	0.30

NOTES:	This department was formerly 216
	801 Water for Community Garden
	842 Includes additional \$500 for volunteer public outreach to other Boards & Commissions and \$500 to food pantry, Volunteer recognition expenses; website & electronic outreach, food bank



2021-22 Operating Budget

FUND ACTIVITY 01 GENERAL FUND 617 RECREATION EVENTS

ACTIVITY DESCRIPTION

The Recreation Department provides recreational activities and events for the citizens of Fairfax.

Staff works with the Parks & Recreation Commission (PARC) on programs and projects such as the Peri Park renovation and Artist Collaboration.

Special Events include music festivals, the Spring Egg hunt, monthly senior lunch gatherings and park clean-up days.

	,,		g- and pa		.yo.
DEPARTMENT SUMMARY	FY 2018-19	FY 2019-20	FY 2020-21	FY 2020-21	FY 2021-22
	Actual	Actual	Adopted	Projected	DRAFT
PERSONNEL					
401 REGULAR SALARIES	14,812	18,936	18,576	15,941	22,791
411 REGULAR PT SALARIES	21,613	21,966	18,622	22,743	18,622
415 ACCRUED LEAVE CASHOUT	_	-	750	-	-
491 HEALTH INSURANCE	4,136	3,402	3,471	4,059	4,460
492 WORKERS COMP	1,337	1,416	1,517	1,517	1,511
493 RETIREMENT	4,501	4,339	4,290	4,823	5,127
494 MEDICARE	494	505	507	511	557
496 PERS UAL/SIDEFUND	5,299	2,789	6,757	7,491	4,386
611 ALLOWANCES	-	263		301	.,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
SUBTOTAL PERSONNEL	52,192	53,615	54,490	57,386	57,454
OPERATING EXPENSES 811 POSTAGE		100	200	_	***************************************
813 OFFICE SUPPLIES	_	-	120		
821 OUTSIDE SERVICES		-	120	_	
878 FAIRFAX ARTS & CULTURE COLLAB SEE NOTE	9,853	7,008	7,000	11,741	7,000
881 SPECIAL SERVICES SEE NOTE	1,903	1,141	1,200	1,070	1,200
				<u> </u>	
SUBTOTAL OPERATING	11,756	8,149	8,520	12,811	8,200
TOTAL DEPARTMENT APPROPRIATION	63,948	61,764	63,010	70,196	65,654
Allocation of Positions:					
Recreation & Comm Services Manager	0.20	0.20	0.20	0.00	0.00
Admin Asst II	0.30 0.25	0.30 0.25	0.30 0.25	0.30	0.30
Admin Asst ii	0.25	0.25	0.25	0.25	0.25
Total Full Time Equivalent Employees	0.55	0.55	0.55	0.55	0.55
	<u> </u>				
NOTES: This department was formerly 217					
	<u>FY19</u>	<u>FY20</u>	FY21 bud	<u>FY21</u>	FY22 bud
878 Fairfax Arts & Culture Collaborative					
- Artist in Residence	3,688	2,146	3,000	4,000	3,000
- Fairfax Theater Co	3,556	3,522	3,500	3,177	3,500
- Art Collaboration Activities	2,609	1,340	500	4,564	500
881 Special Services			<u> </u>		
- Easter egg hunt	485		400		400
- English Tea	-		400		400
- Holiday/Special Events	1,418	1,141	400	1,421	400
	1,710	1,1-11	700	1,741	700

Recreation program costs are offset by participant fees charged in 01-080-903



2021-22 Operating Budget

FUND

01 GENERAL FUND

ACTIVITY

621 RECREATION CLASSES/ACTIVITIES

ACTIVITY DESCRIPTION

Fairfax Recreation and Community Services Department (formerly FOCAS and Volunteers) is a department formed in 2011 (after the split from San Anselmo) that brings together and better coordinates the resources of town staff who all focus on community services, classes, recreational activities, and events and committee work for the town/community. Fairfax Recreation and Community Services's (RCS) mission is to improve community services and activities for youth, adults, and senior as well as enhance utilization of our buildings and parks within our budgetary resources. Town-wide communication activities such as website management and development and electronic newsletters are funded here.

DEPARTMENT SUMMARY		FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Adopted	FY 2020-21 Projected	FY 2021-22 DRAFT
PERSONNEL						
411 REGULAR PT SALARIES	ŀ	65,809	65,809	105,780	112,103	62,975
415 ACCRUED LEAVE CASHOUT			-,	3,000		,-,-
491 HEALTH/LIFE INS		2,998	2,998		2,571	1,500
492 WORKERS COMP.		2,464	2,464	4,419	4,419	2,336
493 RETIREMENT			-	7,481	9,074	4,868
494 MEDICARE		973	973	1,477	1,532	862
495 FICA/PTS	İ	2,206	2,206	3,820	-	-
611 ALLOWANCES		-	-		1,133	600
SUBTOTAL PERSONNEL	·	74,451	74,451	125,977	130,831	73,141
804 TELEPHONE 805 CABLE 821 OUTSIDE SERVICES 822 PROFESSIONAL SERVICES 842 SPECIAL DEPT SUPPLIES 843 SENIOR PROGRAMS 861 MEETING/CONF & TRAVEL 881 SPECIAL SERVICES 890 MISCELLANEOUS	SEE NOTE	2,735 6,921 400 9,412 12,750 - 8,453 330	2,735 6,921 400 9,412 12,750 - 8,453 330	10,000 - 3,000 15,000 200 9,000 800	1,824 - 2,000 1,763 3,000 15,000 - 4,496 830	5,000 - 3,000 15,000 200 10,000
SUBTOTAL OPERATING	·	41,001	41,001	38,840	28,914	34,840
TOTAL DEPARTMENT APPROPRIATION		115,452	115,452	164,817	159,745	107,981
Allocation of Positions: Recreation & Comm Services Manager Marketing and Communication Specialist		1.00	1.00	1.13 0.50	1.00 0.50	0.63 -
Total Full Time Equivalent Employees		1.00	1.00	1.13	1.50	0.63

ŧ	321 Includes class/program instructors for newborn, toddlers, and school aged/teens.
	Instuctors are compensated based on a 70/30 split of class revenues
	Classes are held outdoors at Womens Club, Pavilion, and Community Center and online
	Recreation program costs are offset by participant fees charged in 01-090-904 & fundraising 01-090-790
	343 Senior programs are free to participants with priority to Fairfax residents. Subsidized by Measure F.



2021-22 Operating Budget

FUND ACTIVITY 01 GENERAL FUND 622 SUMMER CAMPS

ACTIVITY DESCRIPTION

Camp Fairfax is a summer camp for children 5-10 years old offered thru RCS Other summer camp activities include Art & Nature camp

DEPARTMENT SUMMARY	,	FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Adopted	FY 2020-21 Projected	FY 2021-22 DRAFT
PERSONNEL						
411 REGULAR PT SALARIES			7,039	3,056		4,650
492 WORKERS COMP.				-		-
494 MEDICARE			102	100		67
495 FICA/PTS			264	300		174
492 WORKERS COMP.				-		-
SUBTOTAL PERSONNEL		-	7,405	3,456	-	4,892
OPERATING EXPENSES						
821 OUTSIDE SERVICES	SEE NOTE	3,600	2,350	1,300		300
822 PROFESSIONAL SERVICES		705	425			
842 SPECIAL DEPT SUPPLIES		2,319	2,476	750	1,613	1,474
890 MISCELLANEOUS		-	-	70	-	134
SUBTOTAL OPERATING		6,624	5,251	2,120	1,613	1,908
TOTAL DEPARTMENT APPROPRIATION		6,624	12,656	5,576	1,613	6,800

Allocation of Positions:

Total Full Time Equivalent Employees

0.00

0.00

821 Expenses are offset by tuition fees & donations		
- Camp Fairfax Staffing - RCS Manager, 2 Counselors, Spec	cialty teacher	
Recreation program costs are offset by participant fees charg	ged in 01-090-904	
	FY22	
	11,520	
- Camp Fairfax (10 campers for 3 weeks)		
- Camp Fairfax (10 campers for 3 weeks) - Art & Nature Camp	3,900	- /JUM: 1



2021-22 Operating Budget

FUND ACTIVITY 01 GENERAL FUND 625 RENTAL FACILITIES

ACTIVITY DESCRIPTION

Formerly separated in two departments: 625-Rental Facilities-Women's Club & Ballpark and 626-Rental Facilities-Pavilion This division is responsible for the care and maintenance of the Women's Club, Ballfield and Pavilion. Duties include setting up for all Town meetings including the Town Council and Planning Commission.

DEPARTMENT SUMMARY		FY 2018-19	FY 2019-20	FY 2020-21	FY 2020-21	FY 2021-22
DEL ARTHUNIA	1	Actual	Actual	Adopted	Projected	DRAFT
DEDOCABLE!						
PERSONNEL 401 REGULAR SALARIES		42.012	14000	14647	14467	15 047
401 REGULAR SALARIES 421 TEMP LABOR		13,013	14,222	14,647	14,467	15,318
421 TEMP LABOR 415 ACCRUED LEAVE CASHOUT		527		<u> </u>		
461 OVERTIME		1	97		-	
491 HEALTH INSURANCE		5,939 513	,	£ 006	6 230	S 61'
491 HEALTH INSURANCE 492 WORKERS COMP.		513 944	5,927	6,096	6,230	6,613
492 WORKERS COMP. 493 RETIREMENT		175	555	598	598	572
494 MEDICARE		1/5	1,006	1,043	1,197	1,192
611 ALLOWANCES		75	186	200	190	200
		L	206	140	242	212
SUBTOTAL PERSONNEL		21,186	22,200	22,724	22,923	24,107
OPERATING EXPENSES						
731 BLDG-GROUNDS MAINT.	SEE NOTE	20,271	25,747	42,088	25,776	36,001
801 WATER	V	1,445	3,314	800	1,061	800
802 POWER		2,081	2,056	1,650	2,761	3,000
803 SANITARY	,					
804 TELEPHONE	,	517	571	400	280	400
821 OUTSIDE SERVICES	,	-	605	15,350		500
822 PROFESSIONAL SERVICES	SEE NOTE	9,625	9,625	9,000	12,467	9,000
841 SMALL TOOLS	-			-,-		
842 SPECIAL DEPT SUPPLIES	SEE NOTE	1,759	2,509	6,000	1,319	6,000
851 UNIFORM	- ,	106	106	106	142	106
SUBTOTAL OPERATING	1	35,804	44,534	75,394	43,805	55,808
TOTAL DEPARTMENT ADDRODDIATION		56 900	00.724	00 440	·	ŕ
TOTAL DEPARTMENT APPROPRIATION		56,990	66,734	98,118	66,728	79,915
Allocation of Positions:						
MAINT. WORKER I				0.25	0.25	0.25
Total Full Time Equivalent Employees		0.50	0.50	0.25	0.25	0.25
NOTES:						
731 Increased janitorial cost	is due to Covid-19	and increase fr	rom 3 days to 5	davs per week	service	
822 Includes alarm, pest	control. Janitor r	moved to 731 ((alloc from 91	11)		
842 Supplies necessary f					unnlies	***************************************

Repainting and exterior repairs - Includes landscaping



2021-22 Operating Budget

FUND ACTIVITY

01 GENERAL FUND 715 NON DEPARTMENTAL

ACTIVITY DESCRIPTION

This activity is to cover General Fund expenditures for items not funded directly by another department.

	DEPARTMENT SUMMARY		FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Adopted	FY 2020-21 Projected	FY 2021-22 DRAFT
PERSONNE							
491	HEALTH INSURANCE					-	
491	RETIREE HEALTH BENEFITS	SEE NOTE	65,059	68,810	76,475	76,475	81,063
492	WORKERS COMP ADJ		(14)	(3,202)		(12,643)	
493	RETIREMENT/PARS			8,834		11,854	12,000
	SUBTOTAL PERSONNEL		65,045	74,442	76,475	75,685	93,063
OPERATING	EXPENSES						
821	OUTSIDE SERVICES					- 1	
822	PROFESSIONAL SERVICES	SEE NOTE	222,076	230,999	267,000	250,000	259,772
842	SPECIAL DEPT SUPPLIES		1,186	953	4,000	307	4,000
871	LIAB & PROP INSURANCE		155,859	151,324	160,000	190,251	192,500
881	SPECIAL SERVICES	SEE NOTE	1,270	134,169	96,000	96,000	96,000
890	MISCELLANEOUS	SEE NOTE	1,116	449	100,000	70,000	30,000
891	CLAIMS - WC / SETTLEMENTS	SEE NOTE	226,781	12,114	160,000	40,000	160,000
895	COUNTY LOANS	SEE NOTE	103,385	106,885	110,385	110,385	114,133
896	CERTB/OPEB		100,000	120,000	100,000	100,000	100,000
	SUBTOTAL OPERATING		811,673	756,892	997,385	856,943	956,405
TOTAL DEP	ARTMENT APPROPRIATION		876,718	831,335	1,073,860	932,628	1,049,468

NOTES:	FY19	FY20	FY21 BUD	FY21 PROJ	FY22 BUD
822 ASSOC OF BAY AREA GOVTS (ABAG) NOW > MCC	2,395		-	2,528	-
COALITION CONNECTION (RVSD)			-		-
COMMUNITY MEDIA OF MARIN (CMCM) (WEBCAST)	7,037	4,641	9,000	9,000	9,000
COUNTY OF MARIN MIDAS ACCOUNT (ETHERNET)	15,631	13,925	16,716	16,716	16,716
COUNTYWIDE HOMELESS PROGRAM (SAN RAFAEL)	11,781	11,781	11,781	11,781	11,781
FAIRFAX CHAMBER OF COMMERCE			500	500	500
LEAGUE OF CALIFORNIA CITIES (MEMBERSHIP)	5,162	5,486	5,000	5,000	5,000
MANDATORY MEDIATION			3,500	3,500	3,500
MARIN COUNTY TAX COLLECTOR (LAFCO)	5,669	5,649	8,000	8,000	8,000
MARIN COUNTY TRANSIT DIST (YELLOW BUS)	10,000	30,500	30,500	30,500	30,500
MARIN GENERAL SERVICES (Humane Society, General, Mediation)	103,305	98,674	101,634	101,634	101,406
MARIN IT, INC (IT MAINT & EQUIP)	13,324	13,680	24,000	24,000	24,000
R3 CONSULTING (SOLID WASTE RATE REVIEW)	20,591	15,419	10,000		10,000
SUSTAINABLE FAIRFAX (ZERO WASTE GRANT ADM)	14,557	12,323	20,000	20,000	20,000
WEBSITE SUPPORT SERVICES (NOW PROUD CITY)	3,900	SEE 221	7,000	7,000	SEE 221
OTHER (MarinLink; Chargepoint;	8,724	18,922	19,369	9,841	19,369
	222,076	230,999	267,000	250,000	259,772
491 includes CalPERS PEMHCA payments and OPEB retiree					
881 \$96,000 for chipper & pickup services; vegetation manag					
Portion of costs are offset by MSS franchise agreement v				NOW 221	
890 Includes funding for Racial Equity & Social Justice (RES.	J) committee fa	acilitator prog	ırams		***
891 Allocation for Worker's Comp claims and settlements			···		
895 Repayment of Feb 2018 County Loan \$500,000 (See app	pendix)				



2021-22 Operating Budget

FUND ACTIVITY 01 GENERAL FUND 911 BUILDING MAINTENANCE

ACTIVITY DESCRIPTION

Provide daily maintenance of buildings, set up for public meetings, and respond to citizen complaints.

Also responsible for minor building repairs including but not limited to plumbing, lighting, doors and windows.

DEPARTMENT SUMMAI	RY	FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21	FY 2020-21	FY 2021-22
DEDOONNEL		Actual	Actual	Adopted	Projected	DRAFT
PERSONNEL 401 REGULAR SALARIES						
421 TEMP EMPLOYEES		_			-	
415 ACCRUED LEAVE CASHOUT		-	-		_	
461 OVERTIME		_			-	
491 HEALTH INSURANCE		-	-			
492 WORKERS COMP.		_	-		-	
494 MEDICARE		_	-			
495 FICA/PTS		-			-	
497 PAYROLL TSFR		-	-		-	
SUBTOTAL PERSONNEL		*	-	-		-
OPERATING EXPENSES						
803 SANITARY/DUMP		-	-	500	-	500
821 OUTSIDE SERVICES		1,527	373	3,000	1,300	3,000
822 PROFESSIONAL SERVICES	SEE NOTE	30,486	36,572	76,000	41,000	66,000
842 SPECIAL DEPT SUPPLIES	SEE NOTE	13,278	13,109	5,500	11,400	5,500
851 CLOTHING		- 1	-		-	
SUBTOTAL OPERATING		45,291	50,053	85,000	53,700	75,000
SUBTOTAL APPROPRIATION		45,291	50,053	85,000	53,700	75,000
ALLOCATION TO DEPARTMENTS						
731 BLDG-GROUNDS MAINT.		(43,420)	(47,917)	(85,000)	(53,700)	(75,000)
TOTAL DEPARTMENT APPROPRIATION		1,871	2,136	No	•	-
Allocation of Positions: MAINT. LEADWORKER		_				
Total Full Time Equivalent Employees						
ALLOCATION OF BUILDING MAINTENANCE			FY 21	JANITOR	OTHER	FY 22
TO DEPARTMENTS:	211 TOWN MAN	IAGER .	2,685	3,450	300	3,727
	221 TOWN CLER		2,685	3,450	300	3,746
	241 FINANCE	VIX.		•		•
	Z41 FINANCE		2,685	3,450	300	3,746

NOTES:	822 Repairs & maintenance
	Increased Janitorial costs due to Covid-19
	842 Supplies/materials needed for upkeep of town-owned buildings

311 PLANNING

411 POLICE

321 BUILDING INSP

510 PUBLIC WORKS ADM

625 RENTAL - W/C PAVILION

511 STREET MAINT/PW

2,685

2,685

13,425

25,776

53,700

537

537

3,450

3,450

17,250

33,120

69,000

690

690

300

300

60

60

1,500

2,880

6,000

3,781

3,768

18,742

36,001

75,000

754

733



2021-22 Operating Budget

FUND DEPT

02 DRY PERIOD

715 MISCELLANEOUS

The Dry Period fund is a reserve account of the General Fund used to provide for emergencies or economic downturns. Town policy (Resolution 11-9 adopted 3/2/11) is to maintain a reserve balance 25% of General Funds expenditures. Council identified the optimal balance to be \$1,000,000. This reserve is part of the overall reserves for General Funds. Use of this fund requires Town Council approval.

FUND SUMMARY	FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Adopted	FY 2020-21 Projected	FY 2021-22 DRAFT
BEGINNING FUND BAL	1,000,000	1,000,000		1,000,000	1,000,000
REVENUES 050 502 INVESTMENT EARNINGS		1		- 1	
SUBTOTAL REVENUES	-			-	•
APPROPRIATIONS					
				-	***************************************
SUBTOTAL APPROPRIATIONS	-	-	*	•	-
TRANSFERS 725 901 TSFR TO 01-GENERAL FUND			(200,000)	-	
100 931 TSFR FROM 01-GENERAL FUND SUBTOTAL TRANSFER	**	-	(200,000)	-	*
NET DEPARTMENT ACTIVITY	-	-	(200,000)	•	-
ENDING FUND BAL	1,000,000	1,000,000		1,000,000	1,000,000

COMPONENTS OF FUND BALANCE:

General	Funds Appropriations		11,486,127	100.0%	
Fund #	Description		111 - 11 - 11 - 11 - 11 - 11 - 11 - 11	Approp.	
02	Dry Period Reserve	Undesignated	1,000,000	8.7%	· · · · · · · · · · · · · · · · · · ·
01	General Fund	Undesignated	2,340,017	20.4%	
03	Equipment Replacement	Designated	209,304	1.8%	
04	Building & Planning Fees	Designated	113,395	1.0%	***************************************
05	Building Reserve	Designated	46,395	0.4%	-
06	Retirement	Designated	267,917	2.3%	
08	Office Equipment	Designated	25,417	0.2%	
Total Ge	neral Fund Reserves		4,002,446	34.8%	
		Designated	662,428	5.8%	
		Undesignated	3,340,018	29.1%	w



2021-22 Operating Budget

FUND DEPT 03 FIELD EQUIP REPLACEMENT
923 EQUIP REPLACEMENT

The Equipment Replacement fund is a component of the General Fund used to provide financing for major equipment purchases and leases. Fund Balance represents reserve for future equipment purchases.

In FY19, Fund 05 - Communications Equip Replacement has been rolled into this fund

In 2007, the IRS approved an allocation of \$249,000 in Clean Renewable Energy Bonds (CREBS) to install Solar Panels at the Pavilion capable of generating 25 kW AC. Estimated energy savings were \$1,888 per year for the 25 year life.

