



TOWN OF FAIRFAX

STAFF REPORT

June 16, 2021

TO: Mayor and Town Council

FROM: Garrett Toy, Town Manager

SUBJECT: Authorize the Town Manager to prepare and submit the Fiscal Year 21-22 work plan to Marin County for the use of the Town's Measure A park funds

RECOMMENDATION

Authorize the Town Manager to prepare and submit the FY21-22 work plan for Measure A funds to the County of Marin based on the approved allocations.

DISCUSSION

Measure A is the one-quarter of one-percent sales tax approved by Marin County voters in 2012. As a condition of receiving the funds, the Town must submit a work plan to the County of Marin detailing the proposed uses of the funds. Each year the Town's Measure A Advisory Committee (Committee) meets to recommend allocations for the upcoming year.

The Measure A Advisory Committee met on June 3rd to discuss the allocation of funds including the carryover of funds from previous years. For FY20-21, the Town received approximately \$14,000 more in Measure A funds than initially projected (approx. \$47,000) by the County. The County had reduced its sales tax estimates for FY20-21 by 25% to reflect the potential impacts of COVID-19 on the economy. For FY21-22, the County estimates Fairfax will receive approximately \$61,000 in Measure A sales tax revenue. The Table below shows a total allocation of \$196,746: \$121,869 in carry-over from previous years and \$74,877 in new funds available for FY21-22.

MEASURE A PARK FUNDS ALLOCATION FY21-22	A	B	C	D
	Estimated Expenditures	Proposed Carryover	Proposed Allocation FY21-22	Proposed Recommended Allocation w/Carryover
			<i>Add. Sales Tax received</i>	
			\$ 14,000.28	
			<i>County Est</i>	
	<i>County Est.</i>		\$ 60,877.18	
	\$47,000	Total Available:	\$ 74,877.46	
Project/Program	FY20-21	FY20-21	FY21-22	FY21-22
Parkland/Open Space Acquisition	\$ -	\$ 70,000	\$ 17,500	\$ 87,500
Maint/Repair Ped Trail Improvements	\$ 2,000.65	\$ 22,524	\$ 22,500	\$ 45,024
Replace Pavilion Lighting & Hot Water Heater	\$ -	\$ 19,371	\$ -	\$ -
Women's Club Improv. (e.g., stage, roof, bathrooms, lighting)	\$ 10,672.65	\$ 9,973	\$ 10,000	\$ 19,973
Replace Peri Park Equipment	\$ 80,000.00	\$ -	\$ -	\$ -
Reallocate Pavilion to Peri Park to reimb for costs	\$ -		\$ -	\$ 19,371
Replace wooden 2 seat swing with new BEARS 2-3 seat swing			\$ 6,000	\$ 6,000
Peri Park exercise equipment			\$ 8,877	\$ 8,877
Bicycle pump track			\$ 10,000	\$ 10,000
			\$ -	
	\$ -	\$ -	\$ -	\$ -
Total	\$ 92,673	\$ 121,869	\$ 74,877	\$ 196,746

Column A (“Est. Expenditures”) reflects the estimated year end expenditures for a project. Specifically, the Pedestrian Trail Improvements was for materials used to build the steps for Fir Trail, Women’s Club improvements was for the installation of an ADA lift for the stage, and Peri Park equipment was for the purchase/installation of the new playground equipment.

Column B (“Carry-Over”) represents the funding allocated to a project in a previous year(s), but not spent in FY20-21. The County requires the Town to reallocate carryover funds each year.

Column C (“Proposed Allocation FY21-22”) includes the allocation of the additional \$14,000 in Measure A funds received in FY20-21 and the estimate of approximately \$61,000 for FY21-22. Approximately \$75,000 in new monies was available to be allocated by the Committee.

Column D (“Proposed Recommended Allocation w/Carryover”) includes the new allocation for funding for FY21-22 plus any carryover funding from previous years. Typically, the Committee recommends that funds unspent for projects in previous years continue to be carried over to the new fiscal year for those projects. This is the recommendation for FY21-22 with one exception. This year the Committee recommends that the \$19,371 previously allocated to Pavilion be reallocated to the Peri Park playground equipment project. These funds would be used to reimburse the Town for the purchase/installation costs of the equipment. The planned Pavilion Seismic Retrofit project already includes these improvements in its scope of work. Reallocating these funds to Peri Park will also simplify the tracking of the use of Measure A funds.

In addition to funding on-going projects, the Committee also added three (3) new projects:

- Replace the wooden swing set in Peri Park with a new one from the same company (BEARS) that we purchased the playground equipment from.
- Peri Park exercise equipment that would be installed adjacent to the Peri Park playground.
- Seed funding for a bicycle pump track (location to be determined).

Should a project be delayed/canceled or priorities changed, the Council may reallocate funds at any time by amending its work plan and submitting it to the County for approval.

The Measure A Advisory Committee consists of:

- 2 Town Councilmembers: Councilmembers Coler and Goddard
- 2 Fairfax Open Space members: Susan Pascal Beran, Brad Handel
- Fairfax Parks and Rec Commission representative: Chris Borjian
- Fairfax Volunteer Board member: Marcia Custer

FISCAL IMPACT

No impact to the General Fund because the projects are funded with Measure A Park funds. The approval of the workplan is required by the County before it will release the Measure A funds to the Town.

ATTACHMENT

None