



TOWN OF FAIRFAX

STAFF REPORT

June 15, 2022

TO: Mayor and Town Council

FROM: Heather Abrams, Town Manager and Michael Vivrette, Finance Director

SUBJECT: Conduct Public Hearing for Fiscal Year 2022-23 Proposed Operating and Capital Improvement Budget

CONTINUED FROM THE JUNE 1, 2022 TOWN COUNCIL MEETING

RECOMMENDATION

Review and discuss the proposed budget for Fiscal Year (FY) 2022/2023.

BACKGROUND

The proposed budget was provided as a supplement to the May 4, 2022 Council Agenda Packet for advance review. The budget workshop on May 13, 2022 allowed the Council to discuss the draft budget and direct any changes before the budget hearing (originally scheduled on June 1, 2022 but continued to this meeting). At the hearing, the Council is expected to receive public input and to review the budget briefly. The adoption of the budget for the Fiscal Year beginning July 1, 2022 and ending June 30, 2023 (FY22/23) is scheduled for the July 6, 2022 Council meeting.

The attached proposed budget reflects the long-term strategic plan directed by the Council in March and the policy goals articulated by the Council. The town budget is a planning document that authorizes the use of public funds for staff and projects approved by the Council. It contains budgets by departments, staffing allocations, and the Capital Improvement Program (CIP). Although projects are authorized in the budget process, any agreements totaling more than \$25,000 come to the Council for approval before signature by the Town Manager. Generally, municipal budgets should be managed to the bottom line, meaning that the expenditures by line are estimates and importance is placed on staying within the greater policy goals and guidelines of the Council.

For FY 21/22, the Council approved a budget that included hiring a Public Works Director and providing funds for major public works projects. Much of FY 21/22 has been spent working on emergencies and updating the status of several works long in process, thus many of the planned projects were not completed.

DISCUSSION

The attached proposed budget shows that the projected reserve at the end of FY 21/22 is 48.9% reserve. For FY 22/23, the budget at the budget workshop in May anticipated ending the year with a 26.9% reserve, still well above the 25% reserve policy established by Council. Revenues are projected to increase over both actual and budgeted revenues for last fiscal year. Council and the community have voiced their desire to see projects completed and additional services provided. Council members expressed a desire to maintain a 30%

reserve, and the attached revised budget reflects that. This revision was accomplished by using CIP fund balance and a balance carried in the Town's insurance pool, and by reduced salary costs in safety, public works and planning, due to the anticipation that open positions will not be filled immediately when the FY year begins. Additionally, smaller reductions were made to several other line items.

Please note that the Pavilion seismic and ADA retrofit project is shown as it was prior to the May Budget workshop; this is because discussions are on-going with the Federal Emergency Management Agency (FEMA) and California Governor's Office of Emergency Services (CalOES) regarding grant funding. Depending on the outcome, this project may be canceled and the general funding would be saved (shown in the amount of \$81,000 for FY 22/23), or the Council may allocate significantly more funding to the project in order to take advantage of the grant offered by FEMA/CalOES (that option could reduce reserves or require a short-term loan). Staff anticipates bringing this specific item back to Council for decision making in July.

Over all, the proposed FY 22/23 budget reflects approximately 5% growth in allocations for all categories. Drawdown of some reserves is needed to complete the proposed projects, and the attached FY 22/23 budget maintains a robust 30% reserve, well above the Council's prudent 25% reserve policy. Of particular note, several significant infrastructure projects are planned, including road repairs, bridge rehabilitations, beginning required interior work to the Fairfax Fire Station, seismic work and an all-electric kitchen for the Pavilion. American Rescue Plan Act (ARPA) funds are one-time monies in the amount of \$1.8 million; staff is recommending that they be used for a significant eligible project, storm water handling to help prevent catastrophic flooding in downtown and at Town Hall. A full ARPA workshop may still be held if the Council chooses; there are years left before expenditure of the recently received funds needs to be completed. In addition, the Housing Element and Safety Element will be completed in FY 22/23.

Modest growth in staff and consultants is funded and very much needed to deliver the projects requested of the Town. One new full-time Analyst would manage agreements for rent and eviction control, work on emergency preparedness, provide Brown Act support, and work on special projects as they arise via Council direction to the Town Manager. Approval of a job description and salary range will come to the Council under a separate action, and therefore is not reflected in the organizational chart included in this proposed budget.

To highlight the Town's commitment to Climate and the Environment, a new fiscal department has been created, where salaries, supplies, and projects of the department can be seen clearly. There are several exciting projects planned here, in keeping with the Council and community's desire to forward electrification in buildings and transportation, which are key to achieving Fairfax's Climate Action Plan goals. Elsewhere in the budget, in the vehicle replacement section, electric vehicles are shown, and in the building and supply areas, electric equipment will replace the Town's aging gas heaters and gas landscape equipment.

Police Department Budget Notes

The proposed FY 22/23 Police budget represents an 7.3% increase compared to the adopted FY 21/22 Budget. Out of the 7.3% total increase, approximately 2/3 is due to MOU-governed increases, federal law requirements, Insurance Pool fixed costs, and the Town's refinance of

unfunded liability. Only 6.9% is due to Operational Expenses and 27% is for the addition of 1 FTE Police Dispatcher.

The Fairfax Police Department through their services to the community generates approximately \$1.8 million of revenue that is allocated to Town General Fund and other Town accounts. It does not show as revenue to the police department. However, these funds should be considered as an offset to the overall cost of police operations when looking at the Police Department budget.

The following are examples of revenue streams generated by the Police Department annually. Please note that revenue totals vary on a yearly basis.

| | |
|-----------------|--|
| \$114,000 | Dispatching Contracts (with Ross Police and College of Marin Police) |
| \$812,561 | Pension Tax police portion (paid by residents on property tax bill) |
| \$170,000 | COPS grant (Community Oriented Policing) |
| \$7,000 | Police Training Reimbursement (POST) |
| \$30,000 | Vehicle Code Fines / Miscellaneous Fees |
| \$100,000 | Parking and other fines |
| \$106,200 | Prop 172 Sales Tax Revenue (police) |
| \$378,000 | Measure F Police allocation |
| \$12,000 | Special Police Services (includes Booking fees) |
| \$5,000 | Festival |
| <u>\$50,000</u> | Vehicle Insurance Reimbursements |

\$1,788,081 TOTAL revenue generated by Fairfax Police Department

FISCAL IMPACT

The budget sets the resources available for Council priorities.

ATTACHMENT

Proposed FY 22/23 Budget

TOWN OF FAIRFAX

2022 - 2023 Operating and Capital Improvement PROPOSED Budget



MAYOR

Stephanie Hellman

VICE MAYOR

Chance Cutrano

COUNCIL MEMBERS

Barbara Coler

Renée Goddard

Bruce Ackerman

**PROPOSED BUDGET
FY 2022-2023
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TOWN OF FAIRFAX

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June 15, 2022

Town of Fairfax Proposed Operating and Capital Budgets for Fiscal Year 2022-23

Dear Mayor and Town Council:

The proposed FY22-23 Operating and Capital Budget reflects the revisions made by the Council at its May 13th budget workshop and Council input based on the June 1, 2022 Agenda Packet.

The proposed overall Town budget is approximately \$20.2M:

- \$13,200,000 for General Fund operations
- \$1,200,000 for debt service and other special funds
- \$5,800,000 for capital improvement projects

Overall, this budget reflects an emphasis on completing projects needed to keep the town functioning well, including capital improvement projects, clearing some deferred maintenance, and adding staff-effort to the town's highest priority policy areas.

The town is projected to end FY 21-22 with a 48.9% reserve. In FY 22-23, the budget anticipates ending the year with a 30.0% reserve, still well above the 25% reserve policy established by Council. Staff believes this represents a prudent savings while also providing much needed services. The drawdown of reserves is focused on capital improvement and the funding for on-going services is financially sustainable.

At its May budget workshop, the Council discussed and considered a proposed FY 22-23 budget with a reserve of 25.5%. The increase in reserve shown in this updated Proposed FY 22-23 budget reflects several revisions based on Council direction:

Carryover \$95,000 from the Police Department Budget – This funding was unused and will be carried over to purchase new electric vehicles for the department. This carryover can be seen in Fund 01-411 Police.

Add \$108,000 to make upgrades to the pavilion kitchen. This funding will be set aside from general fund 53 for Capital Projects rather than from the Measure A Fund.

Reduce Department expenditures by \$350,000 – This was accomplished by adjusting personnel costs in Planning, Public Works Administration and Police to reflect delays in hiring open positions (\$180,000); reducing outside services (\$93,500); reducing meetings, subscriptions and supplies (\$11,500); reducing contingency funds (\$20,000); and using our insurance reserve at BCJPIA to pay premiums (\$45,000).

Adjustment of Sales tax projections from 20% to 10%.

Reduce Transfers from General Fund to CIP funds – use existing CIP fund balances for projects.

With regard to the American Rescue Plan Act (ARPA) funding, by July 2022, the Town will have received approximately \$1.8 million. ARPA funds are placed in Fund 25, which is not included as part of the General Fund expenses so as not to skew the Town's operating budget. At the budget workshop, the Council discussed the concept of using the ARPA funds for one significant qualifying project, that will comply with Federal contracting and reporting standards. The proposed budget allocates \$150,000 of the ARPA funds to a significant stormwater project. This project will map the town's stormwater system and assess its condition. The next step in this project would be to provide improved stormwater handling. The concept is to use this one-time ARPA funding to provide relief from flooding for which Fairfax is famous and which has caused significant concerns for residents, damage to town hall and damage to downtown in previous storms. The Council will have the opportunity to refine the plan for ARPA funds as the project is further developed and will also have the opportunity to determine if the Council wishes to use the ARPA funds for a different significant and qualifying project, once the stormwater mapping and assessment is complete. The Town does not need to specify the use of funds prior to receiving the monies.

REVENUES

For FY22-23, overall General Fund revenues are projected to be approximately 3.7% higher than the FY21-22 budget, when you adjust for sales tax projections. Fairfax frequently compares the proposed budget to the previous adopted budget, for a more apples to apples comparison.

Pages 1A and 1B of the budget shows the comparison of general fund revenues between the adopted FY21-22 budget and the proposed FY22-23 budget. Below are the highlights.

Overall *property taxes* are expected to increase of 4.8% (approx. \$240,000). Some items of note are:

- Revenues from the Marin Wildfire Prevention Authority (MWPA) reflect the local share of the tax (\$96,000). In FY21-22, the Town received its share of the MWPA funds for regional defensible space inspections/mitigation activities while MWPA was getting its operating up and running. This revenue now goes directly to MWPA to provide the same service.
- It should be noted that property tax is based on assessed value of January 2022 and projections are based on Marin County projections of increases.

Sales taxes are projected to grow 10% from the FY 21-22 adopted budget (approximately \$164,000).

User taxes consists of the Town's utility user tax of 4% and TOT (i.e., Hotel tax). Fairfax is projecting to receive the same amounts as the prior year. This can be seen by reviewing the information on page 1A.

Franchise Fees include fees the Town receives for garbage, PG&E, and cable. The FY22-23 budget reflects a typical year projection (previous assumptions that COVID-19 would reduce franchise fees did not prove correct).

Fines and licenses are projected to remain the same as FY 21-22.

Rental and Maintenance fees for Town facilities are projected to remain the same as FY21-22.

Investment Earnings are expected to remain the same as FY21-22.

FY21-22 Revenue from other Agencies reflected an estimated one-time grant revenue for planning activities that did not materialize. Housing Element and related Planning consulting projects represent a significant expense in FY 21-22 and FY 22-23. The expenses, though not every year, are routine and cyclical, based on State requirements for updates.

Charge for Current Services are the revenues the Town receives for its services such recreation activities and dispatch services for the Town of Ross and Community College of Marin. These revenues reflect a temporary decrease in the use of the Pavilion and an increase in police dispatch services due to an updated agreement with College of Marin.

OTHER GENERAL AND SPECIAL FUNDS

The other major funds which contribute revenues towards operating expenses include:

Building & Planning (Fund 04)- Revenues (\$625,500) are projected to be higher than FY 21-22 by about 17%. This is a reasonable projection, as actual FY 19-20, actual FY 20-21, and projected FY 21-22 were all above the previously adopted conservative FY 21-22 revenue for Building and Planning.

Retirement Fund (Fund 06)- Revenues are from a Pension Obligation Parcel Tax which was established in the 1960's. Property owners pay \$.091 per \$100 of assessed valuation. This revenue is to be approximately \$1,900,000. These funds can only be used for retirement related costs.

Special Police (Fund 07)- This is the annual COPS grant received from the State. The Town is projected to receive \$170,000 this year. This tracks well with the projected amount for FY 21-22.

Measure F/J (Fund 20)- This is the special municipal service tax of \$205/residential & commercial unit. It can be used for public safety, youth/senior programs, capital projects, and wildfire prevention activities. The estimated amount of approximately \$744,000 reflects a \$18,500 increase from last year.

Gas Tax (Fund 21)- Gas tax revenue collected by the State is distributed to cities/towns based on population. Gas tax can be used for road maintenance/repair and capital projects. The FY22-23 budget projects over \$396,000, an approximate 12% increase in Gas Tax based on State projections, which primarily impacts capital projects.

Overall, the above funds combine to contribute approximately \$3,835,500 to cover General Fund operating expenses.

EXPENDITURES

General Fund operational expenses are estimated to be approximately \$1,172,000 higher (10.3%) than the adopted FY21-22 budget. The “Appropriations Budget Comparison Table” (Table) on page 1C shows a comparison between the adopted FY21-22 budget and the proposed FY22-23 budget by department/division.

Below is a summary of the comparison by departmental categories.

A new department of Climate and Environment has been created to highlight the commitment to fund staff and projects in this area. The projects displayed with allocated funding are well aligned with the Climate Action Committee’s (CAC) recommendations.

Town Council reflects the move of \$10,000 from Town Council in FY 21-22 to the Climate and Environment budget for CAC related outreach activities.

General Administration reflects the Communication Specialist position previously moved from Recreation and Community Services to under Town Clerk, and \$50,000 for a firm to recruit for a Director of Public Works and a Director of Planning, and election costs in FY22-23.

Development Services is the Planning and Building Services Department. The majority of the professional services projected is needed for the Housing Element and other studies such as objective development and design standards (ODDS), and the Eco-village concept.

Public Safety consist of Police, Ross Valley Fire Department (RVFD), and Disaster Preparedness. The Police budget reflects an increase related to the agency costs for the Marin Emergency Radio Authority (MERA) that will be used for system installations that increased as part of the Next Gen Project. The Town’s contribution to the Fire Department JPA will increase by approximately \$134,000 or 5.1%. The Town’s contributions include the annual base contribution plus prior obligations of the JPA before Ross joined. The Fire budget also includes \$15,000 for annual facility maintenance costs. This cost is not included in the Town’s annual contribution to the JPA

Public Works reflects the inclusion of the cost of a Public Works Director with a potential top salary of \$185,000 which is nearer to competitive salary for the industry.

Recreation and Community Services reflects program costs, including minor adjustments suggested at the budget workshop. Please note that this department no longer includes the shared Climate Action staff with San Anselmo (this expense was moved to Climate and Environment), nor the Communications position that was previously moved to Town Clerk.

Parks & Facility Maintenance reflects some needed on-going maintenance, janitorial costs for cleaning of Town rental facilities 5 days/week and includes disinfecting Town facilities.

CAPITAL IMPROVEMENT PROGRAM (CIP)

The proposed FY22-23 CIP budget is an ambitious program with a significant number of road repair projects. The CIP budget is approximately \$5,784,000:

- \$1,083,000 is for road maintenance and improvement projects,
- \$1,513,000 for bridges,
- \$2,430,000 for the Pavilion Seismic Retrofit project and pavilion kitchen (which may be removed or changed during the budget adoption cycle, depending on pending FEMA decisions),
- \$120,000 for sidewalk repair including the downtown area,
- \$170,000 for emergency storm repairs,
- \$70,000 for park and trail and town facility improvements, and
- \$150,000 for storm drain improvements.

Special Thanks

I would like to specifically thank the Finance Director Michael Vivrette, Town Clerk Michele Gardner, and Analyst Lorena Barrera for their work on this year's budget.

I greatly appreciated the Council's, community's, and staff's support as I recently transitioned into the Fairfax Town Manager on March 1, 2022.

Respectfully Submitted,

Heather Abrams
Town Manager

Town of Fairfax

2022-23 Operating Budget

ALL FUNDS FY22 PROJECTED

ALL FUNDS FY23 DRAFT BUDGET

| FUND SUMMARY | Balance | FY 2021-22 | FY 2021-22 | FY 2021-22 | Proj Balance | FY 21/22 | Balance | FY 2022-23 | FY 2022-23 | FY 2022-23 | PROPOSED | FY 22/23 |
|---------------------------------------|-------------------|-------------------|---------------------|--------------------|------------------|------------------|------------------|-------------------|---------------------|--------------------|------------------|--------------------|
| | 30-Jun-21 | Revenues | Approp | Transfers | 30-Jun-22 | ACTIVITY | 30-Jun-22 | Revenues | Approp | Transfers | 30-Jun-23 | ACTIVITY |
| 6/9/22 12:52 PM | FY21 DRAFT | | | | | | | | | | | |
| GENERAL FUNDS | | | | | | | | | | | | |
| 01 General Fund | 4,655,017 | 8,611,959 | (11,096,495) | 1,483,150 | 3,653,631 | (1,001,386) | 3,653,631 | 8,509,886 | (12,554,636) | 2,656,000 | 2,264,881 | (1,388,750) |
| 02 Dry Period Fund | 1,000,000 | - | - | - | 1,000,000 | - | 1,000,000 | - | - | - | 1,000,000 | - |
| 03 Equipment Replacement Fund | 194,074 | 50,000 | (21,600) | 100,000 | 322,474 | 128,400 | 322,474 | - | (382,600) | 100,000 | 39,874 | (282,600) |
| 04 Building & Planning Fund | 60,018 | 599,325 | - | (500,000) | 159,342 | 99,325 | 159,342 | 625,500 | - | (600,000) | 184,842 | 25,500 |
| 05 Building Improvement Fund | 66,421 | - | (22,230) | 90,000 | 134,191 | 67,770 | 134,191 | - | (250,000) | 125,000 | 9,191 | (125,000) |
| 06 Retirement Fund | 130,996 | 1,871,096 | - | (1,800,000) | 202,092 | 71,096 | 202,092 | 1,958,200 | (0) | (1,700,000) | 460,292 | 258,200 |
| 08 Office Equip Replacement Fund | (13,618) | - | (63,418) | 80,000 | 2,964 | 16,582 | 2,964 | - | (30,000) | 30,000 | 2,964 | - |
| Total General Funds | 6,092,907 | 11,132,380 | (11,203,743) | (546,850) | 5,474,693 | (618,214) | 5,474,693 | 11,093,586 | (13,217,236) | 611,000 | 3,962,043 | (1,512,650) |
| | | | | | 48.9% | | | | | | 30.0% | |
| SPECIAL REVENUE FUNDS | | | | | | | | | | | | |
| 07 Special Police Fund | 51,527 | 172,043 | - | (190,000) | 33,570 | (17,957) | 33,570 | 170,000 | - | (200,000) | 3,570 | (30,000) |
| 12 Fairfax Festival Fund | (19,485) | 41,000 | (39,800) | 20,000 | 1,715 | 21,200 | 1,715 | 41,000 | (31,700) | (5,000) | 6,015 | 4,300 |
| 20 Measure F - Municipal Svs Tax Fund | 6,588 | 722,811 | - | (725,000) | 4,398 | (2,189) | 4,398 | 744,000 | - | (730,000) | 18,398 | 14,000 |
| 21 Gas Tax Fund | 171,609 | 358,076 | - | (488,347) | 41,338 | (130,271) | 41,338 | 396,191 | - | (435,000) | 2,529 | (38,809) |
| 22 Measure A/AA - Transportation | 161,128 | 143,220 | - | - | 304,348 | 143,220 | 304,348 | - | - | (294,240) | 10,108 | (294,240) |
| 23 Measure A - Parks | 138,765 | 60,877 | - | (10,404) | 189,238 | 50,473 | 189,238 | 26,655 | - | (39,973) | 175,920 | (13,318) |
| 25 Federal Stimulus Funds | - | 899,711 | (33,373) | - | 866,338 | 866,338 | 866,338 | 899,711 | - | (150,000) | 1,616,049 | 749,711 |
| Total Special Revenue Funds | 510,132 | 1,498,026 | (39,800) | (1,393,751) | 574,608 | 64,475 | 1,440,946 | 2,277,557 | (31,700) | (1,854,213) | 1,832,590 | 391,644 |
| DEBT SERVICE FUNDS | | | | | | | | | | | | |
| 43-45 Measure K - Debt Service | 640,034 | 511,300 | (571,099) | - | 580,235 | (59,799) | 580,235 | 541,700 | (580,969) | - | 540,966 | (39,269) |
| 48 Lease Agreement | 4,409 | 551,640 | (551,640) | - | 4,409 | - | 4,409 | 625,101 | (625,101) | - | 4,409 | - |
| Total Debt Service Funds | 644,443 | 1,062,940 | (1,122,739) | - | 584,644 | (59,799) | 584,644 | 1,166,801 | (1,206,070) | - | 545,375 | (39,269) |
| CAPITAL PROJECTS | | | | | | | | | | | | |
| 51 Capital Projects - Grants | 853,956 | 361,871 | (717,324) | 233,751 | 732,255 | (121,702) | 732,255 | 3,470,978 | (4,743,743) | 649,213 | 108,703 | (623,552) |
| 52 Capital Projects - Storm Recovery | (558,954) | 361,871 | (509,013) | 750,000 | 43,904 | 602,858 | 43,904 | - | (170,000) | 170,000 | 43,904 | - |
| 53 Capital Projects - Town | (818,604) | 254,975 | (153,011) | 955,000 | 238,360 | 1,056,964 | 238,360 | 250,000 | (870,000) | 420,000 | 38,360 | (200,000) |
| Total Capital Projects Funds | (523,601) | 978,717 | (1,379,348) | 1,938,751 | 1,014,519 | 1,538,120 | 1,014,519 | 3,720,978 | (5,783,743) | 1,239,213 | 190,967 | (823,552) |
| FIDUCIARY FUNDS | | | | | | | | | | | | |
| 73 Open Space | 46,045 | 8,200 | (1,850) | 1,850 | 54,245 | 8,200 | 54,245 | 2,000 | (4,000) | 4,000 | 56,245 | 2,000 |
| Total Fiduciary Funds | 46,045 | 8,200 | (1,850) | 1,850 | 54,245 | 8,200 | 54,245 | 2,000 | (4,000) | 4,000 | 56,245 | 2,000 |
| TOTALS | 6,769,926 | 15,579,974 | (13,780,853) | - | 8,569,047 | 1,799,121 | 8,569,047 | 18,260,922 | (20,242,749) | - | 6,587,220 | (1,981,827) |