FUND SUMMARY	FY 2018-19	FY 2019-20	FY 2020-21	FY 2020-21	FY 2021-22
. OND COMMAND	Actual	Actual	Adopted	Projected	DRAFT
BEGINNING FUND BAL	44,220	363,025		266,993	225,904
REVENUES					
050 502 INVESTMENT EARNINGS	-	-			
090 901 SALE OF ASSETS					
SUBTOTAL REVENUES	-	-	-	-	-
APPROPRIATIONS					
903 920 SOLAR PANEL LEASE SEE NOTE	16,600	16,600	16,600	16,600	16,600
903 996 INTEREST	-	-	-	-	
923 921 FIELD EQUIPMENT SEE NOTE	94,595	79,432	59,489	24,489	100,000
923 STORM WATER POLLUTION REQ	-			-	-
SUBTOTAL APPROPRIATIONS	111,195	96,032	76,089	41,089	116,600
TRANSFERS					•
100 910 CAPITAL LEASE FINANCING					
100 TSFR FROM FUND 05				-	
100 931 TSFR FROM 01-GEN FUND SEE NOTE	430,000				100,000
SUBTOTAL TRANSFER	430,000	•	40,000	-	100,000
NET DEPARTMENT ACTIVITY	318,805	(96,032)	(27,200)	(41,089)	(16,600)
ENDING FUND BAL	363,025	266,993		225,904	209,304

COMPONENTS OF FUND BALANCE:

STORM WATER POLLUTION IMPROV. REQ BY STATE VEHICLE REPLACEMENT RESERVE

209,304

NOTES:	ORIGINAL	LAST PMT	FY19	FY20	FY21	FY22
996 FY09 SOLAR PANEL LEASE	249,000	8/28/2022	16,600	16,600	16,600	16,600
921 FIELD EQUIPMENT		No.	The Address of the Ad			
RADIOS		NAME AND ASSESSMENT OF THE PARTY OF THE PART		***************************************		5,000
MOBILE COMPUTING						30,000
BODY CAMERAS			****			
VEHICLE LEASE/PURCHASES	•	(M) (M) (M) (M) (M) (M) (M) (M) (M) (M)				
FY17 POLICE CAR & (6) MDC	83,514	08/01/19	22,578	22,579		
FY18 POLICE CAR (2)	93,657	02/19/21	24,410	24,489	24,489	
POLICE CAR			47,607	27,364		65,000
BUCKET TRUCK		77.000	***************************************	5,000		,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
TOTAL			111,195	96,032	41,089	116,600
931 Vehicle replacement reserve to (1)	replace vehicles	s subject to envir	onmental legisla	ation; and (2) po	olice vehicles	

Town of Fairfax 2021-22 Operating Budget

FUND DEPT

04 BUILDING & PLANNING 715 MISCELLANEOUS

The Building & Planning Fund is used to collect all Building and Planning fees for transfer to the General Fund

FUND SUMMARY	FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Adopted	FY 2020-21 Projected	FY 2021-22 DRAFT
BEGINNING FUND BAL	255,843	26,969		(26,635)	77,395
REVENUES			•		
030 311 BUILDING PERMITS	146,568	202,751	190,000	186,000	175,000
030 312 GENERAL PLAN MAINTENANCE FEES	5,776	8,215	6,500	6,700	8,000
030 313 TECHNOLOGY IMPROVEMENT FEES	8,193	10,139	9,000	9,300	9,000
030 314 ENCROACHMENT FEES	(253)	5,819	5,000		5,000
030 315 HOUSING INSPECTIONS	36,420	31,045	30,000	48,500	30,000
030 316 STATE GREEN FEES	1,235	(1,687)		900	-
030 317 SEISMIC FEES	3,219	(4,476)		1,300	-
030 318 PLAN RETENTION	1,095	325	1,000	500	1,000
030 319 STREET OPENING	45,693	38,806	60,000	64,900	45,000
030 320 ROAD IMPACT FEES	126,568	194,126	150,000	156,000	150,000
030 321 INFRASTRUCTURE IMPROV FEES	8,210	10,379	13,000	9,500	8,000
030 904 MISCELLANEOUS	-	-		-	-
TOTAL PERMITS AND FEES	382,724	495,441	464,500	483,600	431,000
080 801 ZONING & FILING FEES	55,519	857	35,000	73,000	50,000
080 805 BUILDING PLAN CHECK FEES	26,478	41,412	30,000	45,500	30,000
080 806 ENGINEERING PLAN CHECKS	6,404	20,654	30,000	1,930	25,000
TOTAL CURRENT CHARGES	88,401	62,923	95,000	120,430	105,000
SUBTOTAL REVENUES	471,126	558,365	559,500	604,030	536,000
APPROPRIATIONS					
				-	
				-	
SUBTOTAL APPROPRIATIONS	-	-	_	-	
TDANCEEDO					
<u>IRANSFERS</u> 725 971 TSFR TO 01-GENERAL FUND	(700,000)	(585,000)	(580,000)	(500,000)	(500,000)
CURTOTAL TRANSFER					
SUBTOTAL TRANSFER	(700,000)	(585,000)	(580,000)	(500,000)	(500,000)
NET DEPARTMENT ACTIVITY	(228,875)	(26,635)	(20,500)	104,030	36,000
ENDING FUND BAL	26,969	333	[77,395	113,395
COMPONENTS OF FUND BALANCE:			_		
UNRESERVED	15,028	(26,787)		50,274	21,454
7817 RESERVE - PLANNING DEPOSITS	11,941	27,121		27,121	11,941
7814 MARINDA HEIGHTS	11,241	12,708		12,708	50,000
7815 VICTORY VILLAGE		12,700		12,700	30,000
TOTO VICTORY VILLAGE					30,000
IOTES: Reserves are for economic downturns and	deposits from de	velopers			
Victory Village reimbursement agreement			was for five w		****



2021-22 Operating Budget

FUND

05 BUILDING IMPROVEMENT

DEPT

905 TOWN FACILITY IMPROVEMENT

Formerly the Communication Equipment Replacement fund, which has been consoldated with Fund 05-Field Equipment. The Building Improvement Fund is a component of the General Fund used to provide financing for major improvements to Town Facilities including Town Hall, Police Department, Fire Department, Community Center and the Women's Club.

FUND SUMMARY	FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Adopted	FY 2020-21 Projected	FY 2021-22 DRAFT
BEGINNING FUND BAL	_	40,000		61,395	71,395
REVENUES	F	***************************************	·		
050 502 INVESTMENT EARNINGS				-	
SUBTOTAL REVENUES	-	<u>-</u>	_	-	_
APPROPRIATIONS					
924 921 FIELD EQUIPMENT 905 932 ENERGY IMPROVEMENTS SEE NOTE		2.005	25.000		05.000
905 932 ENERGY IMPROVEMENTS SEE NOTE 905 821 OUTSIDE SERVICES SEE NOTE		3,605	25,000	-	25,000 75,000
SUBTOTAL APPROPRIATIONS		3,605	25,000		100,000
TRANSFERS					
725 971 TSFR TO 03-EQUIPMENT REPLACEMENT					
100 931 TSFR FROM 01-GENERAL FUND	40,000	25,000	10,000	10,000	75,000
SUBTOTAL TRANSFER	40,000	25,000	10,000	10,000	75,000
NET DEPARTMENT ACTIVITY	40,000	21,395	(15,000)	10,000	(25,000)
ENDING FUND BAL	40,000	61,395	į	71,395	46,395

COMPONENTS OF FUND BALANCE:

DESIGNATED FOR BUILDING IMPROVEMENT UNDESIGNATED

45,000 1,395

NOTES:

932 Based on Energy audit recommendations to reduce green house gases
Funding for Pavillion battery backup storage system
and additional energy improvements if grant funding is received.

821 Firestation - Roof (\$25K) Kitchen (\$25K). Misc. town facilities (\$25k)



2021-22 Operating Budget

FUND DEPT

06 RETIREMENT 715 MISCELLANEOUS

The Retirement Fund is the repository for retirement funds collected from the Pension Obligation Parcel Tax. The Pension Obligation Tax of \$.091 per \$100 of Assessed Valuation was established in the 1960's. Proceeds are transferred as needed to the General Fund to offset retirement expenses. The Town participates in the California Public Employee Retirement System (PERS) and has two plans: Safety, for sworn Police and Fire and Miscellaneous for those working over half time. To address rising pension costs, the Town adopted a second lower tier for employees hired after July 1, 2009. In 2012, The state created a third lower tier (PEPRA) for employees hired after January 1, 2013

As of As of	FY14, Town employees contribute their full employee FY18, Tier 1 Safety employees are contributing 1/3 (3	share of pens 3% of 9%) of e	ion ranging from	m 6.5% to 9% of cost	of salary.	
	FUND SUMMARY	FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Adopted	FY 2020-21 Projected	FY 2021-22 DRAFT
BEG	NNING FUND BAL	239,653	24,582		167,010	71,117
REVE	ENUES			•		
010	101 PROPERTY TAX - CURRENT SEC	1,534,514	1,519,342	1,662,000	1,628,771	1,689,800
010	102 PROPERTY TAX - CURRENT UNSEC	-	891	1,685	1,126	-
010	103 PROPERTY TAX - PRIOR YEARS	3,973	611	1,160	47	-
010	110 SUPPLEMENTAL PROPERTY TAX	35,147	112,249	37,600	64,164	66,600
050	607 SECURED HOPTR	7,167	9,334	10,400	10,000	10,400
050	500 MISC INTEREST	4,127			-	-
	SUBTOTAL REVENUES	1,584,928	1,642,428	1,712,845	1,704,107	1,766,800
TDAN	incr (decr)		3.63%	4.29%	3.76%	3.68%
	SFERS	[/4 000 000\]	/4 500 000V	/4 30E 000\I	(4 000 000)	
123	5 971 TSFR TO 01-GENERAL FUND	(1,800,000)	(1,500,000)	(1,765,000)	(1,800,000)	(1,570,000)
	SUBTOTAL TRANSFER	(1,800,000)	(1,500,000)	(1,765,000)	(1,800,000)	(1,570,000)
NET	DEPARTMENT ACTIVITY	(215,072)	142,428	(52,155)	(95,893)	196,800
ENDI	NG FUND BAL	24,582	167,010	[71,117	267,917
				FY22		
Retire	ement Costs - Recap by Department	ALLOCATION	UAL PAYMT	REFI PMT	ER PERS	TOTAL
111	Town Council	0.29%	36	1,573	1,002	2,610
211	Town Manager	1.06%	132	5,861	16,592	22,586
221	Town Clerk	0.00%	-	-,-3-	14,433	14,433
231	Personnel	0.00%	_	_	4,089	4,089
241	Finance	0.86%	108	4.765	15.190	20.063

					FY22		
Retire	ment Costs - Recap by Department		ALLOCATION	UAL PAYMT	REFI PMT	ER PERS	TOTAL
111	Town Council		0.29%	36	1,573	1,002	2,610
211	Town Manager		1.06%	132	5,861	16,592	22,586
221	Town Clerk		0.00%	-	-	14,433	14,433
231	Personnel		0.00%	-	-	4,089	4,089
241	Finance		0.86%	108	4,765	15,190	20,063
311	Planning & Building Services		6.50%	809	35,836	33,263	69,908
321	Building Inspection & Permits		2.55%	317	14,058	13,595	27,971
411	Police		81.79%	10,186	451,159	263,733	725,078
510	Public Works Administration		1.07%	133	5,909	11,164	17,206
511	Street Maintenance		3.02%	377	16,679	18,961	36,017
611	Park Maintenance		1.68%	209	9,245	11,627	21,081
616	Community Services		0.41%	51	2,263	3,130	5,444
617	Recreation - Events		0.78%	97	4,289	5,127	9,513
621	Recreation - Class/Activities		0.00%	-	-	4,868	4,868
625	Rental - Womens Club		0.00%		-	1,192	1,192
	Subtotal Retirement		100.00%	12,454	551,640	417,966	982,060
421	Ross Fire *	SEE NOTE	_	342,301	-	222,039	564,340
	Total Retirement		•	354,755	551,640	640,005	1,546,400

NOTES:	
	Ross Fire Contribution calculated from Town share of JPA costs (23.3%)
	The Town also contributes retirement funds to the PARS Benefit Trust



FUND DEPT 07 SPECIAL POLICE 715 MISCELLANEOUS

The Special Police Fund is the repository for special police revenues which are transferred to the General Fund to offset related police expenses.

COPS (Citizens' Option for Public Safety) is part of the state SLESF (Supplemental Law Enforcement Services Fund).

	`	1 1			,.
FUND SUMMARY	FY 2018-19	FY 2019-20	FY 2020-21	FY 2020-21	FY 2021-22
L	Actual	Actual	Adopted	Projected	DRAFT
BEGINNING FUND BAL	-	55,402		18,837	16,837
REVENUES					
070 733 COPS GRANT	155,402	163,435	100,000	188,000	190,000
SUBTOTAL REVENUES	155,402	163,435	100,000	188,000	190,000
APPROPRIATIONS					
741 842 SPECIAL DEPT SUPPLIES					
SUBTOTAL APPROPRIATIONS	-	<u> </u>	_		-
TRANSFERS					
725 971 TSFR TO 01-GENERAL FUND	(100,000)	(200,000)	(110,000)	(190,000)	(190,000)
100 931 TSFR FROM 01-GENERAL FUND SUBTOTAL TRANSFER	(400,000)	(200,000)	(400,000)	(400,000)	(400.000)
SUBTUTAL TRANSFER	(100,000)	(200,000)	(100,000)	(190,000)	(190,000)
NET DEPARTMENT ACTIVITY	55,402	(36,565)	-	(2,000)	-
ENDING FUND BAL	55,402	18,837		16,837	16,837
COMPONENTS OF FUND DALANCE.					

COMPONENTS OF FUND BALANCE:

NOTES:	
	COPS funds are distributed by the state to counties



2021-22 Operating Budget

FUND DEPT 08 OFFICE EQUIP REPLACEMENT
928 OFFICE EQUIP REPLACEMENT

The Office Equipment Replacement fund is a component of the General Fund used to provide financing for major office equipment purchase, computers, and software licenses.

FUND SUMMARY	FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Adopted	FY 2020-21 Projected	FY 2021-22 DRAFT
L			, p	,	21001
BEGINNING FUND BAL	131,651	152,399		55,836	25,417
REVENUES					
050 502 INVESTMENT EARNINGS				_	
SUBTOTAL REVENUES	-	***	-	-	*
APPROPRIATIONS					
822 PROFESSIONAL SERVICES SEE NOTE	2,778	8,890		22,302	
911 OFFICE EQUIPMENT SEE NOTE	11,474	12,345	20,000	16,710	30,000
912 FINANCIAL SOFTWARE SEE NOTE		75,329		24,406	30,000
SUBTOTAL APPROPRIATIONS	14,252	96,563	20,000	63,418	30,000
TRANSFERS					
725 971 TSFR TO 01-GENERAL FUND					
100 931 TSFR FROM 01-GENERAL FUND	35,000	-	***	33,000	30,000
SUBTOTAL TRANSFER	35,000	**	-	33,000	30,000
NET DEPARTMENT ACTIVITY	20,748	(96,563)	(20,000)	(30,418)	-
ENDING FUND BAL	152 200	EE 926]	ł	25 447 [25.447
ENDING FOND BAL	152,399	55,836	Ì	25,417	25,417
COMPONENTS OF FUND BALANCE:					
DESIGNATED FOR FINANCIAL SOFTWARE	60,000	25,000			
COMPUTER/SOFTWARE	40,000	30,000			
UNDESIGNATED	,	•		05.447	05.447
UNDESIGNATED	52,399	836		25,417	25,417

822 Copier servic	ce contract & charges	- V 51
911 Copier leases	s /Docstar license	15,000
Computer/So	oftware replace	3,000
912 Tyler Incode	Saas Financial Software	The second secon



ENDING FUND BAL

FUND DEPT 12 FAIRFAX FESTIVAL 623 FAIRFAX FESTIVAL

The Fairfax Festival fund is a special revenue fund which raises funds to support the production of the annual festival. The Fairfax Festival reimburses all Police and Public Works overtime associated with Festival activities.

The festival was cancelled in FY20 and FY21 due to COVID. This budget anticipates a festival in June 2022 FY 2018-19 FY 2019-20 FY 2020-21 FY 2020-21 FY 2021-22 **FUND SUMMARY** Actual Actual Adopted Projected DRAFT **BEGINNING FUND BAL** (6,879)(17,676)(19,485)515 **REVENUES** 090 882 FESTIVAL REVENUE SEE NOTE 45,036 830 090 823 SPONSORS 3,000 -3.000 090 824 VENDORS/BOOTH 35,000 35,000 090 825 MERCHANDISE SALES SEE NOTE 3,000 3,000 070 699 OTHER SUBTOTAL REVENUES 45,036 830 41,000 41,000 **APPROPRIATIONS** 497 OVERTIME REIMB SEE NOTE 5,000 5,000 814 ADVERTISING 4,368 2,500 _ 2,500 815 PRINTING 699 113 300 SEE NOTE 300 821 OUTSIDE SERVICES 15,871 971 2,500 SEE NOTE 2.500 822 PROFESSIONAL SERVICES 10.058 7,000 7,000 882 FAIRFAX FESTIVAL - OTHER 18,494 1.522 4,000 4.000 890 MISCELLANEOUS 6,343 10,400 33 10,400 SUBTOTAL APPROPRIATIONS 55,833 2,638 31,700 31,700 **TRANSFERS** 725 971 TSFR TO 01-GENERAL FUND (5,000)100 931 TSFR FROM 01-GENERAL FUND 20.000 SUBTOTAL TRANSFER 20,000 (5,000)**NET DEPARTMENT ACTIVITY** (10,798)(1,808)9,300 20,000 4,300

(17,676)

(19,485)

515

4,815

NOTES:		
	090 Fairfax Festival was cancelled for June, 2020 due to COVID-19.	
	Revenues shown are prior year collections	
	825 Shirts, food & drinks	
	497 Reimburse Town for Police & Public Works overtime	·
	815 Posters/Tee shirts	~
***************************************	821 Music, Performers, Website	**************************************



2021-22 Operating Budget

FUND DEPT 20 MEASURE F - MUNICIPAL SERVICES

715 MISCELLANEOUS

Measure F "Municipal Services Tax" is a voter approved Municipal Services tax providing funding for:

- (1) extended 24/7 staffing of Police and Fire department,
- (2) Provides funding for Public Works projects,
- (3) providing matching funds for state and federal grants,
- (4) revitalizing Youth & Senior Programs, and
- (5) Provide for Wildfire Prevention efforts and Pedestrian Evacuation Trails.

Passed in November 2019, Measure F is an eleven-year tax effective July 2020 initially assessing \$195 per unit. After the first year, there is a modest increase of \$5 per year. The tax replaces Measure J, expiring June 2020. Oversight of Measure F expenditures is by a citizen committee.

FUND SUMMARY	FY 2018-19	FY 2019-20	FY 2020-21	FY 2020-21	FY 2021-22
1 OND COMMING	Actual	Actual	Adopted	Projected	DRAFT
BEGINNING FUND BAL	4,291	71,280		78,657	1,034
REVENUES					
010 120 MUNICIPAL SERVICES TAX	706,989	707,377	713,600	707,377	725,515
SUBTOTAL REVENUES	706,989	707,377	713,600	707,377	725,515
<u>APPROPRIATIONS</u>					
715 996 DEBT SERVICE				•	
SUBTOTAL APPROPRIATIONS		- 1	**	•	
TRANSFERS					
725 951 TSFR TO FUND 51 - CIP GRANTS	(26,000)	(60,000)	(20,000)	(20,000)	(30,000)
725 953 TSFR TO FUND 53 - CIP TOWN	(14,000)	(40,000)	(20,000)	(20,000)	(30,000)
725 971 TSFR TO FUND 01 - GENERAL FUND	(600,000)	(600,000)	(745,000)	(745,000)	(665,000)
SUBTOTAL TRANSFER	(640,000)	(700,000)	(785,000)	(785,000)	(725,000)
NET DEPARTMENT ACTIVITY	66,989	7,377	(71,400)	(77,623)	515
ENDING FUND BAL	71,280	78,657		1,034	1,549
ALLOCATION OF DEVENIUS					
ALLOCATION OF REVENUES: 49% POLICE SERVICES	260,000	200.000	279 000	278.000	250 000
37% FIRE SERVICES	242,000	300,000 262,000	378,000 289,000	378,000 289,000	358,000 269,000
5% YOUTH & SENIOR PROGRAMS	38,000	38,000	38,000	38,000	38,000
4% PUBLIC WORKS IMPROVEMENTS	40,000	40,000	20,000	20,000	30,000
4% WILDFIRE PREVENTION/TRAIL IMPROV			40,000	40,000	30,000
0% MATCHING FUNDS FOR GRANTS 100% TOTAL	60,000	60,000	20,000	20,000	-
100% IOTAL	640,000	700,000	785,000	785,000	725,000

DESIGNATION OF FUND BALANCE:

NOTES:
Measure F funds are transferred and spent from other funds



2021-22 Operating Budget

FUND DEPT 21 GAS TAX 715 MISCELLANEOUS

This fund is required by State law to account for gas tax revenues received from the State and expended for construction and maintenance of City streets. Gas tax is collected by the state through taxes on fuel sales and distributed to local agencies monthly on a per capita basis. Cities receive 15.9% of the tax collected, which is currently 18 cents per gallon, Effective 11/1/17 the base excise tax increased to 30 cents per gallon.

FUND SUMMARY		FY 2018-19	FY 2019-20	FY 2020-21	FY 2020-21	FY 2021-22
TOND COMMAN		Actual	Actual	Adopted	Projected	DRAFT
BEGINNING FUND BAL	1		2			
BEGINNING FUND BAL		- 1	64,394		192,591	192,532
REVENUES						
060 604 Gas Tax - Section 2106		32,859	30,197	33,204	30,942	33,057
060 605 Gas Tax - Section 2107		51,985	49,732	52,981	52,275	56,558
060 606 Gas Tax - Section 2107.5		2,000	2,000	2,000	2,000	2,000
060 608 Gas Tax - Section 2105		41,336	39,385	44,378	41,184	44,444
060 609 Gas Tax - Loan Repayment	SEE NOTE	8,496	2,492	-	,	
060 610 Gas Tax - Road Main & Rehab	SEE NOTE	129,549	137,963	145,825	137,789	150,905
060 611 Gas Tax - Section 2103 (Prop 42)	SEE NOTE	25,169	59,428	68,449	59,751	68,207
ESTIMATED COVID IMPACT	•	<u> </u>		(41,300)	,	
TOTAL REVENUES		291,394	321,197	305,537	323,941	355,171
APPROPRIATIONS		·	ŕ	•	•	,
SUBTOTAL	ı	-	<u> </u>	•	*	-
TRANSFERS						
725 951 TSFR TO FUND 51 - CIP GRANTS	SEE NOTE	(102,000)		(149,000)	(149,000)	(193,347)
725 953 TSFR TO FUND 53 - CIP TOWN	OLL NOTE	(102,000)	(18,000)	(149,000)	(149,000)	(175,000)
725 971 TSFR TO FUND 01 - GENERAL FU	ND	(125,000)	(175,000)	(175,000)	(175,000)	(175,000)
SUBTOTAL		(227,000)	(193,000)	(324,000)	(324,000)	(543,347)
NET DEPARTMENT ACTIVITY	ı	64,394	128,197		(59)	(188,176)
NET DEL ARTIMENT AGINATI	l	04,554 [120, 197	l	(39)	(100,170)
ENDING FUND BAL		64,394	192,591	[192,532	4,356
		FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Adopted	FY 2020-21 Projected	FY 2021-22 DRAFT
GAS TAX - CIP APPROPRIATIONS	•					
51 810 SS&R SELECTED STREETS	•					100 000
51 813 SS&R SELECTED STREETS		102,000		129,000	149,000	100,000
51 856 MEADOW WAY BRIDGE	C@ MDGL)	102,000		123,000	143,000	66 067
51 871 SPRUCE, MARIN, CANYO	N					66,967 26,380
53 804 SIDEWALK REPLACE/REP				20,000	White the American Control of the Co	26,380
53 887 STREET RESUFACING & F				20,000		175,000
53 894 PARKADE			18,000			173,000
55	•	102,000	18,000	149,000	149,000	368,347
NOTES:						
NOTE 1 Revenue projections pro	vided by Calif	ornia Transpo	rtation Commi	ssion for SR	1	
NOTE 2		a manopol		20,011,101,00		



FUND

22 MEASURE A/AA-TRANSPORTATION

DEPT

715 MISCELLANEOUS

Measure A/AA transportation funds are generated from a 20 year 1/2 cent sales tax passed in Nov. 2004 and 2018. The Transportation Authority of Marin (TAM) adminsters the tax. TAM is a joint powers agency (JPA) consisting of the 11 cities and towns in the County of Marin. Additional funding was added in November 2010 with the passing of Measure B which added \$10 per vehicle to the annual Vehicle Licence Fee to fund transportation programs. Funds are allocated to Town based 50% on roead miles and 50% on population.

