



# TOWN OF FAIRFAX

## STAFF REPORT

### September 1, 2021

**TO:** Mayor and Town Council

**FROM:** Maria Baird, Special Events and Volunteer Coordinator  
Jonathon Goldman, Interim Public Works Director  
Rico Tabaranza, Chief of Police

**SUBJECT:** Approve and Sponsor the Closure of the Parkade to hold an Electric Vehicle Show on Sunday, September 26, 2021, from 10:00 a.m. to noon

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#### **RECOMMENDATION**

Approve and Sponsor Closure of Parkade to hold an Electric Vehicle Show on Sunday, September 26, 2021, from 10:00 a.m. to noon.

#### **DISCUSSION**

The Climate Action Committee (CAC) would like to hold an Electric Vehicle (EV) Show on Sunday, September 26<sup>th</sup> from 10:00 AM to 12 noon in the Parkade parking lot. Staff has evaluated the request and recommends approval with the plans for the event being described as of the date of this writing in more detail below. In addition to notice of the event on the Town's website and other electronic messaging, signage will be posted by Town staff at the Parkade entry beginning Friday the 17<sup>th</sup> advising that the lot will be closed from 10-12 Sunday the 26<sup>th</sup> for a special event.

Lot closure barricades will be stockpiled near the Parkade entry by Town staff at the end of the workday on Friday the 24<sup>th</sup>. At 10:00 on the 26<sup>th</sup>, CAC event staff will move barricades into place across entry (see Figure 1, next page) and then remove them at noon. 10-12 vehicles and 8-10 bicycles are expected to be on display in the lot. Vehicles parked in the Parkade at the time the entry is closed will be allowed to exit, with assistance as needed from CAC event staff to aid pedestrian safety. Town staff will post spaces for use by the vehicles being displayed such that those spaces are cleared before 7 AM on the day of the event. Fairfax PD will be notified at the time those spaces are posted and not less than 24 hours before the space closure in order that the signage can be validated and give the Town the right to tow or move in the unlikely event that one or more vehicles remain in those spaces and cannot be safely worked around in holding the event. The Fairfax Theater parent corporation has been contacted to coordinate for potential conflicts with its patrons and to attempt to notify patrons purchasing tickets in advance for any shows during the Parkade closure period.



*Figure 1 Parkade Entry facing east*

**FISCAL IMPACT**

Minor use of staff time to post NO PARKING in advance during normal working hours, provide LOT CLOSURE signage for use by CAC event staff, provide directed Police services to monitor pedestrian safety and flow of vehicular traffic should any changes be necessary during the event.

**ATTACHMENTS**

None.