Town of Fairfax

2022-23 Operating Budget

GENERAL FUND

| REVENUE BUDGET COMPARISON | | FY 2021-22 Adopted | FY 2022-23 PROPOSED | BUDGET DIFFERENCE | |
|---|--------------------------------|-----------------------|------------------------|-------------------|--------------|
| | | | | ▲\$ | ▲% |
| 01-010-101 | Property Taxes - Secured | 3,192,300 | 3,383,838 | 191,538 | 6.0% |
| 01-010-102 | Property Taxes - Unsecured | 6,400 | 6,400 | - | 0.0% |
| 01-010-103 | Property Taxes - Prior | 2,000 | 2,000 | - | 0.0% |
| 01-010-104 | Real Estate Transfer Tax | 62,400 | 75,000 | 12,600 | 20.2% |
| 01-010-110 | Supplemental Property Taxes | 120,000 | 115,900 | (4,100) | -3.4% |
| 01-010-112 | ERAF Excess Distribution | 650,000 | 650,000 | - | 0.0% |
| 01-010-113 | Storm Run-Off Fee | 53,200 | 53,200 | - | 0.0% |
| 01-010-xxx | MWPA Wildfire Tax | 96,000 | 96,000 | - | 0.0% |
| 01-010-117 | Property Tax In-Lieu of VLF | 860,000 | 900,000 | 40,000 | 4.7% |
| Total Property Taxes | | 5,042,300 | 5,282,338 | 240,038 | 4.8% |
| 01-010-106 | Sales Tax ("Bradley Burns") | 672,000 | 739,200 | 67,200 | 10.0% |
| 01-010-111 | 1/2 cent Sales Tax - Prop. 172 | 106,200 | 116,820 | 10,620 | 10.0% |
| 01-010-118 | 3/4 cent Sales Tax - Measure C | 864,000 | 950,400 | 86,400 | 10.0% |
| 01-010-118 | 1/2 cent Sales Tax - Measure D | - | - | - | - |
| Total Sales Taxes | | 1,642,200 | 1,806,420 | 164,220 | 10.0% |
| 01-010-108 | Utility Users Tax - Telecom | 58,000 | 63,000 | 5,000 | 8.6% |
| 01-010-109 | Utility Users Tax - Energy | 280,000 | 300,000 | 20,000 | 7.1% |
| 01-010-114 | Hotel Users Tax | 12,000 | 17,000 | 5,000 | 41.7% |
| Total User Taxes | | 350,000 | 380,000 | 30,000 | 8.6% |
| 01-020-201 | Garbage | 280,000 | 280,000 | - | 0.0% |
| 01-020-202 | Gas & Electric | 80,000 | 80,000 | - | 0.0% |
| 01-020-203 | Cable | 120,000 | 120,000 | - | 0.0% |
| Total Franchise Fees | | 480,000 | 480,000 | - | 0.0% |
| 01 - GENERAL FUND TAXES & FEES | | 7,514,500 | 7,948,758 | 434,258 | 5.8% |



Town of Fairfax

2022-23 Operating Budget

| REVENUE BUDGET COMPARISON | FY 2021-22 | FY 2022-23 | BUDGET DIFFERENCE | |
|--|------------------|------------------|-------------------|---------------|
| | Adopted | PROPOSED | ▲\$ | ▲% |
| 01-030-301 Business Licenses | 120,000 | 120,000 | - | 0.0% |
| 01-040-401 Vehicle Code Fines | 30,000 | 30,000 | - | 0.0% |
| 01-040-402 Parking & Other Fines | 100,000 | 100,000 | - | 0.0% |
| Total Fines & Licenses | 250,000 | 250,000 | - | 0.0% |
| 01-050-501 Rents - Women's Club and Other | 10,000 | 10,000 | - | 0.0% |
| 01-050-504 Rents - Pavilion weddings etc | 2,000 | 2,000 | - | 0.0% |
| 01-050-506 Rents - Pavilion - Other | 2,000 | 2,000 | - | 0.0% |
| 01-050-507 Janitor.Maint fees | 300 | 300 | - | 0.0% |
| Total Rental & Maintenance Fees | 14,300 | 14,300 | - | 0.0% |
| 01-050-500 Interest Earnings - Bank | 1,300 | 1,300 | - | 0.0% |
| 01-050-502 Interest Earnings - LAIF | 20,000 | 20,000 | 0 | 0.0% |
| Total Investment Earnings | 21,300 | 21,300 | - | 0.0% |
| 01-060-602 Motor Vehicle License Fees | | | - | |
| 01-060-607 Homeowner's Property Tax Rebates (HOPTR) | 13,000 | 13,000 | - | 0.0% |
| 01-060-614 State Aid | - | 0 | - | |
| 01-060-615 Police Training Reimbursement (POST) | 7,000 | 9,000 | 2,000 | 28.6% |
| 01-060-xxx SB 2 Planning Grant | 205,000 | 0 | (205,000) | -100.0% |
| 01-060-699 Other & Miscellaneous Revenues & WC | 15,000 | 15,000 | - | 0.0% |
| 01-070-702 Environmental Grants | 17,200 | 40,000 | 22,800 | 132.6% |
| Total Revenues From Other Agencies | 257,200 | 77,000 | (180,200) | -70.1% |
| 01-080-802 Sale Of Maps & Publications/Copies | 1,500 | 1,500 | - | 0.0% |
| 01-080-803 Special Police Services (includes booking fees) | 6,000 | 6,820 | 820 | 13.7% |
| 01-080-804 Police Dispatch Services | 102,000 | 114,000 | 12,000 | 11.8% |
| 01-080-814 Miscellaneous - General | 17,000 | 17,000 | - | 0.0% |
| 01-080-903 General Recreation | 4,000 | 4,000 | - | 0.0% |
| 01-090-508 Recreation Rentals | 6,000 | 6,000 | - | 0.0% |
| 01-090-790 Recreation Fundraising | 14,000 | 14,000 | - | 0.0% |
| 01-090-822 Recreation Summer Camp Fees | 15,420 | 15,420 | - | 0.0% |
| 01-090-904 Recreation Classes & Partnerships | 21,788 | 21,788 | - | 0.0% |
| Total Charges For Current Services | 187,708 | 200,528 | 12,820 | 6.8% |
| 01 - GENERAL FUND TAXES & FEES | 7,514,500 | 7,948,758 | 434,258 | 5.8% |
| 01 - GENERAL FUND TOTAL | 8,245,008 | 8,511,886 | 266,878 | 3.2% |



Town of Fairfax

2022-23 Operating Budget

GENERAL FUND

| APPROPRIATIONS BUDGET COMPARISON | FY 2021-22 | FY 2022-23 | BUDGET DIFFERENCE | |
|--|-------------------|-------------------|-------------------|---------------|
| | Adopted | PROPOSED | ▲\$ | ▲% |
| 111 Town Council | 40,441 | 29,019 | (11,421) | -28.2% |
| 112 Town Treasurer | 4,824 | 4,462 | (363) | -7.5% |
| 116 Independent Auditor | 66,000 | 69,300 | 3,300 | 5.0% |
| 121 Town Attorney | 190,000 | 368,000 | 178,000 | 93.7% |
| Total Town Council | 301,265 | 470,781 | 169,516 | 56.3% |
| 211 Town Manager | 218,854 | 262,321 | 43,468 | 19.9% |
| 221 Town Clerk | 279,497 | 306,918 | 27,421 | 9.8% |
| 222 Elections | - | 20,000 | 20,000 | |
| 231 Personnel | 133,130 | 204,957 | 71,827 | 54.0% |
| 241 Finance | 381,088 | 398,128 | 17,040 | 4.5% |
| Total General Administration | 1,012,569 | 1,192,325 | 179,756 | 17.8% |
| 311 Planning | 1,073,196 | 872,455 | (200,741) | -18.7% |
| 321 Building Inspection & Permits | 247,995 | 254,472 | 6,477 | 2.6% |
| Total Development Services | 1,321,191 | 1,126,927 | (194,264) | -14.7% |
| 411 Police | 3,519,028 | 3,776,572 | 257,544 | 7.3% |
| 418 Disaster Preparedness | 24,000 | 24,020 | 20 | 0.1% |
| 421 Ross Valley Fire Service | 2,659,923 | 2,799,690 | 139,767 | 5.3% |
| Total Public Safety | 6,202,951 | 6,600,282 | 397,331 | 6.4% |
| 510 Public Works Administration | 406,947 | 500,719 | 93,772 | 23.0% |
| 511 Street Maintenance | 375,697 | 442,657 | 66,960 | 17.8% |
| 512 Street Lighting & Traffic Signals | 97,000 | 94,000 | (3,000) | -3.1% |
| 514 Climate & Environment | - | 148,517 | 148,517 | |
| Total Public Works | 879,645 | 1,037,376 | 157,732 | 17.9% |
| 616 Community Services | 64,319 | 42,120 | (22,199) | -34.5% |
| 617 Recreation | 65,654 | 75,955 | 10,301 | 15.7% |
| 621 Fairfax Recreation | 107,981 | 139,106 | 31,125 | 28.8% |
| 622 Summer Camps | 6,800 | 11,264 | 4,464 | 65.7% |
| Total Recreation & Community Services | 244,754 | 268,445 | 23,691 | 9.7% |
| 611 Park Maintenance | 246,943 | 261,879 | 14,936 | 6.0% |
| 625 Rental Facilities-WC & Ballfield | 79,915 | 82,117 | 2,203 | 2.8% |
| 911 Building Maintenance | - | - | - | |
| Total Parks & Facility Maintenance | 326,858 | 343,997 | 17,139 | 5.2% |
| 715 Non Departmental | 1,093,468 | 1,365,987 | 272,519 | 24.9% |
| TOTAL GENERAL FUND APPROPRIATIONS | 11,382,701 | 12,554,636 | 1,171,936 | 10.3% |



Town of Fairfax

2022-23 Operating Budget

GENERAL FUND - FUNCTIONAL REVENUES

PROGRAM REVENUES

| STATEMENT OF ACTIVITIES | FY 2022-23 | FUND 1,3,5 | FUND 4 | FUND 6 | FUND 7 | FUND 12 | FUND 20 | FUND 21 | NET |
|-------------------------|------------|------------|-------------|------------|--------|----------|---------|---------|---------|
| | PROPOSED | FINES/FEES | BLDG & PLAN | RETIREMENT | COPS | FFX FEST | MEAS F | GAS TAX | EXPENSE |

GOVERNMENT ACTIVITIES:

| | | | | | | | | | |
|-------------------------------------|-------------------|----------------|----------------|------------------|----------------|--------------|----------------|----------------|--------------------|
| 100 TOWN COUNCIL | 470,781 | | | 2,732 | | | | | (468,049) |
| 200 GENERAL ADMINISTRATION | 1,222,325 | | | 80,266 | | | | | (1,142,059) |
| 300 DEVELOPMENT SERVICES | 1,126,927 | | 490,500 | 110,908 | | | | | (525,519) |
| 411 POLICE | 3,965,572 | 426,640 | | 812,561 | 170,000 | 5,000 | 368,000 | | (2,183,371) |
| 421 FIRE & DISASTER PREP | 2,848,710 | | | 564,340 | | | 269,000 | | (2,015,370) |
| 500 PUBLIC WORKS | 1,455,976 | | | 72,677 | | | 55,000 | 120,000 | (1,208,299) |
| 514 CLIMATE & ENVIRONMENT | 148,517 | 40,000 | | | | | | | (108,517) |
| 600 RECREATION & COMMUNITY SERVICES | 268,445 | | | 23,264 | | | 38,000 | | (207,181) |
| 600 PARKS & FACILITY MAINTENANCE | 343,997 | 61,208 | | 24,043 | | | | | (258,745) |
| 700 NON DEPARTMENTAL | 1,365,987 | | | | | | | | (1,365,987) |
| SUBTOTAL APPROPRIATIONS | 13,217,236 | 527,848 | 490,500 | 1,690,791 | 170,000 | 5,000 | 730,000 | 120,000 | (9,483,097) |

GENERAL REVENUES

| | |
|-------------------------------|------------------|
| PROPERTY TAXES | 5,282,338 |
| SALES TAXES | 1,689,600 |
| USER FEES (UUT/TOT) | 380,000 |
| FRANCHISE FEES | 480,000 |
| FINES & LICENSES | 120,000 |
| RENTS & INTEREST | 33,600 |
| REVENUES FROM OTHER AGENCIES | 28,000 |
| CHARGES FOR CURRENT SERVICES | 18,500 |
| TOTAL GENERAL REVENUES | 8,032,038 |

NET TRANSFERS

| | |
|--------------------------|------------------|
| CIP FUNDS | 311,591 |
| CHANGE TO NET POSITION | (1,762,650) |
| NET POSITION - BEGINNING | 5,474,693 |
| NET POSITION - ENDING | <u>3,712,043</u> |

Town of Fairfax

2022-23 Operating Budget

INTERFUND TRANSFERS

SUMMARY ALL FUNDS

| FY 2019-20 Actual | FY 2020-21 Actual | FY 2021-22 Adopted | FY 2021-22 Projected | FY 2022-23 PROPOSED |
|----------------------|----------------------|-----------------------|-------------------------|------------------------|
|----------------------|----------------------|-----------------------|-------------------------|------------------------|

TRANSFERS TO:

| | | | | | |
|---------------------------------|------------------|------------------|------------------|------------------|------------------|
| 01 General Fund | 3,060,000 | 3,375,000 | 3,050,000 | 3,275,000 | 3,300,000 |
| 03 Equipment Replacement | - | - | 100,000 | 100,000 | 100,000 |
| 05 Communications Fund | 25,000 | 10,000 | 75,000 | 90,000 | 125,000 |
| 08 Office Equipment Replacement | - | - | 30,000 | 80,000 | 30,000 |
| 12 Fairfax Festival | - | - | - | 20,000 | - |
| 51 CIP - Grants | 402,897 | 256,916 | 630,369 | 233,751 | 499,213 |
| 52 CIP - Storm | - | - | - | 750,000 | 170,000 |
| 53 CIP - Town | 94,779 | 160,000 | 520,000 | 955,000 | 420,000 |
| 73 Open Space | 728 | 2,425 | 4,000 | 1,850 | 4,000 |
| | 3,583,404 | 3,804,341 | 4,409,369 | 5,505,601 | 4,648,213 |

TRANSFERS FROM:

| | | | | | |
|---------------------------------------|------------------|------------------|------------------|------------------|------------------|
| 01 General Fund | 134,265 | 15,962 | 527,537 | 1,791,850 | 644,000 |
| 04 Building & Planning | 585,000 | 580,000 | 500,000 | 500,000 | 600,000 |
| 06 Retirement Fund | 1,500,000 | 1,765,000 | 1,570,000 | 1,800,000 | 1,700,000 |
| 07 Special Police Services | 200,000 | 110,000 | 190,000 | 190,000 | 200,000 |
| 12 Fairfax Festival | - | - | 5,000 | - | 5,000 |
| 20 Measure F - Municipal Services Tax | 700,000 | 785,000 | 725,000 | 725,000 | 730,000 |
| 21 Gas Tax | 193,000 | 324,000 | 488,347 | 488,347 | 435,000 |
| 22 Measure A/AA - Transportation | 253,139 | 211,360 | 294,240 | - | 294,240 |
| 23 Measure A - Parks | 18,000 | 13,019 | 109,245 | 10,404 | 39,973 |
| | 3,583,404 | 3,804,341 | 4,409,369 | 5,505,601 | 4,648,213 |

NOTES:

See Fund sheets for detail of transfers



Town of Fairfax
2022-23 Operating Budget

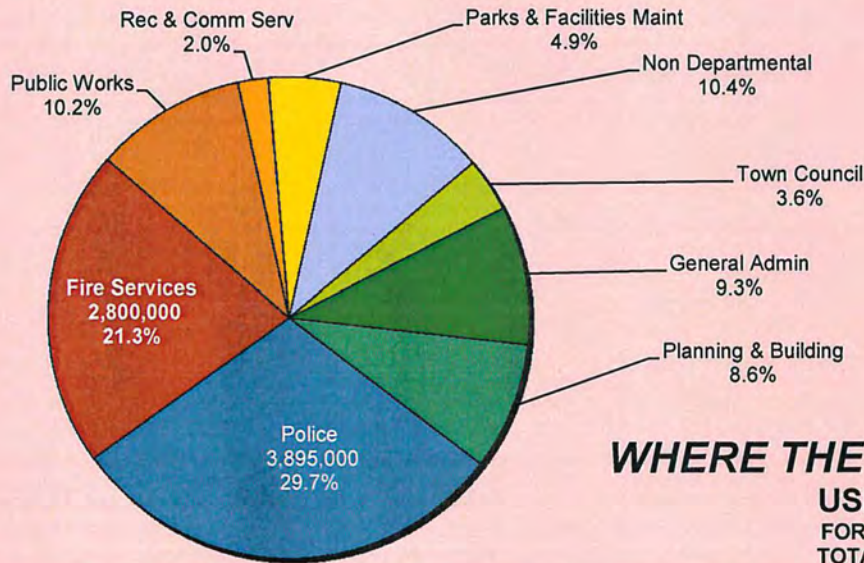
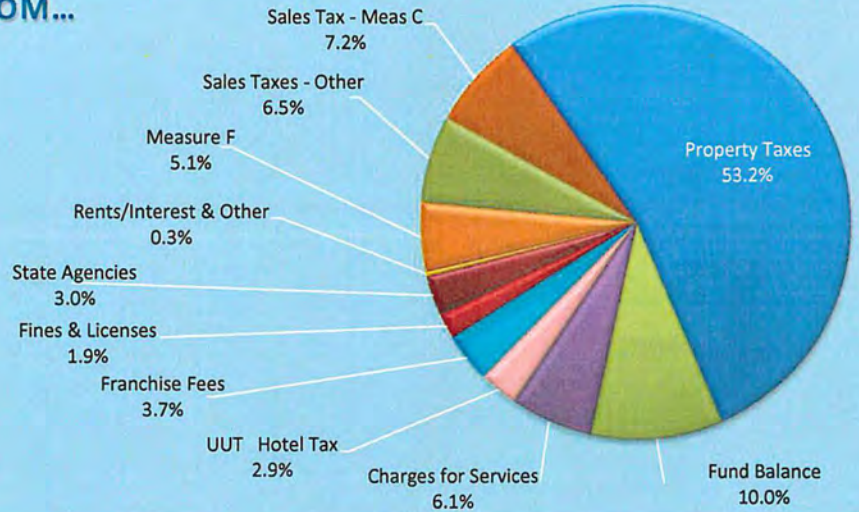
APPROPRIATIONS - ALL FUNDS

| FUND SUMMARY | General Government | Development Services | Public Safety | Public Works & Streets | Parks/Rec & Facility | Non Departmental | FY 2022-23 PROPOSED |
|--|---------------------------|-----------------------------|----------------------|-----------------------------------|---------------------------------|-------------------------|----------------------------|
| <small>6/9/22 12:37 PM</small> | | | | | | | |
| GENERAL FUNDS | | | | | | | |
| 01 General Fund | 1,663,106 | 1,126,927 | 6,600,282 | 1,185,893 | 612,441 | 1,365,987 | 12,554,636 |
| 02 Dry Period Fund | - | - | - | - | - | - | - |
| 03 Equipment Replacement Fund | - | - | 366,000 | - | - | 16,600 | 382,600 |
| 04 Building & Planning Fund | - | - | - | - | - | - | - |
| 05 Communication Equip Replace Fund | - | - | - | - | - | 250,000 | 250,000 |
| 06 Retirement Fund | - | - | - | - | - | - | - |
| 08 Office Equip Replacement Fund | 30,000 | - | - | - | - | - | 30,000 |
| Total General Funds | 1,693,106 | 1,126,927 | 6,966,282 | 1,185,893 | 612,441 | 1,632,587 | 13,217,236 |
| SPECIAL REVENUE FUNDS | | | | | | | |
| 07 Special Police Fund | - | - | - | - | - | - | - |
| 12 Fairfax Festival Fund | - | - | - | - | 31,700 | - | 31,700 |
| 20 Measure F - Municipal Svs Tax Fund | - | - | - | - | - | - | - |
| 21 Gas Tax Fund | - | - | - | - | - | - | - |
| 22 Measure A - Transportation | - | - | - | - | - | - | - |
| 23 Measure A - Parks | - | - | - | - | - | - | - |
| Total Special Revenue Funds | - | - | - | - | 31,700 | - | 31,700 |
| DEBT SERVICE FUNDS | | | | | | | |
| 43-45 Measure K - Debt Service | - | - | - | 580,969 | - | - | 580,969 |
| 48 Lease Agreement | - | - | - | - | - | 625,101 | 625,101 |
| Total Debt Service Funds | - | - | - | 580,969 | - | - | 580,969 |
| CAPITAL PROJECTS | | | | | | | |
| 51 Capital Projects - Grants | - | - | - | 4,743,743 | - | - | 4,743,743 |
| 52 Disaster Fund | - | - | - | 170,000 | - | - | 170,000 |
| 53 Capital Projects - Town | - | - | - | 870,000 | - | - | 870,000 |
| Total Capital Projects Funds | - | - | - | 5,783,743 | - | - | 5,783,743 |
| FIDUCIARY FUNDS | | | | | | | |
| 73 Open Space | - | - | - | - | 4,000 | - | 4,000 |
| Total Fiduciary Funds | - | - | - | - | 4,000 | - | 4,000 |
| TOTAL APPROPRIATIONS - ALL FUNDS | 1,693,106 | 1,126,927 | 6,966,282 | 7,550,605 | 648,141 | 2,257,688 | 20,242,749 |
| Percent of Total Appropriations (with CIP) | 8.4% | 5.6% | 34.4% | 37.3% | 3.2% | 11.2% | 100.0% |
| Percent of Total Appropriations (NO CIP) | 11.7% | 7.8% | 48.2% | 52.2% | 4.5% | 15.6% | 71.4% |