FUND SUMMARY	FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Adopted	FY 2020-21 Projected	FY 2021-22 DRAFT
BEGINNING FUND BAL	243,658	319,018		237,658	161,128
REVENUES 060 920 MEASURE A&B FUNDS	91,360	171,779	134.830	134,830	143,220
SUBTOTAL REVENUES	91,360	171,779	134,830	134,830	143,220
APPROPRIATIONS 715 893 VARIOUS					
SUBTOTAL APPROPRIATIONS	-	-	***	-	**
TRANSFERS 725 951 TSFR TO FUND 51 - CIP GRANTS 725 953 TSFR TO FUND 53 - CIP TOWN 725 971 TSFR TO FUND 01 - GENERAL FUND	(6,000) (10,000)	(221,360) (31,779)	(206,190) (140,000)	(71,360) (140,000)	(294,240)
SUBTOTAL TRANSFER	(16,000)	(253,139)	(346,190)	(211,360)	(294,240)
NET DEPARTMENT ACTIVITY	75,360	(81,360)	-	(76,530)	(151,020)
ENDING FUND BAL	319,018	237,658		161,128	10,108

		FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Adopted	FY 2020-21 Projected	FY 2021-22 DRAFT
MEASURE A	TRANSPORTATION - APPROPRIATIONS					
51	810 SS&R SELECTED ROADS			134,830		78,050
51	812 TAMALPAIS REPAVEMENT			,		,
51	813 SS&R SCENIC RD		140,000	_		134,830
51	814 MOUNTAIN VIEW RD REPAVING		-			•
51	816 CANYON RD STABILIZATION		81,360	71,360	71,360	81,360
53	887 STREET RESURFACING & REPAIR	6,000	31,779	140,000	140,000	
53	894 PARKADE IMPR	10,000			•	
		16,000	253,139	346,190	211,360	294,240

Funds are transferred to Capital Improvement funds for expenditure
Measure A expenses will be charged directly to Measure A funds and transfered to CIP



2021-22 Operating Budget

FUND DEPT 23 MEASURE A - PARKS

715 MISCELLANEOUS

Measure A funds are generated from a 1/4 cent sales tax passed in November 2012 to care for Marin's existing parks and open spaces, support regional community parks projects and programs, and further farmland preservation. 15% of the revenue generated is available to the cities and towns to enhance and manage their parks, nature preserves, recreation programs, and vegetation to reduce wildfire risk. A Measure A committee consisting of councilmembers and representatives of FOSC, PARC and the Volunteer Board make annual workplan recommendations to the council for the use of funds. The council must approve and submit a workplan to the county each year.

	FUND SUMMARY	FY 2018-19	FY 2019-20	FY 2020-21	FY 2020-21	FY 2021-22
	TOTO COMMANT	Actual	Actual	Adopted	Projected	DRAFT
DECIMALIA	NG FUND BAL	450 500	400 040 1			
DEGINNIN	NG FUND BAL	150,502	192,010		181,284	75,286
REVENUE	<u>:s</u>					
060 92	0 MEASURE A FUNDS	62,170	31,959	47,044	47,044	60,877
	SUBTOTAL REVENUES	62,170	31,959	47,044	47,044	60,877
APPROPE	RIATIONS					
	3 VARIOUS	20,662	24,685		8,500	
	CURTOTAL APPROPRIATIONS					
	SUBTOTAL APPROPRIATIONS	20,662	24,685	-	8,500	-
TRANSFE	RS					
100 94	1 TSFR FROM FUND 51 - CIP GRANTS	-			- 1	
	1 TSFR TO FUND 51 - CIP GRANT		(18,000)	(144,542)	(144,542)	
725 972	2 TSFR TO FUND 73 - OPEN SPACE	-				
	SUBTOTAL TRANSFER	-	(18,000)	(144,542)	(144,542)	-
NET DEPARTMENT ACTIVITY		41,508	(10,726)	(97,498)	(105,998)	60,877
					•	•
ENDING F	UND BAL	192,010	181,284		75,286	136,163
		FY 2017-18	FY 2018-19	FY 2019-20	FY 2020-21	FY 2021-22
		ADOPTED	ADOPTED	ADOPTED	ADOPTED	ADOPTED
	A PARKS - APPROPRIATIONS			· · · · · · · · · · · · · · · · · · ·		I
51-820	RENOVATION OF WOMENS CLUB	25,000	25,000	21,463	20,646	
51-841	OUTDOOR FURNITURE		4,000	4,000		
51-841	VEGETATION MANAGEMENT		5,000			
51-841	REPAIR OF PARK EQUIPMENT	29,000	49,000	80,000	80,000	
51-841	TRAIL REPAIR & IMPROVEMENT	30,000	20,000	23,000	24,525	
51-841 51-841	RENOVATION OF CLAUS CIRCLE PARK			40.000		
51-841	PAVILION LIGHTING & WATER HEATER PERI PARK PUMP TRACK	6,000	8,000	12,600	19,371	
73-673	PARKLAND ACQUISITION	10,000 30,000	10,000	E3 000	70.000	
73-673	PARKLAND ACQUISITION PARKLAND RESTORATION	50,000	40,000 -	53,000	70,000	
		130,000	161,000	194,063	214,542	÷

NOTES:

The County requires that Measure A funds be spent from within a single fund and not transferred to different funds for expenditure on a project. For example, the funds allocated to open space/parkland acquisition cannot be transferred to the Open Space Fund. The funds must remain in Fund 23 until expended.

FY20-21 reflects 20% reduction due to COVID-19

See Appendix for Measure A Parks annual workplan

	44	45	46	
101	162,230.43	177,122.12	109,362.93	448,715.48
102	-	(1,812.92)	-	(1,812.92)
103	632.83	683.85	426.60	1,743.28
110	4,504.26	4,867.38	3,036.41	12,408.05
607	1,211.71	1,309.40	816.84	3,337.95
			_	464,391.84
	44	45	46	
101	151,348.01	163,793.28	97,794.93	412,936.22
102	98.04	106.10	63.35	267.49
103	87.03	94.18	56.23	237.44
110	14,888.70	16,112.99	9,620.47	40,622.16
607	1,105.05	1,195.92	714.04	3,015.01
				457,078.32
	44	45	46	
101			444,528.00	444,528.00
102			7,904.00	7,904.00
103			416.00	416.00
110			12,584.00	12,584.00
607			3,640.00	3,640.00
			_	469,072.00



NOTES:

Town of Fairfax

2021-22 Operating Budget

FUND DEPT

48 LEASE AGREEMENT 716 DEBT SERVICE

On January 18, 2017, the Town entered into a lease financing agreement with Capital One Public Funding, LLC to refinance a significant portion of its Unfunded Accrued Liability (UAL) owed to CalPERS for Miscellaneous and Safety pensions. The Lease was in the amount of \$3,860,000 which covered payoff in full of the Town's Retirement Side Funds and Pre-2013 UAL for both Miscellaneous and Safety employees. The lease was refinanced September 29, 2020 with the existing lease holder, which wauved all prepayment provisions and agreed to add \$6,460,955 of additional UAL to lease debt increasing the issue to \$9,402,000. The "Taxable Lease Revenue Bond, Series 2020" holds an all-in interest cost of 3.66% resulting in an estimated total cash flow savings of \$4,280,615 and maturing on August 1,2036. By comparison, the refinanced lease issue had an interest rate of 5.4% and the UAL with CalPERS was 7.0%. The issue began paying semi-annual principal and interest payments on February 1, 2021.

FUND SUMMARY	FY 2018-19	FY 2019-20	FY 2020-21	FY 2020-21	FY 2021-22
	Actual	Actual	Adopted	Projected	DRAFT
BEGINNING FUND BAL	4.004		:		
BEGINNING FUND BAL	1,294	1,294		1,294	1,294
REVENUES					
INTERDEPARMENTAL CHARGES	466,842	481,182	455,469	533,410	551,640
SUBTOTAL REVENUES	466,842	481,182	455,469	533,410	551,640
APPROPRIATIONS					
716 994 DEBT ISSUE/ADMIN					
716 997 LEASE PAYMENT	466,842	481,182	455,469	533,410	551,640
SUBTOTAL APPROPRIATIONS	466,842	481,182	455,469	533,410	551,640
	400,042	401,102	400,400	000,410	001,040
TRANSFERS					
100 931 TSFR FROM 01-GENERAL FUND					
SUBTOTAL TRANSFER	-	-	-	-	-
NET DEPARTMENT ACTIVITY	-	-	_	(0)	-
				(0)	
ENDING FUND BAL	1,294	1,294		1,294	1,294
ALLOCATION OF LEASE PAYMENT TO DEPARTMENTS (49	96)		PRIOR		
01 - 111 Town Council	,		1,850	0.29%	1,573
01 - 211 Town Manager			6,894	1.06%	5,861
01 - 241 Finance			5,605	0.86%	4,765
01 - 311 Planning & Building Services			42,150	6.50%	35,836
01 - 321 Building Inspection & Permits			16,535	2.55%	14,058
01 - 411 Police			530,644	81.79%	451,159
01 - 510 Public Works Administration			6,950	1.07%	5,909
01 - 511 Street Maintenance		ľ	19,618	3.02%	16,679
01 - 611 Park Maintenance		İ	10,874	1.68%	9,245
01 - 616 Volunteers for Fairfax		İ	2,662	0.41%	2,263
01 - 617 Recreation		Ì	5,045	0.78%	4,289
UAL/Side Fund charge to departments		•	648,827	<u></u>	551,640
NOTES			•		.,= .•

Allocation based on prior year Side Fund expense percentage

See the debt service exhibit in the APPENDIX



FUND DEPT 51 CIP - GRANTS
CAPITAL PROJECTS

This activity encompasses the costs of capital projects partially or fully funded by federal and state grants.
Additional funding is provided by transfers from Measure A - Parks & Transportation, Measure J and Gas Tax funds.

Additional funding is provided by transfers from Measure					S.
FUND SUMMARY	FY 2018-19	FY 2019-20	FY 2020-21	FY 2020-21	FY 2021-22
	Actual	Actual	Adopted	Projected	DRAFT
BEGINNING FUND BAL	912,461	466,472		601,085	447,808
REVENUES					
070 695 COUNTY			The state of the s	- 1	-
70 864 STATE PARK BOND REVENUE				-	200,000
070 711 FEDERAL/STATE GRANT REVENUE		214,308		158,236	100,000
070 710 HIGHWAY BRIDGE PROGRAM (HBP)	366,524	49,107	571,901	223,138	1,073,833
070 704 RECYCLING GRANT	-	-			
070 600 FED/STATE FINANCING					1,885,000
070 699 OTHER			110,660	110,660	357,060
SUBTOTAL REVENUES	366,524	263,414	682,561	492,035	3,615,893
APPROPRIATIONS					
821 OUTSIDE SERVICES			40,000	40,000	80,000
825 ENVIRONMENTAL & PERMITS			5,903	5,903	29,700
826 ENGINEERING & DESIGN			701,488	701,488	1,428,850
827 CONSTRUCTION			286,360	286,360	2,879,360
OTHER				200,000	2,010,000
SUBTOTAL APPROPRIATIONS	611,513	531,698	1,033,751	1,033,751	4,495,910
TDANCEEDO	,	,		, ,	.,,
<u>TRANSFERS</u> 100 931 TSFR FROM FUND 01 - GENERAL FUND	- T	400 507 1	2 527 1	2 527 1	
100 941 TSFR FROM FUND 20 - MEASURE F		103,537	3,537	3,537	3,537
100 942 TSFR FROM FUND 21 - GAS TAX	26,000	60,000	20,000	20,000	30,000
100 956 TSFR FROM FUND 22 - MEAS A TRANS	102,000	221,360	149,000	149,000	193,347
100 957 TSFR FROM FUND 23 - MEAS A PARK	6,000	18,000	206,190	71,360	294,240
100 307 FOLKLI KOMIT GIVE 23 - WILAGA FAKK		10,000	144,542	144,542	-
725 971 TSFR TO FUND 01 - GENERAL FUND		I	F	T	
725 976 TSFR TO FUND 23 - MEAS A PARK	-	-		-	_
725 953 TSFR TO FUND 53 - CIP TOWN	(335,000)	-			
SUBTOTAL TRANSFER	(201,000)	402,897	523,269	388,439	521,124
NET DEPARTMENT ACTIVITY	(445,989)	134,614	172,079	(153,277)	(358,893)
ENDING FUND BAL	466,472	601,085	. г	447,808	88,915
		001,000	Ĺ	447,000]	00,313
ALLOCATION OF APPROPRIATIONS:					
51- 810 ST RESURF & REPAIR - SELECTED SFD	-	3,480	134,830	134,830	178,050
51- 812 ST RESURF & REPAIR - TAMALPAIS RD	-				
51- 813 ST RESURF & REPAIR - SCENIC RD 51- 814 ST RESURF & REPAIR - MTN VIEW RD	101,776	145,343			200,000
51- 814 ST RESURF & REPAIR - MTN VIEW RD 51- 816 ST RESURF & REPAIR - CANYON RD STABLE	5,875	21,216	81,360	81,360	04.000
51- 820 WOMENS CLUB REHABILITATION	9,246	818	25,000	25,000	81,360 28,000
51- 827 STORM DRAIN IMPROVEMENTS	3,240	010	20,000	25,000	100,000
51- 841 MISC PARK & TRAIL IMPROVEMENTS	27,858	-	110,000	110,000	50,000
51- 843 AZALEA AVENUE BRIDGE	170,499	109,155	285,571	285,571	361,000
51- 856 MEADOW WAY BRIDGE	171,528	173,962	316,990	316,990	583,800
51- 871 BPMP - SPRUCE, MARIN, CANYON BRIDGE	26,580	11,724	- 1		203,440
51- 873 CREEK ROAD BRIDGE	49,210	25,873	-		202,260
51- 875 BIKE SPINE CLASS 1 BIKE LANE 51- 909 PAVILION SEISMIC RETROFIT	48,941	40,126	90,000	90,000	2 500 600
Totals	611,513	L	80,000	80,000	2,508,000
Iotaiş	011,513	531,698	1,033,751	1,033,751	4,495,910

Town of Fairfax 2021-22 Operating Budget

FUND DEPT

52 CIP - STORM RECOVERY CAPITAL PROJECTS

This activity encompasses the costs of capital projects partially or fully funded by federal and state grants.

FEMA and Cal OES are reviewing storm related expenditures and reimbursements from 2005-2011 which may result in the town refunding a portion of the \$1.6m of funds received through 2011.

result in the town refunding a portion of the \$1.6m of fund	ls received thro	ugh 2011.			
FUND SUMMARY	FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Adopted	FY 2020-21 Projected	FY 2021-22 DRAFT
BEGINNING FUND BAL	(193,973)	(278,567)		(445,131)	(0)
REVENUES					
070 600 FEDERAL/STATE GRANT REVENUE			-	-	•
070 695 COUNTY 070 720 FEMA				-	
OES				-	
SUBTOTAL REVENUES	<u>-</u>	-	-	-	-
<u>APPROPRIATIONS</u>					
821 OUTSIDE SERVICES					DETAIL
822 PROFESSIONAL SERVICES					IN NOTES
825 ENVIRONMENTAL & PERMITS 826 ENGINEERING & DESIGN					
827 CONSTRUCTION			***		
828 CONSTRUCTION ENGINEERING					
699 OTHER					
SUBTOTAL APPROPRIATIONS	84,593	166,564	**	-	-
TRANSFERS					
100 941 TSFR FROM FUND 01 - GENERAL FUND				445,131	
100 941 TSFR FROM FUND 20 - MEASURE F			-		-
100 941 TSFR FROM FUND 51 - CIP TOWN					
SUBTOTAL TRANSFER	-	-	-	445,131	м
NET DEPARTMENT ACTIVITY	(84,593)	(166,564)	-	445,131	-
ENDING FUND BAL	(278,567)	(445,131)		(0)	(0)
ALLOCATION OF APPROPRIATIONS:					
52- 530 WOMENS CLUB/PERI PARK SLIDE REPAIR	- T				
52- 532 REPAIR/REPLACE PICNIC TABLES	5,576	906			
52- 534 HEADWALL SCOUR (6 Bridge Ct)	11,397	75,169			
52- 536 355 FOREST AVE REPAIR (FHWA project)	6,455	-			
52- 538 92 MADRONE RD	6,426	-			
52- 540 300 TAMPALPAIS	07.004	-			
52- 542 173 TAMALPAIS RD 52- 544 35 BERRY TRAIL	37,234	10.945			
52- 548 SCENIC DR POT HOLE REPAIR	405	10,945			
52- 550 CREST AVE POT HOLE REPAIR	<u> </u>	-			
52- 554 46 CANYON RD	438	-			
52- 556 STORMS JAN/FEB 2019	16,034	-			
52- 558 SCENIC ROAD SLIDE	629	-			
52- 560 30 ACACIA		7,439			
52- 562 111 FRUSTUCK		9,656			
52- 564 78 WREDEN		15,928			
52- 566 378 SCENIC		9,600			
52- 815 COVID 2020 Totals	04.502	36,922			
I Otais	84,593	166,564	-	-	-

NOTES:	Projects reference FEMA categories	s and projects; Upwards of 90% FHWA fund	ling
	FEMA pays 75% of eligible costs	Cal-OES pays 75% of remaining 25%	Town pays approx. 6.5%
		1400	

Town of Fairfax 2021-22 Operating Budget

FUND DEPT

53 CIP - TOWN

CAPITAL PROJECTS

This activity encompasses the costs of capital projects funded by Town General Fund revenue Additional sources include Measure A (TAM Transportation tax) and Measure J

FUND SUMMARY	FY 2018-19 Actual	FY 2019-20 Actual	FY 2020-21 Adopted	FY 2020-21 Projected	FY 2021-22 DRAFT
BEGINNING FUND BAL	(125,757)	(767,666)	ſ	(952,411)	7,589
DEVENUES			•		
REVENUES 070 695 COUNTY	Г		·····		
060 920 MEASURE A TAM TRANSP TAX	_		50,000	50,000	250,000
070 711 FEDERAL/STATE GRANT REVENUE			30,000	50,000	250,000
070 699 OTHER SEE NOTE	-	7,136			-
SUBTOTAL REVENUES	<u> </u>	7,136	50,000	50,000	250,000
APPROPRIATIONS					
821 OUTSIDE SERVICES			-	-	-
825 ENVIRONMENTAL & PERMITS			-	-	
826 ENGINEERING & DESIGN			75,000	75,000	75,000
827 CONSTRUCTION			155,000	155,000	470,000
828 CONSTRUCTION ENGINEERING			-	-	-
814 OTHER			-		-
SUBTOTAL APPROPRIATIONS	1,000,909	286,660	230,000	230,000	545,000
TRANSFERS					
100 931 TSFR FROM FUND 01 - GENERAL FUND		5,000	· · · · · · · · · · · · · · · · · · ·	980,000	90,000
100 941 TSFR FROM FUND 20 - MEASURE F	14,000	40,000	20,000	20,000	30,000
100 942 TSFR FROM FUND 21 - GAS TAX		18,000	- '-		175,000
100 946 TSFR FROM FUND 22 - MEAS A TRANS	10,000	31,779	140,000	140,000	-
100 949 TSFR FROM FUND 51 - CIP GRANTS	335,000	-	-	-	-
SUBTOTAL TRANSFER	359,000	94,779	160,000	1,140,000	295,000
NET DEPARTMENT ACTIVITY	(641,909)	(184,745)	(20,000)	960,000	-
ENDING FUND BAL	(767,666)	(952,411)	[7,589	7,589
ALLOCATION OF APPROPRIATIONS:			•		
53- 804 SIDEWALK REPLACE/REPAIR & TREE TRIM	14,033	4,500	40,000	40.000	40.000
53- 825 AZALEA/SDF INTERSECTION	14,033	4,500	40,000	40,000	40,000 250,000
53- 830 DOWNTOWN IMPROVEMENTS	_	64,700	50,000	50,000	80,000
53- 887 STREET RESURFACING/REPAIR	64,700	103,777	140,000	140,000	175,000
53- 894 PARKADE IMPROVEMENTS	922,176	113,683	- 10,000	- 10,000	
Totals	1,000,909	286,660	230,000	230,000	545,000
IOTES:					
40 I L.O.					



2021-22 Operating Budget

FUND DEPT

73 OPEN SPACE 673 OPEN SPACE

The Open Space Fund was established in June 2004. It is a fiduciary type fund whose activities are managed by the Open Space Committee.

FUND SUMMARY	FY 2018-19	FY 2019-20	FY 2020-21	FY 2020-21	FY 2021-22
	Actual	Actual	Adopted	Projected	DRAFT
BEGINNING FUND BAL	33,460	37,474		41,888	46,088
DEVENUE	<u> </u>				
REVENUES 070 815 COUNTY OPEN SPACE GRANT					
070 816 DONATIONS	4,014	4,415	2,000	4,200	2,000
070 923 COUNTY MEASURE A PARK					
SUBTOTAL REVENUES	4,014	4,415	2,000	4,200	2,000
APPROPRIATIONS COMMITTEE					
811 POSTAGE					2,000
812 REPRODUCTION			-		-
815 PRINTING 879 FUNDRAISING COST	2,745	728	2,000	2 500	2 000
890 MISCELLANEOUS	2,745	- 120	2,000	2,500	2,000
931 BLDGS & LAND					
SUBTOTAL APPROPRIATIONS	2,745	728	2,000	2,500	4,000
TRANSFERS					
100 931 TSFR FROM GENERAL FUND	2,745	728	4,000	2,500	4,000
100 TSFR FROM FUND 23 - MEAS A PARK 100 699 LOAN FROM GENERAL FUND				-	
SUBTOTAL TRANSFER	2,745	728	4,000	2,500	4,000
NET DEPARTMENT ACTIVITY	4,014	4,415	4,000	4,200	2,000
ENDING FUND BAL	37,474	41,888		46,088	48,088
ALLOCATION OF FUND BALANCE:					
				-	-
Designated for Capital Acquisition	300	300		10,000	10,000
Undesignated Balance	37,174	41,588		36,088	38,088
	37,474	41,888		46,088	48,088
Duonouty Associations					
Property Acquisitions Melvin Property (APN: 197-070-05) 2005	200,000				
Tax Default (Toyon) (APN: 03-673-931) 2009	6,100				
Upper Ridgeway (APN #001-193-07) 2013	48,283				
Skyranch (contribution) 2014	60,000				

NOTES:	The pervious policy has been that whatever is not spent during the fiscal year is then allocated to the FOSC fund balance and another \$4,000 is budgeted for the next year. The new policy is that the Town will replenish the funds used each year, but the unused funds will no longer roll into the FOSC fund balance.

