



# TOWN OF FAIRFAX

## STAFF REPORT

### June 16, 2021

**TO:** Mayor and Town Council

**FROM:** Michele Gardner, Town Clerk

**SUBJECT:** Appoint Brett Kelley to fill an unexpired term on the Planning Commission

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#### **RECOMMENDATION**

Appoint Brett Kelley to the Fairfax Planning Commission to fill an unexpired term to May 31, 2023.

#### **DISCUSSION**

There is a vacancy on the Planning Commission due to a resignation on April 22<sup>nd</sup>. The unexpired term runs through May 2023.

Brett Kelley was one of two qualified applicants interviewed by the Council on April 5<sup>th</sup> for a vacancy on the Planning Commission resulting from a resignation earlier this year, in January. With the second vacancy arising so soon after that interview, staff thought it appropriate to ask Mr. Kelley if he was still interested serving on the Planning Commission; he indicated he was. There have been no other applications received for this vacancy. There were only two applications for the earlier vacancy.

#### **ATTACHMENTS**

Application (redacted)

## Boards and Commissions Application

### Date

02/22/2021

### Please consider this as an application for appointment to:

- Planning Commission

### Name

Brett Kelly

### Address

[REDACTED]  
Fairfax, California 94930

### Phone

[REDACTED]

### Email

[REDACTED]

### Number of Years in Fairfax: (Current residency required)

8

### Education:

Bachelor of Architecture  
California College of the Arts  
[REDACTED]

### Please list the names of professional societies, clubs, and other organizations to which you belong.

American Institute of Architects (AIA)  
San Francisco Planning and Urban Research Association (SPUR)  
CCA Alumni Association  
Marin Rod and Gun Club  
West Marin Little League (Coach and Father)

### Briefly describe your employment background.

I am a practicing Architect, licensed since 1998. I have worked in architecture and urban planning offices of various sizes since I began my career in 1991.  
Currently, I am an Associate at an international design company and work in the Health Care Studio. Typically, I design and manage large scale health care and institutional building and campus projects.

### What is your vision for the Town of Fairfax?

This town, this place, is extremely special... It is a unique landscape, not only in its topographical features or natural spirit, but the town is also a social, political and ethical construct which has been woven together over the millennia to become the wonderful place in West Marin County

that we all know today.

I envision our town growing further on its unique trajectory as the thoughtful hub of creativity that it is. The members of the town obviously love Fairfax so much, it will always embody our spirit.

**Please describe possible areas of conflict of interest.**

I am a design professional. At times, I could have friends or colleagues who would solicit work with the town or represent clients in front of the board. I don't know that this would happen, but it could.

**Briefly explain your interest in serving on this Board, Commission, or Committee.**

I can be an asset to the town. In the last thirty years or so, I have become an accomplished design professional. I've presented to a number of Planning Commissions and Boards of Approval around the country. Since I arrived in Fairfax, I've thought about how I can help the community. But I've felt like a new guy and I've wanted to stay in the shadows and not get in the way of folks who have grown up here.

Now I'd like to give back to our town, even a little of my education and experience. I'd like to help our town cooperate in keeping and making itself special, and for my kids to appreciate and have the opportunity to brag about growing up here too.

**I attended a meeting of the committee to which I am applying on (date)**

2/18/2021

**Electronic Signature**

- By printing your name below and checking this box you agree that represents your electronic signature on the application.

**Please type your full name here.**

Brett Kelly