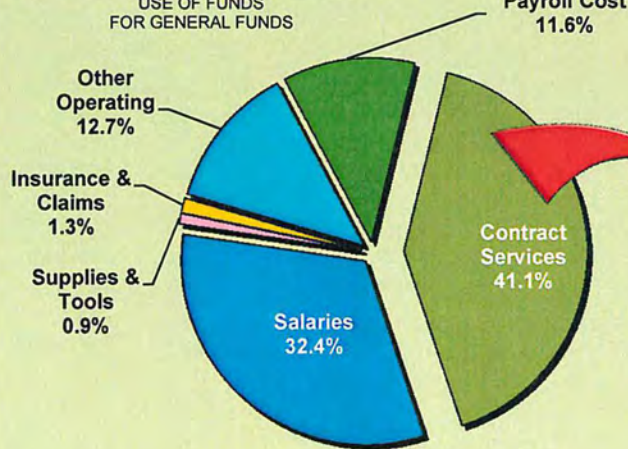
GENERAL FUND AT A GLANCE

**WHERE THE MONEY COMES FROM...
SOURCE OF FUNDS
FOR GENERAL FUNDS
TOTAL = \$13.2 MILLION**

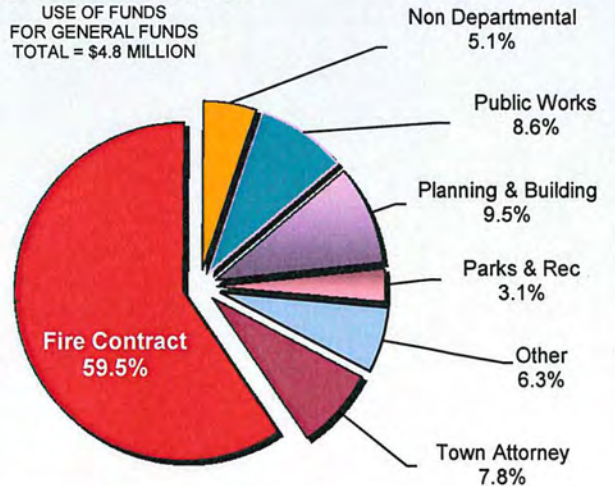


**WHERE THE MONEY GOES TO...
USE OF FUNDS
FOR GENERAL FUNDS
TOTAL = \$13.2 MILLION**

**EXPENDITURES BY CATEGORY
USE OF FUNDS
FOR GENERAL FUNDS**



**CONTRACT SERVICES
USE OF FUNDS
FOR GENERAL FUNDS
TOTAL = \$4.8 MILLION**





Town of Fairfax

2022-23 Operating Budget

FUND 01 GENERAL FUND
DEPT

The General Fund is the primary fund for day-to-day operations. It is the largest portion of the budget and is used to account for all financial resources except those required to be accounted for in another fund.

The General Fund is one of seven funds (01,02,03,04,05,06,08) cumulatively referred to as the "General Funds".

| FUND SUMMARY | FY 2019-20 Actual | FY 2020-21 Actual | FY 2021-22 Adopted | FY 2021-22 Projected | FY 2022-23 PROPOSED |
|-------------------------------------|------------------------------|------------------------------|-------------------------------|---------------------------------|--------------------------------|
| BEGINNING FUND BAL | 2,681,919 | 3,069,325 | | 4,655,017 | 3,653,631 |
| REVENUES | | | | | |
| PROPERTY TAXES | 4,533,115 | 4,948,053 | 5,042,300 | 5,182,058 | 5,282,338 |
| SALES TAXES | 1,517,220 | 1,707,401 | 1,642,200 | 2,054,200 | 1,806,420 |
| USER FEES (UUT/TOT) | 350,233 | 347,115 | 350,000 | 374,777 | 380,000 |
| FRANCHISE FEES | 449,176 | 490,948 | 480,000 | 480,417 | 480,000 |
| FINES & LICENSES | 252,082 | 234,236 | 250,000 | 250,000 | 250,000 |
| RENTS & INTEREST | 162,203 | 8,627 | 35,600 | 30,600 | 33,600 |
| REVENUES FROM OTHER AGENCIES | 55,982 | 39,661 | 257,200 | 52,200 | 77,000 |
| CHARGES FOR CURRENT SERVICES | 205,892 | 196,031 | 187,708 | 187,708 | 200,528 |
| SUBTOTAL REVENUES | 7,525,902 | 7,972,072 | 8,245,008 | 8,611,959 | 8,509,886 |
| APPROPRIATIONS | | | | | |
| 100 TOWN COUNCIL | 218,344 | 247,245 | 301,265 | 500,582 | 470,781 |
| 200 GENERAL ADMINISTRATION | 804,165 | 865,392 | 1,012,569 | 988,949 | 1,192,325 |
| 300 DEVELOPMENT SERVICES | 725,907 | 697,055 | 1,321,191 | 909,663 | 1,126,927 |
| 400 PUBLIC SAFETY | 6,250,025 | 5,887,396 | 6,202,951 | 6,193,289 | 6,600,282 |
| 500 PUBLIC WORKS | 679,073 | 707,876 | 879,645 | 850,295 | 1,185,893 |
| 600 RECREATION & COMMUNITY SERVICES | 226,536 | 283,888 | 244,754 | 268,851 | 268,445 |
| 600 PARKS & FACILITY MAINTENANCE | 328,847 | 328,172 | 326,858 | 341,585 | 343,997 |
| 700 NON DEPARTMENTAL | 831,335 | 728,394 | 1,093,468 | 1,043,280 | 1,365,987 |
| SUBTOTAL APPROPRIATIONS | 10,064,230 | 9,745,418 | 11,382,701 | 11,096,495 | 12,554,636 |
| TRANSFERS | | | | | |
| TRANSFERS TO 01-GENERAL FUND | 3,060,000 | 3,375,000 | 3,050,000 | 3,275,000 | 3,300,000 |
| TRANSFERS FROM 01-GENERAL FUND | (134,265) | (15,962) | (527,537) | (1,791,850) | (644,000) |
| SUBTOTAL TRANSFER | 2,925,735 | 3,359,038 | 2,522,463 | 1,483,150 | 2,656,000 |
| NET DEPARTMENT ACTIVITY | 387,407 | 1,585,691 | (615,230) | (1,001,386) | (1,388,750) |
| ENDING FUND BAL | 3,069,325 | 4,655,017 | | 3,653,631 | 2,264,881 |
| COMPONENTS OF FUND BALANCE: | | | | | |
| Undesignated | 3,069,325 | 4,655,017 | | 3,653,631 | 2,264,881 |

NOTES:



Town of Fairfax

2022-23 Operating Budget

GENERAL FUND

The Town's General Fund accounts for all unrestricted revenues and pays for the day-to-day operating costs of traditional municipal services like police, fire, planning, public works maintenance and administrative support services.

| REVENUE DETAIL | FY 2019-20 Actual | FY 2020-21 Actual | FY 2021-22 Adopted | FY 2021-22 Projected | FY 2022-23 PROPOSED |
|---|----------------------|----------------------|-----------------------|-------------------------|------------------------|
| 01-010-101 Property Taxes - Secured | 2,852,173 | 3,025,089 | 3,192,300 | 3,142,956 | 3,383,838 |
| 01-010-102 Property Taxes - Unsecured | 3,994 | 6,410 | 6,400 | 91,231 | 6,400 |
| 01-010-103 Property Taxes - Prior | 2,147 | 1,438 | 2,000 | 18,604 | 2,000 |
| 01-010-104 Real Estate Transfer Tax | 71,193 | 81,432 | 62,400 | 91,238 | 75,000 |
| 01-010-110 Supplemental Property Taxes | 130,393 | 142,054 | 120,000 | 109,346 | 115,900 |
| 01-010-112 ERAF Excess Distribution | 597,466 | 581,932 | 650,000 | 648,508 | 650,000 |
| 01-010-113 Storm Run-Off Fee | 51,114 | 53,439 | 53,200 | 53,200 | 53,200 |
| 01-010-119 MWPA Wildfire Tax | | 186,120 | 96,000 | 107,983 | 96,000 |
| 01-010-117 Property Tax In-Lieu of VLF | 824,635 | 870,140 | 860,000 | 918,991 | 900,000 |
| Total Property Taxes | 4,533,115 | 4,948,053 | 5,042,300 | 5,182,058 | 5,282,338 |
| 01-010-106 Sales Tax ("Bradley Burns") | 692,311 | 741,732 | 672,000 | 847,000 | 739,200 |
| 01-010-111 1/2 cent Sales Tax - Prop. 172 | 69,443 | 61,512 | 106,200 | 117,200 | 116,820 |
| 01-010-118 3/4 cent Sales Tax - Measure C | 755,465 | 904,156 | 864,000 | 1,090,000 | 950,400 |
| Total Sales Taxes | 1,517,220 | 1,707,401 | 1,642,200 | 2,054,200 | 1,806,420 |
| 01-010-108 Utility Users Tax - Telecom | 53,774 | 57,363 | 58,000 | 61,599 | 63,000 |
| 01-010-109 Utility Users Tax - Energy | 278,151 | 283,594 | 280,000 | 296,230 | 300,000 |
| 01-010-114 Hotel Users Tax | 18,307 | 6,158 | 12,000 | 16,948 | 17,000 |
| Total User Taxes | 350,233 | 347,115 | 350,000 | 374,777 | 380,000 |
| 01-020-201 Garbage | 248,626 | 260,244 | 280,000 | 246,765 | 280,000 |
| 01-020-202 Gas & Electric | 73,156 | 116,782 | 80,000 | 79,652 | 80,000 |
| 01-020-203 Cable | 127,393 | 113,922 | 120,000 | 154,000 | 120,000 |
| Total Franchise Fees | 449,176 | 490,948 | 480,000 | 480,417 | 480,000 |
| 01 - GENERAL FUND TAXES & FEES | 6,849,743 | 7,493,517 | 7,514,500 | 8,091,451 | 7,948,758 |

NOTES:

Secured & Unsecured Property Taxes - Homes, businesses, and other taxable real and personal property are subject to levy of property taxes. The fixed statutory rate is 1% of assessed valuation. Assessed value is based on the 1975 property values with subsequent increases limited to 2% or CPI growth, whichever is less. Property tax is the biggest revenue source for the General Fund. Includes Marin Wildfire Prevention Authority (MWPA) tax of \$96,000 for local efforts.

Real Estate Transfer Tax - The city levies a \$0.55 fee for each \$1,000 value of real property transferred in the City; the County Recorder imposes these fees and remits them to the City. Estimates are based on historical experience.

Sales taxes are the General Fund's second largest revenue source. The Town's 1% Bradley Burns Sales Tax is levied on all merchandise. These funds are received directly from the State on a monthly basis. Measure D is the five year 1/2 cent sales tax passed in November, 2012 and expired April 2017. Measure C is the 10 yr renewal and increase of the add-on sales tax from 1/2 cent to 3/4 cent. Revenue estimates are based on projections from Avenu, the Town's sales tax consultant.

Franchise Fees - Garbage, Gas & Electric, Cable: The Town receives franchise fees from various public utilities and other corporations who furnish gas, electric, water, Cable TV, refuse or similar services to citizens living within town boundaries.



Town of Fairfax

2022-23 Operating Budget

GENERAL FUND

| REVENUE DETAIL | | FY 2019-20 Actual | FY 2020-21 Actual | FY 2021-22 Adopted | FY 2021-22 Projected | FY 2022-23 PROPOSED |
|----------------|---|----------------------|----------------------|-----------------------|-------------------------|------------------------|
| 01-030-301 | Business Licenses | 118,430 | 133,184 | 120,000 | 120,000 | 120,000 |
| 01-040-401 | Vehicle Code Fines | 21,919 | 14,522 | 30,000 | 30,000 | 30,000 |
| 01-040-402 | Parking & Other Fines | 111,733 | 86,531 | 100,000 | 100,000 | 100,000 |
| | Total Fines & Licenses | 252,082 | 234,236 | 250,000 | 250,000 | 250,000 |
| 01-050-501 | Rents - Women's Club and Other | 9,643 | 1,200 | 10,000 | 10,000 | 10,000 |
| 01-050-504 | Rents - Pavilion weddings etc | 1,150 | 0 | 2,000 | 2,000 | 2,000 |
| 01-050-506 | Rents - Pavilion - Other | 11,778 | 3,800 | 2,000 | 2,000 | 2,000 |
| 01-050-507 | Janitor.Maint fees | 475 | 0 | 300 | 300 | 300 |
| | Total Rental & Maintenance Fees | 23,046 | 5,000 | 14,300 | 14,300 | 14,300 |
| 01-050-500 | Interest Earnings - Bank | 944 | 204 | 1,300 | 1,300 | 1,300 |
| 01-050-502 | Interest Earnings - LAIF | 138,213 | 3,423 | 20,000 | 15,000 | 18,000 |
| | Total Investment Earnings | 139,157 | 3,627 | 21,300 | 16,300 | 19,300 |
| 01-060-607 | Homeowner's Property Tax Rebates (HOPTR) | 12,826 | 12,829 | 13,000 | 13,000 | 13,000 |
| 01-060-614 | State Aid | 13,945 | 32 | - | 0 | - |
| 01-060-615 | Police Training Reimbursement (POST) | 7,241 | 2,482 | 7,000 | 7,000 | 9,000 |
| 01-060-xxx | State Planning Grants | - | - | 205,000 | 0 | - |
| 01-060-699 | Other & Miscellaneous Revenues & WC | 9,732 | 7,173 | 15,000 | 15,000 | 15,000 |
| 01-070-702 | Environmental Grants (e.g., ZWM, CalRecycle) | 12,238 | 17,145 | 17,200 | 17,200 | 40,000 |
| | Total Revenues From Other Agencies | 55,982 | 39,661 | 257,200 | 52,200 | 77,000 |
| 01-080-802 | Sale Of Maps & Publications/Copies | 1,194 | 1,475 | 1,500 | 1,500 | 1,500 |
| 01-080-803 | Special Police Services (includes booking fees) | 7,100 | 46,381 | 6,000 | 6,000 | 6,820 |
| 01-080-804 | Police Dispatch Services | 93,000 | 98,000 | 102,000 | 102,000 | 114,000 |
| 01-080-814 | Miscellaneous - General | 23,378 | 12,589 | 17,000 | 17,000 | 17,000 |
| 01-080-903 | General Recreation | 3,048 | 0 | 4,000 | 4,000 | 4,000 |
| 01-090-508 | Recreation Rentals | 5,575 | 0 | 6,000 | 6,000 | 6,000 |
| 01-090-790 | Recreation Fundraising | 10,816 | 1,310 | 14,000 | 14,000 | 14,000 |
| 01-090-822 | Recreation Summer Camp Fees | 10,455 | (3,544) | 15,420 | 15,420 | 15,420 |
| 01-090-904 | Recreation Classes & Partnerships | 51,326 | 39,820 | 21,788 | 21,788 | 21,788 |
| | Total Charges For Current Services | 205,892 | 196,031 | 187,708 | 187,708 | 200,528 |
| | 01 - GENERAL FUND TAXES & FEES | 6,849,743 | 7,493,517 | 7,514,500 | 8,091,451 | 7,948,758 |
| | 01 - GENERAL FUND TOTAL | 8,202,062 | 7,972,072 | 8,245,008 | 8,611,959 | 8,509,886 |

Business Licenses - For the privilege of doing business within Town Limits, all businesses are assessed a business license fee in accordance with Municipal Code. The Town charges business license tax in accordance with the provisions of Government Code 37101.

Police Dispatch Services - The Town provides dispatch services to the Town of Ross and the College of Marin under an Intergovernmental Service Sharing agreement.



Town of Fairfax

2022-23 Operating Budget

GENERAL FUND

| APPROPRIATIONS SUMMARY | FY 2019-20 | FY 2020-21 | FY 2021-22 | FY 2021-22 | FY 2022-23 |
|--|-------------------|------------------|-------------------|-------------------|-------------------|
| | Actual | Actual | Adopted | Projected | PROPOSED |
| 111 Town Council | 20,603 | 21,958 | 40,441 | 25,208 | 29,019 |
| 112 Town Treasurer | 4,170 | 3,969 | 4,824 | 3,974 | 4,462 |
| 116 Independent Auditor | 32,546 | 43,220 | 66,000 | 66,000 | 69,300 |
| 121 Town Attorney | 161,025 | 178,098 | 190,000 | 405,400 | 368,000 |
| Total Town Council | 218,344 | 247,245 | 301,265 | 500,582 | 470,781 |
| 211 Town Manager | 214,424 | 213,542 | 218,854 | 234,108 | 262,321 |
| 221 Town Clerk | 172,296 | 173,601 | 279,497 | 266,875 | 306,918 |
| 222 Elections | 46,740 | 6,910 | - | - | 20,000 |
| 231 Personnel | 72,804 | 109,277 | 133,130 | 117,706 | 204,957 |
| 241 Finance | 297,900 | 362,061 | 381,088 | 370,260 | 398,128 |
| Total General Administration | 804,165 | 865,392 | 1,012,569 | 988,949 | 1,192,325 |
| 311 Planning | 523,615 | 471,385 | 1,073,196 | 685,735 | 872,455 |
| 321 Building Inspection & Permits | 202,291 | 225,670 | 247,995 | 223,929 | 254,472 |
| Total Development Services | 725,907 | 697,055 | 1,321,191 | 909,663 | 1,126,927 |
| 411 Police | 3,579,925 | 3,371,137 | 3,519,028 | 3,531,819 | 3,776,572 |
| 418 Disaster Preparedness | 140,225 | 30,943 | 24,000 | 4,067 | 24,020 |
| 421 Ross Valley Fire Service | 2,529,875 | 2,485,316 | 2,659,923 | 2,657,403 | 2,799,690 |
| Total Public Safety | 6,250,025 | 5,887,396 | 6,202,951 | 6,193,289 | 6,600,282 |
| 510 Public Works Administration | 216,422 | 260,300 | 406,947 | 362,716 | 500,719 |
| 511 Street Maintenance | 358,254 | 362,303 | 375,697 | 399,986 | 442,657 |
| 512 Street Lighting & Traffic Signals | 104,397 | 85,273 | 97,000 | 87,593 | 94,000 |
| 514 Climate & Environment | - | - | - | - | 148,517 |
| Total Public Works | 679,073 | 707,876 | 879,645 | 850,295 | 1,185,893 |
| 616 Community Services | 36,664 | 37,329 | 64,319 | 66,484 | 42,120 |
| 617 Recreation | 61,764 | 66,784 | 65,654 | 63,043 | 75,955 |
| 621 Fairfax Recreation | 115,452 | 178,162 | 107,981 | 131,702 | 139,106 |
| 622 Summer Camps | 12,656 | 1,613 | 6,800 | 7,623 | 11,264 |
| Total Recreation & Community Services | 226,536 | 283,888 | 244,754 | 268,851 | 268,445 |
| 611 Park Maintenance | 259,977 | 224,725 | 246,943 | 277,549 | 261,879 |
| 625 Rental Facilities-WC & Ballfield | 66,734 | 58,133 | 79,915 | 60,300 | 82,117 |
| 911 Building Maintenance | 2,136 | 45,313 | - | 3,736 | - |
| Total Parks & Facility Maintenance | 328,847 | 328,172 | 326,858 | 341,585 | 343,997 |
| 715 Non Departmental | 831,335 | 728,394 | 1,093,468 | 1,043,280 | 1,365,987 |
| TOTAL GENERAL FUND APPROPRIATIONS | 10,064,230 | 9,745,418 | 11,382,701 | 11,096,495 | 12,554,636 |