FY2021-22 TO FY2025-26

DRAFT Five Year Capital Improvement Program



MAYOR
Bruce Ackerman

VICE MAYOR
Stephanie Hellman

COUNCIL MEMBERS
Barbara Coler
Renée Goddard
Chance Cutrano

CAPITAL IMPROVEMENT PROGRAM BUDGET FY 2020/21

Project Phase Federal State St		EXPENDITURES						FUNDING SOURCE	OURCE			
INC & REPAIR Design & Const 134,830 10,000 71,360 71,3	ccount No:			Estimated Total Project Costs	Federal / State Funding	Gas Tax	Measure F Match Grant Funds	Measure A & B TAM Transport Tax	Measure A Parks	Gen Fund (Meas C) Transfers & Other	Fed/State Financing	County Loan
ING & REPAIR Design & Const 81,360 10,000 71,36	51-810		Design & Const	134,830				134,830		L		4
CONDEMIENTS: Design & Const 25,000 4,354 4,354 HAPROVEMENTS Design & Const 110,000 20,000 90,000 90,000 HORDILITATION Design & Const 116,990 292,233 - - - 24,757 HERAINT PROGS Design & Const 316,990 292,233 - - - 24,757 RETROFIT Design & Const 80,000 - - - 15,000 ETROFIT Design & Const 80,000 - - - 15,000 EA REPAIR Annual Program 40,000 20,000 20,000 20,000 - - ING & REPAIR Annual Program 140,000 - - 140,000 - ING & REPAIR Annual Program 140,000 - - - - -	51-816		Design & Const	81,360		10,000		71,360			1	
IMPROVEMENTS Design & Const 110,000 279,668 290,000 20	51-820		Design & Const	25,000					20,646	4,354		
AZALEA AVENUE BRIDGE Design & Const 285,571 279,668 5,903 MEADOW WAY BRIDGE Design & Const 316,990 292,233 - - 24,757 BRIDGE PREVENTIVE MAINT PROG-SPRINGE Design & Const 36,900 292,233 - - 24,757 CREEK ROAD BRIDGE Design & Const 80,000 - - - 15,000 DISASTER REPAIRS Design & Const 40,000 20,000 20,000 20,000 - - SIDEWALK REPLACE & REPAIR Annual Program 40,000 20,000 20,000 20,000 - - 50,000 - STREET RESURFACING & REPAIR Annual Program 140,000 - - 50,000 -	51-841	MISC PARK & TRAIL IMPROVEMENTS	Design & Const	110,000			20,000		000'06			
MAINT PROG- INTO BRIDGES Design & Const 316,990 292,233 - - - 24,757 EMAINT PROG- INTO BRIDGES Design & Const 80,000 - - - 15,000 SETROFIT Design & Const 80,000 - - - 15,000 E& REPAIR Annual Program 40,000 20,000 20,000 20,000 - - ING & REPAIR Annual Program 140,000 - - 140,000 - - ING & REPAIR Annual Program 140,000 - - - 140,000 - - S 1,263,751 \$ 571,901 \$ 30,000 \$ 40,000 \$ 110,646 \$ 50,014	51-843		Design & Const	285,571	279,668					5,903		
E MAINT PROG- NYON BRIDGES Design & Const & Const 15,000 SETROFIT Design & Const 80,000 - 15,000 E& REPAIR Annual Program 40,000 20,000 20,000 - 50,000 ING & REPAIR Annual Program 140,000 - 140,000 - 140,000 - S 1,263,751 \$ 571,901 \$ 40,000 \$ 396,190 \$ 110,646 \$ 50,014	51-856		Design & Const	316,990	292,233	The state of the s	I			24,757		•
SE Design & Const 80,000 - - - 15,000 ERTROFIT Design & Const 80,000 - - 15,000 E & REPAIR Annual Program 40,000 20,000 20,000 20,000 ING & REPAIR Annual Program 140,000 - - 50,000 ING & REPAIR Annual Program 140,000 - - 140,000 \$ 1,263,751 \$ 571,901 \$ 40,000 \$ 110,646 \$ 50,014	51-871	BRIDGE PREVENTIVE MAINT PROG - SPRUCE, MARIN CANYON BRIDGES	Design & Const				9				The state of the s	
ETROFIT Design & Const 80,000 - - - 15,000 E & REPAIR Annual Program 40,000 20,000 20,000 20,000 - - ING & REPAIR Annual Program 140,000 - - 140,000 - ING & REPAIR Annual Program 140,000 - - 140,000 - - S 11,263,751 \$ 571,901 \$ 30,000 \$ 110,646 \$ 50,014	51-873		Design & Const							THE REAL PROPERTY AND ADDRESS OF THE PARTY AND		and the state of t
E & REPAIR Annual Program 40,000 20,000 20,000 20,000 - - ALK Design & Const 50,000 - - 50,000 - ING & REPAIR Annual Program 140,000 - - 140,000 \$ 110,646 \$ 50,014	51-909		Design & Const	80,000	•	Property of the state of the st		Manager of the control of the contro		15,000	•	65,000
Annual Program 40,000 20,000 20,000 -	52-ALL	DISASTER REPAIRS	Design & Const									
DOWNNTOWN SIDEWALK Design & Const 50,000 - 50,000 - STREET RESURFACING & REPAIR Annual Program 140,000 - - 140,000 - TOTALS \$ 110,646 \$ 50,014	53-804	SIDEWALK REPLACE & REPAIR	Annual Program	40,000		20,000	20,000					
STREET RESURFACING & REPAIR Annual Program 140,000 - 140,000 - - 140,000 - - TOTALS \$ 110,646 \$ 110,646 \$ 50,014	53-830		Design & Const	50,000		1	i	50,000		1		1
\$ 1,263,751 \$ 571,901 \$ 30,000 \$ 40,000 \$ 396,190 \$ 110,646 \$ 50,014	3-887		Annual Program	140,000		•	1	140,000		Ŀ	V Private and the state of the	*
		TOTALS			A CONTRACTOR OF THE CONTRACTOR			\$ 396,190			ج	\$ 65,000

CAPITAL IMPROVEMENT PROGRAM BUDGET FY 2021/22

	EXPENDITURES						FUNDING SOURCE	SOURCE		***************************************	
Account No:	PROJECT	Project Phase	Estimated Total Project Costs	Federal / State Funding	Gas Tax	Measure F Match Grant Funds	Measure A & B TAM Measure A Transport Parks Tax	Measure A Parks	Gen Fund (Meas C) Transfers & Other	Fed/State Financing	County Loan
51-810	STREET RESURFACING & REPAIR SELECTED STREET LOCATIONS	Design & Const	178,050		100,000	ı	78,050		ı		•
51-813	STREET RESURFACING & REPAIR SCENIC RD	Design & Const	200,000				200,000				
51-816	STREET RESURFACING & REPAIR CANYON RD STABILIZATION	Design & Const	81,360				81,360				
51-820	PARK FACILITY IMPROVEMENTS: WOMEN'S CLUB REHABILITATION	Design & Const	28,000			1	and the state of t	20,000	8,000		
51-827	STORM DRAIN IMPPROVEMENTS	Design & Const	100,000	100,000	1	ı	1	•	1		7
51-841	MISC PARK & TRAIL IMPROVEMENTS	Design & Const	50,000			30,000		20,000			\$
51-843	AZALEA AVENUE BRIDGE	Design & Const	361,000	357,000					4,000		
51-856	MEADOW WAY BRIDGE	Design & Const	583,800	516,833	66,967	1	l		T T		-
51-871	BRIDGE PREVENTIVE MAINT PROG - SPRUCE, MARIN CANYON BRIDGES	Design & Const	203,440	177,060	26,380		1	ı	1		ı
51-873	CREEK ROAD BRIDGE	Design & Const	202,260	200'000					2,260		
51-909	PAVILION SEISMIC RETROFIT	Design & Const	2,508,000	4		-		20,000	2,288,000	200,000	
52-ALL	DISASTER REPAIRS	Design & Const									
53-804	SIDEWALK REPLACE & REPAIR	Annual Program	40,000		1	10,000			30,000		
53-830	DOWNTOWN SIDEWALK IMPROVEMENTS	Design & Const	80,000		ę	20,000			000'09		ı
53-887	STREET RESURFACING & REPAIR	Annual Program	175,000		175,000	1	1		-		1
	TOTALS		\$ 4,790,910	\$ 1,350,893	\$ 368,347	\$ 60,000	\$ 359,410	\$ 60,000	\$ 2,392,260	\$ 200,000	&



2021-22 Capital Budget

CAPITAL IMPROVEMENTS

TOTAL FUND 52	TOTAL FUND 53	DRAFT FY 2021/22
-	250,000	250,000
<u> </u>		100,000
<u> </u>	-	177,060
-	-	200,000
-	-	-
3 -	_	1,073,833
-	-	-
) -	-	1,885,000
-	-	180,000
3 -	250,000	3,865,893
)	<u> </u>	80,000
<u> </u>	_	29,700
-	75,000	1,503,850
)	470,000	3,349,360
-	-	78,000
-	- 1	_
-	545,000	5,040,910
<u> </u>	90,000	327,260
-	30,000	60,000
7	175,000	368,347
) -	-	359,410
-	-	60,000
7	295,000	1,175,017
	-	-

NOTES:			
	 7117-3-1-71	 - 1900-1900-A 04-100-100-100-100-100-100-100-100-100-1	
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Repaving and repair for selected street in Town 2021-22 Capital Budget

STREET RESURFACING & REPAIR 51-810 **PROJECT**

ESTIMATED FY 2025-26

ESTIMATED FY 2024-25

ESTIMATED FY 2023-24

ESTIMATED FY 2022-23

FY 2021-22 DRAFT

SELECTED STREETS

PROJECT SUMMARY	ESTIMATED	PRIOR YEARS
	TOTAL	ACTUAL
DEVENIES		
NEVENUES 200 200 100 100 100 100 100 100 100 100		
060 920 MEASURE A/B TAM PROCEEDS	ŀ	
070 699 FEDERAL/STATE GRANT REVENUE	•	
070 699 FEDERAL BPMP	ı	
070 864 STATE PARK BOND REVENUE	1	
070 695 COUNTY MEASURE A PARK	•	
070 710 HIGHWAY BRIDGE PROGRAM (HBP)		
COUNTY FINANCING LOAN	000'09	000'09
OTHER SEE NOTE		
TO BE DETERMINED		
SUBTOTAL REVENUES	000'09	60,000

APPROPRIATIONS

CONSTRUCTION ENGINEERING 825 ENVIRONMENTAL & PERMITS 826 ENGINEERING & DESIGN 827 CONSTRUCTION 828 CONSTRUCTION ENGINEERIN 821 OUTSIDE SERVICES

SUBTOTAL APPROPRIATIONS

OTHER

TRANSFERS

100 931 TSFR FUND 01 - GEN FUND (Meas C) 100 956 TSFR FUND 22 - MEAS A TAM 100 957 TSFR FUND 23 - MEAS A PARK 100 941 TSFR FUND 20 - MEASURE F 100 942 TSFR FUND 21 - GAS TAX

SUBTOTAL TRANSFER

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STREET RESURFACING & REPAIR 51-813 **PROJECT**

ESTIMATED FY 2025-26

ESTIMATED FY 2024-25

ESTIMATED FY 2023-24

ESTIMATED FY 2022-23

FY 2021-22 DRAFT

PRIOR YEARS

ESTIMATED TOTAL

PROJECT SUMMARY

ACTUAL

SCENIC RD Repave/repair selected portions of streets: FY22 - Scenic Rd Retaining Wall (Ridge at Scenic) 2021-22 Capital Budget

REVENUES

SEE NOTE 070 695 COUNTY MEASURE A PARK 070 710 HIGHWAY BRIDGE PROGRAM (HBP) 070 699 FEDERAL/STATE GRANT REVENUE 060 920 MEASURE A/B TAM PROCEEDS 070 864 STATE PARK BOND REVENUE COUNTY FINANCING LOAN TO BE DETERMINED 070 699 FEDERAL BPMP OTHER

SUBTOTAL REVENUES

ENVIRONMENTAL & PERMITS ENGINEERING & DESIGN 821 OUTSIDE SERVICES **APPROPRIATIONS** 825 826

CONSTRUCTION ENGINEERING CONSTRUCTION 827 828

SUBTOTAL APPROPRIATIONS

TRANSFERS

100 941 TSFR FUND 20 - MEASURE F

20,000	180,000	180,000	180,000
9	1	1	1
20,000	180,000	180,000	180,000

100 931 TSFR FUND 01 - GEN FUND (Meas C)

100 942 TSFR FUND 21 - GAS TAX

100 956 TSFR FUND 22 - MEAS A TRANPORT100 957 TSFR FUND 23 - MEAS A PARK

SUBTOTAL TRANSFER

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FY20-21 TAM Measure A/AA \$134,830, plus \$65,170 of FY21-22 TAM funds NOTES:



2021-22 Canital Budget

STREET RESURFACING & REPAIR 51-816 **PROJECT**

MOITACI HOATS OF MOVINA

STIMATED Y 2025-26

Stabilization of the roadway and existing retaining wall located approximately at 145 Canyon Road	wall located and	orroximately at 1	CANYON RD	CANYON RD STABILIZATION 45 Canyon Road	NO		
	ממנכת מלול	מו סעוויומנפול מני	43 Carryon No	2			
PROJECT SHIMMARY	ESTIMATED	PRIOR YEARS	FY 2021-22	FY 2022-23	FY 2023-24		FY 2024-25
	TOTAL	ACTUAL	DRAFT	ESTIMATED	ESTIMATED		ESTIMATED
DEVENIES						1	
060 920 MEASURE A/B IAM PROCEEDS	ſ						
070 699 FEDERAL/STATE GRANT REVENUE	ŀ						
070 699 FEDERAL BPMP	1						
070 864 STATE PARK BOND REVENUE	1						
070 695 COUNTY MEASURE A PARK	1						
070 710 HIGHWAY BRIDGE PROGRAM (HBP)	1						
COUNTY FINANCING LOAN							
OTHER SEE NOTE							
TO BE DETERMINED	1						
SUBTOTAL REVENUES	1	7					

APPROPRIATIONS

ENVIRONMENTAL & PERMITS 825 ENVIRONMENTAL & PERMI-826 ENGINEERING & DESIGN 827 CONSTRUCTION 828 CONSTRUCTION ENGINEER 821 OUTSIDE SERVICES

10,000

71,360

71,360

10,000 10,000

81,360

10,000

91,360

CONSTRUCTION ENGINEERING

SUBTOTAL APPROPRIATIONS

TRANSFERS

100 931 TSFR FUND 01 - GEN FUND (Meas C 100 941 TSFR FUND 20 - MEASURE F 100 942 TSFR FUND 21 - GAS TAX

100 956 TSFR FUND 22 - MEAS A TRANPORTO 957 TSFR FUND 23 - MEAS A PARK SUBTOTAL TRANSFER

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81,360		81,360	ı			
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NET PROJECT ACTIVITY	FY19-20 TAM Measure A funds
NET PROJ	NOTES:

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PARK FACILITY IMPROVEMENTS PROJECT 51-820

WOMEN'S CLUB REHABILITATION

2021-22 Capital Budget | women's club: 1) Improve lighting and 2) energy improvements to the Women's club: 1) Improve lighting and 2) energy improvements to replace furnance and water heater.

PROJECT SUMMARY	ESTIMATED	PRIOR YEARS	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
	TOTAL	ACTUAL	DRAFT	ESTIMATED	ESTIMATED	ESTIMATED	ESTIMATED
REVENUES							
	t						
	1						
669	1						
	•						
070 710 HIGHWAY BRIDGE PROGRAM (HBP)	ŧ						
COUNTY FINANCING LOAN	1						
OTHER	1						
TO BE DETERMINED	ı						
SUBTOTAL REVENUES	•	•	•	*			
APPROPRIATIONS							
	ŀ		-				
	1						
	1						
	28,000		28,000				
828 CONSTRUCTION ENGINEERING	1						
	-						
SUBIOLAL APPROPRIATIONS	28,000	1	28,000	ı	•	•	1
TRANSFERS							
100 931 TSFR FUND 01 - GEN FUND (Meas C)	8,000		8,000				
100 941 TSFR FUND 20 - MEASURE F	1		-				
100 942 TSFR FUND 21 - GAS TAX	1						
100 956 TSFR FUND 22 - MEAS A TRANPORT	1						
100 957 TSFR FUND 23 - MEAS A PARK	30,673	10,673	20,000				
SUBIOIAL IRANSFER	38,673	10,673	28,000	•	ı	ı	•
NET PROJECT ACTIVITY	10,673	10,673	1	•	,	1	ŧ
NOTES: MEASIBE A Book founds							
INOTEO. MEASURE A - Park Tunds	and the second second second						



Town of Fairfax 2021-22 Capital Budget

PROJECT 51-827 STORM DRAIN IMPROVEMENTS

NEW

PROJECT SUMMARY	ESTIMATED TOTAL	PRIOR YEARS ACTUAL	FY 2021-22 DRAFT	FY 2022-23 ESTIMATED	FY 2023-24 ESTIMATED	FY 2024-25 ESTIMATED	FY 2025-26 ESTIMATED
REVENUES							
060 920 MEASURE A/B TAM PROCEEDS 070 699 FEDERAL/STATE GRANT REVENUE	100.000		100 000				
	1						
070 864 STATE PARK BOND REVENUE	1						
070 080 COUNTY MEASURE A PARK	1						
	1					1	
OTHER	t						
TO BE DETERMINED see note	•						
SUBTOTAL REVENUES	100,000	•	100,000	ı	1		
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	100,000		100,000				
828 CONSTRUCTION ENGINEERING	,						
OFFIX	1		1	3			
SUBTOTAL APPROPRIATIONS	100,000		100,000	1	ı		
TRANSFERS							
100 931 TSFR FUND 01 - GEN FUND (Meas C)	1						
100 941 TSFR FUND 20 - MEASURE F	1						
100 942 TSFR FUND 21 - GAS TAX	1						
100 956 TSFR FUND 22 - MEAS A TRANPORT	F						
100 957 TSFR FUND 23 - MEAS A PARK	1						
SUBTOTAL TRANSFER	1	¥		1	1	ı	
NET PROJECT ACTIVITY	ŧ	•	1	,	•	ı	•
NOTES:							
				A PARTY DESCRIPTION OF CANADA CONTRACTOR OF CANADA	The state of the s		1100



51-841 MISC PARK & TRAIL IMPROVEMENTS **PROJECT**

Park improvements & pedestrian trail improvements funded by Measure A & Measure F funding including park improvements 2021-22 Capital Budget

REVENUES

58,000		V924400000000000000000000000000000000000							58,000
28,000	t		1	,	1	1	ı		58,000
0 920 MEASURE A/B TAM PROCEEDS	0 699 FEDERAL/STATE GRANT REVENUE	0 699 FEDERAL BPMP	0 864 STATE PARK BOND REVENUE	0 695 COUNTY MEASURE A PARK	0 710 HIGHWAY BRIDGE PROGRAM (HBP)	COUNTY FINANCING LOAN	OTHER [AARP Grant]	TO BE DETERMINED	SUBTOTAL REVENUES

APPROPRIATIONS

CONSTRUCTION ENGINEERING **ENVIRONMENTAL & PERMITS ENGINEERING & DESIGN** 821 OUTSIDE SERVICES CONSTRUCTION OTHER 825 826 827 827 828

SUBTOTAL APPROPRIATIONS

TRANSFERS

100 931 TSFR FUND 01 - GEN FUND (Meas 100 941 TSFR FUND 20 - MEASURE F 100 942 TSFR FUND 21 - GAS TAX 100 956 TSFR FUND 22 - MEAS A TRANPOF 100 957 TSFR FUND 23 - MEAS A PARK

SUBTOTAL TRANSFER

	30,0			20,0	50,0
	30,000			20,000	20,000
	30,000			20,000	50,000
	30,000			20,000	50,000
	30,000			20,000	50,000
	36,000			80,000	116,000
1	186,000	t	2	180,000	366,000
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344,000

NET PROJECT ACTIVITY

NOTES:

80,000

80,000

See FUND 23 for detail on the use per adopted Measure A workplan



2021-22 Capital Budget

51-843 AZALEA AVENUE BRIDGE **PROJECT**

estimates. Phase II is engineering design and ROW. Overall Ph I&II would be complete in 18-24 months. The project is 100% funded by State and Federal grants with he Azalea Avenue Bridge is eligible for replacement under the Federal Highway Bridge Program (HBP) administered by CalTrans. The total project costs and funding ncludes construction, ROW, and design costs. Phase I design will include preliminary environmental assessments, community outreach, conceptual design, and cost he exception of CEQA costs. The County of Marin will cover up to \$60 000 of the Town's CEOA and are

c exception of older costs. The coulty of Mailli Will cover			S CECA and oth	up to sou, out of the Town's CEQA and other out-or-pocket expenses.	expenses.		
PRO IFCT SIMMARY	ESTIMATED	ESTIMATED PRIOR YEARS FY 2021-22	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
	TOTAL	ACTUAL	DRAFT	ESTIMATED	ESTIMATED	ESTIMATED	ESTIMATED

REVENUES

070 699 FEDERAL/STATE GRANT REVENUE 060 920 MEASURE A/B TAM PROCEEDS

070 699 FEDERAL BPMP

070 864 STATE PARK BOND REVENUE

070 710 HIGHWAY BRIDGE PROGRAM (HBP) 070 695 COUNTY MEASURE A PARK

COUNTY FINANCING LOAN OTHER

TO BE DETERMINED

SUBTOTAL REVENUES

APPROPRIATIONS

OUTSIDE SERVICES

ENVIRONMENTAL & PERMITS

ENGINEERING & DESIGN CONSTRUCTION

SUBTOTAL APPROPRIATIONS

TRANSFERS

100 931 TSFR FUND 01 - GEN FUND (Meas C)

100 942 TSFR FUND 21 - GAS TAX

100 956 TSFR FUND 22 - MEAS A TRANPORT100 957 TSFR FUND 23 - MEAS A PARK

SUBTOTAL TRANSFER

941 TSFR FUND 20 - MEASURE F

NET PROJECT ACTIVITY

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2,000,000	2,000,000		-		4,000,000
	178,500	356,890	357,000	601,730	1,494,120
		12,206	4,000		41,806
					1
2,000,000	2,178,500	369,096	361,000	627,330	5,535,926
		12,200	4,000	23,000	000,1+
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2,000,000	2,178,500	356,890	357,000	601,730	5,494,120
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2021-22 Capital Budget

MEADOW WAY BRIDGE 51-856 **PROJECT**

Program (HBP) administered by Caltrans. The HBP covers 88.5% of design and environmental costs except for CEQA related costs. HBP covers 100% of right-of-way, he Meadow Way Bridge project is the replacement of the dilapidated existing bridge with a new concrete bridge. The project is funded by the Federal Highway Bridge construction and construction management costs. Caltrans approved NEPA in October 2019. The Town approved the Initial Study/Mitigated Negative Declaration for CEQA in June 2020.

PROJECT SHIMMARY	ESTIMATED	PRIOR YEARS	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
	TOTAL	ACTUAL	DRAFT	ESTIMATED	ESTIMATED	ESTIMATED	ESTIMATED

REVENUES

070 710 HIGHWAY BRIDGE PROGRAM (HBP) 070 699 FEDERAL/STATE GRANT REVENUE 060 920 MEASURE A/B TAM PROCEEDS 070 864 STATE PARK BOND REVENUE 070 695 COUNTY MEASURE A PARK COUNTY FINANCING LOAN 070 699 FEDERAL BPMP

TO BE DE OTHER

SUBTOT

2	516.833	978.635	6.080.468		TAL REVENUES
	-		ı	SEE NOTE	ETERMINED
	8		-		

2,292,500

2,292,500

516,833

950,635 28,000

6,052,468 28,000 2,292,500

2,292,500

APPROPRIATIONS

- **ENVIRONMENTAL & PERMITS** 821 OUTSIDE SERVICES 825
 - **ENGINEERING & DESIGN** 826
 - CONSTRUCTION
- CONSTRUCTION ENGINEERING 827 828

SUBTOTAL APPROPRIATIONS

						ŧ
			2,292,500			2,292,500
			2,292,500	-		2,292,500
	1	583,800	1			583,800
	184,000					1,257,800
•	184,000	1,657,600	4,585,000	1	-	6,426,600
				. D		

TRANSFERS

100 931 TSFR FUND 01 - GEN FUND (Meas C) 100 941 TSFR FUND 20 - MEASURE F

NET PROJECT ACTIVITY

NOTES:

100 942 TSFR FUND 21 - GAS TAX100 956 TSFR FUND 22 - MEAS A TRANPORT100 957 TSFR FUND 23 - MEAS A PARK

SUBTOTAL TRANSFER

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HBP funding.

