



Climate Action Coordinator

*37.5 hours a week
\$30.77/hr \$5,000/mo.
2 year limited term*

*Accepting applications
through December 3, 2021*

Lead Climate Change, Improve the Future!

Lead Climate Change through actively participating in change today and improvements to our world tomorrow. The Climate Action Coordinator will lead efforts to organize, manage, and implement the GHG emission reduction goals and climate change adaptation plans for the Towns of San Anselmo and Fairfax.

The Position

This 37.5-hour a week benefitted position will serve a two-year limited term and be employed by the Town of Fairfax while the duties and efforts of the position will benefit both the Town of Fairfax and the Town of San Anselmo equally. The Climate Action Coordinator will combine their expertise in climate action, community organizing, and local policy to achieve the following objectives on behalf of both towns:

1. Work with Town departments to set Climate Action Plan Implementation goals in the annual Work Plan and monitor progress quarterly.
2. Research and recommend measures to further the Town's climate commitments.
3. Develop programs to implement climate actions within the community and identify grant and partnership opportunities on an ongoing basis.

The Ideal Candidate

The successful candidate will be a degreed environmental professional, have a passion for influencing and inspiring climate change, possess demonstrable experience working in the environmental or planning fields, have project or program management experience, be experienced in effectively maneuvering in and around local government, and act ethically, with a keen sense of diplomacy, professionalism, and political acumen;



About the Towns of Fairfax and San Anselmo

Nestled west of San Rafael, California, the towns are surrounded by beautiful open space areas, hills, and valleys with hiking and mountain biking trails. Located appropriately 12 miles north of the Golden Gate bridge and proximate to the East Bay, San Francisco, the pastoral West Marin countryside, coastal communities, and the nearby wine country, the towns afford residents a rich quality of life.



ABOUT SAN ANSELMO

The Town of San Anselmo, nestled at the base of Mt. Tamalpais in Marin County, California, is 2.7 square miles and home to about 13,000 residents. The Town seeks to maintain and enhance the economic viability of its small commercial districts and local businesses.

The Town has an adopted Climate Action Plan with a goal of 54% emissions reductions from a 2005 baseline emissions level by the year 2030 (45% below 1990 levels and goal of carbon neutrality by 2045). The Town has the first single use plastic ordinance in Marin County that Planning Department staff implement.

ABOUT FAIRFAX

The Town of Fairfax located 3.25 miles west-northwest of San Rafael and just west of the Town of San Anselmo nestled in the west Marin County, California rolling hills is 2.2 square miles and home to about 7,500 residents. The Town seeks to preserve and support its vibrant and engaging local businesses. Town land uses are primarily residential.

The Town values diversity, and is committed to social justice, environmental quality, and climate resilience, and has appointed a Climate Action Committee to help usher in its first Climate Action Plan. More information about Fairfax can be found at:
<https://ttowwww.townoffairfax.org/>

What We Offer



- CalPERS Retirement 2.0% at 62 for new members
- Paid Holidays— 11 days annually (prorated based on 37.5 hours a week)
- Sick Leave—7.5 hour a month
- Vacation—11 days annually (prorated based on 37.5 hours a week)
- Generous Medical and Dental benefits
- Life Insurance



How To Apply

Are you interested in this excellent opportunity?

For more information and to apply Send your Resume and a Cover Letter explaining your interest in being the Town's first Climate Action Coordinator and how you are qualified to:

Adam Politzer at
apolitzer@townoffairfax.org

Accepting Applications through
December 3, 2021

For more information regarding the position call
Deborah Muchmore at (707) 486-2361



The Town of Fairfax is an
Equal Opportunity Employer