Town of Fairfax
2022-23 Operating Budget

GENERAL FUND

| APPROPRIATIONS by Object | Salaries & Wages | Benefits & Payroll Cost | Retirement | Professional Services | Supplies & Tools | Other Operating | FY 2022-23 PROPOSED |
|---|------------------|-------------------------|------------------|-----------------------|------------------|------------------|---------------------|
| 111 Town Council | 18,000 | 1,096 | 2,579 | 2,310 | 105 | 4,930 | 29,019 |
| 112 Town Treasurer | 3,600 | 191 | 278 | - | 105 | 288 | 4,462 |
| 116 Independent Auditor | - | - | - | 69,300 | - | - | 69,300 |
| 121 Town Attorney | - | - | - | 368,000 | - | - | 368,000 |
| 10 Total Town Council | 21,600 | 1,287 | 2,857 | 439,610 | 210 | 5,218 | 470,781 |
| 211 Town Manager | 174,486 | 59,860 | 14,213 | 368 | 735 | 12,660 | 262,321 |
| 221 Town Clerk | 219,029 | 46,720 | 14,433 | 20,250 | 105 | 6,381 | 306,918 |
| 222 Elections | - | - | - | 20,000 | - | - | 20,000 |
| 231 Personnel | 97,666 | 26,023 | 3,801 | 75,000 | 683 | 1,785 | 204,957 |
| 241 Finance | 232,988 | 48,064 | 26,955 | 78,700 | 1,785 | 9,636 | 398,128 |
| 20 Total General Administration | 724,169 | 180,667 | 59,403 | 194,318 | 3,308 | 30,462 | 1,192,325 |
| 311 Planning | 268,286 | 101,458 | 77,547 | 390,973 | 3,675 | 30,515 | 872,455 |
| 321 Building Inspection & Permits | 118,900 | 35,730 | 31,728 | 55,000 | 1,200 | 11,914 | 254,472 |
| 30 Total Development Services | 387,186 | 137,188 | 109,275 | 445,973 | 4,875 | 42,429 | 1,126,927 |
| 411 Police | 1,899,245 | 714,027 | 812,561 | 30,000 | 16,000 | 304,739 | 3,776,572 |
| 418 Disaster Preparedness | - | - | - | - | 105 | 23,915 | 24,020 |
| 421 Ross Valley Fire Service | - | - | - | 2,799,690 | - | - | 2,799,690 |
| 40 Total Public Safety | 1,899,245 | 714,027 | 812,561 | 2,829,690 | 16,105 | 328,654 | 6,600,282 |
| 510 Public Works Administration | 178,610 | 40,455 | 33,042 | 210,250 | 1,373 | 36,989 | 500,719 |
| 511 Street Maintenance | 173,021 | 56,184 | 40,940 | 85,000 | 38,625 | 48,887 | 442,657 |
| 512 Street Lighting & Traffic Signals | - | - | - | 34,000 | - | 60,000 | 94,000 |
| 514 Climate & Environment | 40,314 | 22,658 | 6,545 | 77,000 | 1,000 | 1,000 | 148,517 |
| 50 Total Public Works | 391,945 | 119,297 | 80,527 | 406,250 | 40,998 | 146,876 | 1,185,893 |
| 616 Community Services | 27,216 | 4,932 | 3,675 | - | 4,775 | 1,523 | 42,120 |
| 617 Recreation | 45,287 | 7,543 | 11,925 | 10,000 | - | 1,200 | 75,955 |
| 621 Fairfax Recreation | 73,204 | 6,024 | 3,946 | 25,000 | 4,000 | 26,932 | 139,106 |
| 622 Summer Camps | 4,130 | 71 | 183 | 5,380 | 1,500 | - | 11,264 |
| 60 Total Recreation & Community Services | 149,838 | 18,569 | 19,729 | 40,380 | 10,275 | 29,655 | 268,445 |
| 611 Park Maintenance | 115,826 | 53,057 | 24,043 | 31,750 | 11,050 | 26,153 | 261,879 |
| 625 Rental Facilities-WC & Ballfield | 16,588 | 9,032 | 1,284 | 6,000 | 2,000 | 47,213 | 82,117 |
| 911 Building Maintenance | - | - | - | 69,000 | 12,000 | (81,000) | - |
| 61 Total Parks & Facility Maintenance | 132,414 | 62,089 | 25,327 | 106,750 | 25,050 | (7,634) | 343,997 |
| 715 Non Departmental | - | 97,716 | - | 239,006 | 4,200 | 1,025,065 | 1,365,987 |
| 71 | - | - | - | - | - | - | - |
| TOTAL GENERAL FUND APPROPRIATIONS | 3,706,395 | 1,330,840 | 1,109,679 | 4,701,977 | 105,021 | 1,600,725 | 12,554,636 |
| | 29.5% | 10.6% | 8.8% | 37.5% | 0.8% | 12.8% | 100.0% |

TOWN MANAGER

ORGANIZATION

This department is comprised of the following personnel:

- 5 elected Town Council Members (Council Members annually select a Mayor and Vice-Mayor)
- 1 Elected Town Treasurer
- 1 Town Attorney appointed by the Town Council
- 1 Town Manager appointed by the Town Council

Total = 6 elected officials, 1.0 FTE benefited employee, 1 Contracted Town Attorney

2021 - 2022 ACCOMPLISHMENTS

- Managed COVID-19's impacts on Town operations, staff, and facilities
- Expanded communications efforts via weekly newsletters and revamped the Town website in response to COVID-19
- Assisted Council with the adoption of ordinances and resolutions
- Hired Interim Public Works Directors
- See Public Works accomplishments

2022 - 2023 GOALS AND OBJECTIVES

The following are goals and objectives in addition to Town Council Goals:

- Enhance Town climate and environmental efforts
- Hire on-going Public Works Director
- Complete road maintenance and repair projects
- Continue to work on the completion of outstanding Federal Emergency Management Agency (FEMA) projects from previous storm events
- Begin the seismic retrofit of the Pavilion project
- Complete bridge projects
- Conduct organizational analysis
- Update Council, Committee, and Personnel Policies and Practices

TOWN COUNCIL GOALS - STRATEGIC PLANNING CATEGORIES

The following are goals from the Strategic Planning Session and are not in order of priority.

- Address our housing needs
- Implement the climate action plan - achieve 2030 decarbonization
- Focus on disaster preparedness and resiliency
- Invest in the town's aging infrastructure
- Strengthen the town organization

TOWN COUNCIL GOALS - NEXT TWO YEARS

The following are Council goals for the next two years and are not listed in order of priority.

- Complete the Housing Element in the Fairfax way, enhance affordable housing
- Focus on Climate and the Environment through implementation of a microgrid, decarbonization, electrification
- Complete Capital Improvement (CIP) projects and provide infrastructure maintenance
- Review Town center (including traffic, parking, shared spaces)
- Complete the Pavilion project
- Enhance fire resiliency and coordination for the community
- Reduce vehicle miles travelled by residents and visitors
- Onboard new staff and plan for staff succession
- Increase diversity, equity and inclusion (DEI) in Fairfax

TOWN COUNCIL ACCOMPLISHMENTS

The following are accomplishments from April 2021 to April 2022 – In no order of importance)

- Council is working together well
- Effective COVID Response (for renters, businesses)
- Managed staff turnover, hired new Town Manager
- Approved new positions (Public Works Director, two positions using shared staffing model)
- Maintained Town financial strength
- Made progress in Housing Element compliance
- Established a plan for Diversity, Equity and Inclusion (DEI) work
- Increased communications with public via weekly newsletter, social media, etc.
- Used reclaimed water to preserve redwood trees
- Refurbished Parkade
- Addressed Sinkholes and storm drain emergencies
- Began EV fleet transition
- Climate Action Plan approved
- Implemented robust stakeholder engagement and work with Boards and Commissions
- Adopted a new home electrification ordinance
- Approved a Skate Park in downtown



Town of Fairfax

2022-23 Operating Budget

FUND **01 GENERAL FUND**
ACTIVITY **111 TOWN COUNCIL**

ACTIVITY DESCRIPTION

The Town Council consists of five representatives elected at large by the citizens of Fairfax. Town Council is the policy-making legislative body of the Town and is responsible to the community for the implementation of all programs and services provided by the Town. The Council reviews proposals to meet community needs and initiates action for new programs. The Council also determines the ability of the Town to provide financing for various programs and services. The Council appoints various members of the community to commissions, boards and committees. The Council acts to influence local, regional and state policies favorable to the Town, through various organizations.

DEPARTMENT SUMMARY

| FY 2019-20 Actual | FY 2020-21 Actual | FY 2021-22 Adopted | FY 2021-22 Projected | FY 2022-23 PROPOSED |
|----------------------|----------------------|-----------------------|-------------------------|------------------------|
|----------------------|----------------------|-----------------------|-------------------------|------------------------|

PERSONNEL

- 401 REGULAR SALARIES
- 411 REG PART-TIME SALARIES
- 415 ACCRUED LEAVE CASHOUT
- 421 TEMP EMPLOYEES
- 492 WORKERS COMP
- 493 RETIREMENT
- 494 MEDICARE
- 496 PERS UAL/SIDEFUND

| | | | | |
|---------------|---------------|---------------|---------------|---------------|
| | | | | |
| | | | | |
| | | | | |
| 18,015 | 18,014 | 18,000 | 18,000 | 18,000 |
| 712 | 745 | 681 | 681 | 706 |
| 1,061 | 1,096 | 1,002 | 970 | 832 |
| 238 | 236 | 249 | 236 | 236 |
| 2,225 | | 1,608 | 1,608 | 1,900 |
| 22,250 | 20,091 | 21,541 | 21,496 | 21,674 |

SUBTOTAL PERSONNEL

OPERATING EXPENSES

- 813 OFFICE SUPPLIES
- 815 PRINTING
- 822 PROFESSIONAL SERVICES
- 842 SPECIAL DEPT SUPPLIES
- 861 BUS.MEET/CONF.
- 862 DUES & SUBSCRIPTIONS
- 890 MISCELLANEOUS

SEE NOTE
SEE NOTE

| | | | | |
|----------------|--------------|---------------|--------------|--------------|
| 5 | - | 100 | - | 105 |
| 5 | 98 | 100 | 130 | 105 |
| 3,294 | 750 | 2,200 | 1,133 | 2,310 |
| 772 | 246 | 500 | 589 | 525 |
| 3,251 | 250 | 5,500 | 837 | 2,775 |
| 25 | - | 500 | - | 525 |
| (9,000) | 523 | 10,000 | 1,023 | 1,000 |
| (1,648) | 1,867 | 18,900 | 3,713 | 7,345 |

SUBTOTAL OPERATING

TOTAL DEPARTMENT APPROPRIATION

20,603 21,958 40,441 25,208 29,019

Allocation of Positions:

COUNCILMEMBERS/MAYOR

5.00 5.00 5.00 5.00 5.00

Total Full Time Equivalent Employees

5.00 5.00 5.00 5.00 5.00

NOTES: 822 Includes State Lobbyist - Calif League of Cities
 861 LOCC - New Councilmember orientation / MCCMC events



Town of Fairfax

2022-23 Operating Budget

FUND 01 GENERAL FUND
ACTIVITY 112 TOWN TREASURER

ACTIVITY DESCRIPTION

The Treasurer is elected to provide assistance to the Town Council and Town staff regarding the Town's investments and assist in reviewing the overall management of the Town's finances and annual audit. Resolution 2571 adopted by the Council on August 6, 2008 established additional duties and authorized compensation for the Town Treasurer of \$300 per month.

| | FY 2019-20 Actual | FY 2020-21 Actual | FY 2021-22 Adopted | FY 2021-22 Projected | FY 2022-23 PROPOSED |
|--|----------------------|----------------------|-----------------------|-------------------------|------------------------|
|--|----------------------|----------------------|-----------------------|-------------------------|------------------------|

PERSONNEL

- 401 REGULAR SALARIES
- 411 REG PART-TIME SALARIES
- 415 ACCRUED LEAVE CASHOUT
- 421 TEMP EMPLOYEES
- 461 OVERTIME
- 491 HEALTH INSURANCE
- 492 WORKERS COMP
- 493 RETIREMENT
- 494 MEDICARE
- 495 FICA/PTS

| | | | | | |
|--|--------------|--------------|--------------|--------------|--------------|
| | | | | - | |
| | | | | - | |
| | | | | - | |
| | 3,600 | 3,600 | 3,600 | 3,600 | 3,600 |
| | | | | - | |
| | | | | - | |
| | 149 | 156 | 48 | 48 | 144 |
| | 180 | 161 | 278 | 278 | 277 |
| | 51 | 52 | 48 | 48 | 48 |
| | | | | - | |
| | 3,980 | 3,969 | 3,974 | 3,974 | 4,069 |

SUBTOTAL PERSONNEL

OPERATING EXPENSES

- 636 OFFICE EQUIP REPLACEMENT
- 711 OFFICE EQUIP MAINT.
- 731 BLDG-GROUNDS MAINT.
- 801 WATER
- 804 TELEPHONE
- 811 POSTAGE
- 813 OFFICE SUPPLIES
- 815 PRINTING
- 822 PROFESSIONAL SERVICES
- 842 SPECIAL DEPT SUPPLIES
- 861 BUS.MEET/CONF.
- 862 DUES & SUBSCRIPTIONS

| | | | | | |
|--|------------|----------|------------|----------|------------|
| | | | | - | - |
| | | | | - | - |
| | | | | - | - |
| | | | | - | - |
| | | | | - | - |
| | | | | - | - |
| | | | 100 | - | 105 |
| | | | | - | - |
| | | | | - | - |
| | | | | - | - |
| | | | 600 | - | 130 |
| | 190 | | 150 | - | 158 |
| | 190 | - | 850 | - | 393 |

SUBTOTAL OPERATING

TOTAL DEPARTMENT APPROPRIATION

4,170 3,969 4,824 3,974 4,462

Allocation of Positions:

TOWN TREASURER

1.00 1.00 1.00 1.00 1.00

Total Full Time Equivalent Employees

1.00 1.00 1.00 1.00 1.00

NOTES:

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Town of Fairfax

2022-23 Operating Budget

FUND 01 GENERAL FUND
ACTIVITY 121 TOWN ATTORNEY

ACTIVITY DESCRIPTION

The Town Attorney is appointed by the Town Council and is responsible for the administration of legal affairs of the Town. The Attorney represents the Town in lawsuits, litigation and hearings, and reviews all ordinances, contracts and other legal documents and renders legal advice and opinions for the Town. The Town Attorney attends all Council Meetings. The Town Attorney is Best, Best & Krieger (including Janet Coleson) in Walnut Creek.

DEPARTMENT SUMMARY

| FY 2019-20 Actual | FY 2020-21 Actual | FY 2021-22 Adopted | FY 2021-22 Projected | FY 2022-23 PROPOSED |
|----------------------|----------------------|-----------------------|-------------------------|------------------------|
|----------------------|----------------------|-----------------------|-------------------------|------------------------|

PERSONNEL

- 401 REGULAR SALARIES
- 411 REG PART-TIME SALARIES
- 415 ACCRUED LEAVE CASHOUT
- 421 TEMP EMPLOYEES
- 461 OVERTIME
- 491 HEALTH INSURANCE
- 492 WORKERS COMP
- 493 RETIREMENT
- 494 MEDICARE

| | | | | |
|--|--|--|---|--|
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| | | | - | |
| | | | - | |
| | | | - | |

SUBTOTAL PERSONNEL

- - - - -

OPERATING EXPENSES

- 636 OFFICE EQUIP REPLACEMENT
- 711 OFFICE EQUIP MAINT.
- 731 BLDG-GROUNDS MAINT.
- 801 WATER
- 804 TELEPHONE
- 811 POSTAGE
- 813 OFFICE SUPPLIES
- 815 PRINTING
- 821 OUTSIDE SERVICES
- 822 PROFESSIONAL SERVICES
- 842 SPECIAL DEPT SUPPLIES
- 861 BUS.MEET/CONF.
- 862 DUES & SUBSCRIPTIONS
- 890 MISCELLANEOUS

SEE NOTE

| | | | | |
|---------|---------|---------|---------|---------|
| | | | - | |
| | | | - | |
| | | | - | |
| | | | - | |
| | | | - | |
| | | | - | |
| | | | - | |
| | | | - | |
| | | | - | |
| 161,025 | 178,098 | 190,000 | 405,400 | 368,000 |
| | | | - | |
| | | | - | |
| | | | - | |
| | | | - | |
| | | | - | |

SUBTOTAL OPERATING

161,025 178,098 190,000 405,400 368,000

TOTAL DEPARTMENT APPROPRIATION

161,025 178,098 190,000 405,400 368,000

Allocation of Positions:

Total Full Time Equivalent Employees

0.00 0.00 0.00 0.00 0.00

NOTES:

821 Additional assistance with planning issues; more robust review; PERS issues; Emergencies



Town of Fairfax

2022-23 Operating Budget

FUND 01 GENERAL FUND
ACTIVITY 211 TOWN MANAGER

ACTIVITY DESCRIPTION

The Town Manager is responsible for carrying out Town Council policy and directing all Town departments. Specific responsibilities include preparation of the annual budget, representing the Town in negotiations with employee groups, advising the Council on the financial condition and needs of the Town. The Town Manager prepares the agenda for each Town Council meeting and reviews and approves all staff reports in the agenda packet, attends all council meetings. The Manager serves as Human Resource Director, and participates in various regional efforts including the Ross Valley Fire Department JPA.

DEPARTMENT SUMMARY

| FY 2019-20 Actual | FY 2020-21 Actual | FY 2021-22 Adopted | FY 2021-22 Projected | FY 2022-23 PROPOSED |
|----------------------|----------------------|-----------------------|-------------------------|------------------------|
|----------------------|----------------------|-----------------------|-------------------------|------------------------|

PERSONNEL

| | | | | | |
|---------------------------|----------------|----------------|----------------|----------------|----------------|
| 401 REGULAR SALARIES | 138,828 | 141,584 | 141,584 | 143,522 | 174,486 |
| 415 ACCRUED LEAVE CASHOUT | 4,614 | 3,951 | 6,032 | 27,961 | 7,337 |
| 461 OVERTIME | - | - | - | 15,230 | - |
| 491 HEALTH INSURANCE | 21,267 | 21,488 | 24,781 | 10,095 | 26,896 |
| 492 WORKERS COMP | 5,410 | 6,007 | 5,543 | 5,543 | 7,448 |
| 493 RETIREMENT | 17,814 | 22,034 | 16,592 | 8,219 | 19,626 |
| 494 MEDICARE | 1,920 | 1,982 | 2,025 | 2,903 | 2,493 |
| 496 PERS UAL/SIDEFUND | 8,292 | - | 5,994 | 5,994 | 7,081 |
| 611 ALLOWANCES | 3,822 | 3,960 | 2,376 | 1,667 | 3,192 |
| SUBTOTAL PERSONNEL | 201,967 | 201,005 | 204,927 | 221,134 | 248,559 |

OPERATING EXPENSES

| | | | | | |
|------------------------------|---------------|---------------|---------------|---------------|---------------|
| 636 OFFICE EQUIP REPLACEMENT | - | - | 400 | - | 420 |
| 711 OFFICE EQUIP MAINT. | - | - | 100 | - | 105 |
| 731 BLDG-GROUNDS MAINT. | 2,389 | 1,627 | 3,727 | 3,024 | 4,052 |
| 801 WATER | 650 | 767 | 450 | 592 | 473 |
| 802 POWER | 1,011 | 804 | 800 | 1,474 | 840 |
| 804 TELEPHONE | 2,128 | 2,031 | 1,500 | 2,333 | 1,575 |
| 811 POSTAGE | 367 | 715 | 400 | 555 | 420 |
| 813 OFFICE SUPPLIES | 446 | 1,275 | 700 | 1,612 | 735 |
| 822 PROFESSIONAL SERVICES | 98 | - | 350 | - | 368 |
| 861 BUS.MEET/CONF. | 1,827 | 250 | 2,500 | 975 | 1,625 |
| 862 DUES & SUBSCRIPTIONS | 3,540 | 5,067 | 3,000 | 2,409 | 3,150 |
| SUBTOTAL OPERATING | 12,457 | 12,537 | 13,927 | 12,974 | 13,762 |

SEE NOTE

TOTAL DEPARTMENT APPROPRIATION

| | | | | |
|---------|---------|---------|---------|---------|
| 214,424 | 213,542 | 218,854 | 234,108 | 262,321 |
|---------|---------|---------|---------|---------|

Allocation of Positions:

| | | | | | |
|-----------------------------|------|------|------|------|------|
| TOWN MANAGER | 0.60 | 0.60 | 0.60 | 0.60 | 0.70 |
| INTERIM TOWN MANAGER | - | - | - | - | - |
| ADMINISTRATIVE ASSISTANT II | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 |

Total Full Time Equivalent Employees

| | | | | |
|------|------|------|------|------|
| 0.85 | 0.85 | 0.85 | 0.85 | 0.95 |
|------|------|------|------|------|

NOTES:

862 ICMA/CMMF/+

TOWN CLERK/ELECTIONS

In Fairfax, the Town Clerk is an elected position, with the elected Clerk responsible to the voters directly. Many of the duties of the Clerk are mandated by Government Code, and include conducting elections; recording, publication, filing, indexing, and safekeeping of Town Council proceedings; authenticating official records on behalf of the Town; maintaining the Town Code; serving as custodian of official Town records; publishing legal notices; filling public records requests; serving as filing officer for economic interest and campaign disclosure statements; and serving as the financial disclosure officer. This department also includes Communications, and is responsible for the Town website, newsletters, publications, social media, outreach, and surveys. The Department has two staff: the Deputy Town Clerk/Assistant to the Town Manager and the Communications and Marketing Specialist.

2021 – 2022 ACCOMPLISHMENTS

- Host more than double the usual number of Town Council meetings
- Upgraded Women's Club to provide virtual capability to meetings
- Launched/supported recruitment of Town Manager & Public Works Director and supported 2 transitions for each position in July and March
- Coordinated the online and print updates to the Town Code
- Coordinated IT technical support
- Published weekly Town newsletters; increased subscription by 270+.
- Increased reach of social media accounts by 590+, added quick links to Instagram for access to newsletters, subscriptions, classes, meetings.
- Sustained website postings for news, events, meetings, classes, & classes
- Created 2 recreation catalog/brochures, 2 flyers, and postcard
- Refined use of Survey Monkey to support various surveys

2022 – 2023 GOALS AND OBJECTIVES

- Prepare Council, Boards, Committees, and Commissions Handbook
- Prepare Council Policy Manual
- Administer the November 8, 2022 local election
- Increase social media presence with "real time" updates
- Support each department to keep their information current on the website
- Support the Volunteer Board communications
- Maintain strong Town-wide communications to connect our community



Town of Fairfax

2022-23 Operating Budget

FUND 01 GENERAL FUND
ACTIVITY 221 TOWN CLERK

ACTIVITY DESCRIPTION

The Town Clerk's office is responsible for local elections; recording, publication, filing, indexing, and safekeeping of Town Council proceedings; preparation of Council meeting agendas and packets; updating and maintaining the Town Code; preparing, publishing, and posting legal notices; recording and certifying ordinances and resolutions; serving as custodian of and certifying official Town records; filling public records requests; serving as filing officer for economic interest and campaign disclosure statements under the Political Reform Act; and administering the Oath of Office. This department is also responsible for the Town website and communications. The Town Clerk is an elected position without compensation. The Department is comprised of two staff positions: the Deputy Town Clerk/Assistant to the Town Manager and the Communications & Marketing Specialist.