	•	296'99	279,165	346,132
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		296'99	34,000	100,967
			10,000	10,000
			235,165	235,165

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2021-22 Capital Budget

BRIDGE PREVENTIVE MAINTENANCE PROGRAM 51-871 **PROJECT**

SPRUCE, MARIN, CANYON

BPMP program has a matching requirement of 11.5% and does not cover CEQA costs. For FY20-21, Caltrans has indicated funding may be delayed for one year due to his project is the repair of the Spruce, Marin and Canyon Rd bridges under the Federal Bridge Preventive Maintenance Program administered by Caltrans. The project has been funded for Phase I and all design work. Phase I includes preliminary engineering, environmental, and community outreach works for the project. The Federal the lack of federal funds.

PROJECT SUMMARY	ESTIMATED	ESTIMATED PRIOR YEARS	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
	TOTAL	ACTUAL	DRAFT	ESTIMATED	ESTIMATED	ESTIMATED	ESTIMATED

34,410

54,218

REVENUES

070 699 FEDERAL/STATE GRANT REVENUE 060 920 MEASURE A/B TAM PROCEEDS

070 699 FEDERAL BPMP

070 864 STATE PARK BOND REVENUE 070 695 COUNTY MEASURE A PARK

070 710 HIGHWAY BRIDGE PROGRAM (HBP) COUNTY FINANCING LOAN

OTHER

SUBTOTAL REVENUES **TO BE DETERMINED**

APPROPRIATIONS

ENVIRONMENTAL & PERMITS 821 OUTSIDE SERVICES 825 ENVIRONMENTAL & F

ENGINEERING & DESIGN CONSTRUCTION 826

CONSTRUCTION ENGINEERING 827 828

SUBTOTAL APPROPRIATIONS

TRANSFERS

100 942 TSFR FUND 21 - GAS TAX

100 956 TSFR FUND 22 - MEAS A TRANPORT100 957 TSFR FUND 23 - MEAS A PARK

SUBTOTAL TRANSFER

26,380

61,120

87,500

100 931 TSFR FUND 01 - GEN FUND (Meas C) 941 TSFR FUND 20 - MEASURE F

NET PROJECT ACTIVITY

								_										
								•										The state of the s
								1				***************************************		ŧ				
	265,590							300,000				300,000		300,000		And the second s		
	418,036							472,254			147,168	325,086	1	472,254				
	177,060							177,060		3,440	200,000		1	203,440			26,380	
	393,400				15,000			408,400		25,160	444,360			469,520	61.120	1		
'	1,254,086	1	-	J	15,000	1	,	1,357,714	1	28,600	791,528	625,086	1	1,445,214	61,120		26,380	
								İ	_	L	L	i	 		<u> </u>	1	ـــــا	-

TES: Engineering & design costs include NEPA. Environmental & permits is for CEQA costs	
NOTES	



2021-22 Capital Budget

CREEK ROAD BRIDGE 51-873 **PROJECT** The Creek Road Bridge is eligible for seismic retrofit work under the Federal Highway Bridge Program (HBP) administered by Caltrans. The total project costs and

nding includes construction and design costs. Design will take about 18-24 months to complete. The Creek Road Bridge is almost 100% covered by the HBP funding, at does not cover CEQA and a minor portion of preliminary design costs	will take about 18 nary design costs	3-24 months to	complete. The (t 18-24 months to complete. The Creek Road Bridge is almost 100% covered by the HBP furists	je is almost 100%	% covered by the	e HBP funding,	
PROJECT SHMMARY	ESTIMATED	STIMATED PRIOR YEARS FY 2021-22	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26	
	TOTAL	ACTUAL	DRAFT	FSTIMATED	ESTIMATED	ESTIMATED	CETIMATED	

REVENUES

070 699 FEDERAL/STATE GRANT REVENUE 060 920 MEASURE A/B TAM PROCEEDS 070 864 STATE PARK BOND REVENUE 070 695 COUNTY MEASURE A PARK 070 699 FEDERAL BPMP

070 710 HIGHWAY BRIDGE PROGRAM (HBP) COUNTY FINANCING LOAN OTHER

TO BE DETERMINED SUBTOTAL REVENUE

see note	
O BE DETERMINED	JBTOTAL REVENUES

APPROPRIATIONS

CONSTRUCTION ENGINEERING **ENVIRONMENTAL & PERMITS ENGINEERING & DESIGN** 821 OUTSIDE SERVICES CONSTRUCTION 827 828 825 826

SUBTOTAL APPROPRIATIONS

TRANSFERS

100 931 TSFR FUND 01 - GEN FUND (Meas C)

100 956 TSFR FUND 22 - MEAS A TRANPORT100 957 TSFR FUND 23 - MEAS A PARK

SUBTOTAL TRANSFER

100 941 TSFR FUND 20 - MEASURE F 100 942 TSFR FUND 21 - GAS TAX

NET PROJECT ACTIVITY

Engineering & design costs include NEPA. Environmental & permits is for CEQA costs

NOTES:

								•
				1				
				1,269,500				1,269,500
				437,036				437,036 1,269,500
				200,000				200,000
				795,114	14,397			809,511
•	-	-	ì	2,701,650	14,397	•	1	2,716,047 809,511

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2,260					2,260
11,943			1	ŧ	11,943
14,203	ı	1	1	1	14,203



2021-22 Capital Budget

Funds for this project will be used to provide seismic retro

PRO IECT SIIMMARY	ESTIMATED	PRIOR YEARS	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
	TOTAL	ACTUAL	DRAFT	ESTIMATED	ESTIMATED	ESTIMATED	ESTIMATED

REVENUES

070 699 FEDERAL/STATE GRANT REVENUE 060 920 MEASURE A/B TAM PROCEEDS

070 699 FEDERAL BPMP

070 864 STATE PARK BOND REVENUE 070 695 COUNTY MEASURE A PARK

070 710 HIGHWAY BRIDGE PROGRAM (HBP) COUNTY FINANCING LOAN

OTHER

RESERVES

SUBTOTAL REVENUES

APPROPRIATIONS

ENVIRONMENTAL & PERMITS 821 OUTSIDE SERVICES 825

80,000

30,000

110,000

ENGINEERING & DESIGN 826

CONSTRUCTION

CONSTRUCTION ENGINEERING 827 828

SUBTOTAL APPROPRIATIONS

TRANSFERS

100 931 TSFR FUND 01 - GEN FUND (Meas C) 100 941 TSFR FUND 20 - MEASURE F

100 942 TSFR FUND 21 - GAS TAX

100 956 TSFR FUND 22 - MEAS A TRANPORT100 957 TSFR FUND 23 - MEAS A PARK

SUBTOTAL TRANSFER

NET PROJECT ACTIVITY

NOTES:

SEE NOTE

In FY17-18, Programmatic agreement approved to allow for soil testing and conceptual foundation design;

FY 18-19, funds for issuing RFP for design services; additional consulting services for archeological services.

Net dept activity - To be covered by existing reserve fund balance (From funds transferred from Fund 54 - Pavilion Restoration)

	avel.	FY 2025-26 ESTIMATED											•
	s and path of tra	FY 2024-25 ESTIMATED											
)FIT	luding restroom	FY 2023-24 ESTIMATED			1							ı	
PAVILION SEISMIC RETROFIT	ofit improvements including ADA improvements at the Pavilion including restrooms and path of travel.	FY 2022-23 ESTIMATED			ŧ		1				ŧ	ı	1
PAVILION SE	A improvements &	FY 2021-22 DRAFT			1		200,000				1,881,000	180,000	2,261,000
51-909	including AD/	PRIOR YEARS ACTUAL			000'06							20,000	110,000
PROJECT	fit improvements	ESTIMATED TOTAL		1	000'06	•	200,000	1	1	-	1,881,000	200,000	2,371,000
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80,000				110,000	1					•
1 30,000	2,300,000	78,000	ı	2,618,000	227,000	1	1		20,000	247.000
		LI			Ш					

ı	•	*	•	247,000	•	247,000
				20,000		20,000
						ı
						1
						1
				227,000	1	227,000



SIDEWALK REPLACEMENT & REPAIR 53-804 **PROJECT**

2021-22 Capital Budget

This project is for the sidewalk grant program and miscellaneous annual sidewalk repair /replacement in Town.

PRO.IECT SHIMMARY	ESTIMATED	PRIOR YEARS	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
	TOTAL	ACTUAL	DRAFT	ESTIMATED	ESTIMATED	ESTIMATED	ESTIMATED
REVENUES							
060 920 MEASURE A/B TAM PROCEEDS	ı						
070 699 FEDERAL/STATE GRANT REVENUE	-						
070 699 FEDERAL BPMP	***						
070 864 STATE PARK BOND REVENUE	•						
070 695 COUNTY MEASURE A PARK	1						
070 710 HIGHWAY BRIDGE PROGRAM (HBP)	-						
COUNTY FINANCING LOAN	-						
OTHER	1						
TO BE DETERMINED	ı						
SUBTOTAL REVENUES		:	£	5	**		
APPROPRIATIONS							

SEE NOTE SEE SUBTOTAL APPROPRIATIONS CONSTRUCTION ENGINEERING **ENVIRONMENTAL & PERMITS ENGINEERING & DESIGN OUTSIDE SERVICES** CONSTRUCTION **TRANSFERS** 821 825 826 827 827

		4			4		Ē					4
		40,000			40,000		30,000	10,000				40,000
		40,000			40,000		30,000	10,000				40,000
		40,000			40,000		30,000	10,000	1			40,000
		40,000			40,000		30,000	10,000	ı			40,000
		40,000			40,000							1
ı	1	240,000			240,000		150,000	50,000	ı	ı	1	200,000
825 ENVIRONMENTAL & PERMITS	826 ENGINEERING & DESIGN	827 CONSTRUCTION SEE NOTE	828 CONSTRUCTION ENGINEERING	OTHER	SUBTOTAL APPROPRIATIONS	TRANSFERS	100 931 TSFR FUND 01 - GEN FUND (Meas C)	100 941 TSFR FUND 20 - MEASURE F	100 942 TSFR FUND 21 - GAS TAX	100 956 TSFR FUND 22 - MEAS A TRANPORT	100 957 TSFR FUND 23 - MEAS A PARK	SUBTOTAL TRANSFER

40,000

30,000

40,000

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nt program	
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for sidewalk	
air. \$25,000	
cement & rep	
idewalk replacement & repair. \$25,0	
000 for misc s	
827 - \$15.0	
<u>-</u> S:	

(40,000)

(40,000)

NOTES:	827 - \$15.000 for misc sidewalk replacement & rep	pair. \$25,000	for sidewalk & replacement program	ement program				
	FISCAL YEAR	15/16	16/17	17/18	18/19	19/20	20/21	
	NUMBER OF HOMEOWNERS	မ	က	9	9	9		
	TOTAL REIMBURSED \$	3,000 \$	1,500 \$	4,000 \$	5,533 \$	4,500		
	Program approved by TC 9/2015							



PROJECT 53-825 AZALEA/SFD INTERSECTION

NEW

Town of Fairfax 2021-22 Capital Budget

PROJECT SUMMARY	ESTIMATED TOTAL	PRIOR YEARS ACTUAL	FY 2021-22 DRAFT	FY 2022-23 ESTIMATED	FY 2023-24 ESTIMATED	FY 2024-25 ESTIMATED	FY 2025-26 ESTIMATED
REVENUES							
060 920 MEASURE A/B TAM PROCEEDS	250,000		250,000				
070 699 FEDERAL/STATE GRANT REVENUE 070 699 FEDERAL BPMP	•					***************************************	
	1						
070 695 COUNTY MEASURE A PARK	1						
070 710 HIGHWAY BRIDGE PROGRAM (HBP)	-						
COUNTY FINANCING LOAN							
	•						
TO BE DETERMINED see note	1						
SUBTOTAL REVENUES	250,000	1	250,000	1	\$	1	7
APPROPRIATIONS							
	ŧ						
	1						
	50,000		50,000				
	200,000		200,000				
828 CONSTRUCTION ENGINEERING	ŀ						
	. 050		- 000	1			
SUBIOIAL APPROPRIATIONS	000,062	1	250,000	1		•	1
TRANSFERS							
100 931 TSFR FUND 01 - GEN FUND (Meas C)	4						
100 941 TSFR FUND 20 - MEASURE F	1						
100 942 TSFR FUND 21 - GAS TAX	I						
	ſ						
100 957 TSFR FUND 23 - MEAS A PARK	ł						
SUBTOTAL TRANSFER	t	1	•	•	1	ı	1
NET PROJECT ACTIVITY	r	•	1	•	•	•	•
NOTES:							



DOWNTOWN SIDEWALK IMPROVEMENTS 53-830 **PROJECT**

2025-26 IMATED

This project for ADA improvements in downtown including new sidewalk and curb ramps

PRO.IECT SHIMMARY	ESTIMATED	PRIOR YEARS	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 20
	TOTAL	ACTUAL	DRAFT	ESTIMATED	ESTIMATED	ESTIMATED	ESTIN
REVENUES							
060 920 MEASURE A/B TAM PROCEEDS	ı		-	r			
070 699 FEDERAL/STATE GRANT REVENUE	1						
070 699 FEDERAL BPMP	•						
070 864 STATE PARK BOND REVENUE	1						
070 695 COUNTY MEASURE A PARK	ı						
070 710 HIGHWAY BRIDGE PROGRAM (HBP)	1						
COUNTY FINANCING LOAN							
OTHER [AARP Grant]	1	1	1				
TO BE DETERMINED	1						
SUBTOTAL REVENUES	•	*			1	1	

APPROPRIATIONS

CONSTRUCTION ENGINEERING 825 ENVIRONMENTAL & PERMITS 826 ENGINEERING & DESIGN 827 CONSTRUCTION 828 CONSTRUCTION ENGINEERIN 821 OUTSIDE SERVICES

40,000

80,000

80,000

200,000

40,000

80,000

80,000

200,000

SUBTOTAL APPROPRIATIONS

TRANSFERS

TRANPORT 100 931 TSFR FUND 01 - GEN FUND (Meas C) 100 941 TSFR FUND 20 - MEASURE F

NET PROJECT ACTIVITY

SUBTOTAL TRANSFER	
100 957 TSFR FUND 23 - MEAS A I	5
100 956 TSFR FUND 22 - MEAS A .	100
100 942 ISFR FUND 21 - GAS IAX	2

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20,000				80,000
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80,000	1		1	180,000
	30,000 20,000	30,000 20,000	30,000 20,000	30,000 20,000

NOTES:		

(20,000)

(20,000)



PROJECT 53-887 STREET RESURFACING & REPAIR

2021-22 Capital Budget

The work will vary from maintenance (IE slurry seal at Napa & Dominga), repair of selected streets. Some of the work may be performed in-house This project is for street repair based on the recommendations of the pavement management study. Detail is in the appendices.

The work will will manufacture (in stair) sear at rapa a portingar, lepail of selected streets. Softle of the Work fillay be performed in-house.	ipa a Dollilliga),	ובאמוו חו אבוברו	ed streets, Soil		y be periormed II	n-nouse.	
PRO JECT SHIMMARY	ESTIMATED	PRIOR YEARS	FY 2021-22	FY 2022-23	FY 2023-24	FY 2024-25	FY 2025-26
	TOTAL	ACTUAL	DRAFT	ESTIMATED	ESTIMATED	ESTIMATED	ESTIMATED
REVENUES							
060 920 MEASURE A/B TAM PROCEEDS	ı						
070 699 FEDERAL/STATE GRANT REVENUE							
070 699 FEDERAL BPMP	1	· · · · · · · · · · · · · · · · · · ·					
070 864 STATE PARK BOND REVENUE							
070 695 COUNTY MEASURE A PARK	-						
070 710 HIGHWAY BRIDGE PROGRAM (HBP)	-						
COUNTY FINANCING LOAN SEE NOTE							
OTHER SEE NOTE	20,370	20,370					
TO BE DETERMINED	1						
SUBTOTAL REVENUES	20,370	20,370					•

APPROPRIATIONS

1		10,000	000'06			100 000
-		10,000	000'06			100,000
ı		10,000	000'06			100.000
		25,000	150,000			175.000
			20,370			20.370
ı		65,000	530,370	ı		595.370
SEE NOTE	MITS	SEE NOTE	SEE NOTE	ERING		SNO
821 OUTSIDE SERVICES	825 ENVIRONMENTAL & PERMITS	826 ENGINEERING & DESIGN	827 CONSTRUCTION	828 CONSTRUCTION ENGINEERING	OTHER	SUBTOTAL APPROPRIATIONS

10,000

100,000

TRANSFERS

100 931 TSFR FUND 01 - GEN FUND (Meas C) 100 941 TSFR FUND 20 - MEASURE F 100 942 TSFR FUND 21 - GAS TAX 100 956 TSFR FUND 22 - MEAS A TRANPORT 100 957 TSFR FUND 23 - MEAS A PARK SUBTOTAL TRANSFER

	1	ļ	í		•	
100,000	100,000	100,000	100,000	175,000	•	575,000
						1
				1		-
100,000	100,000	100,000	100,000	175,000		275,000
						-

NET PROJECT ACTIVITY

NOTES: 821 - construction management services 826 - engineering design for street resurfacing work 827 - Includes preventive maintenance activities to improve average road quality rating (currently 63) Financing through loans with County to be paid back through increased gas tax, Measure C and/or other Town resources. Other revenue is swap of STIP funds for TAM Measure A \$49,370	CTFC	
826 - engineering design for street resurfacing work 827 - Includes preventive maintenance activities to improve average road quality rating (currently 63) Financing through loans with County to be paid back through increased gas tax, Measure C and/or other Town resources. Other revenue is swap of STIP funds for TAM Measure A \$49,370	NO LES:	821 - construction management services
827 - Includes preventive maintenance activities to improve average road quality rating (currently 63) Financing through loans with County to be paid back through increased gas tax, Measure C and/or other Town resources. Other revenue is swap of STIP funds for TAM Measure A \$49,370		826 - engineering design for street resurfacing work
Financing through loans with County to be paid back through increased gas tax, Measure C and/or other Town resources. Other revenue is swap of STIP funds for TAM Measure A \$49,370		827 - Includes preventive maintenance activities to improve average road quality rating (currently 63)
Other revenue is swap of STIP funds for TAM Measure A \$49,370		Financing through loans with County to be paid back through increased gas tax, Measure C and/or other Town resources.
		Other revenue is swap of STIP funds for TAM Measure A \$49,370

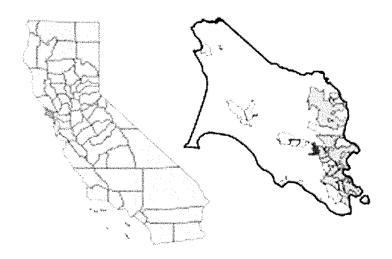
2021 - 2022 Operating and Capital Improvement DRAFT Budget



Appendices

Page	Description
A-1	Town of Fairfax Demographics
A-2	Town of Fairfax Organizational Chart
A-3	Salary Schedule
A-4	Allocation of Positions
A-5	Financing loan from County
A-6	Heathcare Rates
A-7	Measure A Workplan
A-8	Street Maintenance Projects
A-9	Ordinances & Resolutions - April 2020 to April 2023

Town of Fairfax, California



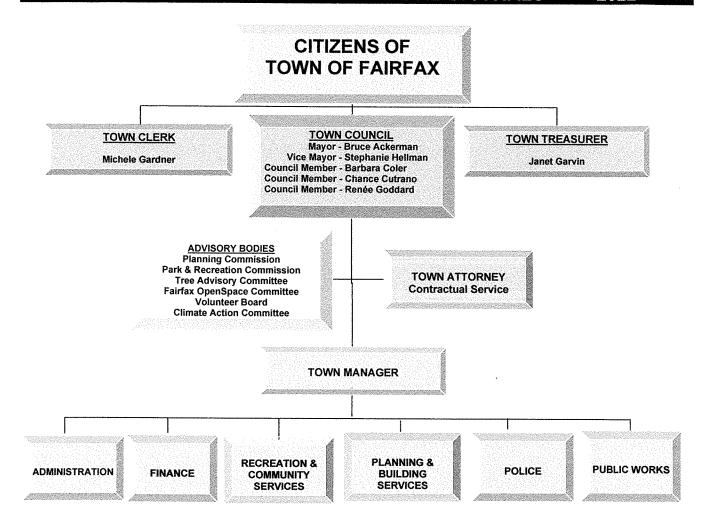
Demographics

Incorporated	March 2, 1931
Area	2,204 sq mi (5.707 km²)
Elevation	115 ft (35m)
Population (1/1/20) (1/1/19)	7,399 7,443
Registered Voters (02/18/20) (03/31/19)	5,774 5,670

Census

Census Year	2010	2000
Population	7,441	7,319
Households	3,585	3,306
Average Household Size	2.20	2.20
Number of Families	1,875	1,811
Average Family Size	2.77	2.76
Household Median Income	\$88,929	\$58,465
Median Age	45.9	42.0

From Wikipedia, the free encyclopedia; California Department of Finance; Secretary of State



TOWN MANAGER & TOWN CLERK	FINANCE	RECREATION & COMMUNITY SERVICES	PLANNING & BUILDING SERVICES	POLICE	PUBLIC WORKS
Human Resources	General Accounting		PLANNING:	Patrol	Streets
Records Management/ Elections	Financial Services	Classes & Partnerships	Design Review	Investigation	Project Management Parks & Facilities
Diale Management	Audit	Events	-	-	Storm Drainage
Risk Management Fire JPA	Budget Management	Communications (newsletter, website)	Environmental Assessment	Dispatch	Water Wastewater
General Admin	Cash Management & Investments	Summer Camps	General Plan	Alarm Program	Municipal Services
	Payroll Administration	Fairfax Volunteers	Zoning	Neighborhood Services	
	Debt Management Personnel & Benefit Administration	Artist in Residence Senior & Youth Programs	BUILDING: Permits Inspection	Traffic Safety	
					5/40/04

TOWN OF FAIRFAX SALARY SCHEDULE FOR FISCAL YEAR 2020/21

not updated yet

	AS	OF	7	/1	/20
--	----	----	---	----	-----

7.3 01 7/1/20			
FULL TIME EMPLOYEES:		FTE	UNIT
TOWN MANAGER	note 1	1.00	CONTR
ADMINISTRATIVE ASSISTANT II		1.00	SEIU
ASST TO THE TOWN MANAGER		1.00	MGMT
FINANCE DIRECTOR		1.00	MGMT
PLANNING & BUILDING DIRECTOR		1.00	MGMT
CHIEF BUILDING OFFICIAL/PW MGR		1.00	MGMT
PRINCIPAL PLANNER		1.00	MGMT
MAINTENANCE WORKER I		1.00	SEIU
MAINTENANCE WORKER III		1.00	SEIU
SR MAINTENANCE WORKER		2.00	SEIU
POLICE CHIEF	note 1	1.00	CONTR
POLICE LIEUTENANT		1.00	POA
POLICE SERGEANT		2.00	POA
POLICE CORPORAL		2.00	POA
POLICE OFFICER		5.00	POA
POLICE SERVICES TECH/CSO		1.00	POA
DISPATCHER		4.00	POA
MANAGEMENT ANALYST		-	MGMT
DEPUTY TOWN CLERK		-	MGMT
PUBLIC WORKS DIRECTOR		-	MGMT
ASSISTANT PLANNER		-	MGMT
ASSOCIATE PLANNER		-	MGMT
SENIOR PLANNER		-	MGMT
ADMINISTRATIVE ASSISTANT		-	SEIU
MAINTENANCE WORKER II		-	SEIU

