



TOWN OF FAIRFAX

SPECIAL MEETING STAFF REPORT

August 4, 2021

TO: Mayor and Town Council

FROM: Michele Gardner, Town Clerk

SUBJECT: Interview applicant Holly Clarke and consider appointment to Volunteer Board

RECOMMENDATION

Interview applicant Holly Clarke and consider appointment to Volunteer Board to fill an unexpired term to May 31, 2024.

DISCUSSION

There are currently two vacancies on the Volunteer Board, each for an unexpired term. One application has been received (attached) from Fairfax resident Holly Clarke, who recently attended a Volunteer Board meeting.

The Fairfax Volunteer Board is comprised of seven members who serve three-year terms. Members must be residents of the Town of Fairfax. Their mission is to foster goodwill in the Town of Fairfax through implementation of a volunteer program that will meet Town and community needs. They sponsor annual social events, such as the Town-wide summer picnic, which organizes neighborhood groups and the holiday potluck/caroling/wreath making event in December which promote a sense of goodwill in the community.

ATTACHMENT

Application (redacted)

Wednesday, June 30, 2021

New submission from Boards and Commissions Application

Date

06/30/2021

Please select the board/committee/commission to which you are applying:

- Volunteer Board

Name

Holly Clarke

Address

23 Merwin Avenue
Fairfax, California 94930

Phone

(415) 769-6891

Email

holly@hollyclarke.net

Please explain your interest in serving on this Board, Commission, or Committee.

I'm a fairly new Fairfax resident looking to put down roots by helping to build community in this lovely town. I chose to move to Fairfax because it has the small town, friendly vibe I was looking for with the spirit of giving back and helping out. I'd love to not just benefit from this but support it any way I can.

Please describe your relevant work/life experience or background for the board/commission you are applying for:

I have a background in advertising and marketing but have also volunteered everywhere I've lived. From helping to organize "tea on the green" in the little English town I lived in, to supporting a US-wide charity Cake4Kids with marketing strategy and baking cakes. My practical skills include organization, baking, cooking, painting, face painting, copywriting, basic design, and tech, plus grunt work and the spirit of if I don't know how to do it, I'll watch a YouTube video then give it a go.

What is your vision for the Town of Fairfax?

I would love to make sure every aspect of it is filled with charm and warmth, and people can easily participate in the town community. It should be fun and supportive to live here for everyone, and easy to connect with others who do. And every little alleyway or nook should be cared for with the same care we give to the residents.

Please describe possible areas of conflict of interest.

I'm British and on a green card. I'm not sure if that counts me out of the running but I hope not!

Please enter the date of the meeting you attended:

June 28th 2021

Electronic Signature

- By printing your name below and checking this box you agree that represents your electronic signature on the application.

Please type your full name here.

Holly Clarke