



# TOWN OF FAIRFAX

## STAFF REPORT

### October 6, 2021

**TO:** Mayor and Town Council

**FROM:** Rico Tabaranza, Chief of Police  
Michael Vivrette, Finance Director  
Adam Politzer, Interim Town Manager

**SUBJECT:** Adopt a Resolution Authorizing the Town Manager to Purchase and Outfit Two Police Vehicles (both hybrids) for an Amount Not to Exceed \$130,000 and Declare One Vehicle as Surplus

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#### **RECOMMENDATION**

- 1) Authorize the Town Manager to purchase and outfit two police vehicles for an amount not to exceed \$130,000 and declare one Town vehicle as surplus.
- 2) Appropriate \$130,000 from the Field Equipment/Vehicle Replacement fund (03-923-921) for this purchase.

#### **DISCUSSION**

The Town Council approved in the adopted FY21-22 Town Budget funds for the purchase of one police vehicle as shown in the Field Equipment/Vehicle Replacement Fund 03-923-921 in an amount of \$65,000.

The purchase of this vehicle, a 2021/22 Ford Interceptor Utility Hybrid, will replace a 2013 Dodge Charger that is no longer serviceable for patrol use. Pending maintenance repairs exceed the value of the vehicle, which is currently out of service due to needed repairs. Maintenance costs/repairs over the past three years have exceeded \$15,000 for this vehicle.

A second vehicle, a 2010 model-year vehicle, was slated for replacement but not specifically budgeted for during the budget process in anticipation of available funds in the Vehicle Replacement Reserve Fund (03-923-931). Those funds are not encumbered this fiscal year and are available. The vehicle has exceeded its expected service life at 170,000 miles and requires repairs that exceed its value. The purchase of a second 2021/22 Ford Interceptor Utility Hybrid will replace this vehicle.

The two new hybrid vehicles will be purchased through government and state bid pricing through our outfitting vendor, Priority 1 Public Safety Equipment Inc. The quote for the new vehicles, police equipment and outfitting is \$120,552.63. While not anticipated, we are requesting authority for a not-to-exceed amount of \$130,000 to account for any unforeseen pricing or installation charge changes.

The outgoing 2013 Dodge Charger will be disposed of through public auction or sale or declared as junk. It is customary procedure to declare by Resolution such vehicles as surplus in order to

dispose of them. The 2010 model-year vehicle will not be surplusd at this time as it is in better condition than the 2013 model and it can be used for other purposes.

**FISCAL IMPACT**

The Field Equipment Replacement Fund (03-923-921) has available \$209,000 in addition to the \$65,000 that was appropriated this fiscal year to purchase police vehicle. An additional \$65,000 for the second vehicle would be drawn down from Fund Balance - Vehicle Replacement Reserve.

**ATTACHMENTS**

- A. Price quote from Priority 1 Public Safety Equipment Installation Inc.
- B. Resolution



**Priority 1 Public Safety  
Equipment Installation Inc.**

425 Harbor Blvd. #6  
Belmont, CA 94002-4048  
TEL: (650) 654-9900  
FAX: (650) 654-9947

# Estimate

Date	Estimate #
9/9/2021	3153

Name / Address
Fairfax Police Dept 144 Bolinas Rd Fairfax, CA 94930

Attention
Chief Tabaranza

Vehicle#	Terms	Rep
Explorers	Net 30	Marc

Item	Description	Qty	Total
K8A	2022 Ford Explorer, AWD, with V6 Hybrid Engine	2	88,208.49T
Tire Fee	Ca. Tire Tax Fee	2	17.50T
Misc	Emergency equipment for outfitting two new police vehicles	2	15,000.00T
Labor	Install and wire emergency equipment into two new vehicles	2	7,100.00T
Freight	Freight	2	527.00T
<b>Subtotal</b>			\$110,852.99
<b>Sales Tax (8.75%)</b>			\$9,699.64
<b>Total</b>			\$120,552.63

**RESOLUTION 21-\_\_\_**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF FAIRFAX  
AUTHORIZING THE TOWN MANAGER TO PURCHASE AND OUTFIT TWO POLICE  
VEHICLES FOR AN AMOUNT NOT TO EXCEED \$130,000 AND  
DECLARE ONE VEHICLE AS SURPLUS**

**WHEREAS**, the Town owns a 2010 GMC Terrain and a 2013 Dodge Charger, both of which were purchased for use by the Police Department; and

**WHEREAS**, the cost to repair each vehicle exceeds its re-sale value; and

**WHEREAS**, the Town finds it necessary to replace both vehicles for its operations; and

**WHEREAS**, the Town finds it necessary to surplus the 2013 vehicle;

**NOW, THEREFORE, BE IT HEREBY RESOLVED**, that the Town Council of the Town of Fairfax authorizes the Town Manager to purchase and outfit two police vehicles for a total not-to-exceed amount of \$130,000;

**AND BE IT FURTHER RESOLVED** that the Town Council of the Town of Fairfax declares the 2013 Dodge Charger as surplus to the needs of the Town, and the Police Department and the Town Manager are authorized to dispose of the vehicle by any appropriate means.

The foregoing resolution was adopted at a regular meeting of the Town Council of the Town of Fairfax held in said Town on the 6th day of October 2021 by the following vote, to wit:

AYES:

NOES:

ABSENT:

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BRUCE ACKERMAN, Mayor

Attest:

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Michele Gardner, Town Clerk

ATTACHMENT B