MONTHLY				
LOW	HIGH			
17,425	17,425			
4,212	5,376			
7,664	8,872			
10,003	11,580			
10,003	11,580			
8,992	10,409			
8,546	9,893			
4,001	5,106			
4,453	5,684			
4,993	6,372			
14,946	14,946			
9,223	11,771			
7,605	9,706			
6,581	8,400			
6,268	8,000			
5,069	6,469			
5,069	6,469			
6,738	7,800			
5,541	7,072			
10,003	11,580			
5,614	6,499			
6,147	7,116			
7,686	8,897			
4,120	5,259			
4,203	5,364			

ANN	UAL
LOW	HIGH
209,095	209,095
50,544	64,508
91,965	106,461
120,038	138,958
120,038	138,958
107,905	124,914
102,555	118,720
48,007	61,271
53,439	68,203
59,910	76,462
179,348	179,348
110,672	141,249
91,257	116,470
78,975	100,795
75,215	95,995
60,825	77,630
60,825	77,630
80,854	93,599
66,489	84,858
120,038	138,958
67,370	77,989
73,761	85,388
92,229	106,766
49,442	63,102
50,432	64,366

TOTAL FULL TIME (FTE)

PART TIME EMPLOYEES:

27.00

ADMIN ASST	0.06
DEPUTY TOWN CLERK	0.25
FINANCE OFFICE ASSISTANT	0.10
PLANNING TECH	0.10
POLICE CADET (2)	0.25
PT ACCOUNTANT I/II(2)	0.80
PT DISPATCHER (4)	1.00
RESERVE POLICE OFFICER (2)	0.25
ASSISTANT PLANNER	0.50
CONSULTING PW DIRECTOR	0.67
REC & COMM SERV MANAGER	0.63
EVENTS & VOLUNTEER COORDINATOR	0.60
MARKETING & COMMUNICATION SPECIALIST	0.50

HOU	JRLY
LOW	HIGH
22.63	28.89
30.44	38.85
15.30	15.56
15.30	31.45
16.83	17.85
-	43.69
27.71	35.37
-	43.74
31.45	36.40
-	60.00
33.12	34.10
25.50	26.01
37 74	37 74

TOTAL PART TIME (FTE) 5.71
TOTAL FTE 32.71

NOTE: Does not include paid elected positions: COUNCILMEMBERS (5) TREASURER (1)

Table includes all authorized positions including those which are frozen or vacant

Salaries shown are "Base Wages" and do not include incentive, overtime, premium pay

note 1 - Employment Agreement

TOWN OF FAIRFAX ALLOCATION OF POSITIONS FULL TIME EQUIVALENTS (FTE) FOR FISCAL YEAR 2020/21		L.	Sournot E	A SOUND SE	NNOSA SE	Shang ?	SORMARIA	SN ₁ 30 jp	*J _I IO ₀	NINOS NO	ANDA LARAS	Mon Hoo	*AJAN TOS	NO _{II} SAO 34	100 to 10	SININ	30,76
FULL TIME EMPLOYEES:	FTE	UNIT	177	777	107	74.7	777	221	411	OTC	211	1110	979	61/	179	625	911
TOWN MANAGER note 1	1.00	CONTR	09.0		0.10					0.30							
ADMINISTRATIVE ASSISTANT II	1.00	SEIU	0.25				0.25	0.25						0.25			Ī
ASST TO THE TOWN MANAGER	1.00	MGMT		1.00													
FINANCE DIRECTOR	1.00	MGMT			0.10	0.90											
PLANNING & BUILDING DIRECTOR	1.00	MGMT					1.00										
CHIEF BUILDING OFFICIAL/PW MGK PRINCIPAL DI ANNER	1.00	MGM					,	0.75		0.25							
MAINTENANCE WORKER I	1.00	SFILL					3				30.0	0 50				1,00	
MAINTENANCE WORKER III	100	SEIU									1 00	00.30				0.75	
SR MAINTENANCE WORKER	2.00	SEIU									8 1	1.00					
POLICE CHIEF	1.00	CONTR							1.00								
POLICE LIEUTENANT	1.00	POA							1.00								
POLICE SERGEANT	2.00	POA							2.00								
POLICE CORPORAL	2.00	POA							2.00								
POLICE OFFICER	5.00	POA							5.00								
POLICE SERVICES TECH/CSO	1.00	POA							1.00								
DISPATCHER	4.00	POA							4.00								
MANAGEMEN ANALYS	-	MGMT		1													
DEPOTY TOWN CLERK	-	MGMI						1		T						1	T
ASSISTANT DI ANNER		MGMT	1					1									
ASSOCIATE PLANNER	1	MGMT															T
SENIOR PLANNER	,	MGMT															
ADMINISTRATIVE ASSISTANT	1	SEIU															
MAINTENANCE WORKER II	-	SEIU															
TOTAL FULL TIME (FTE)	27.00		0.85	1.00	0.20	0.90	2.25	1.00	16.00	0.55	2.25	1.50	•	0.25		0.25	
PART TIME EMPLOYEES:																	
ADMIN ASST	90'0	LJ		90.0												-	
DEPUTY TOWN CLERK	0.25			0.25													
FINANCE OFFICE ASSISTANT	0.10					0.10											
PLANNING TECH	0.10						0.10		1								
POLICE CADET (2)	0.25				1	9			0.25						+		
PI ACCOUNTANT (/I) (2)	0.80				0.10	0.70								\parallel			
RESERVE POLICE OFFICER (2)	0.25		\dagger						20.1								
ASSISTANT PLANNER	0.50	L					0.50										Τ
CONSULTING PW DIRECTOR	0.67									0.42	0.125	0.125					
REC & COMM SERV MANAGER	0.63	1_													0.63		
EVENTS & VOLUNTEER COORDINATOR	0.60		1	- 6			<u> </u>						0.30	0.30			
TOTAL PART TIME (FTE)	5.71			0.30	0.10	0.80	0.60	┨.	1.50	0.42	0.13	0.13	0.30	0.30	0.63	-	<u> </u>
TOTALETE	27 71	ı	20.0	1 01	06.0	1 70	3 05	90	17.50	200	96.6		9			1,5	l
יסואריוני	77.75	I	0.00	1.01	0.30	T.70	7.85	7.00	17.50	0.97	85.7	1.63	0.30	0.55	0.63	0.25	

NOTE: Does not include paid elected positions: COUNCILMEMBERS (5) TREASURER (1)

1. 2/1/18 - COUNTY OF MARIN - CAPITAL IMPROVEMENT LOAN 5 YEAR LOAN

Note #	Issue Date	Due Date		Р	rincipal	ı	nterest	Tot	al Payment
Note 1	2/13/2018	2/1/2019	3.5%	\$	100,000	\$	3,385	\$	103,385
Note 2	2/13/2018	2/1/2020	3.5%		100,000		6,885	,	106,885
Note 3	2/13/2018	2/1/2021	3.5%		100,000		10,385		110,385
Note 4	2/13/2018	2/1/2022	3.5% - 3.75%		100,000		14,133		114,133
Note 5	2/13/2018	2/1/2023	3.5% - 4.0%		100,000		18,130		118,130
TO	TAL PAYMEN	ITS:		\$	500,000	\$	52,918	\$	552,918

PROJEC	T DESCRIPTION (approximate amounts)	Co	unty Loan
51-810	STREET RESURFACING & REPAIR - MONO ALLEY		60,000
51-856	MEADOW WAY BRIDGE		57,000
51-871	BRIDGE PREVENTATIVE MAINT - SPRUCE MARIN CANYON BRIDGES		34,000
51-873	CREEK ROAD BRIDGE		14,000
53-887	SELECTED STREET RESURFACING		143,000
53-894	PARKADE IMPROVEMENTS		192,000
	TOTAL	\$	500,000

2. 2017 LEASE REVENUE BONDS (REFUNDING PERS SIDEFUND AND PRE-2013 UAL) \$3,860,000

	PF	RINCIPAL	RATE	l!	NTEREST	F	PAYMENT
FY17	\$	113,000	5.4%	\$	85,113	\$	198,113
FY18		254,000	5.4%		198,909		452,909
FY19		282,000	5.4%		184,842		466,842
FY20		312,000	5.4%		169,182		481,182
FY21		151,000	5.4%		78,273		229,273
	RE	FINANCED	9/29/20				
TOTALS	\$ *	1,112,000		\$	716,319	\$	1,828,319

3. 2020 LEASE REVENUE BONDS (REFINANCING EXISTING 2017 LEASE AND UAL) \$9,402,000

	PRINCIPAL	RATE	INTEREST	PAYMENT
FY21	\$ 185,000	3.45%	\$ 109,925	\$ 294,925
FY22	237,000	3.45%	314,640	551,640
FY23	320,000	3.45%	305,101	625,101
FY24	375,000	3.45%	293,198	668,198
FY25	435,000	3.45%	279,312	714,312
FY26	472,000	3.45%	263,770	735,770
FY27	515,000	3.45%	246,848	761,848
FY28	557,000	3.45%	228,459	785,459
FY29	601,000	3.45%	208,587	809,587
FY30	649,000	3.45%	187,145	836,145
FY31	699,000	3.45%	164,013	863,013
FY32	751,000	3.45%	139,121	890,121
FY33	766,000	3.45%	113,091	879,091
FY34	781,000	3.45%	86,543	867,543
FY35	777,000	3.45%	59,806	836,806
FY36	752,000	3.45%	33,586	785,586
FY37	530,000	3.45%	9,143	539,143
TOTALS	\$ 9,402,000		\$ 3,042,287	\$ 12,444,287