DEPARTMENT SUMMARY

| FY 2019-20 Actual | FY 2020-21 Actual | FY 2021-22 Adopted | FY 2021-22 Projected | FY 2022-23 PROPOSED |
|----------------------|----------------------|-----------------------|-------------------------|------------------------|
|----------------------|----------------------|-----------------------|-------------------------|------------------------|

PERSONNEL

| | | | | | |
|----------------------------|----------------|----------------|----------------|----------------|----------------|
| 401 REGULAR SALARIES | 74,797 | 113,575 | 122,038 | 122,038 | 142,433 |
| 411 REG PART-TIME SALARIES | 26,174 | - | 64,676 | 64,676 | 69,749 |
| 415 ACCRUED LEAVE CASHOUT | 1,586 | - | 5,867 | 2,484 | 6,848 |
| 421 TEMP EMPLOYEES | 448 | - | - | - | - |
| 491 HEALTH INSURANCE | 26,332 | 27,497 | 30,086 | 30,086 | 31,482 |
| 492 WORKERS COMP | 4,130 | 4,407 | 7,158 | 7,158 | 8,821 |
| 493 RETIREMENT | 6,261 | 9,233 | 14,433 | 14,433 | 16,338 |
| 494 MEDICARE | 1,429 | 1,541 | 2,633 | 2,633 | 2,952 |
| 496 PERS UAL/SIDEFUND | - | - | - | - | - |
| 611 ALLOWANCES | 635 | 960 | 1,560 | 1,560 | 1,560 |
| SUBTOTAL PERSONNEL | 141,791 | 157,213 | 248,451 | 245,068 | 280,182 |

OPERATING EXPENSES

| | | | | | |
|------------------------------|---------------|---------------|---------------|---------------|---------------|
| 636 OFFICE EQUIP REPLACEMENT | - | - | - | - | - |
| 731 BLDG-GROUNDS MAINT. | 2,415 | 1,627 | 3,746 | 3,746 | 4,071 |
| 801 WATER | - | - | - | - | - |
| 804 TELEPHONE | 819 | 750 | 500 | 906 | 525 |
| 811 POSTAGE | 400 | 628 | 500 | 555 | 525 |
| 813 OFFICE SUPPLIES | 528 | 1,002 | 500 | 1,024 | 525 |
| 814 LEGAL ADS | 983 | 272 | 400 | 239 | 420 |
| 821 OUTSIDE SERVICES | 5,732 | 3,065 | 5,000 | 6,353 | 5,250 |
| 822 PROFESSIONAL SERVICES | 19,526 | 8,767 | 20,000 | 8,774 | 15,000 |
| 842 SPECIAL DEPT SUPPLIES | 38 | 128 | 100 | 167 | 105 |
| 861 BUS.MEET/CONF. | 64 | 150 | 100 | 40 | 105 |
| 862 DUES & SUBSCRIPTIONS | - | - | 200 | - | 210 |
| SUBTOTAL OPERATING | 30,505 | 16,388 | 31,046 | 21,806 | 26,736 |

TOTAL DEPARTMENT APPROPRIATION

| | | | | |
|----------------|----------------|----------------|----------------|----------------|
| 172,296 | 173,601 | 279,497 | 266,875 | 306,918 |
|----------------|----------------|----------------|----------------|----------------|

Allocation of Positions:

| | | | | | |
|---------------------------------------|------|------|------|------|------|
| DEPUTY TOWN CLERK / ASST TO TOWN MGR | 0.75 | 0.75 | 1.00 | 1.00 | 1.00 |
| MARKETING & COMMUNICATIONS SPECIALIST | | | 0.50 | 0.50 | 0.50 |
| PT DEPUTY TOWN CLERK/MGMT ANALYST | 0.25 | 0.25 | | | |

Total Full Time Equivalent Employees

| | | | | |
|-------------|-------------|-------------|-------------|-------------|
| 1.00 | 1.00 | 1.50 | 1.50 | 1.50 |
|-------------|-------------|-------------|-------------|-------------|

NOTES:

821 Website platform (Proud City); Survey Monkey; Constant Contact
 822 Town Code updates; Minutes Clerk



Town of Fairfax

2022-23 Operating Budget

FUND 01 GENERAL FUND
ACTIVITY 222 ELECTIONS

ACTIVITY DESCRIPTION

The Town Clerk serves as the Town Elections Official and the Filing Officer for campaign finance statements. Local regular elections for Town offices (5 Councilmembers, 1 Treasurer, and 1 Clerk) are held every two years (to stagger the 4-year terms) in November of even-numbered years. The Town consolidates its local elections with the County of Marin, with costs shared by all the local agencies, school districts, and special districts. The cost is generally between \$1.75 and \$3.00 per registered voter. Fairfax has approximately 6,054 registered voters. This year's election is for the following offices: Council Member (2), the Town Treasurer, and the Town Clerk.

DEPARTMENT SUMMARY

| FY 2019-20 Actual | FY 2020-21 Actual | FY 2021-22 Adopted | FY 2021-22 Projected | FY 2022-23 PROPOSED |
|----------------------|----------------------|-----------------------|-------------------------|------------------------|
|----------------------|----------------------|-----------------------|-------------------------|------------------------|

PERSONNEL

| | | | | |
|----------------------------|---|---|---|---|
| 401 REGULAR SALARIES | | | | |
| 411 REG PART-TIME SALARIES | | | | |
| 415 ACCRUED LEAVE CASHOUT | | | | |
| 421 TEMP EMPLOYEES | | | | |
| 491 HEALTH INSURANCE | | | | |
| 492 WORKERS COMP | | | | |
| 493 RETIREMENT | | | | |
| 494 MEDICARE | | | | |
| SUBTOTAL PERSONNEL | - | - | - | - |

OPERATING EXPENSES

| | | | | |
|---|---------------|--------------|----------|---------------|
| 636 OFFICE EQUIP REPLACEMENT | | | | |
| 711 OFFICE EQUIP MAINT. | | | | |
| 731 BLDG-GROUNDS MAINT. | | | | |
| 801 WATER | | | | |
| 804 TELEPHONE | | | | |
| 811 POSTAGE | | | | |
| 813 OFFICE SUPPLIES | | | | |
| 814 LEGAL ADS | | | - | |
| 815 PRINTING | | | | |
| 821 OUTSIDE SERVICES | | | | |
| 822 PROFESSIONAL SERVICES SEE NOTE | 46,740 | 6,910 | - | 20,000 |
| 842 SPECIAL DEPT SUPPLIES | | | | |
| 861 BUS.MEET/CONF. | | | | |
| 862 DUES & SUBSCRIPTIONS | | | | |
| 890 MISCELLANEOUS | - | - | - | - |
| SUBTOTAL OPERATING | 46,740 | 6,910 | - | 20,000 |

TOTAL DEPARTMENT APPROPRIATION

| | | | | |
|---------------|--------------|----------|----------|---------------|
| 46,740 | 6,910 | - | - | 20,000 |
|---------------|--------------|----------|----------|---------------|

Allocation of Positions:

| | | | | |
|--------------------------------------|---|---|---|---|
| DEPUTY TOWN CLERK / ASST TO TOWN MGR | - | - | - | - |
| TOWN CLERK | - | - | - | - |

Total Full Time Equivalent Employees

| | | | | |
|-------------|-------------|-------------|-------------|-------------|
| 0.00 | 0.00 | 0.00 | 0.00 | 0.00 |
|-------------|-------------|-------------|-------------|-------------|

NOTES:

822 Election consolidation cost



Town of Fairfax

2022-23 Operating Budget

FUND 01 GENERAL FUND
ACTIVITY 231 PERSONNEL

ACTIVITY DESCRIPTION

Personnel cost include contractual Human Resources (HR); legal and consulting services and other costs such as recruitment, testing, physical & psychological exams as required.

DEPARTMENT SUMMARY

| FY 2019-20 Actual | FY 2020-21 Actual | FY 2021-22 Adopted | FY 2021-22 Projected | FY 2022-23 PROPOSED |
|----------------------|----------------------|-----------------------|-------------------------|------------------------|
|----------------------|----------------------|-----------------------|-------------------------|------------------------|

PERSONNEL

| | | | | | |
|----------------------------|---------------|---------------|---------------|---------------|----------------|
| 401 REGULAR SALARIES | 34,152 | 35,473 | 34,808 | 37,546 | 81,308 |
| 411 REG PART-TIME SALARIES | 11,335 | 20,448 | 11,900 | 16,161 | 12,495 |
| 415 ACCRUED LEAVE CASHOUT | 1,424 | 658 | 1,673 | 7,127 | 3,863 |
| 421 TEMP EMPLOYEES | - | - | - | - | - |
| 461 OVERTIME | - | 2,327 | - | 3,103 | - |
| 491 HEALTH INSURANCE | 746 | 5,282 | 6,257 | 3,088 | 12,629 |
| 492 WORKERS COMP | 1,704 | 1,883 | 1,837 | 1,837 | 4,020 |
| 493 RETIREMENT | 4,709 | 5,988 | 4,089 | 3,801 | 10,266 |
| 494 MEDICARE | 303 | 772 | 674 | 922 | 1,345 |
| 495 FICA/PTS | - | - | 450 | - | - |
| 496 PERS UAL/SIDEFUND | - | 1,540 | - | - | - |
| 611 ALLOWANCES | 123 | 173 | 592 | 335 | 1,564 |
| SUBTOTAL PERSONNEL | 54,495 | 74,544 | 62,280 | 73,920 | 127,490 |

OPERATING EXPENSES

| | | | | | |
|------------------------------|---------------|---------------|---------------|---------------|---------------|
| 636 OFFICE EQUIP REPLACEMENT | - | - | - | - | - |
| 711 OFFICE EQUIP MAINT. | - | - | - | - | - |
| 731 BLDG-GROUNDS MAINT. | - | - | - | - | - |
| 801 WATER | - | - | - | - | - |
| 804 TELEPHONE | - | - | - | - | - |
| 811 POSTAGE | - | - | - | - | - |
| 813 OFFICE SUPPLIES | - | - | - | - | - |
| 814 LEGAL ADS | 1,020 | - | 500 | - | 525 |
| 815 PRINTING | - | - | - | - | - |
| 821 OUTSIDE SERVICES | 16,752 | 7,488 | 18,500 | 18,500 | 25,000 |
| 822 PROFESSIONAL SERVICES | - | 25,000 | 50,000 | 25,000 | 50,000 |
| 842 SPECIAL DEPT SUPPLIES | 517 | 84 | 650 | 286 | 683 |
| 861 BUS.MEET/CONF. | - | 2,162 | 800 | - | 840 |
| 862 DUES & SUBSCRIPTIONS | 20 | - | 400 | - | 420 |
| 890 MISCELLANEOUS | - | - | - | - | - |
| SUBTOTAL OPERATING | 18,308 | 34,734 | 70,850 | 43,786 | 77,468 |

TOTAL DEPARTMENT APPROPRIATION

| | | | | |
|---------------|----------------|----------------|----------------|----------------|
| 72,804 | 109,277 | 133,130 | 117,706 | 204,957 |
|---------------|----------------|----------------|----------------|----------------|

Allocation of Positions:

| | | | | | |
|----------------------|------|------|------|------|------|
| TOWN MANAGER | 0.10 | 0.10 | 0.10 | 0.10 | 0.30 |
| FINANCE DIRECTOR | 0.10 | 0.10 | 0.10 | 0.10 | 0.10 |
| PART-TIME ACCOUNTANT | 0.10 | 0.10 | 0.10 | 0.10 | 0.10 |

Total Full Time Equivalent Employees

| | | | | |
|-------------|-------------|-------------|-------------|-------------|
| 0.30 | 0.30 | 0.30 | 0.30 | 0.50 |
|-------------|-------------|-------------|-------------|-------------|

NOTES:

821 Preemployment services, Special attorney fees & HR Consultant

822 Recruiting for key staff positions

842 Staff recognition

FINANCE DEPARTMENT

2021-22 ACCOMPLISHMENTS:

- Continued implementation of **Tyler Incode** financial software
- Developed and issued timely new accounting statement for monthly financial reports
- Completed new budget documents for FY21-22 year (three documents of 125 pages each).
- Used new modules including General Ledger, Accounts Payable, Purchase Orders, Project Accounting, Payroll, Employee benefits and Fixed Assets.
- Successfully automated CalPERS reporting.
- Used new software to accurately project and manage Town revenues and expenses.
- Completed and presented audit of FY21 financial statements with "clean" opinion.
- Hired and trained new PT Accountant to replace retiring PT accountant; transitioned previous PT Accountant to Special Project accountant position (1 day per week).
- Hired and trained student Office Assistant.
- Kept low number of liability and workers comp claims.
- Worked with other departments to manage FEMA COVID and other activities during personnel transitions
- Added 401(a) deferred compensation plan
- Expanded investment options for 457 TPS deferred compensation plan
- Worked with Fairfax Festival organizers to bring back the Festival after COVID.

FINANCE DEPARTMENT

FY 2022-23 GOALS AND OBJECTIVES:

- Continue implementing Tyler Incode accounting software program to expand access and end-user training to all departments including cash receipts, fixed assets, permits, project accounting, CAFR software (for financial reports), and budgeting.
- Work with Building & Planning Department to implement systems for building-deposits and revenue tracking.
- Renegotiate MOUs.
- Continue with electronic document management system of current and historical documents with the goal to archive, as well as to make them available for ease of research and public information
- Continue update of personnel rules with Town Manager.
- Continue restructuring the budget to create a cohesive articulating document including five-year Capital Improvement projections and additional exhibits for demographics and personnel
- Continue research for new revenue streams & cost saving measures
- Add web-based process for permitting to extend Social Distancing measures
- Explore web based business license applications



Town of Fairfax

2022-23 Operating Budget

FUND **01 GENERAL FUND**
ACTIVITY **241 FINANCE**

ACTIVITY DESCRIPTION

The Finance Department is responsible for all the Town financial and accounting operations, payables, receivables, retirement, payroll, and managing portions of the insurance requirements for the town. They oversee business license collection, prepare monthly revenue & expenditure reports, and maintain the fixed asset inventories on an annual basis. The department prepares financial reports mandated by the State, the County of Marin, and other agencies. The Finance Department also prepares and oversees budget preparation.

DEPARTMENT SUMMARY

| FY 2019-20 Actual | FY 2020-21 Actual | FY 2021-22 Adopted | FY 2021-22 Projected | FY 2022-23 PROPOSED |
|----------------------|----------------------|-----------------------|-------------------------|------------------------|
|----------------------|----------------------|-----------------------|-------------------------|------------------------|

PERSONNEL

| | | | | | |
|----------------------------|----------------|----------------|----------------|----------------|----------------|
| 401 REGULAR SALARIES | 122,610 | 131,075 | 144,176 | 133,531 | 153,424 |
| 411 REG PART-TIME SALARIES | 60,009 | 99,833 | 59,500 | 71,013 | 74,564 |
| 415 ACCRUED LEAVE CASHOUT | 5,895 | - | 6,013 | 6,163 | 6,471 |
| 421 TEMP EMPLOYEES | 6,605 | 1,093 | 5,000 | 3,483 | 5,000 |
| 491 HEALTH INSURANCE | 24,289 | 24,466 | 25,207 | 25,207 | 26,173 |
| 492 WORKERS COMP | 7,408 | 8,037 | 7,972 | 7,972 | 9,347 |
| 493 RETIREMENT | 16,845 | 20,839 | 14,912 | 20,474 | 21,198 |
| 494 MEDICARE | 1,055 | 3,239 | 2,937 | 3,033 | 3,128 |
| 495 FICA/PTS | 1,140 | - | 2,988 | 3,049 | 981 |
| 496 PERS UAL/SIDEFUND | 6,742 | - | 4,873 | 8,960 | 5,757 |
| 611 ALLOWANCES | 797 | 1,238 | 1,964 | 1,703 | 1,964 |
| SUBTOTAL PERSONNEL | 253,394 | 289,819 | 275,542 | 284,589 | 308,007 |

OPERATING EXPENSES

| | | | | | |
|---------------------------|---------------|---------------|----------------|---------------|---------------|
| 711 OFFICE EQUIP MAINT. | | | 300 | - | - |
| 731 BLDG-GROUNDS MAINT. | 2,415 | 1,627 | 3,746 | 3,051 | 4,071 |
| 804 TELEPHONE | 819 | 750 | 1,000 | 906 | 1,050 |
| 811 POSTAGE | 392 | 612 | 800 | 555 | 840 |
| 813 OFFICE SUPPLIES | 1,887 | 2,959 | 1,700 | 2,904 | 1,785 |
| 815 PRINTING | - | - | 500 | - | - |
| 821 OUTSIDE SERVICES | 6,638 | 3,666 | 9,000 | 9,000 | 9,450 |
| 822 PROFESSIONAL SERVICES | 31,961 | 61,816 | 85,000 | 67,281 | 69,250 |
| 861 BUS.MEET/CONF. | - | 79 | 500 | 633 | 525 |
| 862 DUES & SUBSCRIPTIONS | 360 | 315 | 1,000 | 779 | 1,050 |
| 890 MISCELLANEOUS | 35 | 418 | 2,000 | 562 | 2,100 |
| SUBTOTAL OPERATING | 44,506 | 72,242 | 105,546 | 85,671 | 90,121 |

TOTAL DEPARTMENT APPROPRIATION

| | | | | |
|----------------|----------------|----------------|----------------|----------------|
| 297,900 | 362,061 | 381,088 | 370,260 | 398,128 |
|----------------|----------------|----------------|----------------|----------------|

Allocation of Positions:

| | | | | | |
|--------------------------|------|------|------|------|------|
| FINANCE DIRECTOR | 0.90 | 0.90 | 0.90 | 0.90 | 0.90 |
| PART-TIME ACCOUNTANT (2) | 0.50 | 0.50 | 0.70 | 0.70 | 0.70 |
| PART-TIME OFFICE ASST | 0.10 | 0.10 | 0.10 | 0.10 | 0.10 |

Total Full Time Equivalent Employees

| | | | | |
|-------------|-------------|-------------|-------------|-------------|
| 1.50 | 1.50 | 1.70 | 1.70 | 1.70 |
|-------------|-------------|-------------|-------------|-------------|

NOTES: 821 Bank charges/analysis, GASB 34 compliance, tax audits, actuarial study, CPA review, Assistance with implementation of accounting software

 822 Merchant fees, bank analysis; Contract revenue analysis (sales & property tax; TOT) Software licenses; GovInvest (GASB 75 actuarial)

PLANNING & BUILDING SERVICES

2021 - 2022 ACCOMPLISHMENTS

- COVID-19 crisis response, including:
 - Issuing Temporary Outdoor Use business permits
 - Publishing public information
 - Adopting and implementing a virtual meetings platform
 - Enforced COVID-19 complaints
 - Providing Town Hall in-person services under COVID protocols
- Permits and Zoning Enforcement Mid 2021-to-date
 - Issued 13 Use Permits, 15 Variances, 5 Design Reviews, 2 Hill Area Residential Developments, 1 Encroachment Permits, 2 Excavation Permits, 5 Tree Permits, 1 Ridgeline Scenic Corridor permit
 - Approved 14 Accessory Dwelling Units (ADUs) /Junior Accessory Dwelling Units (JADUs)
 - Issued 499 construction permits with \$12,003,529.00 in valuation
 - Reviewed, and issued permits for 96 solar systems
 - Reviewed, and issued permits for 78 battery back-up systems
 - Wrote 87 Residential Resale Inspection Reports
 - Worked on 35-50+ requests for information and planning services per day.
- GIS digitization and georeferencing:
 - Worked on diagrammatic products including public parcels, fire hazard, historic study areas, spotted owl protection, roads and trails, zoning
- Planning Commission
 - Worked on the Objective Design and Development Standards (ODDS): draft toolkit pending, public outreach, historic (held 2 meetings and 1 subcommittee review)
 - Conducted public hearings and reviews on 20 projects involving 44 discretionary permit applications, including 2 new houses
- Housing Element Work Program:
 - Continued to gather public input from the Housing Element interactive website, and continue to post informational articles
 - Hired a historic consultant
 - Initiated a promotional program for ADUs/JADUs
 - Initiated the Inclusionary Housing program

2022 - 2023 GOALS AND OBJECTIVES

- Complete updates of Housing, Safety, and Land Use Elements.
- Complete adoption of ODDS process
- Improve public services functionality of Tyler Technologies for Planning and Building
- Work towards creating full time Assistant Planner and Building Inspector positions.



Town of Fairfax

2022-23 Operating Budget

FUND 01 GENERAL FUND
ACTIVITY 311 PLANNING

ACTIVITY DESCRIPTION

The Department of Building & Planning Services provides staff services to the public at the front counter at Town Hall, to the Town Council, Planning Commission/Design Review Board, related to the creation and implementation of planning and land use policies and regulations in Fairfax. Department staff also oversees the contracted work of a Town Civil Engineer, the work of a planning consultant and sub-consultants assisting in the General Plan-related work programs and/or the Zoning Ordinance update as well as special environmental review (CEQA) tasks. The Planning Division processes "entitlement" permit applications, and oversees the enforcement of Town ordinances that govern the development and use of property within the community.

