



TOWN OF FAIRFAX

STAFF REPORT

January 19, 2022

TO: Mayor and Town Council

FROM: Jonathon Goldman, Interim Public Works Director

SUBJECT: Adopt a Resolution Authorizing a Professional Services Contract for Pavilion Project Bid Document Consulting

RECOMMENDED MOTION

Adopt a Resolution Authorizing a Professional Services Contract with SPI Consulting Engineers, Inc. for Pavilion Project Bid Document Consulting.

BACKGROUND

A summary of the history of the project is provided on the Town's website here: <https://www.townoffairfax.org/pavilion-retrofit-project/>. Staff continues to pursue a short-term project delivery plan intended to deliver the foundation, structural improvements and certain accessibility improvements with a first phase of work (foundation and archeology support contract). On the advice of the Office of the Town Attorney and after consulting with local contractors and the archeologist retained by the Town for the project, separating the seismic strengthening and accessibility portions of the FEMA-funded work from the foundation and archeology represents the least risk of potential construction claims or delays should significant cultural resources be found during excavation and foundation work.

DISCUSSION

SPI Consulting Engineers, Inc¹. specializes in shoring and excavation projects with emphasis on services during construction. Owing to the unique nature of the earth-disturbing elements of the Pavilion Project, the Interim Public Works Director requested assistance from SPI on constructability and bid document preparation. Ensuring that the contractor responsible for excavation and replacement of the perimeter foundation of the Pavilion building can do so without delay claims or other issues associated with the Town's compliance with the Programmatic Agreement and mitigated negative declaration for the Project under CEQA is specialized work and will require close coordination with the Office of the Town Attorney, Project Archeologist and the Federated Indians of Graton Rancheria. The Interim Public Works Director respectfully requests that the Town retain SPI for that specialized work.

FISCAL IMPACT

Funds for Pavilion seismic retrofit were appropriated in the Town's FY 20-21 budget. Staff proposes to authorize \$17,000 in budget for SPI's services.

ATTACHMENT

Resolution Authorizing a Professional Services Contract with SPI Consulting Engineers, Inc. for Pavilion Project Bid Document Consulting.

¹ <http://www.spi-consulting.com/our-work.html>

RESOLUTION 22-__

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF FAIRFAX
AUTHORIZING A PROFESSIONAL SERVICES AGREEMENT WITH
SPI CONSULTING ENGINEERS, INC. FOR BID DOCUMENT CONSULTING
ASSOCIATED WITH THE PAVILION SEISMIC RETROFIT PROJECT**

WHEREAS, the Town of Fairfax requires supplemental professional engineering services in conjunction with excavation for foundation replacement in compliance with the Programmatic Agreement approved by Council at its December 6, 2017 meeting (the "PA"); and

WHEREAS, the Town's current adopted budget appropriated \$80,000 for outside services associated with the Project (51-909); and

WHEREAS, the proposed budget for SPI's services is \$17,000; and

WHEREAS, the services to be provided by SPI are intended to allow the Town to avoid and mitigate for potentially adverse impacts to cultural resources associated with the Project. This work is required for compliance with both the California Environmental Quality Act ("CEQA") and the National Environmental Policy Act ("NEPA"),

NOW, THEREFORE, BE IT RESOLVED, that the Fairfax Town Council hereby approves a standard form of agreement with SPI Consulting Engineering, Inc. for the provision of the necessary services with compensation on a time- and materials reimbursable basis with a not to exceed budget of \$17,000 unless subsequently amended by Town Council.

The foregoing Resolution was adopted by the Town Council of the Town of Fairfax, at a regular meeting held on the 19th day of January 2022, by the following vote, to wit:

AYES:

NOES:

ABSENT:

Stephanie Hellman, Mayor

Attest:

Michele Gardner, Town Clerk