TABLE F
TOWN OF FAIRFAX
HEALTHCARE RATES

Name	2011 TO 2021					▲ chg	▲ chg	▲ chg
1 568.99 746.47 768.49 813.64 5.9% 9.0% 43.0% 2 1,137.96 1,492.94 1,536.98 1,627.28 5.9% 9.0% 43.0% 3+ (BENCHMARK) 1,479.37 1,940.82 1,998.07 2,115.46 5.9% 9.0% 43.0% 3+ (BENCHMARK) 1,479.37 1,940.82 1,998.07 2,115.46 5.9% 9.0% 43.0% 3+ (BENCHMARK) 1,266.1% 1,596.72 1,722.36 1,627.28 3.8% 17.2% 66.1% 3+ 1,464.84 2,075.74 2,239.07 2,115.46 5.5% 1.9% 44.4% 3+ 1,464.84 2,075.74 2,239.07 2,115.46 5.5% 1.9% 44.4% 3+ 1,464.84 2,075.74 2,239.07 2,115.46 5.5% 1.9% 44.4% 3+ 1,756.33 2,642.07 2,932.20 3,042.21 3.8% 15.1% 73.2% 3+ 1,756.33 2,642.07 2,932.20 3,042.21 3.8% 15.1% 73.2% 3+ 1,280.97 1,898.18 1,352.75 1,473.34 8.9% 22.4% 15.0% 3+ 1,280.97 1,898.18 1,352.75 1,473.34 8.9% 22.4% 15.0% 3+ 1,280.97 1,898.18 1,352.75 1,473.34 8.9% 22.4% 15.0% 3+ 1,254.00 1,789.00 2,199.00 2,199.00 0.0% 22.9% 75.4% PERS CARE (PPO) 1 893.95 889.27 1,133.14 1,294.69 14.3% 45.6% 44.8% 3+ 2,324.27 2,312.10 2,946.16 3,366.19 14.3% 45.6% 44.8% 3+ 2,324.27 2,312.10 2,946.16 3,366.19 14.3% 45.6% 44.8% 3+ 2,324.27 2,312.10 2,946.16 3,366.19 14.3% 45.6% 44.8% 3+ 2,324.27 2,312.10 2,946.16 3,366.19 14.3% 45.6% 44.8% 3+ 4,232.24 2,240.9 3,080.58 3,400.44 10.4% 52.9% N/A ANTHEM BLUE CROSS SELECT (HMO) 1 855.42 1,184.84 1,307.86 2,615.72 10.4% 52.9% N/A ANTHEM BLUE CROSS SELECT (HMO)		2011	2016	2020	2021	1 YR	5 YR	10 YR
1 568.99 746.47 768.49 813.64 5.9% 9.0% 43.0% 2 1,137.96 1,492.94 1,536.98 1,627.28 5.9% 9.0% 43.0% 3+ (BENCHMARK) 1,479.37 1,940.82 1,998.07 2,115.46 5.9% 9.0% 43.0% 3+ (BENCHMARK) 1,479.37 1,940.82 1,998.07 2,115.46 5.9% 9.0% 43.0% 3+ (BENCHMARK) 1,266.1% 1,596.72 1,722.36 1,627.28 3.8% 17.2% 66.1% 3+ 1,464.84 2,075.74 2,239.07 2,115.46 5.5% 1.9% 44.4% 3+ 1,464.84 2,075.74 2,239.07 2,115.46 5.5% 1.9% 44.4% 3+ 1,464.84 2,075.74 2,239.07 2,115.46 5.5% 1.9% 44.4% 3+ 1,756.33 2,642.07 2,932.20 3,042.21 3.8% 15.1% 73.2% 3+ 1,756.33 2,642.07 2,932.20 3,042.21 3.8% 15.1% 73.2% 3+ 1,280.97 1,898.18 1,352.75 1,473.34 8.9% 22.4% 15.0% 3+ 1,280.97 1,898.18 1,352.75 1,473.34 8.9% 22.4% 15.0% 3+ 1,280.97 1,898.18 1,352.75 1,473.34 8.9% 22.4% 15.0% 3+ 1,254.00 1,789.00 2,199.00 2,199.00 0.0% 22.9% 75.4% PERS CARE (PPO) 1 893.95 889.27 1,133.14 1,294.69 14.3% 45.6% 44.8% 3+ 2,324.27 2,312.10 2,946.16 3,366.19 14.3% 45.6% 44.8% 3+ 2,324.27 2,312.10 2,946.16 3,366.19 14.3% 45.6% 44.8% 3+ 2,324.27 2,312.10 2,946.16 3,366.19 14.3% 45.6% 44.8% 3+ 2,324.27 2,312.10 2,946.16 3,366.19 14.3% 45.6% 44.8% 3+ 4,232.24 2,240.9 3,080.58 3,400.44 10.4% 52.9% N/A ANTHEM BLUE CROSS SELECT (HMO) 1 855.42 1,184.84 1,307.86 2,615.72 10.4% 52.9% N/A ANTHEM BLUE CROSS SELECT (HMO)								
2 1,137.96 1,492.94 1,536.98 1,627.28 5.9% 9.0% 43.0% 3+ (BENCHMARK) 1,479.37 1,940.82 1,998.07 2,115.46 5.9% 9.0% 43.0% PERS CHOICE (PPO) 1 563.40 798.36 861.18 935.84 8.7% 17.2% 66.1% 3+ 1,264.80 1,596.72 1,722.36 1,627.28 5.5% 1.9% 44.4% 3+ 1,464.84 2,075.74 2,239.07 2,115.46 5.5% 1.9% 44.4% BLUE SHIELD ACCESS + (HMO) 1 675.51 1,016.18 1,127.77 1,170.08 3.8% 15.1% 73.2% 3+ 1,756.33 2,642.07 2,932.20 3,042.21 3.8% 15.1% 73.2% 3+ 1,756.33 2,642.07 2,932.20 3,042.21 3.8% 15.1% 73.2% 3+ 1,280.97 1,898.18 1,352.75 1,473.34 8.9% -22.4% 15.0% 3+ 1,280.97 1,898.18 1,352.75 1,473.34 8.9% -22.4% 15.0% 3+ 1,280.97 1,898.18 1,352.75 1,473.34 8.9% -22.4% 15.0% 3+ 1,254.00 1,789.00 2,199.00 2,199.00 1,725.00 3.5% 14.3% 51.6% 2 987.00 1,399.00 1,699.00 1,725.00 1.5% 23.3% 74.8% 3+ 1,254.00 1,789.00 2,199.00 2,199.00 0.0% 22.9% 75.4% PERS CARE (PPO) 1 893.95 889.27 1,133.14 1,294.69 14.3% 45.6% 44.8% 3+ 2,324.27 2,312.10 2,946.16 3,366.19 14.3% 45.6% 44.8% 3+ 2,324.27 2,312.10 2,946.16 3,366.19 14.3% 45.6% 44.8% ANTHEM BLUE CROSS TRADITIONAL (HMO) 1 855.42 1,184.84 1,307.86 1,43% 45.6% 44.8% ANTHEM BLUE CROSS SELECT (HMO) 1 721.79 868.98 925.60 6.5% 28.2% N/A ANTHEM BLUE CROSS SELECT (HMO)	, ,							
3+ (BENCHMARK) 1,479.37 1,940.82 1,998.07 2,115.46 5.9% 9.0% 43.0% PERS CHOICE (PPO) 1 563.40 798.36 861.18 935.84 2 1,55.5% 19% 44.4% 3+ 1,464.84 2,075.74 2,239.07 2,115.46 5.5% 1.9% 44.4% 8HUE SHIELD ACCESS + (HMO) 1 675.51 1,016.18 1,127.77 1,170.08 3.8% 15.1% 73.2% 3+ 1,756.33 2,642.07 2,932.20 3,042.21 3.8% 15.1% 73.2% 3+ 1,756.33 2,642.07 2,932.20 3,042.21 3.8% 15.1% 73.2% 3+ 1,756.33 2,642.07 2,932.20 3,042.21 3.8% 15.1% 73.2% 3+ 1,280.97 1,898.18 1,352.75 1,473.34 8.9% -22.4% 15.0% 3+ 1,280.97 1,898.18 1,352.75 1,473.34 8.9% -22.4% 15.0% 3+ 1,280.97 1,898.18 1,352.75 1,473.34 8.9% -22.4% 15.0% 2 985.36 1,460.14 1,040.58 1,133.34 8.9% -22.4% 15.0% 3+ 1,280.90 1,399.00 1,699.00 1,725.00 3.5% 14.3% 51.6% 2 987.00 1,399.00 1,699.00 1,725.00 3.5% 14.3% 51.6% 3+ 1,254.00 1,789.00 2,199.00 2,199.00 0.0% 22.9% 75.4% PERS CARE (PPO) 1 893.95 889.27 1,133.14 1,294.69 14.3% 45.6% 44.8% 3+ 2,324.27 2,312.10 2,946.16 3,366.19 14.3% 45.6% 44.8% 3+ 2,324.27 2,312.10 2,946.16 3,366.19 14.3% 45.6% 44.8% 3+ 2,324.27 2,312.10 2,946.16 3,366.19 14.3% 45.6% 44.8% ANTHEM BLUE CROSS TRADITIONAL (HMO) 1 855.42 1,184.84 1,307.86 10.4% 52.9% N/A 3+ 2,324.27 2,312.10 2,946.16 3,366.19 14.3% 45.6% 44.8% ANTHEM BLUE CROSS SELECT (HMO) 1 721.79 868.98 925.60 6.5% 28.2% N/A ANTHEM BLUE CROSS SELECT (HMO)						5.9%	9.0%	43.0%
PERS CHOICE (PPO) 1 563.40 798.36 861.18 935.84 8.7% 17.2% 66.1% 2 1,126.80 1,596.72 1,722.36 1,627.28 5.5% 1.9% 44.4% 3+ 1,464.84 2,075.74 2,239.07 2,115.46 5.5% 1.9% 44.4% BLUE SHIELD ACCESS + (HMO) 1 675.51 1,016.18 1,127.77 1,170.08 3.8% 15.1% 73.2% 3+ 1,756.33 2,642.07 2,932.20 3,042.21 3.8% 15.1% 73.2% 3+ 1,756.33 2,642.07 2,932.20 3,042.21 3.8% 15.1% 73.2% PERS SELECT (PPO) 1 492.68 730.07 520.29 566.67 8.9% -22.4% 15.0% 3+ 1,280.97 1,898.18 1,352.75 1,473.34 8.9% -22.4% 15.0% 3+ 1,280.97 1,898.18 1,352.75 1,473.34 8.9% -22.4% 15.0% 3+ 1,280.97 1,898.18 1,352.75 1,473.34 8.9% -22.4% 15.0% 3+ 1,280.97 1,898.18 1,352.75 1,473.34 8.9% -22.4% 15.0% 3+ 1,280.97 1,898.18 1,352.75 1,473.34 8.9% -22.4% 15.0% 3+ 1,280.97 1,898.18 1,352.75 1,473.34 8.9% -22.4% 15.0% 3+ 1,280.97 1,898.18 1,352.75 1,473.34 8.9% -22.4% 15.0% 3+ 1,280.97 1,898.18 1,352.75 1,473.34 8.9% -22.4% 15.0% 3+ 1,280.97 1,898.18 1,352.75 1,473.34 8.9% -22.4% 15.0% 3+ 1,280.97 1,898.18 1,352.75 1,473.34 8.9% -22.4% 15.0% 3+ 1,280.97 1,898.18 1,352.75 1,473.34 8.9% -22.4% 15.0% 3+ 1,280.97 1,898.18 1,352.75 1,473.34 8.9% -22.4% 15.0% 3+ 1,280.97 1,898.18 1,352.75 1,473.34 8.9% -22.4% 15.0% 3+ 1,280.97 1,898.18 1,352.75 1,473.34 8.9% -22.4% 15.0% 3+ 1,280.97 1,898.18 1,352.75 1,473.34 8.9% -22.4% 15.0% 3+ 1,280.97 1,898.18 1,352.75 1,473.34 8.9% -22.4% 15.0% 3+ 1,280.97 1,898.18 1,352.75 1,473.34 8.9% -22.4% 15.0% 3+ 1,280.97 1,898.18 1,352.75 1,473.34 8.9% -22.4% 15.0% 3+ 1,280.97 1,898.18 1,352.75 1,473.34 8.9% -22.4% 15.0% 3+ 1,280.97 1,480.09 1,4		•	*	•	1,627.28	5.9%	9.0%	43.0%
1 563.40 798.36 861.18 935.84 8.7% 17.2% 66.1% 2 1,126.80 1,596.72 1,722.36 1,627.28 5.5% 1.9% 44.4% 3+ 1,464.84 2,075.74 2,239.07 2,115.46 5.5% 1.9% 44.4% BLUE SHIELD ACCESS + (HMO) 1 675.51 1,016.18 1,127.77 1,170.08 3.8% 15.1% 73.2% 2 1,351.02 2,032.36 2,255.54 2,340.16 3.8% 15.1% 73.2% 3+ 1,756.33 2,642.07 2,932.20 3,042.21 3.8% 15.1% 73.2% PERS SELECT (PPO) 1 492.68 730.07 520.29 566.67 8.9% -22.4% 15.0% 3+ 1,280.97 1,898.18 1,352.75 1,473.34 8.9% -22.4% 15.0% 3+ 1,280.97 1,898.18 1,352.75 1,473.34 8.9% -22.4% 15.0% 3+ 1,280.97 1,898.18 1,352.75 1,473.34 8.9% -22.4% 15.0% 2 987.00 1,399.00 1,699.00 774.00 799.00 1.5% 23.3% 74.8% 3+ 1,254.00 1,789.00 2,199.00 2,199.00 1.5% 23.3% 74.8% 3+ 1,254.00 1,789.00 2,199.00 2,199.00 1.5% 23.3% 74.8% 3+ 1,254.00 1,789.00 2,199.00 2,199.00 1.5% 23.3% 74.8% 3+ 2,324.27 2,312.10 2,946.16 3,366.19 14.3% 45.6% 44.8% ANTHEM BLUE CROSS TRADITIONAL (HMO) 1 893.95 889.27 1,133.14 1,294.69 14.3% 45.6% 44.8% 3+ 2,324.27 2,312.10 2,946.16 3,366.19 14.3% 45.6% 44.8% ANTHEM BLUE CROSS TRADITIONAL (HMO) 1 855.42 1,184.84 1,307.86 10.4% 52.9% N/A 3+ 2,224.09 3,080.58 3,400.44 10.4% 52.9% N/A ANTHEM BLUE CROSS SELECT (HMO) 1 721.79 868.98 925.60 6.5% 28.2% N/A ANTHEM BLUE CROSS SELECT (HMO)		1,479.37	1,940.82	1,998.07	2,115.46	5.9%	9.0%	43.0%
2 1,126.80 1,596.72 1,722.36 1,627.28 3+ 1,59% 44.4% 3+ 1,464.84 2,075.74 2,239.07 2,115.46 5-5.5% 1.9% 44.4% BLUE SHIELD ACCESS + (HMO) 1 675.51 1,016.18 1,127.77 1,170.08 3.8% 15.1% 73.2% 3+ 1,756.33 2,642.07 2,932.20 3,042.21 3.8% 15.1% 73.2% PERS SELECT (PPO) 1 492.68 730.07 520.29 566.67 8.9% -22.4% 15.0% 3+ 1,280.97 1,898.18 1,352.75 1,473.34 8.9% -22.4% 15.0% 3+ 1,280.97 1,898.18 1,352.75 1,473.34 8.9% -22.4% 15.0% 2 985.36 1,460.14 1,040.58 1,133.34 8.9% -22.4% 15.0% PORAC (ASSOC) 1 527.00 699.00 774.00 799.00 3.2% 14.3% 51.6% 3+ 1,254.00 1,789.00 2,199.00 7,725.00 1.5% 23.3% 74.8% 3+ 1,254.00 1,789.00 2,199.00 2,199.00 0.0% 22.9% 75.4% PERS CARE (PPO) 1 893.95 889.27 1,133.14 1,294.69 14.3% 45.6% 44.8% 2 1,787.90 1,778.54 2,266.28 2,589.38 14.3% 45.6% 44.8% ANTHEM BLUE CROSS TRADITIONAL (HMO) 1 855.42 1,184.84 1,307.86 10.4% 52.9% N/A 3+ 2,224.09 3,080.58 3,400.44 10.4% 52.9% N/A ANTHEM BLUE CROSS SELECT (HMO) 1 721.79 868.98 925.60 6.5% 28.2% N/A ANTHEM BLUE CROSS SELECT (HMO)	PERS CHOICE (PPO)							
3+ 1,464.84 2,075.74 2,239.07 2,115.46		563.40	798.36	861.18	935.84	8.7%	17.2%	66.1%
BLUE SHIELD ACCESS + (HMO) 1 675.51 1,016.18 1,127.77 1,170.08 3.8% 15.1% 73.2% 2 1,351.02 2,032.36 2,255.54 2,340.16 3.8% 15.1% 73.2% 3+ 1,756.33 2,642.07 2,932.20 3,042.21 3.8% 15.1% 73.2% PERS SELECT (PPO) 1 492.68 730.07 520.29 566.67 8.9% -22.4% 15.0% 2 985.36 1,460.14 1,040.58 1,133.34 8.9% -22.4% 15.0% 3+ 1,280.97 1,898.18 1,352.75 1,473.34 8.9% -22.4% 15.0% PORAC (ASSOC) 1 527.00 699.00 774.00 799.00 3.2% 14.3% 51.6% 2 987.00 1,399.00 1,699.00 1,725.00 1.5% 23.3% 74.8% 3+ 1,254.00 1,789.00 2,199.00 2,199.00 0.0% 22.9% 75.4% PERS CARE (PPO) 1 893.95 889.27 1,133.14 1,294.69 14.3% 45.6% 44.8% 3+ 2,324.27 2,312.10 2,946.16 3,366.19 14.3% 45.6% 44.8% ANTHEM BLUE CROSS TRADITIONAL (HMO) 1 855.42 1,184.84 1,307.86 10.4% 52.9% N/A 3+ 2,324.27 2,312.10 2,946.16 3,366.19 14.3% 45.6% 44.8% ANTHEM BLUE CROSS SELECT (HMO) 1 855.42 1,184.84 1,307.86 10.4% 52.9% N/A 3+ 2,224.09 3,080.58 3,400.44 10.4% 52.9% N/A ANTHEM BLUE CROSS SELECT (HMO) 1 721.79 868.98 925.60 6.5% 28.2% N/A ANTHEM BLUE CROSS SELECT (HMO)	2	1,126.80	1,596.72	1,722.36	1,627.28	-5.5%	1.9%	44.4%
1 675.51 1,016.18 1,127.77 1,170.08 3.8% 15.1% 73.2% 2 1,351.02 2,032.36 2,255.54 2,340.16 3.8% 15.1% 73.2% 3+ 1,756.33 2,642.07 2,932.20 3,042.21 3.8% 15.1% 73.2% PERS SELECT (PPO) 1 492.68 730.07 520.29 566.67 8.9% -22.4% 15.0% 2 985.36 1,460.14 1,040.58 1,133.34 8.9% -22.4% 15.0% 3+ 1,280.97 1,898.18 1,352.75 1,473.34 8.9% -22.4% 15.0% 3+ 1,280.97 1,898.18 1,352.75 1,473.34 8.9% -22.4% 15.0% PORAC (ASSOC) 1 527.00 699.00 774.00 799.00 3.2% 14.3% 51.6% 2 987.00 1,399.00 1,699.00 1,725.00 1.5% 23.3% 74.8% 3+ 1,254.00 1,789.00 2,199.00 2,199.00 0.0% 22.9% 75.4% PERS CARE (PPO) 1 893.95 889.27 1,133.14 1,294.69 14.3% 45.6% 44.8% 3+ 2,324.27 2,312.10 2,946.16 3,366.19 14.3% 45.6% 44.8% ANTHEM BLUE CROSS TRADITIONAL (HMO) 1 855.42 1,184.84 1,307.86 10.4% 52.9% N/A 3+ 2,224.09 3,080.58 3,400.44 10.4% 52.9% N/A 3+ 2,224.09 3,080.58 3,400.44 10.4% 52.9% N/A ANTHEM BLUE CROSS SELECT (HMO) 1 721.79 868.98 925.60 6.5% 28.2% N/A ANTHEM BLUE CROSS SELECT (HMO)	3+	1,464.84	2,075.74	2,239.07	2,115.46	-5.5%	1.9%	44.4%
2 1,351.02 2,032.36 2,255.54 2,340.16 3.8% 15.1% 73.2% 3+ 1,756.33 2,642.07 2,932.20 3,042.21 3.8% 15.1% 73.2% PERS SELECT (PPO) 1 492.68 730.07 520.29 566.67 8.9% -22.4% 15.0% 2 985.36 1,460.14 1,040.58 1,133.34 8.9% -22.4% 15.0% 3+ 1,280.97 1,898.18 1,352.75 1,473.34 8.9% -22.4% 15.0% 3+ 1,280.97 1,898.18 1,352.75 1,473.34 8.9% -22.4% 15.0% PORAC (ASSOC) 1 527.00 699.00 774.00 799.00 3.2% 14.3% 51.6% 2 987.00 1,399.00 1,699.00 1,725.00 1.5% 23.3% 74.8% 3+ 1,254.00 1,789.00 2,199.00 2,199.00 0.0% 22.9% 75.4% PERS CARE (PPO) 1 893.95 889.27 1,133.14 1,294.69 14.3% 45.6% 44.8% 3+ 2,324.27 2,312.10 2,946.16 3,366.19 14.3% 45.6% 44.8% 3+ 2,324.27 2,312.10 2,946.16 3,366.19 14.3% 45.6% 44.8% ANTHEM BLUE CROSS TRADITIONAL (HMO) 1 855.42 1,184.84 1,307.86 10.4% 52.9% N/A 2 1,710.84 2,369.68 2,615.72 10.4% 52.9% N/A 3+ 2,224.09 3,080.58 3,400.44 10.4% 52.9% N/A ANTHEM BLUE CROSS SELECT (HMO) 1 721.79 868.98 925.60 6.5% 28.2% N/A 2 1,443.58 1,737.96 1,851.20 6.5% 28.2% N/A	BLUE SHIELD ACCESS + (HMO)							
3+ 1,756.33 2,642.07 2,932.20 3,042.21 3.8% 15.1% 73.2% PERS SELECT (PPO) 1 492.68 730.07 520.29 566.67 8.9% -22.4% 15.0% 2 985.36 1,460.14 1,040.58 1,133.34 8.9% -22.4% 15.0% 3+ 1,280.97 1,898.18 1,352.75 1,473.34 8.9% -22.4% 15.0% PORAC (ASSOC) 1 527.00 699.00 774.00 799.00 3.2% 14.3% 51.6% 2 987.00 1,399.00 1,699.00 1,725.00 1.5% 23.3% 74.8% 3+ 1,254.00 1,789.00 2,199.00 2,199.00 0.0% 22.9% 75.4% PERS CARE (PPO) 1 893.95 889.27 1,133.14 1,294.69 14.3% 45.6% 44.8% 2 1,787.90 1,778.54 2,266.28 2,589.38 14.3% 45.6% 44.8% 3+ 2,324.27 2,312.10 2,946.16 3,366.19 14.3% 45.6% 44.8% ANTHEM BLUE CROSS TRADITIONAL (HMO) 1 855.42 1,184.84 1,307.86 10.4% 52.9% N/A 3+ 2,224.09 3,080.58 3,400.44 10.4% 52.9% N/A 3+ 2,224.09 3,080.58 3,400.44 10.4% 52.9% N/A ANTHEM BLUE CROSS SELECT (HMO) 1 721.79 868.98 925.60 6.5% 28.2% N/A 2 1,443.58 1,737.96 1,851.20 6.5% 28.2% N/A	1	675.51	1,016.18	1,127.77	1,170.08	3.8%	15.1%	73.2%
PERS SELECT (PPO) 1	2	1,351.02	2,032.36	2,255.54	2,340.16	3.8%	15.1%	73.2%
1 492.68 730.07 520.29 566.67 8.9% -22.4% 15.0% 2 985.36 1,460.14 1,040.58 1,133.34 8.9% -22.4% 15.0% 3+ 1,280.97 1,898.18 1,352.75 1,473.34 8.9% -22.4% 15.0% PORAC (ASSOC) 1 527.00 699.00 774.00 799.00 3.2% 14.3% 51.6% 2 987.00 1,399.00 1,699.00 1,725.00 1.5% 23.3% 74.8% 3+ 1,254.00 1,789.00 2,199.00 2,199.00 0.0% 22.9% 75.4% PERS CARE (PPO) 1 893.95 889.27 1,133.14 1,294.69 14.3% 45.6% 44.8% 3+ 2,324.27 2,312.10 2,946.16 3,366.19 14.3% 45.6% 44.8% 3+ 2,324.27 2,312.10 2,946.16 3,366.19 14.3% 45.6% 44.8% ANTHEM BLUE CROSS TRADITIONAL (HMO) 1 855.42 1,184.84 1,307.86 10.4% 52.9% N/A 2 1,710.84 2,369.68 2,615.72 10.4% 52.9% N/A 3+ 2,224.09 3,080.58 3,400.44 10.4% 52.9% N/A ANTHEM BLUE CROSS SELECT (HMO) 1 721.79 868.98 925.60 6.5% 28.2% N/A 2 1,443.58 1,737.96 1,851.20 6.5% 28.2% N/A	3+	1,756.33	2,642.07	2,932.20	3,042.21	3.8%	15.1%	73.2%
2 985.36 1,460.14 1,040.58 1,133.34 8.9% -22.4% 15.0% 3+ 1,280.97 1,898.18 1,352.75 1,473.34 8.9% -22.4% 15.0% PORAC (ASSOC) 1 527.00 699.00 774.00 799.00 3.2% 14.3% 51.6% 2 987.00 1,399.00 1,699.00 1,725.00 1.5% 23.3% 74.8% 3+ 1,254.00 1,789.00 2,199.00 2,199.00 0.0% 22.9% 75.4% PERS CARE (PPO) 1 893.95 889.27 1,133.14 1,294.69 14.3% 45.6% 44.8% 2 1,787.90 1,778.54 2,266.28 2,589.38 3+ 2,324.27 2,312.10 2,946.16 3,366.19 14.3% 45.6% 44.8% ANTHEM BLUE CROSS TRADITIONAL (HMO) 1 855.42 1,184.84 1,307.86 10.4% 52.9% N/A 2 1,710.84 2,369.68 2,615.72 10.4% 52.9% N/A 3+ 2,224.09 3,080.58 3,400.44 10.4% 52.9% N/A ANTHEM BLUE CROSS SELECT (HMO) 1 721.79 868.98 925.60 6.5% 28.2% N/A 2 1,443.58 1,737.96 1,851.20 6.5% 28.2% N/A	PERS SELECT (PPO)							
3+ 1,280.97 1,898.18 1,352.75 1,473.34 8.9% -22.4% 15.0% PORAC (ASSOC) 1 527.00 699.00 774.00 799.00 3.2% 14.3% 51.6% 2 987.00 1,399.00 1,699.00 2,199.00 0.0% 22.9% 75.4% PERS CARE (PPO) 1 893.95 889.27 1,133.14 1,294.69 14.3% 45.6% 44.8% 2 1,787.90 1,778.54 2,266.28 2,589.38 14.3% 45.6% 44.8% 3+ 2,324.27 2,312.10 2,946.16 3,366.19 14.3% 45.6% 44.8% ANTHEM BLUE CROSS TRADITIONAL (HMO) 1 855.42 1,184.84 1,307.86 10.4% 52.9% N/A 2 1,710.84 2,369.68 2,615.72 10.4% 52.9% N/A 3+ 2,224.09 3,080.58 3,400.44 10.4% 52.9% N/A ANTHEM BLUE CROSS SELECT (HMO) 1 721.79 868.98 925.60 6.5% 28.2% N/A 2 1,443.58 1,737.96 1,851.20 6.5% 28.2% N/A	1	492.68	730.07	520.29	566.67	8.9%	-22.4%	15.0%
PORAC (ASSOC) 1 527.00 699.00 774.00 799.00 3.2% 14.3% 51.6% 2 987.00 1,399.00 1,699.00 1,725.00 1.5% 23.3% 74.8% 3+ 1,254.00 1,789.00 2,199.00 2,199.00 0.0% 22.9% 75.4% PERS CARE (PPO) 1 893.95 889.27 1,133.14 1,294.69 14.3% 45.6% 44.8% 2 1,787.90 1,778.54 2,266.28 2,589.38 14.3% 45.6% 44.8% 3+ 2,324.27 2,312.10 2,946.16 3,366.19 14.3% 45.6% 44.8% ANTHEM BLUE CROSS TRADITIONAL (HMO) 1 855.42 1,184.84 1,307.86 10.4% 52.9% N/A 2 1,710.84 2,369.68 2,615.72 10.4% 52.9% N/A 3+ 2,224.09 3,080.58 3,400.44 10.4% 52.9% N/A ANTHEM BLUE CROSS SELECT (HMO) 1 721.79 868.98 925.60 6.5% 28.2% N/A 2 1,443.58 1,737.96 1,851.20 6.5% 28.2% N/A	2	985.36	1,460.14	1,040.58	1,133.34	8.9%	-22.4%	15.0%
1 527.00 699.00 774.00 799.00 3.2% 14.3% 51.6% 2 987.00 1,399.00 1,699.00 1,725.00 1.5% 23.3% 74.8% 3+ 1,254.00 1,789.00 2,199.00 2,199.00 0.0% 22.9% 75.4% PERS CARE (PPO) 1 893.95 889.27 1,133.14 1,294.69 14.3% 45.6% 44.8% 2 1,787.90 1,778.54 2,266.28 2,589.38 14.3% 45.6% 44.8% 3+ 2,324.27 2,312.10 2,946.16 3,366.19 14.3% 45.6% 44.8% ANTHEM BLUE CROSS TRADITIONAL (HMO) 1 855.42 1,184.84 1,307.86 10.4% 52.9% N/A 2 1,710.84 2,369.68 2,615.72 10.4% 52.9% N/A 3+ 2,224.09 3,080.58 3,400.44 10.4% 52.9% N/A ANTHEM BLUE CROSS SELECT (HMO) 1 721.79 868.98 925.60 6.5% 28.2% N/A 2 1,443.58 1,737.96 1,851.20 6.5% 28.2% N/A	3+	1,280.97	1,898.18	1,352.75	1,473.34	8.9%	-22.4%	15.0%
2 987.00 1,399.00 1,699.00 1,725.00 1.5% 23.3% 74.8% 3+ 1,254.00 1,789.00 2,199.00 2,199.00 0.0% 22.9% 75.4% PERS CARE (PPO) 1 893.95 889.27 1,133.14 1,294.69 14.3% 45.6% 44.8% 2 1,787.90 1,778.54 2,266.28 2,589.38 14.3% 45.6% 44.8% 3+ 2,324.27 2,312.10 2,946.16 3,366.19 14.3% 45.6% 44.8% ANTHEM BLUE CROSS TRADITIONAL (HMO) 1 855.42 1,184.84 1,307.86 10.4% 52.9% N/A 2,224.09 3,080.58 3,400.44 10.4% 52.9% N/A 4NTHEM BLUE CROSS SELECT (HMO) 1 721.79 868.98 925.60 6.5% 28.2% N/A 1,443.58 1,737.96 1,851.20 6.5% 28.2% N/A	PORAC (ASSOC)							
3+ 1,254.00 1,789.00 2,199.00 2,199.00 0.0% 22.9% 75.4% PERS CARE (PPO) 1 893.95 889.27 1,133.14 1,294.69 14.3% 45.6% 44.8% 2 1,787.90 1,778.54 2,266.28 2,589.38 14.3% 45.6% 44.8% 3+ 2,324.27 2,312.10 2,946.16 3,366.19 14.3% 45.6% 44.8% ANTHEM BLUE CROSS TRADITIONAL (HMO) 1 855.42 1,184.84 1,307.86 10.4% 52.9% N/A 2 1,710.84 2,369.68 2,615.72 10.4% 52.9% N/A 3+ 2,224.09 3,080.58 3,400.44 10.4% 52.9% N/A ANTHEM BLUE CROSS SELECT (HMO) 1 721.79 868.98 925.60 6.5% 28.2% N/A 2 1,443.58 1,737.96 1,851.20 6.5% 28.2% N/A	1	527.00	699.00	774.00	799.00	3.2%	14.3%	51.6%
PERS CARE (PPO) 1 893.95 889.27 1,133.14 1,294.69 14.3% 45.6% 44.8% 2 1,787.90 1,778.54 2,266.28 2,589.38 14.3% 45.6% 44.8% 3+ 2,324.27 2,312.10 2,946.16 3,366.19 14.3% 45.6% 44.8% ANTHEM BLUE CROSS TRADITIONAL (HMO) 1 855.42 1,184.84 1,307.86 10.4% 52.9% N/A 2 1,710.84 2,369.68 2,615.72 10.4% 52.9% N/A 3+ 2,224.09 3,080.58 3,400.44 10.4% 52.9% N/A ANTHEM BLUE CROSS SELECT (HMO) 1 721.79 868.98 925.60 6.5% 28.2% N/A 2 1,443.58 1,737.96 1,851.20 6.5% 28.2% N/A	2	987.00	1,399.00	1,699.00	1,725.00	1.5%	23.3%	74.8%
1 893.95 889.27 1,133.14 1,294.69 14.3% 45.6% 44.8% 2,266.28 2,589.38 14.3% 45.6% 44.8% 3+ 2,324.27 2,312.10 2,946.16 3,366.19 14.3% 45.6% 44.8% ANTHEM BLUE CROSS TRADITIONAL (HMO) 1 855.42 1,184.84 1,307.86 10.4% 52.9% N/A 2,369.68 2,615.72 10.4% 52.9% N/A 3+ 2,224.09 3,080.58 3,400.44 10.4% 52.9% N/A ANTHEM BLUE CROSS SELECT (HMO) 1 721.79 868.98 925.60 6.5% 28.2% N/A 2 1,443.58 1,737.96 1,851.20 6.5% 28.2% N/A	3+	1,254.00	1,789.00	2,199.00	2,199.00	0.0%	22.9%	75.4%
2 1,787.90 1,778.54 2,266.28 2,589.38 14.3% 45.6% 44.8% 3+ 2,324.27 2,312.10 2,946.16 3,366.19 14.3% 45.6% 44.8% ANTHEM BLUE CROSS TRADITIONAL (HMO) 1 855.42 1,184.84 1,307.86 10.4% 52.9% N/A 2,369.68 2,615.72 10.4% 52.9% N/A 2,224.09 3,080.58 3,400.44 10.4% 52.9% N/A ANTHEM BLUE CROSS SELECT (HMO) 1 721.79 868.98 925.60 6.5% 28.2% N/A 2 1,443.58 1,737.96 1,851.20 6.5% 28.2% N/A	PERS CARE (PPO)							
3+ 2,324.27 2,312.10 2,946.16 3,366.19 ANTHEM BLUE CROSS TRADITIONAL (HMO) 1 855.42 1,184.84 1,307.86 10.4% 52.9% N/A 2 1,710.84 2,369.68 2,615.72 10.4% 52.9% N/A 3+ 2,224.09 3,080.58 3,400.44 10.4% 52.9% N/A ANTHEM BLUE CROSS SELECT (HMO) 1 721.79 868.98 925.60 6.5% 28.2% N/A 2 1,443.58 1,737.96 1,851.20 6.5% 28.2% N/A	1	893.95	889.27	1,133.14	1,294.69	14.3%	45.6%	44.8%
ANTHEM BLUE CROSS TRADITIONAL (HMO) 1 855.42 1,184.84 1,307.86 10.4% 52.9% N/A 2 1,710.84 2,369.68 2,615.72 10.4% 52.9% N/A 3+ 2,224.09 3,080.58 3,400.44 10.4% 52.9% N/A ANTHEM BLUE CROSS SELECT (HMO) 1 721.79 868.98 925.60 6.5% 28.2% N/A 2 1,443.58 1,737.96 1,851.20 6.5% 28.2% N/A	2	1,787.90	1,778.54	2,266.28	2,589.38	14.3%	45.6%	44.8%
1 855.42 1,184.84 1,307.86 10.4% 52.9% N/A 2 1,710.84 2,369.68 2,615.72 10.4% 52.9% N/A 3+ 2,224.09 3,080.58 3,400.44 10.4% 52.9% N/A ANTHEM BLUE CROSS SELECT (HMO) 1 721.79 868.98 925.60 6.5% 28.2% N/A 2 1,443.58 1,737.96 1,851.20 6.5% 28.2% N/A	3+	2,324.27	2,312.10	2,946.16	3,366.19	14.3%	45.6%	44.8%
2 1,710.84 2,369.68 2,615.72 10.4% 52.9% N/A 3+ 2,224.09 3,080.58 3,400.44 10.4% 52.9% N/A ANTHEM BLUE CROSS SELECT (HMO) 1 721.79 868.98 925.60 6.5% 28.2% N/A 2 1,443.58 1,737.96 1,851.20 6.5% 28.2% N/A	ANTHEM BLUE CROSS TRADITIO	NAL (HMO)						
3+ 2,224.09 3,080.58 3,400.44 10.4% 52.9% N/A ANTHEM BLUE CROSS SELECT (HMO) 1 721.79 868.98 925.60 6.5% 28.2% N/A 2 1,443.58 1,737.96 1,851.20 6.5% 28.2% N/A	1		855.42	1,184.84	1,307.86	10.4%	52.9%	N/A
3+ 2,224.09 3,080.58 3,400.44 10.4% 52.9% N/A ANTHEM BLUE CROSS SELECT (HMO) 721.79 868.98 925.60 6.5% 28.2% N/A 2 1,443.58 1,737.96 1,851.20 6.5% 28.2% N/A	2		1,710.84	2,369.68	-	10.4%	52.9%	N/A
ANTHEM BLUE CROSS SELECT (HMO) 1 721.79 868.98 925.60 6.5% 28.2% N/A 2 1,443.58 1,737.96 1,851.20 6.5% 28.2% N/A	3+		2,224.09	-	•	10.4%		
2 1,443.58 1,737.96 1,851.20 6.5% 28.2% N/A	ANTHEM BLUE CROSS SELECT (H	MO)		•				
2 1,443.58 1,737.96 1,851.20 6.5% 28.2% N/A	1	•	721.79	868.98	925.60	6.5%	28.2%	N/A
	2		1,443.58	1,737.96		6.5%	28.2%	
	3+		1,876.65	2,259.35	2,406.56	6.5%	28.2%	N/A

MEASURE A WORKPLAN

MEASURE A – PARKS is detailed in Fund 23 (on page 67)

DESCRIPTION:

Measure A is the one-quarter of one-percent sales tax approved by County voters in 2012. As a condition of receiving the funds, the Town must submit a work plan to the County of Marin detailing the proposed uses of the funds.