DEPARTMENT SUMMARY

| FY 2019-20 Actual | FY 2020-21 Actual | FY 2021-22 Adopted | FY 2021-22 Projected | FY 2022-23 PROPOSED |
|----------------------|----------------------|-----------------------|-------------------------|------------------------|
|----------------------|----------------------|-----------------------|-------------------------|------------------------|

PERSONNEL

| | | | | | |
|----------------------------|----------------|----------------|----------------|----------------|----------------|
| 401 REGULAR SALARIES | 268,283 | 241,920 | 274,895 | 228,107 | 225,398 |
| 411 REG PART-TIME SALARIES | 35,027 | 63,106 | 30,000 | 95,935 | 42,888 |
| 415 ACCRUED LEAVE CASHOUT | 2,798 | | 9,880 | 9,880 | 13,333 |
| 421 TEMP EMPLOYEES | - | - | 5,000 | 5,000 | |
| 491 HEALTH INSURANCE | 49,383 | 51,733 | 50,804 | 50,804 | 65,548 |
| 492 WORKERS COMP. | 11,959 | 12,765 | 11,901 | 11,901 | 14,272 |
| 493 RETIREMENT | 30,498 | 35,809 | 29,902 | 29,902 | 35,885 |
| 494 MEDICARE | 4,121 | 4,068 | 4,266 | 4,266 | 4,777 |
| 495 FICA/PTS | 1,191 | - | 1,222 | 1,222 | 1,608 |
| 496 PERS UAL/SIDEFUND | 50,695 | | 56,456 | 56,456 | 41,662 |
| 611 ALLOWANCES | 3,518 | 720 | 720 | 720 | 1,920 |
| SUBTOTAL PERSONNEL | 457,473 | 410,119 | 475,046 | 494,193 | 447,291 |

OPERATING EXPENSES

| | | | | | |
|---------------------------|---------------|---------------|----------------|----------------|----------------|
| 731 BLDG-GROUNDS MAINT. | 2,514 | 1,628 | 3,000 | 3,171 | 4,093 |
| 802 POWER | 505 | 402 | 450 | 444 | 473 |
| 804 TELEPHONE | 1,801 | 1,721 | 1,500 | 1,549 | 1,575 |
| 811 POSTAGE | 538 | 767 | 2,000 | 612 | 2,100 |
| 812 REPRODUCTION | 47 | 743 | 10,000 | - | 10,500 |
| 813 OFFICE SUPPLIES | 2,021 | 2,948 | 2,000 | 3,131 | 2,100 |
| 814 LEGAL ADS | 449 | 158 | 1,500 | 133 | 1,575 |
| 815 PRINTING | - | - | 2,000 | 2,301 | 2,100 |
| 821 OUTSIDE SERVICES | 45,542 | 50,057 | 552,200 | 176,977 | 375,223 |
| 822 PROFESSIONAL SERVICES | 4,847 | 1,815 | 15,000 | 3,224 | 15,750 |
| 842 SPECIAL DEPT SUPPLIES | - | 27 | 1,500 | - | 1,575 |
| 861 BUS.MEET/CONF. | 2,281 | 1,000 | 2,000 | - | 2,100 |
| 862 DUES & SUBSCRIPTIONS | 5,595 | - | 5,000 | - | 6,000 |
| SUBTOTAL OPERATING | 66,142 | 61,265 | 598,150 | 191,541 | 425,163 |

TOTAL DEPARTMENT APPROPRIATION

523,615 471,385 1,073,196 685,735 872,455

Allocation of Positions:

| | | | | | |
|---|-------------|-------------|-------------|-------------|-------------|
| PLANNING DIRECTOR | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| PRINCIPAL PLANNER | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| ADMIN ASSISTANT II | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 |
| PLANNING INTERN | 0.10 | 0.10 | 0.10 | 0.10 | 0.10 |
| ZONING TECH / ASST PLANNER | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 |
| Total Full Time Equivalent Employees | 2.85 | 2.85 | 2.85 | 2.85 | 2.85 |

NOTES: 411 Planning Commission minutes / Zoning Tech & Intern
 814 Housing Element & zone changes updates
 821 Includes outside services for HE update, ODDS, Inclusionary Hsg, and ADUs
 822 Televis, Zoom Planning Commission & Housing Element mtgs, GIS
 862 Marin Maps



Town of Fairfax

2022-23 Operating Budget

FUND 01 GENERAL FUND
ACTIVITY 321 BUILDING INSPECTION & PERMITS

ACTIVITY DESCRIPTION

The Building Inspection Division provides "building" permits for construction activity and and code enforcement related to the California Building Code.

DEPARTMENT SUMMARY

| FY 2019-20 Actual | FY 2020-21 Actual | FY 2021-22 Adopted | FY 2021-22 Projected | FY 2022-23 PROPOSED |
|----------------------|----------------------|-----------------------|-------------------------|------------------------|
|----------------------|----------------------|-----------------------|-------------------------|------------------------|

PERSONNEL

| | | | | | |
|---------------------------|----------------|----------------|----------------|----------------|----------------|
| 401 REGULAR SALARIES | 107,506 | 109,812 | 109,812 | 112,638 | 118,900 |
| 415 ACCRUED LEAVE CASHOUT | 4,416 | 4,504 | 4,504 | - | 4,848 |
| 491 HEALTH INSURANCE | 20,802 | 21,390 | 22,425 | 22,425 | 23,604 |
| 492 WORKERS COMP. | 4,284 | 4,578 | 5,006 | 5,006 | 4,902 |
| 493 RETIREMENT | 12,399 | 14,273 | 13,595 | 12,396 | 14,744 |
| 494 MEDICARE | 1,511 | 1,555 | 1,536 | 1,427 | 1,656 |
| 496 PERS UAL/SIDEFUND | 19,887 | 15,000 | 14,376 | 16,661 | 16,984 |
| 611 ALLOWANCES | 664 | 720 | 720 | 720 | 720 |
| SUBTOTAL PERSONNEL | 171,468 | 171,832 | 171,974 | 171,273 | 186,358 |

OPERATING EXPENSES

| | | | | | |
|---------------------------|---------------|---------------|---------------|---------------|---------------|
| 711 OFFICE EQUIP MAINT. | - | - | 321 | - | 321 |
| 722 VEHICLE MAINTENANCE | 3,718 | 3,496 | 3,500 | 4,169 | 3,500 |
| 731 BLDG-GROUNDS MAINT. | 2,428 | 1,627 | 2,000 | 3,075 | 4,093 |
| 802 POWER | 505 | 402 | 500 | 444 | 500 |
| 804 TELEPHONE | 1,801 | 1,701 | 1,500 | 1,550 | 1,500 |
| 811 POSTAGE | 496 | 653 | 500 | 534 | 500 |
| 813 OFFICE SUPPLIES | 620 | 1,055 | 1,200 | 720 | 1,200 |
| 821 OUTSIDE SERVICES | 19,145 | 43,653 | 60,000 | 36,556 | 50,000 |
| 822 PROFESSIONAL SERVICES | 1,120 | | 5,000 | 3,704 | 5,000 |
| 861 BUS.MEET/CONF. | 665 | 301 | 1,000 | - | 1,000 |
| 862 DUES & SUBSCRIPTIONS | 325 | 951 | 500 | 1,904 | 500 |
| SUBTOTAL OPERATING | 30,823 | 53,838 | 76,021 | 52,655 | 68,114 |

SEE NOTE

SEE NOTE

SEE NOTE

SEE NOTE

SEE NOTE

TOTAL DEPARTMENT APPROPRIATION

| | | | | |
|----------------|----------------|----------------|----------------|----------------|
| 202,291 | 225,670 | 247,995 | 223,929 | 254,472 |
|----------------|----------------|----------------|----------------|----------------|

Allocation of Positions:

| | | | | | |
|------------------------|------|------|------|------|------|
| BUILDING OFFICIAL | 0.75 | 0.75 | 0.75 | 0.75 | 0.75 |
| ASST BUILDING OFFICIAL | | | | | |
| ADMIN ASSISTANT II | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 |

Total Full Time Equivalent Employees

| | | | | |
|-------------|-------------|-------------|-------------|-------------|
| 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
|-------------|-------------|-------------|-------------|-------------|

| | |
|--------|---|
| NOTES: | 722 Fuel & upkeep on Building Official Vehicle |
| | 821 Coastland Engineering plan check, Town Engineer |
| | 822 Janitorial allocation; scanning building plans /relief building inspector |
| | 861 Building official/ICBO meetings |
| | 862 Professional membership renewals for Building Official |
| | |
| | |

POLICE DEPARTMENT

The Fairfax Police Department (FPD) has the overall responsibility for all criminal investigations, criminal apprehension, crime prevention, traffic enforcement and safety, parking enforcement and related programs, public safety awareness programs, computer aided 9-1-1 dispatch center (which also serves the communities of Ross and the College of Marin). It operates a staffed police lobby open to the public 24 hours a day; comprehensive records management; information technology within the police network; property and evidence management; special event management; ABC (alcoholic beverage control) evaluations and approvals; emergency management/disaster planning; personnel services, including payroll management, recruitment and departmental training.

MISSION

Preventing Crime; Enforcing laws; Resolving community problems; Improving the quality of life.

ORGANIZATION

The department is budgeted for 17 full time positions. 11 sworn Police Officers and 6 non-sworn employees (5 Dispatchers and 1 Police Service Technician), and 6 part time employees. (1 Police Reserve, 1 Police Services Technician, and 4 part time Dispatchers)

The department is comprised of the following full and part time Classifications which in this fiscal year are intended to be filled as follows:

- 1 Police Chief
- 0 Lieutenant
- 3 Sergeants
- 1 Corporal
- 6 Patrol Officers
- 1 Frozen Police Officer position (unfilled since 10/2005)
- 5 Dispatchers
- 1 Police Service Technician
- 1 reserve Police Officers (part time /hourly as needed)
- 2 reserve Dispatchers (part time/hourly as needed)
- 1 part time Police Services Technician
- 2 Police Cadets

Total: 17 full time employees (FTE's)
6 part time reserve employees

As classifications remain the same, the filling of those positions is fluid based on the needs of the organization and qualifications and capabilities of employees to fill these classifications.

The Fairfax Police Department by nature through our services to the community generates approximately \$1.8 million of revenue that is allocated to Town General Fund and other Town Accounts.

2021 - 2022 ACCOMPLISHMENTS

- Appointed a permanent Police Chief and brought the department to full staffing levels.
- Attend mandatory and elective training for police staff despite COVID-19 constraints.
- Continued to receive a high rating on Peace Officer Standards and Training (POST) related Audits on Background Hiring Documents and Training Records.
- Maintained healthy staffing levels and 24/7 operation throughout COVID-19 Pandemic.
- Continued progress for the installation of the Office of Emergency Services (OES) Next- Gen 9-1-1 Project in compliance with new Department of Justice (DOJ) Regulations and Requirements.
- Implemented Sunridge RIMS & Internal Procedural process for collecting Racial and Identity Profiling Act (RIPA) Stop Data. Conduct and complete RIPA Stop Data Test Phase and get DOJ Approval. Formalize RIPA Collecting and Reporting process through Sunridge RIMS Computer Aided Dispatch (CAD) System. Implemented a FPD RIPA Stop Data Dashboard.
- Completed department wide daily policy training using Nixle KMS Daily Training Bulletin.
- Updated the FPD Website.
- Worked with Racial Equity and Social Justice Committee (RESJ) and RESJ Practices and Public Safety Alternatives Subcommittee (PPSA).
- Re-implemented *Coffee with a Cop* Community Outreach effort.
- Collaborated on a proposal to develop a diversity, equity and inclusion proposal with programs and initiatives for Town Council consideration.
- Replaced two vehicles with Hybrids SUVs and obtained the first Electric Vehicle (EV) for FPD
- Completed National Incident-Based Reporting System (NIBRS) migration.
- Amend dispatch contract for College of Marin Police for four years (FY 25-26).

2022 - 2023 GOALS AND OBJECTIVES

- Add 1 full time employee (FTE) Non-Sworn Dispatcher Position
- Add to and expand the EV Fleet for the FPD.
- Complete POST mandated training for all full and part time personnel as of 12/31/2022.
- Bring new 9-1-1 dispatch phone system online (100% paid for by State 911 funding).
- Continue to work on implementing Next Gen Marin Emergency Radio Authority (MERA) project for FPD and public works.
- Continue to implement RIPA with submissions to DOJ and evolve the presentation of that data on the RIPA "Dashboard" on the website.
- Upgrade Mobile Data Terminal (MDT) for patrol vehicle fleet.
- Migrate to Rapid Deploy Text to 9-1-1 solution.



Town of Fairfax

2022-23 Operating Budget

FUND **01 GENERAL FUND**
ACTIVITY **411 POLICE**

ACTIVITY DESCRIPTION

The police department has the overall responsibility for all criminal investigations, criminal apprehension, crime prevention, traffic enforcement and safety, parking enforcement and related programs, public safety awareness programs, computer aided 911 dispatch center, which also serves the communities of Ross and the College of Marin. We operate a staffed police lobby open to public 24 hours a day; comprehensive records management; information technology within the police network; property and evidence management; special event management; ABC evaluations and approvals; emergency management/disaster planning; personnel services, including payroll management, recruitment and departmental training.

DEPARTMENT SUMMARY

| FY 2019-20 | FY 2020-21 | FY 2021-22 | FY 2021-22 | FY 2022-23 |
|------------|------------|------------|------------|------------|
| Actual | Actual | Adopted | Projected | PROPOSED |

PERSONNEL

| | | | | | | |
|---------------------------|----------|------------------|------------------|------------------|------------------|------------------|
| 401 REGULAR SALARIES | SEE NOTE | 373,730 | 321,989 | 381,118 | 361,000 | 471,057 |
| 402 SAFETY SALARIES | | 1,230,154 | 1,191,240 | 1,324,717 | 1,260,000 | 1,278,188 |
| 415 ACCRUED LEAVE PAYOUT | | 70,167 | 145,174 | 50,000 | 50,000 | 50,000 |
| 421 TEMP EMPLOYEES | | 94,223 | 134,624 | 100,000 | 143,662 | 100,000 |
| 461 OVERTIME | | 180,963 | 128,672 | 150,000 | 170,000 | 175,000 |
| 481 HOLIDAY PAY | | 85,873 | 82,091 | 78,908 | 83,368 | 95,019 |
| 491 HEALTH INSURANCE | | 234,700 | 196,425 | 261,907 | 224,000 | 285,471 |
| 492 WORKERS COMP. | | 73,598 | 73,598 | 69,892 | 69,942 | 85,337 |
| 493 RETIREMENT | | 227,537 | 238,600 | 257,719 | 240,200 | 267,508 |
| 494 MEDICARE | | 26,188 | 26,628 | 27,881 | 26,302 | 29,209 |
| 495 FICA/PTS | | 681 | | - | - | 1,991 |
| 496 PERS UAL/SIDEFUND | SEE NOTE | 638,219 | 550,000 | 461,345 | 461,345 | 545,053 |
| 497 OVERTIME REIMB | SEE NOTE | 4,000 | (482) | (15,000) | - | (5,000) |
| 498 TUITION REIMB | | | 7,774 | 10,000 | 11,344 | 16,000 |
| 499 OTHER | | | | | 62,650 | |
| 611 ALLOWANCES | | 3,960 | 3,765 | 6,000 | 3,565 | 6,000 |
| SUBTOTAL PERSONNEL | | 3,243,994 | 3,100,099 | 3,164,487 | 3,167,378 | 3,400,833 |

Allocation of Positions:

| | | | | | |
|---|--------------|--------------|--------------|--------------|--------------|
| POLICE CHIEF | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| POLICE LIEUTENANT | - | - | 1.00 | 1.00 | - |
| SERGEANT | 3.00 | 3.00 | 2.00 | 2.00 | 3.00 |
| DETECTIVE / JUVENILE OFFICER | - | - | - | - | - |
| CORPORAL | 2.00 | 2.00 | 1.00 | 1.00 | 1.00 |
| POLICE OFFICER | 4.00 | 4.00 | 6.00 | 6.00 | 6.00 |
| DISPATCHER | 4.00 | 4.00 | 4.00 | 4.00 | 5.00 |
| POLICE SERVICES TECH / CSO | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| Total Full Time Equivalent Employees | 17.00 | 17.00 | 16.00 | 16.00 | 17.00 |
| DISPATCHER, RESERVE | 4.00 | 4.00 | 4.00 | 4.00 | 2.00 |
| POLICE OFFICER, RESERVE | 2.00 | 2.00 | 1.00 | 1.00 | 1.00 |
| POLICE CADET | 1.00 | 1.00 | 1.00 | 1.00 | 2.00 |
| POLICE SERVICE TECH | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |

NOTES: 401 Addition of one FTE non sworn Dispatcher to meet staffing needs.
 496 See Fund 6 - Retirement for details; The Town refinanced the UAL which resulted in significant reduction in interest costs.
 497 Reimbursible Overtime - Fairfax Festival and various special events



Town of Fairfax

2022-23 Operating Budget

FUND **01 GENERAL FUND**
ACTIVITY **411 POLICE**

| DEPARTMENT SUMMARY | FY 2019-20 | FY 2020-21 | FY 2021-22 | FY 2021-22 | FY 2022-23 |
|--------------------|------------|------------|------------|------------|------------|
| | Actual | Actual | Adopted | Projected | PROPOSED |

OPERATING EXPENSES

| | | | | | | | |
|---------------------------------------|----------------------------|----------|------------------|------------------|------------------|------------------|------------------|
| 631 | COMM EQUIP REPLACE | | 999 | - | 7,000 | 7,000 | 7,000 |
| 711 | OFFICE EQUIP MAINTENANCE | | - | - | 1,500 | 1,500 | 1,500 |
| 712 | COMPUTER EQUIP MAINTENANCE | SEE NOTE | 37,558 | 28,975 | 68,000 | 60,000 | 68,000 |
| 721 | FIELD EQUIP MAINTENANCE | | 1,146 | 716 | 1,000 | 1,000 | 1,000 |
| 722 | VEHICLE MAINTENANCE | | 34,122 | 23,679 | 24,000 | 34,000 | 24,000 |
| 723 | COMMUNICATION EQUIP MAINT | | 1,991 | 2,636 | 3,000 | 3,000 | 3,000 |
| 725 | MERA DEBT SERVICE | SEE NOTE | 38,340 | 34,707 | 3,659 | 3,659 | - |
| 726 | MERA MEMBERSHIP FEE | | 32,379 | 37,698 | 38,882 | 38,882 | 44,089 |
| 731 | BLDG-GROUNDS MAINTENANCE | | 22,002 | 12,223 | 26,000 | 26,000 | 26,000 |
| 801 | WATER | | 1,580 | 1,677 | 1,900 | 1,900 | 1,900 |
| 802 | POWER | | 2,022 | 1,624 | 2,000 | 2,000 | 2,000 |
| 804 | TELEPHONE | SEE NOTE | 22,797 | 25,811 | 27,000 | 27,000 | 35,000 |
| 806 | FUEL | | 21,017 | 16,755 | 18,000 | 22,000 | 24,000 |
| 811 | POSTAGE | | 1,227 | 608 | 2,000 | 2,000 | 2,000 |
| 812 | REPRODUCTION | | 3,282 | 1,274 | 4,000 | 4,000 | 4,000 |
| 813 | OFFICE SUPPLIES | | 1,554 | 2,988 | 3,000 | 3,000 | 3,000 |
| 815 | PRINTING | | 2,639 | 2,685 | 4,000 | 5,000 | 4,000 |
| 822 | PROFESSIONAL SERVICES | SEE NOTE | 65,229 | 32,665 | 55,000 | 55,000 | 55,000 |
| 841 | SMALL TOOLS | | 423 | 11 | 500 | 500 | 500 |
| 842 | SPECIAL DEPT SUPPLIES | | 5,798 | 10,376 | 12,500 | 12,500 | 12,500 |
| 851 | UNIFORM | | 22,711 | 19,102 | 19,200 | 23,000 | 19,850 |
| 861 | BUS.MEET/CONF. | | 463 | 342 | 5,000 | 5,000 | 5,000 |
| 862 | DUES & SUBSCRIPTIONS | | 10,255 | 10,322 | 11,400 | 9,500 | 11,400 |
| 883 | P.O.S.T. | SEE NOTE | 6,398 | 4,164 | 13,000 | 14,000 | 18,000 |
| 889 | BOOKING FEES | | - | - | 3,000 | 3,000 | 3,000 |
| SUBTOTAL OPERATING | | | 335,931 | 271,038 | 354,541 | 364,441 | 375,739 |
| TOTAL DEPARTMENT APPROPRIATION | | | 3,579,925 | 3,371,137 | 3,519,028 | 3,531,819 | 3,776,572 |

NOTES:

712 Includes Records Management System maintenance contract and maintenance and repair of extensive in-house and mobile computer network and body cams.

725 Marin Emergency Radio Authority (MERA) - Costs are split with Public Works Dept 511
 Note: MERA system debt paid off in FY21.

804 Increase of \$5,000 in pre MERA fiber system installation.

822 Firing range costs, blood analysis, website maintenance, evidence room alarm security, routine janitorial services, and the Prandi Childrens Center (forensic interview for child victims of violent crimes). External Investigation professional services; Body cam maintenance

883 Police Officer Standards Training (POST) - Partially state reimbursed (SEE 01-060-615)



Town of Fairfax

2022-23 Operating Budget

FUND **01 GENERAL FUND**
ACTIVITY **418 DISASTER PREP & EOC**

ACTIVITY DESCRIPTION

The Disaster Council (DC) was created by resolution and was activated as a result of the 2005/06 flood. The Mayor reconvenes the DC as needed. It is charged with reviewing the Town policies and procedures for emergencies and providing outreach and education to the residents & businesses of Fairfax. The Council is made up of representatives of local public safety agencies including the Sheriff's Office of Emergency Services, and disaster relief agencies such as the American Red Cross. The Emergency Operations Center (EOC) is located in the Firehouse and is manned by key Town staff in the event of declared emergencies.