Each year the Town's Measure A Advisory Committee (Committee) meets to recommend allocations for the upcoming year. Prior to the June 16th public hearing on the budget, the Measure A Advisory Committee will meet to discuss the allocation of funds including the carryover of funds from previous years. The Workplan will be included in the Proposed Budget presented at the public hearing.

The County requires the Town to reallocate carryover funds each year.

Should a project be delayed/canceled or priorities changed, the Council may reallocate funds at any time by amending its work plan and submitting it to the County for approval.

The Measure A Advisory Committee consists of:

- Councilmember Goddard and Councilmember Coler
- 2 Fairfax Open Space members: Jack Judkins, Brad Handel
- Fairfax Parks and Rec Commissioner: Chris Borjian
- Fairfax Volunteer Board member: Marcia Custer

PAVEMENT MANAGEMENT PLAN

The Pavement Management Program (PMP) is a strategy designed to assist the Town with the maintenance and rehabilitation of its roads. The PMP focuses on maintenance treatments to extend the life cycle of roads. The PMP is developed based on a software system designed to take into account the overall condition of the Town's road network and annual street capital budget. The PMP recommends the most cost effective approach for the Town to undertake to maintain its roads.

The following list identifies the road sections and maintenance treatment for the Town to undertake based on a budget of \$200,000 which also includes design costs. The list is intended to be guide for staff as field conditions may dedicate revisions to the type of road treatment (e.g., slurry seal, asphalt overlays) and which portions of the road to repair. The Town will be trying an asphalt rubber product which has a higher rubber content and may allow us to treat more roads for the same costs as rubberized asphalt.

Attached is the road detail for FY20-21.

Scenarios - Sections Selected for Treatment

Inflation: 3.00%

Interest: 3.00%

Printed: 12/30/2019

3 - \$200K		,						FACING	FACING	-ACING	FACING	ACING	-ACING	FACING .	ACING	ACING	ACING	ACING	ACING	ACING	ACING	ACING	ACING	ACING		
Scenario: PTAP-20 SCENARIO 3 - \$200K						Rating Treatment	•	23,101 MICROSURFACING	33,667 MICROSURFACING	28,387 MICROSURFACING		22,760 MICROSURFACING	22,824 MICROSURFACING	33,053 MICROSURFACING	25,834 MICROSURFACING	23,678 MICROSURFACING	31,042 MICROSURFACING	33,654 MICROSURFACING	34,689 MICROSURFACING	24,474 MICROSURFACING	44,289 MICROSURFACING	28,775 MICROSURFACING	34,436 MICROSURFACING	23,605 MICROSURFACING		
o: PTAI	:					Ra		23	33	78	24	22	22	33	25	23	3	33	34	24	4	28	36	23		
Scenari		PM	10%			Cost		\$3,614	\$14,320	\$5,167	\$13,572	\$10,885	\$17,970	\$7,778	\$10,270	\$7,959	\$9,839	\$1,556	\$7,684	\$10,282	\$30,520	\$15,925	\$7,218	\$4,525	\$179,084	\$179,084
		get	000		ţ	P.C.	After	7.1	11	77	7.	92	75	4	78	74	77	71	73	78	7.7	72	72	47		••
	:	Budget	\$200,000		Treatment	PCI	Before	61	99	89	09	29	99	89 .	69	49	89	09	63	69	89	19	19	65	וניוסו) Total
		Year	2024				PC! B	61	89	68	09	29	99	89	69	64	89	09	63	69	89	61	61	£ 65	rearment lotal	Year 2020 Total
	:					Area ID																			ı	322,343
		₽ D	10%	10%			Type	AC/AC	AC/AC	AC/AC	AC/AC	AC/AC	AC/AC	AC/PCC	AC/AC	AC/AC	AC/AC	AC/AC	AC/AC	AC/AC	AC/AC	AC AC	AC/AC	AC/AC		322
	i i		_	_		J.		œ	U	° O	Ö	œ	α	v	œ	α	v	` «	٠ «	œ	∢	٧	٠ «	œ		
	;	Budget	\$200,000	\$200,000		Area		6,504	25,775	9,300	24,429	19,593	32,346	14,000	18,486	14,326	17,710	2,800	13,830	18,506	54,936	28,665	12,992	8,145		a Tota
	:					Width		54	25	9	11	21	\$	4	18	59	4	1	5	19	36	35	5	15		ar 2020 Area Tota
		Year	2022	2023		Length		271	1,031	155	1,437	933	599	1,000	1,027	494	1,265	200	922	974	1,526	819	812	543		Year 20
	:	2	10%	10%		Section ID		10	30	10b	20	50	30	30	10	10	20	208	30	10	10	20	30	20		
		i	8	2		Street ID			BOTHIN	BROADW	CANYON	CASCAD	CENTER	FORREA	LIVEOA	OAKTRE	PINEDR	SCENIC	SCENIC	SEQUOI	SIRFRA	SIRFRA	TAMALP	WREDEN		
		euager	\$200,000	\$200,000		n St			8	H.	ш		8			ŏ					SIS	Sis	Ŧ	₹.		
		·				End Locatio	!	KENT AVENUE	TOWN LIMITS	BANK	2454' WEST OF CASCADE DRIVE	CANYON ROAD	PACHECO AVENUE		1027' WEST OF MAPLE AVENUE	DEAD END	1900' WEST OF LAUREL DRIVE	200 FT W. BAY ROAD	400' NORTH OI REDWOOD ROAD	SPRUCE ROAD	PACHECO AVENUE	BANK STREET	BERRY TRAIL	MANZANITA ROAD		
	>	rear	2020	2021		Begin Location End Location		PASTORI AVENUE KENT AVENUE	1041' WEST OF OLEMA ROAD	CLAUS	1017' WEST OF CASCADE DRIVE	690' WEST OF MEADOW WAY	727' NORTH OF PASTORI AVENUE	1230' EAST OF SUMMER AVENUE	MAPLE AVENU	SIR FRANCIS DRAKE BOULEVARD	635' WEST OF LAUREL DRIVE	BAY ROAD	200' WEST OF BAY 400' NORTH OF ROAD REDWOOD ROAD	LOWER SCENIC ROAD	TOWN LIMITS	PACHECO AVENUE	1050' SOUTH OF SCENIC ROAD	FRUSTUCK AVENUE		
					ear: 2020	treet Name		ELMONT AVENUE	JTHIN ROAD	SOADWAY	ANYON ROAD	ASCADE DRIVE	ENTER BOULEVARD	SRREST AVENUE	VE OAK AVENUE	ak tree lane	NE DRIVE	SENIC ROAD	SENIC ROAD	QUOIA ROAD	R FRANCIS DRAKE	R FRANCIS DRAKE	MALPAIS ROAD	REDEN AVENUE		

^{* -} Treatment from Project Selection

MTC StreetSaver



MILL AND THICK OVERLAY MILL AND THIN OVERLAY

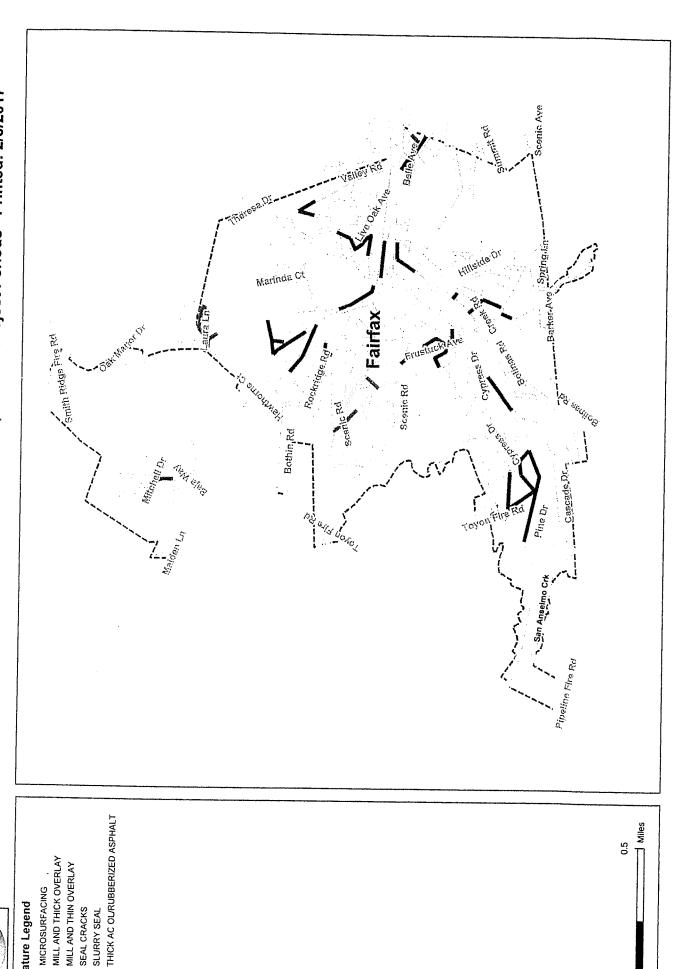
SEAL CRACKS SLURRY SEAL

iii.

MICROSURFACING Feature Legend

Scenario Treatments

P-TAP 17 - SCENARIO 03 - EAB 2 - \$150,000 - All Project Periods - Printed: 2/3/2017



Scenario Treatments

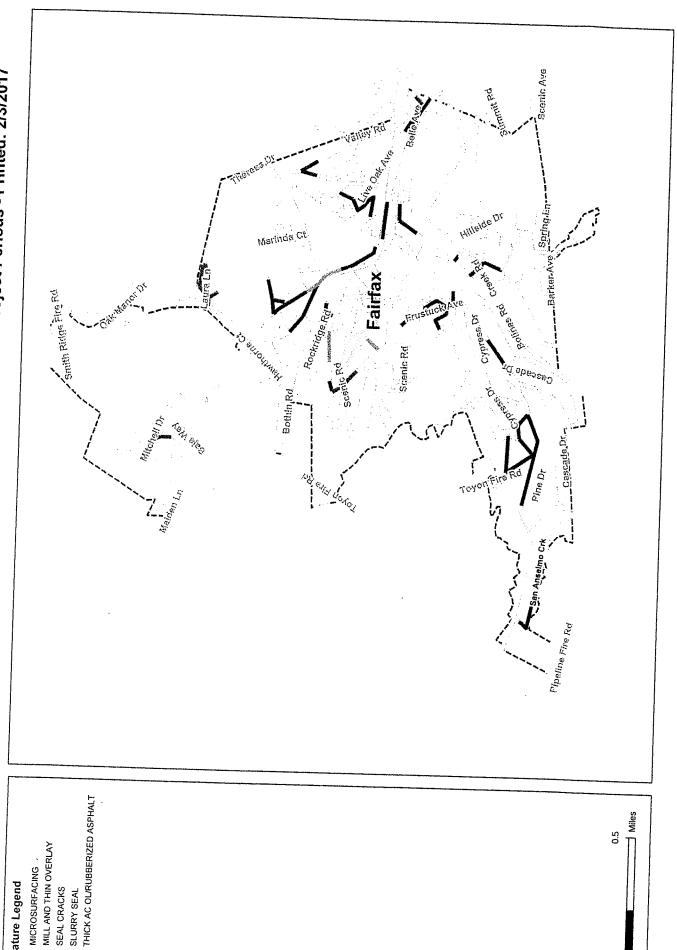
P-TAP 17 - SCENARIO 04 - EAB 3 - \$200,000 - All Project Periods - Printed: 2/3/2017



MICROSURFACING , MILL AND THIN OVERLAY

SEAL CRACKS SLURRY SEAL

Feature Legend



A-8(2)

Miles 0.5

TOWN OF FAIRFAX ORDINANCES AND RESOLUTIONS

APRIL 2020 TO APRIL 2021

Ordinance Titles

- 1. Providing for the termination of the Marin Telecommunications Agency and repealing the Telecommunications Ordinance codified in Chapter 13.12 of the Town Code. Adopted 05-06-20.
- 2. (Urgency ordinance) authorizing the town manager to establish and issue temporary outdoor use permits to allow restaurants and other businesses to provide outdoor dining and curbside pickup and waiving fees. adopted 06-03-20.
- 3. (Regular ordinance) Authorizing the Town Manager to Issue Temporary Outdoor Use Permits to Allow Restaurants and Other Businesses to Provide Outdoor Dining, Other Retail/Commercial Uses, and Curbside Pickup and Waiving Any Applicant Fees in the Town's Review Process and Authorizing the Expiration Date of Such Permits to Be Set by Resolution. Adopted 11-04-20.
- 4. Amending Section 8.36.030(A) ("Tree Advisory Committee") of the Town Code to Establish Terms of At-Large Members by Resolution. Adopted 02-03-21.
- 5. Adding back "Electric Vehicle Charging Stations" to Chapter 15.04, Construction Codes, Setting Forth Procedures for Expedited Permit Processing for Electric Vehicle Charging Stations. Adopted 03-03-2.
- 6. Adding Sections 10.28.020, "Designated Skate Park Area", And 10.28.030, "Safety Equipment Required", to Chapter 10.28 of the Fairfax Municipal Code, entitled "Skateboards", Setting Forth Procedures for Authorizing a Portion of the Pavilion/Bank Street Public Parking Lot as a Skating Facility and Requiring Use of Safety Equipment. Adopted 03-03-21.

Resolutions

- Setting the Amount of the Special Municipal Services Tax For Fiscal Year 2020-202. Adopted 06-03-20.
- 2. Setting the Amount of The Utility Users' Tax for Fiscal Year 2020-2021. Adopted 06-03-20.
- 3. Setting the Pension Tax Rate to Support Fairfax Pension Obligations for Fiscal Year 2020-2021. Adopted 06-03-20.
- 4. Setting a Fee for the Purpose of Funding Local Stormwater Pollution Prevention Activities for Fiscal Year 2020-22. Adopted 06-03-20.

- 5. Setting the Tax Rate in Connection with Its General Obligation Bonds (Measure K Bond Assessment) For Fiscal Year 2020-2021. Adopted 06-03-20.
- 6. Approving the Ross Valley Paramedic Authority Tax Levy for the 2020-2021 Fiscal Year. Adopted 06-03-20.
- 7. Continuing Expenditures and Revenues in Accordance with The Fiscal Year 2019-2020 Town Budget and Continuing the Fiscal Year 2020-2021 Budget Adoption. Adopted 06-03-20.
- 8. Authorizing Execution of a Three-Year Cooperation Agreement with The County of Marin For the Community Development Block Grant (CDBG) And Home Programs. Adopted 06-03-20.
- 9. Adopting the California Environmental Quality Act (CEQA) Initial Study and Mitigated Negative Declaration (IS/MND) And Mitigation Monitoring and Reporting Program (MMRP), And Alternately, CEQA Exemptions, for the Proposed Meadow Way Bridge Replacement Project. Adopted 06-03-20.
- 10. Approving the Proposed Meadow Way Bridge Replacement Project. Adopted 06-03-20.
- 11. Authorizing the Town Manager to Enter into Certain Right-Of-Way Use Agreements for Temporary Outdoor Use and To Close Streets for Outdoor Events. Adopted 06-03-20.
- 12. Calling for A General Municipal Election to Be Held on November 3, 2020, For the Election of Certain Officers, Requesting the Marin County Board of Supervisors To Consolidate With The Any Other Election Conducted On That Date, And Requesting Election Services Of The County Elections Department. Adopted 06-03-20.
- 13. Establishing a Temporary Limit of 15% on Commissions Charged by Third-Party Food Delivery Companies to Support Restaurants in Fairfax During the Covid-19 Pandemic. Adopted 07-01-20.
- 14. Granting a Variance for a Second Driveway at 181 Meernaa Avenue, Assessor's Parcel No. 002-162-20. Adopted 07-01-20.
- 15. Authorizing the Town Manager to Enter into an Agreement with Ascent Environmental, Inc. to Prepare the Environmental Impact Report (EIR) for the Marinda Heights Subdivision (Project) and with Lamphier-Gregory to Perform Project Management and Coordination Services for the EIR And Overall Project, at the Applicant's Cost. Adopted 07-01-20.
- 16. Adopting the Town of Fairfax Operating and Capital Improvement Budgets for Fiscal

- Year July 1, 2020 through June 30, 2021 and Providing for the Appropriation of Expenditures in Said Budgets and Repealing All Resolutions in Conflict Herewith. Adopted 8-05-20.
- 17. Making Certain Findings and Determinations in Compliance with Section XIIIB of the California Constitution Gann Initiative) and Setting the Appropriations Limit for Fiscal Year 2020-21. Adopted 8-05-20.
- 18. Setting the Living Wage Pursuant to the Annual Review Requirements of Section 8.56.020 of the Town Code. Adopted 8-05-20.
- 19. Authorizing the Commencement of Proceedings in Connection with the Issuance and Sale of Lease Revenue Bonds of the Fairfax Financing Authority to Finance and Refinance Pension Obligations of the Town to the California Public Employees' Retirement System, Retaining a Municipal Advisor, an Underwriter/Placement Agent, Bond Counsel and Disclosure Counsel and Directing Certain Actions with Respect thereto. Adopted 08-19-20.
- 20. Approving the Issuance and Sale by the Fairfax Financing Authority to Fund All or A Portion of The Existing Unfunded Actuarial Liability of the Town to The California Public Employees' Retirement System, Refinance the Town's Obligations Under a 2017 Lease Agreement Executed To Fund A Portion of the Town's then Existing Unfunded Actuarial Liability and to Fund All or a Portion of the Town's Current Unfunded Actuarial Liability To CALPERS, Approving the Form and Authorizing Execution of Related Documents and Approving Official Actions. Adopted 09-02-20.
- 21. Forming the Racial Equity and Social Justice Committee ("RESJ"). Adopted 09-02-20.
- 22. Confirming Biennial Review of the Conflict of Interest Code for the Town of Fairfax With No Amendments. Adopted 09-02-20.
- 23. Denying Appeal and Upholding the Planning Commission July 16, 2020 Action Approving A Conditional Use Permit for Outdoor Seating for The Lodge Restaurant at 1573 Sir Francis Drake Boulevard. Adopted 09-02-20.
- 24. Establishing the Regular Council Meeting Dates for the Months of January and July in 2021. Adopted 11-04-20.
- 25. Authorizing the Mayor to Sign the Dissolution Agreement of the Marin County Major Crimes Task Force. Adopted 11-04-20.
- 26. Opposing Offshore Oil and Gas Drilling and Exploration Activities, Including Seismic Airgun Blasting. Adopted 11-04-20.
- 27. Setting an Expiration Date for The Issuance of Temporary Outdoor Use Permits to

- Allow Restaurants and Other Businesses To Provide Outdoor Dining, Other Retail/Commercial Uses, And Curbside Pickup. Adopted 11-04-20.
- 28. Extending the Terms of Certain Right-Of-Way Use Agreements for Temporary Outdoor Uses to May 31, 2021. Adopted 11-04-20.
- 29. Reciting the Fact of the General Election Held on November 3, 2020, Declaring the Results and Such Other Matters as Provided by Law. Adopted 12-02-20.
- 30. Approving Application for Per Capita Grant Funds. Adopted 12-02-20.
- 31. Opposing Hateful Acts and All Manifestations of White Supremacy, Racism, And Bigotry. Adopted 12-16-20.
- 32. Establishing Maximum Rates Collected by Marin Sanitary Service for Solid Waste Services, To Be Effective January 1, 2021, In the Town of Fairfax. Adopted 12-16-20.
- 33. Approving Job Classification for the Deputy Town Clerk/Assistant to the Town Manager. Adopted 2-03-21.
- 34. Amending "Exhibit A Salary Range" to Resolution 18-31. Adopted 2-03-21.
- 35. Establishing Terms of Office for At-Large Members of The Tree Advisory Committee. Adopted 2-03-21.
- 36. Amending the Interview and Appointment Policy to Amend the Appointment Process for the Tree Committee. Adopted 2-03-21.
- 37. Authorizing Application For, And Receipt Of, Local Government Planning Support Grant Program Funds. Adopted 2-03-21.
- 38. Appointing a Representative and Two Alternates to the Marin Emergency Radio Authority (MERA) Board of Directors. Adopted 02-17-21.
- 39. Amending the Memorandum of Understanding (MOU) with the Fairfax Police Officers Association (FPOA) for the Period of July 1, 2018 through June 30, 2021, to Extend the Period by One Year to June 30, 2022. Adopted 02-17-21.
- 40. Designating the Western Portion of the Pavilion/Bank Street Parking Lot for Use as a Temporary Skate/Scooter Park and Establishing the Rules and Regulations for the Temporary Skate/Scooter Park. Adopted 03-03-21.
- 41. Recognizing and Declaring March 31st as Transgender Day of Visibility. Adopted 03-17-21.

- 42. Endorsing the Overarching Goals and Concepts of the Climate Safe California Platform and Calling for Action by the State of California. Adopted 04-07-21.
- 43. Establishing a Community Emergency Preparedness Committee. Adopted 05-05-21.
- 44. Extending the Expiration Date to May 8, 2022, Of Temporary Outdoor Use Permits to Allow Restaurants and Other Businesses to Provide Outdoor Dining, Other Retail/Commercial Uses, And Curbside Pickup. Adopted 05-05-21.
- 45. Extending the Terms of Certain Right-Of-Way Use Agreements for Temporary Outdoor Uses to May 8, 2022. Adopted 05-05-21.