DEPARTMENT SUMMARY

| FY 2019-20 | FY 2020-21 | FY 2021-22 | FY 2021-22 | FY 2022-23 |
|------------|------------|------------|------------|------------|
| Actual | Actual | Adopted | Projected | PROPOSED |

PERSONNEL

- 411 REGULAR PT SALARIES
- 492 WORKERS COMP
- 493 RETIREMENT
- 494 MEDICARE
- 496 PERS UAL/SIDEFUND

| | | | | |
|--|--|--|---|--|
| | | | - | |
| | | | - | |
| | | | - | |
| | | | - | |
| | | | - | |

SUBTOTAL PERSONNEL

- - - - -

OPERATING EXPENSES

- 804 TELEPHONE
- 811 POSTAGE
- 813 OFFICE SUPPLIES
- 821 OUTSIDE SERVICES
- 842 SPECIAL DEPT SUPPLIES
- 881 SPECIAL SERVICES

SEE NOTE
SEE NOTE
SEE NOTE

| | | | | |
|---------|--------|--------|-------|--------|
| | | | - | |
| | | | - | |
| - | - | 100 | - | 105 |
| 7,470 | 27,632 | 19,300 | 467 | 19,265 |
| 129,755 | | 1,000 | - | 1,050 |
| 3,000 | 3,311 | 3,600 | 3,600 | 3,600 |

SUBTOTAL OPERATING

140,225 30,943 24,000 4,067 24,020

TOTAL DEPARTMENT APPROPRIATION

140,225 30,943 24,000 4,067 24,020

Allocation of Positions:

Total Full Time Equivalent Employees 0.00 0.00 0.00 0.00 0.00

NOTES:

- 821 Marin County Sheriff OES (\$4,300); disaster preparedness materials (\$5,000); and Neighborhood Resource Group (NRG) Coordinator (\$10,000); other
- 842 Update data equipment in EOC
- 881 Agility Insurance Recovery \$3,600/yr. In event Town facilities become inoperable due to disaster, insurance provider will bring in trailer with equipment (e.g. computers) for Town Hall to get up and running again.

ROSS VALLEY FIRE DEPARTMENT

July 1, 1982, the Fairfax Fire Department merged with the San Anselmo Fire Department to form the Ross Valley Fire Department (RVFD), which is administered under joint powers agreement (JPA) to provide fire protection to Fairfax, San Anselmo, and the unincorporated county area known as Sleepy Hollow. Through June 30, 2010, the Department provided service to Sleepy Hollow through a contract for service with the Town of San Anselmo.

July 1, 2010, the Sleepy Hollow Fire Protection District became a full member of the joint powers agreement. With the addition of Sleepy Hollow, the percentage shares of the Fire Department budget for the three members were set at: Fairfax 30.4%, San Anselmo 52.9%, and Sleepy Hollow 16.7%.

July 1, 2012, the joint powers agreement was amended to include the Town of Ross. With the addition of the Town of Ross the percentage shares of the Fire Department budget for the four members are: Fairfax 23.95%, San Anselmo 41.68%, Ross 21.21% and Sleepy Hollow 13.6%.

ORGANIZATION

The JPA is governed by a Board of Directors consisting of eight (8) Directors, two from each agency. An Executive Officers position rotates between the Town Managers of each of the towns. The Executive Officer and the Fire Chief report directly to the Board of Directors.

The department is comprised of the following personnel:

- 1 Fire Chief (shared services model)
- 3 Battalion Chiefs
- 12 Captains
- 15 Engineers
- 1 Administrative Assistant
- 2 Fire Inspectors

Total: 34 full time employees plus volunteers

In FY18-19, the JPA contacted with Marin County Fire to provide the Fire Chief functions under contract with the JPA for a five-year term. San Anselmo currently provides the financial services to the JPA under a service agreement.

2022 - 2023 BUDGET

The Ross Valley Fire Department operating budget for FY 2021-22 is approximately \$12.06M. The budget is primarily funded through member contributions (approx. \$10.9M), outside revenues in the form of contracts for service provided to County of Marin, fees for service related to plan checks and inspections, and reimbursement by Ross Valley Paramedic Authority for costs associated with paramedic services.

Overall, the Town's contribution to the JPA will increase by approximately \$134,000 or 5.1% from \$2,601,413 to \$2,735,033. The Town's contributions include the annual base contribution plus prior obligations of the JPA before Ross joined. The Fire budget also includes \$15,000 for annual facility maintenance costs. This cost is not included in the Town's annual contribution to the JPA.

Additional information regarding the Ross Valley Department is available at www.rossvalleyfire.org.



Town of Fairfax

2022-23 Operating Budget

FUND 01 GENERAL FUND
ACTIVITY 421 ROSS VALLEY FIRE

ACTIVITY DESCRIPTION

The Fairfax Fire Department was merged with the San Anselmo Fire Department to form the Ross Valley Fire Authority in July 1982. The Sleepy Hollow Fire Protection District subsequently joined, as did the The Town of Ross in July, 2012. The Authority is governed by a eight person board consisting of two representatives from each area. The annual budget is formulated by the Fire Chief and the Executive Officer. Funding for the Ross Valley Fire Dept operation budget is divided between the participating agencies. Fairfax's share is approximately 23.9% of the total. Each town owns and maintains their fire stations and is responsible for budgeting equipment replacement reserves and insurance on the station houses.

| DEPARTMENT SUMMARY | FY 2019-20 Actual | FY 2020-21 Actual | FY 2021-22 Adopted | FY 2021-22 Projected | FY 2022-23 PROPOSED |
|---------------------------|-----------------------------|-----------------------------|------------------------------|--------------------------------|-------------------------------|
|---------------------------|-----------------------------|-----------------------------|------------------------------|--------------------------------|-------------------------------|

PERSONNEL

| | | | | | |
|---------------------------|---|---|---|---|---|
| 401 REGULAR SALARIES | | | | - | |
| 415 ACCRUED LEAVE CASHOUT | | | | - | |
| 491 HEALTH INSURANCE | | | | - | |
| 492 WORKERS COMP. | | | | - | |
| 493 RETIREMENT | | | | - | |
| 494 MEDICARE | | | | - | |
| SUBTOTAL PERSONNEL | - | - | - | - | - |

OPERATING EXPENSES (TOWN SHARE)

| | | | | | | |
|---|----------|-----------|-----------|-----------|-----------|-----------|
| 493 RVFS RETIREMENT | SEE NOTE | 246,887 | 286,528 | 342,301 | 342,301 | 395,767 |
| 721 FIELD EQ MAINT | | - | - | 79,535 | 79,535 | 82,716 |
| 724 RVFS OPEB LIAB | | 138,114 | 126,290 | 29,656 | 29,656 | 14,852 |
| 725 MERA DEBT SERVICE | | - | - | - | - | - |
| 881 RVFS CONTRACT | | 2,046,153 | 2,092,330 | 2,153,431 | 2,153,431 | 2,251,355 |
| SUBTOTAL TOWN'S JPA CONTRIBUTION | | 2,431,154 | 2,505,148 | 2,604,923 | 2,604,923 | 2,744,690 |

| | | | | | | |
|-------------------------------|----------|-----------|-----------|-----------|-----------|-----------|
| 730 INSPECTION/PREVENTION | SEE NOTE | 73,500 | (20,856) | 40,000 | 37,480 | 40,000 |
| 731 BUILDINGS & GROUNDS MAINT | | 25,221 | 1,024 | 15,000 | 15,000 | 15,000 |
| SUBTOTAL OPERATING | | 2,529,875 | 2,485,316 | 2,659,923 | 2,657,403 | 2,799,690 |

TOTAL DEPARTMENT APPROPRIATION 2,529,875 2,485,316 2,659,923 2,657,403 2,799,690

NOTES: 493 The Ross Valley Fire Department participates in CalPERS with two plans in effect.
 730 Includes one time MWPA 20% funds for defensible space inspections/mitigations in yr 1; these funds will be passed thru to RVFD
 Funding for Wildfire management is provided by grants in revenues
 NOTE: See Fund 5 for Fire Station improvements

| Our JPA contribution consists of: | FY19 | FY20 | FY21 | FY22 | Incr (Decr) | FY23 BUD |
|-----------------------------------|------------------|------------------|------------------|------------------|--------------------|------------------|
| - Contract payment | 1,943,947 | 2,046,153 | 2,092,330 | 2,153,431 | 97,924 | 2,251,355 |
| - Side Fund | | | | | | |
| - Retirement Unfunded Liability | 193,370 | 246,887 | 286,528 | 342,301 | 53,466 | 395,767 |
| - Apparatus Replacement | | | | 79,535 | 3,181 | 82,716 |
| - OPEB Prior Liability | 201,546 | 138,114 | 126,290 | 29,656 | (14,804) | 14,852 |
| - Mera Bond | | | | | | |
| Total | 2,338,863 | 2,431,154 | 2,505,148 | 2,604,923 | 139,767 | 2,744,690 |
| % Change | 4.67% | 3.95% | 3.04% | 3.98% | | 5.37% |

PUBLIC WORKS ADMINISTRATION

ORGANIZATION

The Public Works Director position is filled with a combination of Town and consultants' staff. The budget reflects the time the Interim Public Works Director and Building Official/Public Works Manager spend to perform duties of the position. The Town also retains an engineering consultant to assist with the management of capital projects.

The budget provides funding for the Public Works Director to coordinate and manage the Capital Improvement Projects (CIP). Below are the accomplishments and goals for the entire Public Works Department which consist of Street Maintenance, Parks, and the Street Lighting divisions.

2021 - 2022 ACCOMPLISHMENTS

- Completed \$420,000 in emergency repairs after the Sir Francis Drake landslide and applied for reimbursement funding through the Federal Emergency Management Agency (FEMA).
- Worked with a consultant on the Community Rating System (CRS) audit to remain in the program saving the residents, and town 5% off the normal cost of flood insurance.
- Set up tanks and pumps to use recycled water to water park trees.
- Established guidelines for Outdoor Dining construction.
- Conducted road reparations (patching) in various locations around town.
- Installed accessible curb ramps on Park Road and Bolinas Road.
- Issued 230 encroachment permits primarily for maintenance by PG&E, Marin Water, Ross Valley Sanitary District (RVSD), Comcast, and AT&T.
- Completed repairs to the Peri Park path of travel, ramp, and stairs to the bathroom.
- Successfully applied to the Metropolitan Transportation Commission (MTC) for updating the Town of Fairfax's Pavement Management System.
- Submitted a letter to CalOES (Office of Emergency Services) and FEMA requesting additional funding and a time extension for the Pavilion Project.
- Submitted the Quarterly Report to FEMA and CalOES for the Pavilion Project.
- Submitted application for the Per Capita Grant Funding to California State Parks for \$177,952.00. to be used to build a new electric kitchen inside the Pavilion.
- Declared an emergency on Pine Drive due to the collapse of roadway caused by unpermitted work. The Town took immediate action to design and reconstruct the roadway.

2022 - 2023 GOALS AND OBJECTIVES

- Hire a full-time Public Works Director.
- Develop a plan for appropriate department staffing.
- Plan vehicle and equipment replacement schedule.
- Develop a Town Hall Master Plan.
- Develop Park Master Plan.
- Develop ADA Transition Plan.
- Keep CIP projects on schedule:
 1. Start construction of the Pavilion Seismic Retrofit Project, ADA Improvements and Electric Kitchen.
 2. Continue progress on all six Bridges under design for repair or replacement.
 3. Design and construct roadway improvements based on the MTC's Guidelines, PCI Ratings, and the Director's judgement.
 4. Embark on Storm Water Mapping and Inventory Assessment using American Rescue Plan Act (ARPA) Funds.
 5. Town Hall and Community Center Remodel.
 6. Various listed roadway stabilization projects.



Town of Fairfax

2022-23 Operating Budget

FUND 01 GENERAL FUND
ACTIVITY 510 PUBLIC WORKS ADMIN

ACTIVITY DESCRIPTION

Administration is responsible for oversight of all maintenance divisions, encroachment permits, contract administration, and capital projects. Staff participates in community and multiple joint-agency coordination efforts including neighborhood traffic calming, MCSTOPPP, MarinMap, ICLEI and others. Staff is responsible for writing grant proposals and submitting required documentation and invoices, and corresponding with FEMA and Caltrans.

DEPARTMENT SUMMARY

| FY 2019-20 Actual | FY 2020-21 Actual | FY 2021-22 Adopted | FY 2021-22 Projected | FY 2022-23 PROPOSED |
|----------------------|----------------------|-----------------------|-------------------------|------------------------|
|----------------------|----------------------|-----------------------|-------------------------|------------------------|

PERSONNEL

| | | | | | | |
|----------------------------|-----------|----------------|----------------|----------------|----------------|----------------|
| 401 REGULAR SALARIES | SEE NOTES | 87,962 | 123,870 | 258,957 | 205,904 | 178,610 |
| 411 REG PART-TIME SALARIES | | 6,641 | | - | - | - |
| 415 ACCRUED LEAVE CASHOUT | | 3,669 | 4,564 | 4,517 | 15,741 | 5,510 |
| 421 TEMP EMPLOYEES | | - | 838 | | - | |
| 461 OVERTIME | | | | | 8,633 | |
| 491 HEALTH INSURANCE | | 14,402 | 16,639 | 16,774 | 10,511 | 21,488 |
| 492 WORKERS COMP. | | 5,494 | 5,321 | 3,677 | 5,516 | 9,162 |
| 493 RETIREMENT | | 9,172 | 17,561 | 11,164 | 8,690 | 25,903 |
| 494 MEDICARE | | 1,226 | 1,725 | 1,346 | 3,445 | 3,095 |
| 495 FICA/PTS | | - | - | | - | |
| 496 PERS UAL/SIDEFUND | | 7,290 | 6,000 | 6,042 | 5,672 | 7,139 |
| 611 ALLOWANCES | | 198 | 240 | 1,428 | 2,198 | 1,200 |
| SUBTOTAL PERSONNEL | | 136,054 | 176,757 | 303,905 | 266,308 | 252,107 |

OPERATING EXPENSES

| | | | | | | |
|------------------------------|-----------|---------------|---------------|----------------|---------------|----------------|
| 711 OFFICE EQUIP MAINTENANCE | | - | - | 100 | - | 105 |
| 731 BLDG-GROUNDS MAINTENANCE | | 136 | 50 | 134 | 908 | 134 |
| 804 TELEPHONE | | - | - | 500 | 255 | 525 |
| 811 POSTAGE | | 571 | 550 | 400 | 600 | 420 |
| 813 OFFICE SUPPLIES | | - | - | 308 | 454 | 323 |
| 815 PRINTING | | - | - | 100 | - | 105 |
| 821 OUTSIDE SERVICES | SEE NOTES | 45,885 | 35,675 | 45,000 | 18,141 | 207,250 |
| 822 PROFESSIONAL SERVICES | SEE NOTES | 5,677 | 16,398 | 21,500 | 22,296 | 3,000 |
| 823 STORMWATER POLLUTION | SEE NOTES | 27,361 | 30,871 | 32,000 | 47,322 | 33,600 |
| 842 SPECIAL DEPT SUPPLIES | | 715 | | 1,000 | 1,286 | 1,050 |
| 861 MTGS/TRAVEL | | 24 | | | - | - |
| 890 MISCELLANEOUS | SEE NOTES | - | - | 2,000 | 5,145 | 2,100 |
| SUBTOTAL OPERATING | | 80,369 | 83,543 | 103,042 | 96,408 | 248,612 |

TOTAL DEPARTMENT APPROPRIATION

| | | | | |
|----------------|----------------|----------------|----------------|----------------|
| 216,422 | 260,300 | 406,947 | 362,716 | 500,719 |
|----------------|----------------|----------------|----------------|----------------|

Allocation of Positions:

| | | | | | |
|-----------------------------------|------|------|------|------|------|
| PUBLIC WORKS DIRECTOR | | | 1.00 | 1.00 | 1.00 |
| TOWN MANAGER/PW DIRECTOR | 0.30 | 0.30 | 0.30 | - | - |
| CONSULTING ENGINEER/PROJ MGR (PT) | 0.42 | 0.42 | 0.42 | 0.42 | 0.42 |
| BUILDING OFFICIAL/PW MANAGER | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 |

Total Full Time Equivalent Employees

| | | | | |
|-------------|-------------|-------------|-------------|-------------|
| 0.97 | 0.97 | 1.97 | 1.67 | 1.67 |
|-------------|-------------|-------------|-------------|-------------|

| | |
|--------|---|
| NOTES: | 401 For FY21-22, the full cost of a DPW director is allocated to DPW admin; est. costs \$185k |
| | 821 Consulting PW Project Mgr, Outside Eng services; MTC-PTAP (\$3,000), IWOQ, StreetSaver |
| | 822 one-half Fairfax share of annual Marin Map (\$3,000) |
| | 823 MCSTOPPP Fee (\$25,000) , SWRCB Fee (\$7,000) |
| | 890 PW Office clean up/renovation |



Town of Fairfax

2022-23 Operating Budget

FUND **01 GENERAL FUND**
ACTIVITY **511 STREET MAINT & PUBLIC WORKS**

ACTIVITY DESCRIPTION

The street maintenance division is responsible for preventive maintenance of storm water systems, traffic signs, streets, sidewalk and bike path maintenance. Routine activities include responding to citizen requests, patching pot holes, sweeping the downtown area and changing advertising and holiday banners weekly, and repainting the street markings and lane lines annually. Many hours are spent responding to emergency flooding and felled trees during the winter months while summer months are used to freshen up the town.

DEPARTMENT SUMMARY

| FY 2019-20 | FY 2020-21 | FY 2021-22 | FY 2021-22 | FY 2022-23 |
|------------|------------|------------|------------|------------|
| Actual | Actual | Adopted | Projected | PROPOSED |

PERSONNEL

| | | | | | | |
|-----|---------------------------|----------------|----------------|----------------|----------------|----------------|
| 401 | REGULAR SALARIES | 143,553 | 159,983 | 152,996 | 152,996 | 173,021 |
| 415 | ACCRUED LEAVE CASHOUT | - | 1,707 | | 3,377 | 8,318 |
| 461 | OVERTIME | 1,718 | 3,261 | - | 1,573 | 2,000 |
| 491 | HEALTH INSURANCE | 32,171 | 32,319 | 33,273 | 21,820 | 34,700 |
| 492 | WORKERS COMP. | 6,941 | 7,459 | 5,810 | 5,810 | 7,298 |
| 493 | RETIREMENT | 16,020 | 20,497 | 18,961 | 17,714 | 20,790 |
| 494 | MEDICARE | 2,008 | 2,290 | 2,144 | 2,317 | 2,443 |
| 495 | FICA/PTS | - | - | - | - | - |
| 496 | PERS UAL/SIDEFUND | 23,595 | 20,000 | 17,056 | 17,056 | 20,151 |
| 499 | OTHER PAYMENTS | - | - | | 7,875 | |
| 611 | ALLOWANCES | 1,331 | 1,425 | 1,425 | 1,567 | 1,425 |
| | SUBTOTAL PERSONNEL | 227,336 | 248,940 | 231,665 | 232,105 | 270,145 |

OPERATING EXPENSES

| | | | | | | |
|-----|---------------------------|----------------|----------------|----------------|----------------|----------------|
| 641 | EQUIPMENT RENTAL | - | - | 500 | - | 525 |
| 721 | FIELD EQUIP MAINTENANCE | 1,140 | | 500 | - | 525 |
| 722 | VEHICLE MAINTENANCE | 9,677 | 24,071 | 12,500 | 9,654 | 13,125 |
| 723 | COMMUNICATION EQUIP MAINT | - | - | 500 | - | 525 |
| 725 | MERA DEBT SERVICE | 8,777 | 7,937 | 846 | 1,128 | 888 |
| 726 | MERA MEMBERSHIP FEE | 7,492 | 8,722 | 8,997 | 11,996 | 9,447 |
| 731 | BLDG-GROUNDS MAINTENANCE | 13,034 | 115 | 733 | 52 | 798 |
| 802 | POWER | - | - | 1,500 | - | 1,575 |
| 803 | DUMP FEES | 96 | | 300 | 1,182 | 315 |
| 804 | TELEPHONE | 1,259 | 1,290 | 1,000 | 1,093 | 1,050 |
| 806 | FUEL | 16,491 | 15,755 | 18,000 | 19,140 | 18,900 |
| 813 | OFFICE SUPPLIES | 305 | 686 | 500 | 49 | 525 |
| 821 | OUTSIDE SERVICES | 35,744 | 28,217 | 55,000 | 85,315 | 85,000 |
| 841 | SMALL TOOLS | 1,208 | 1,008 | - | 1,725 | - |
| 842 | SPECIAL DEPT SUPPLIES | 34,737 | 24,589 | 42,000 | 34,747 | 38,100 |
| 851 | UNIFORM | 956 | 956 | 956 | 1,799 | 1,004 |
| 861 | TRAVEL/TOLLS | - | 18 | 200 | - | 210 |
| | SUBTOTAL OPERATING | 130,918 | 113,364 | 144,032 | 167,881 | 172,512 |

TOTAL DEPARTMENT APPROPRIATION

| | | | | | |
|--|----------------|----------------|----------------|----------------|----------------|
| | 358,254 | 362,303 | 375,697 | 399,986 | 442,657 |
|--|----------------|----------------|----------------|----------------|----------------|

Allocation of Positions:

| | | | | | |
|---------------------------|-------|-------|------|------|------|
| CONSULTING PW DIRECTOR PT | 0.125 | 0.125 | | | |
| SENIOR MAINTENANCE WORKER | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| MAINT. WORKER III | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| MAINT. WORKER I | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 |

Total Full Time Equivalent Employees

| | | | | | |
|--|-------------|-------------|-------------|-------------|-------------|
| | 2.38 | 2.38 | 2.25 | 2.25 | 2.25 |
|--|-------------|-------------|-------------|-------------|-------------|

| |
|--|
| NOTES: 497 Overtime charged to Festival Fund for annual festival. |
| Maint Worker I - 50% of full-time worker + part-timer |
| 821 Outside labor for right-of-way clearing & Biennial street markings; Engineering Services; tree trimming inhouse contract services for maint of pavement sections (dugouts), retaining walls, drainage, Center Blvd maint |
| 842 Maint materials including pipe, asphalt, concrete and hardware; required Hazardous Materials response, street signs, and paint for curbs, crosswalks, street markings, replacing barricades etc... |



Town of Fairfax

2022-23 Operating Budget

FUND **01 GENERAL FUND**
ACTIVITY **512 STREET LIGHTING**

| ACTIVITY DESCRIPTION | | | | | | |
|--|--|----------------------|----------------------|-----------------------|-------------------------|------------------------|
| Provides for the ongoing operation, PG&E payments, and maintenance of street lights & traffic signals through contractual services. The Marin General Services Authority has a master contract for street light maintenance that the Town replaced all residential cobrahead lights with LED streetlights. The energy savings from the new LED fixtures will finance the replacement lights under the PG&E financing program The Town will also save in maintenance costs. | | | | | | |
| DEPARTMENT SUMMARY | | FY 2019-20 Actual | FY 2020-21 Actual | FY 2021-22 Adopted | FY 2021-22 Projected | FY 2022-23 PROPOSED |

PERSONNEL

- 401 REGULAR SALARIES
- 415 ACCRUED LEAVE CASHOUT
- 421 TEMP. EMPLOYEES
- 461 OVERTIME
- 491 HEALTH INSURANCE
- 492 WORKERS COMP.
- 493 RETIREMENT
- 494 MEDICARE

| | | | | | |
|--|--|--|--|--|--|
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| | | | | | |

SUBTOTAL PERSONNEL

- - - - -

OPERATING EXPENSES

- 802 POWER SEE NOTE
- 821 OUTSIDE SERVICES SEE NOTE
- 822 PROFESSIONAL SERVICES SEE NOTE

| | | | | |
|--------|--------|--------|--------|--------|
| 73,763 | 56,370 | 52,000 | 59,368 | 60,000 |
| 13,115 | 23,543 | 25,000 | 22,225 | 24,000 |
| 17,519 | 5,360 | 20,000 | 6,000 | 10,000 |

SUBTOTAL OPERATING

104,397 85,273 97,000 87,593 94,000

TOTAL DEPARTMENT APPROPRIATION

104,397 85,273 97,000 87,593 94,000

Allocation of Positions:

- MAINT. LEADWORKER
- SENIOR MAINTENANCE WORKER

Total Full Time Equivalent Employees 0.00 0.00 0.00 0.00 0.00

| | |
|---------------|--|
| NOTES: | 802 Street lighting and signal charges by PG&E |
| | 821 Contract with MGSA and DC Electric to provide maintenance of light poles for traffic signal maintenance costs, respectively. |
| | Basic agreement: Streetlights, traffic |
| | 822 Additional costs to repair traffic signals and crosswalk systems |

CLIMATE & ENVIRONMENT DEPARTMENT

The Climate & Environment Department is a newly created department for FY 2022-23. It is currently comprised of a half-time Climate Action Coordinator position that is shared with the Town of San Anselmo.

Department staff work with the Climate Action Committee (CAC), external partners such as the Marin Climate & Energy Partnership (MCEP), and other Town staff on coordination and prioritization of climate and environmental initiatives, as well as identify and apply for funding sources for these initiatives.

2022 - 2023 GOALS AND OBJECTIVES

- Implement an all-electric landscape equipment ordinance and associated trade-in and rebate program for residents and landscapers
- Investigate and pursue innovative technologies such as microgrids, distributed solar generation, and distributed battery storage for Town facilities
- Implement electrification and energy efficiency upgrades of Town facilities
- Identify and apply for climate-related funding opportunities
- Provide content for Town newsletters and social media to educate residents about climate-related ordinances, incentives, programs, events, and resources
- Continue implementation of SB 1383 requirements including outreach to businesses, updates to procurement policies, waste characterization studies, training of staff, and development of enforcement procedures and processes
- Develop and implement a fleet electrification policy and fleet conversion strategy
- Provide guidance, direction, and updates to the CAC on climate action priorities
- Manage and complete reporting for all climate-related grants
- Collaborate with external partners such as MCEP to discuss and develop policy and program initiatives to reduce emissions and build resilient communities
- Develop, implement resident rebate programs to buy E-bikes and electric appliances
- Pursue pilot programs (ie - with Orange Charger to install Orange Outlets at public locations and multi-family dwellings to provide equitable EV charging access and install additional public and staff-only EV chargers
- Develop initiatives and programs to help reduce vehicle miles traveled (VMT) for both residents and Town staff
- Conduct education, outreach, and enforcement of the Town's single-use foodware ordinance



Town of Fairfax

2022-23 Operating Budget

FUND 01 GENERAL FUND
ACTIVITY 514 CLIMATE & ENVIRONMENT

ACTIVITY DESCRIPTION

The Climate & Environment Department oversees the implementation and monitoring of the Town's Climate Action Plan (CAP). This includes the development of policies and programs that work towards meeting the CAP goals for greenhouse gas (GHG) emissions reductions and that provide community resiliency through climate adaptation strategies. Department staff work with the Climate Action Committee (CAC), external partners such as the Marin Climate & Energy Partnership (MCEP), and other Town staff on coordination and prioritization of climate and environmental initiatives, as well as identify and apply for funding sources for these initiatives.

DEPARTMENT SUMMARY

| FY 2019-20 Actual | FY 2020-21 Actual | FY 2021-22 Adopted | FY 2021-22 Projected | FY 2022-23 PROPOSED |
|----------------------|----------------------|-----------------------|-------------------------|------------------------|
|----------------------|----------------------|-----------------------|-------------------------|------------------------|

PERSONNEL

| | | | | |
|---------------------------|----------|---|---|---------------|
| 401 REGULAR SALARIES | SEE NOTE | | | 85,000 |
| 415 ACCRUED LEAVE CASHOUT | | | | 3,029 |
| 491 HEALTH INSURANCE | | | | 14,216 |
| 492 WORKERS COMP | | | | 3,331 |
| 493 RETIREMENT | | | | 6,545 |
| 494 MEDICARE | | | | 1,122 |
| 611 ALLOWANCES | | | | 960 |
| LESS: REIMBURSEMENT | | | | (44,686) |
| SUBTOTAL PERSONNEL | | - | - | 69,517 |

OPERATING EXPENSES

| | | | | |
|----------------------------|----------|--|--|--------|
| 813 OFFICE SUPPLIES | | | | 500 |
| 821 OUTSIDE SERVICES | SEE NOTE | | | 33,200 |
| 822 PROGRAM IMPLEMENTATION | SEE NOTE | | | 43,800 |
| 842 SPECIAL DEPT SUPPLIES | | | | 500 |
| 861 MEETING/CONF & TRAVEL | | | | 1,000 |

SUBTOTAL OPERATING - - - - **79,000**

TOTAL DEPARTMENT APPROPRIATION - - - - **148,517**

Allocation of Positions:

SUSTAINABILITY COORDINATOR **0.50**

Total Full Time Equivalent Employees **0.50**

| |
|--|
| NOTES: This activity was included in Dept 616 previously |
| 401 This position is shared with the Town of San Anselmo for three years. Fairfax will be reimbursed for 50% |
| 821 Outside Services includes: |
| \$2,446 - Waste characterization study (Zero Waste Grant carryover from FY 2021-22) |
| \$10,000 - Assistance with outreach and education of single-use foodware ordinance |
| \$20,737 - Assistance with SB 1383 implementation (funded by CalRecycle SB 1383 Local Assistance Grant) |
| 822 Program Implementation includes: |
| \$10,000 - Electric landscape equipment rebate program |
| \$1,000 - EV & E-bike show |
| \$1,500 - Orange Outlet pilot program |
| \$500 - No idling program |
| \$5,000 - E-bike incentive/rebate program |
| \$2,400 - Outreach materials |
| \$6,000 - CAC Film Project (carryover from FY 2021-22) |
| \$2,400 - CAC website maintenance |
| \$10,000 - Electric appliance rebate program |
| \$5,000 - Internal price on carbon (carryover from FY 2021-22) |

PARKS MAINTENANCE

ORGANIZATION:

This division is comprised of the following personnel:

- 1 Senior Maintenance Worker
- .25 Maintenance Worker I

Total = 1.25 FTE

Staff maintains all the Town owned parks, parking lots, and landscaped areas. Repairs park equipment as needed. Assists with Town sponsored events such as the Fairfax Festival. Provides assistance to the streets division as needed.

ACCOMPLISHMENTS/GOALS

See the DPW administration narrative



Town of Fairfax

2022-23 Operating Budget

FUND **01 GENERAL FUND**
ACTIVITY **611 PARK MAINTENANCE**

ACTIVITY DESCRIPTION

The Park Maintenance Division responsibilities include the oversight of the Town-owned parks including Peri Park, Bolinas Park, and several pocket parks in the neighborhoods. This position is responsible for turf maintenance, irrigation management, weed abatement, trash removal and general clean-up of the downtown.

DEPARTMENT SUMMARY

| FY 2019-20 Actual | FY 2020-21 Actual | FY 2021-22 Adopted | FY 2021-22 Projected | FY 2022-23 PROPOSED |
|----------------------|----------------------|-----------------------|-------------------------|------------------------|
|----------------------|----------------------|-----------------------|-------------------------|------------------------|

PERSONNEL

| | | | | | |
|----------------------------|----------------|----------------|----------------|----------------|----------------|
| 401 REGULAR SALARIES | 102,680 | 107,097 | 104,870 | 106,225 | 115,826 |
| 411 REG PART-TIME SALARIES | - | 200 | - | - | - |
| 415 ACCRUED LEAVE CASHOUT | | - | | 3,792 | 5,569 |
| 461 OVERTIME | 194 | 431 | - | 1,746 | - |
| 491 HEALTH INSURANCE | 34,732 | 36,603 | 37,829 | 35,549 | 39,609 |
| 492 WORKERS COMP. | 4,581 | 4,928 | 3,869 | 5,589 | 4,892 |
| 493 RETIREMENT | 10,622 | 12,498 | 11,627 | 11,814 | 12,874 |
| 494 MEDICARE | 1,401 | 1,467 | 1,433 | 1,681 | 1,637 |
| 495 FICA/PTS | - | - | 574 | - | - |
| 496 PERS UAL/SIDEFUND | 13,078 | 10,000 | 9,454 | 8,545 | 11,169 |
| 611 ALLOWANCES | 713 | 750 | 1,350 | 8,522 | 1,350 |
| SUBTOTAL PERSONNEL | 168,000 | 173,974 | 171,006 | 183,463 | 192,926 |

OPERATING EXPENSES

| | | | | | |
|---------------------------|---------------|---------------|---------------|---------------|---------------|
| 641 EQUIPMENT RENTAL | - | 341 | 500 | 444 | 525 |
| 721 FIELD EQUIP MAINT. | - | - | 500 | - | 525 |
| 722 VEHICLE MAINTENANCE | - | - | 1,000 | 602 | 1,050 |
| 801 WATER | 29,245 | 22,264 | 20,000 | 51,127 | 21,000 |
| 802 POWER | 2,084 | 1,707 | 2,300 | 1,182 | 2,415 |
| 821 OUTSIDE SERVICES | 51,539 | 21,414 | 35,000 | 30,774 | 31,750 |
| 841 SMALL TOOLS | | 538 | 1,000 | - | 1,050 |
| 842 SPECIAL DEPT SUPPLIES | 8,471 | 3,850 | 15,000 | 9,122 | 10,000 |
| 851 UNIFORM | 638 | 638 | 638 | 834 | 638 |
| 881 SPECIAL SERVICES | - | - | - | - | - |
| SUBTOTAL OPERATING | 91,977 | 50,752 | 75,938 | 94,086 | 68,953 |

TOTAL DEPARTMENT APPROPRIATION

259,977 224,725 246,943 277,549 261,879

Allocation of Positions:

| | | | | | |
|---------------------------|-------|-------|------|------|------|
| CONSULTING PW DIRECTOR | 0.125 | 0.125 | - | - | - |
| SENIOR MAINTENANCE WORKER | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |
| MAINT. WORKER I | 0.50 | 0.50 | 0.50 | 0.50 | 0.50 |

Total Full Time Equivalent Employees

1.63 1.63 1.50 1.50 1.50

NOTES: 821 Tree trimming and replacement of sidewalk trees.
 Maintenance of Peri park redwoods
 Trail Maintenance

RECREATION AND COMMUNITY SERVICES

ORGANIZATION

This department is comprised of the following personnel who are part-time hourly staff:

- 1 Recreation and Community Service (RCS) Manager (.5 FTE)
- 1 Events & Volunteers (E&V) Coordinator (.5 FTE)
= 1.5 FTE hourly/ part-time employees.
- The Communication & Marketing Specialist has been transferred to the Town Clerk Department

Fairfax Recreation and Community Services Department brings together the resources of town staff who all focus on community services, classes and events.

The RCS Manager oversees the department including classes, Pavilion rentals and programs, park projects, and youth and senior recreational programs/activities. The E&V Coordinator focuses on coordinating Town events/activities and supporting the Parks and Recreation Commission (PARC) and Volunteer Board activities.

Fairfax Recreation has appreciated the ability to improve local community services, enhance utilization of our buildings and parks, and increase revenue for the Town of Fairfax. With the help of the Measure F and the General Fund we are able to establish high quality and affordable events and programs for the community.

2021 - 2022 ACCOMPLISHMENTS

- Developed content and oversaw Town of Fairfax Recreation catalogs reaching all Fairfax households and 150 out of Fairfax households
- Created and delivered Age Friendly Fairfax 90 + better celebration gift baskets to 19 residents in 2021.
- Staff Support for the Small Business Recovery Fund supporting 25 Fairfax businesses
- Staff Support for the Racial Equity and Social Justice (RESJ) Committee and the Policing subcommittee of the RESJ – both Brown Act committees with monthly and special meetings – total of approximately 25 agenized meetings
- Managed rental partnerships and secured approximately \$35,000 in revenue from July 2021 – February 2022
- Expanded summer camps to include Skate, Spanish, Art and Nature camps and two weeks of Camp Fairfax
- Supported and coordinated Artist in Residence Collaborative efforts, including pop up exhibitions, Portraits of Protest exhibit, Fairfax Photo Club and more
- Continued to maintain and enhance approximately 25 new and ongoing regularly programed classes and events across all age groups
- Provided Quarterly Reports to Town Council with financials
- Brought back the Craft Faire and combined it with wreathmaking – hosting 36 vendors and 10 youth vendors
- Organized return of Town-wide picnic last September with animal show, teen bands and dance party
- Combined wreath making with Crafts Faire for first time ever last December in effort to collaborate with Volunteers and Recreation Department
- Helped to create temporary skate park in the Pavilion parking lot under the purview of the Parks & Recreation Commission
- Oversaw the installation of 3 rotating art exhibits in the Parkade
- Hosted Tom Finch concert in the ball field last August in an effort to bring back in-person events following lifting of COVID-19 restrictions
- Sponsored menorah lighting ceremony in the Parkade in December with the support of the Volunteer Board
- Organized mural re-painting along Merwin Street across from Fairfax Lumber last May with Volunteers
- Brought new playground equipment to Peri Park as part of playground renovation
- Issued RFP to hire a third Artist-in-Resident to replace outgoing artist
- Oversaw the Volunteer 1:1 Match Program in response to COVID-19

- Managed Vegetation Management grant and issued 30 grants to residents in August 2021

2022 - 2023 GOALS AND OBJECTIVES

- Develop content and oversee two seasonal brochures for community (with reduced size and cost)
- Continue to offer year-round programming with in-person and online options, including summer camps
- Expand youth programs and budget for middle and high school students with Music series, Open Mic Nights, Movie Nights on ballfield and more
- Continue to help advance Age Friendly Fairfax with expanded budget to meet the needs and growth of this program
- Continue to support Artist in Residence Collaborative programming by increasing budget to support Art Walk, Pop Up events and other
- Establish permanent Skate Park in Town under the Parks & Recreation Commission leadership
- Build outdoor stationary fitness equipment in Peri Park under the Parks & Recreation Commission leadership
- Finish installing playground structures in Peri Park as part of the Peri Park Playground Renovation project
- Re-paint mural on Merwin Street near Bank Street with the Volunteer Board oversight
- Re-visit the protocols for the Rotating Art Exhibit in the Parkade with the guidance of the Artists-in-Residents
- Continue to offer Special Events, such as the Spring Egg Hunt, Town-wide picnic, Holiday Caroling & Wreathmaking event, and support special projects that come before the Parks & Recreation Commission or the Volunteer Board for sponsorship



Town of Fairfax

2022-23 Operating Budget

FUND **01 GENERAL FUND**
ACTIVITY **616 COMMUNITY SERVICES**

ACTIVITY DESCRIPTION

Formerly "Volunteers for Fairfax", program is designed to accomplish a variety of community involvement projects through a program of recruiting community volunteers. The Volunteer Board consists of five community members appointed by Council. The activities include creek cleanup for flood prevention, and community service, annual town-wide picnic, and the holiday caroling & wreath making event are funded under this division. The Volunteers also provide support to the Fairfax Food Pantry and the Community Garden.

DEPARTMENT SUMMARY

| FY 2019-20 Actual | FY 2020-21 Actual | FY 2021-22 Adopted | FY 2021-22 Projected | FY 2022-23 PROPOSED |
|----------------------|----------------------|-----------------------|-------------------------|------------------------|
|----------------------|----------------------|-----------------------|-------------------------|------------------------|

PERSONNEL

| | | | | | | |
|---------------------------|----------|---------------|---------------|---------------|---------------|---------------|
| 411 REGULAR PT SALARIES | SEE NOTE | 21,966 | 23,900 | 50,286 | 50,286 | 27,216 |
| 491 HEALTH/LIFE INS | | 1,500 | 750 | 750 | 750 | 750 |
| 492 WORKERS COMP | | 819 | 873 | 923 | 923 | 1,084 |
| 493 RETIREMENT | | 2,533 | 3,109 | 3,130 | 3,130 | 3,375 |
| 494 MEDICARE | | 288 | 323 | 341 | 341 | 363 |
| 495 FICA/PTS | | - | - | - | - | - |
| 496 PERS UAL/SIDEFUND | | 3,201 | 3,000 | 2,314 | 1,931 | 2,734 |
| 611 ALLOWANCES | | 263 | 300 | 300 | 300 | 300 |
| SUBTOTAL PERSONNEL | | 30,570 | 32,255 | 57,369 | 57,661 | 35,823 |

OPERATING EXPENSES

| | | | | | | |
|---------------------------|----------|--------------|--------------|--------------|--------------|--------------|
| 711 OFFICE EQUIP MAINT. | | - | - | 150 | - | 158 |
| 801 WATER | SEE NOTE | 199 | | 200 | - | 210 |
| 804 TELEPHONE | | 285 | 271 | 700 | 235 | 735 |
| 811 POSTAGE | | 482 | 550 | 400 | 438 | 420 |
| 813 OFFICE SUPPLIES | | 717 | 979 | 500 | 152 | 525 |
| 822 TAM SERVICES | | | | | 2,997 | - |
| 842 SPECIAL DEPT SUPPLIES | SEE NOTE | 4,412 | 3,275 | 5,000 | 5,000 | 4,250 |
| SUBTOTAL OPERATING | | 6,094 | 5,074 | 6,950 | 8,823 | 6,298 |

TOTAL DEPARTMENT APPROPRIATION

36,664 37,329 64,319 66,484 42,120

Allocation of Positions:

| | | | | | | |
|--------------------------------|----------|------|------|------|------|------|
| EVENTS & VOLUNTEER COORDINATOR | | 0.30 | 0.30 | 0.30 | 0.30 | 0.30 |
| SUSTAINABILITY COORD | SEE NOTE | | | 0.50 | 0.50 | |

Total Full Time Equivalent Employees

0.30 0.30 0.80 0.80 0.30

| |
|--|
| NOTES: This department was formerly 216 |
| 801 Water for Community Garden |
| 842 Includes Volunteer recognition expenses; \$1200 for Food Pantry |
| 411 Shared sustainability coordinator with San Anselmo now is Dept 514 |



Town of Fairfax

2022-23 Operating Budget

FUND 01 GENERAL FUND
ACTIVITY 617 RECREATION EVENTS

ACTIVITY DESCRIPTION

The Recreation Department provides recreational activities and events for the citizens of Fairfax. Staff works with the Parks & Recreation Commission (PARC) on programs and projects such as the Peri Park renovation and Artist Collaboration. Special Events include music festivals, the Spring Egg hunt, monthly senior lunch gatherings and park clean-up days.

DEPARTMENT SUMMARY

| FY 2019-20 Actual | FY 2020-21 Actual | FY 2021-22 Adopted | FY 2021-22 Projected | FY 2022-23 PROPOSED |
|----------------------|----------------------|-----------------------|-------------------------|------------------------|
|----------------------|----------------------|-----------------------|-------------------------|------------------------|

PERSONNEL

| | | | | | |
|---------------------------|---------------|---------------|---------------|---------------|---------------|
| 401 REGULAR SALARIES | 18,936 | 16,127 | 22,791 | 15,592 | 25,734 |
| 411 REGULAR PT SALARIES | 21,966 | 23,899 | 18,622 | 22,188 | 19,553 |
| 415 ACCRUED LEAVE CASHOUT | - | - | - | - | - |
| 491 HEALTH INSURANCE | 3,402 | 4,268 | 4,460 | 3,339 | 4,835 |
| 492 WORKERS COMP | 1,416 | 1,517 | 1,511 | 1,511 | 1,804 |
| 493 RETIREMENT | 4,339 | 5,204 | 5,127 | 4,480 | 6,743 |
| 494 MEDICARE | 505 | 546 | 557 | 536 | 604 |
| 496 PERS UAL/SIDEFUND | 2,789 | 3,000 | 4,386 | 2,745 | 5,182 |
| 611 ALLOWANCES | 263 | 300 | | 2,913 | 300 |
| SUBTOTAL PERSONNEL | 53,615 | 54,861 | 57,454 | 53,303 | 64,755 |

OPERATING EXPENSES

| | | | | | |
|-------------------------------|--------------|---------------|--------------|--------------|---------------|
| 811 POSTAGE | - | - | | - | |
| 813 OFFICE SUPPLIES | - | - | | - | |
| 821 OUTSIDE SERVICES | - | - | | - | |
| 878 FFX ARTS & CULTURE COLLAB | 7,008 | 10,779 | 7,000 | 7,601 | 10,000 |
| 881 SPECIAL SERVICES | 1,141 | 1,145 | 1,200 | 2,139 | 1,200 |
| SUBTOTAL OPERATING | 8,149 | 11,923 | 8,200 | 9,739 | 11,200 |

TOTAL DEPARTMENT APPROPRIATION

61,764 66,784 65,654 63,043 75,955

Allocation of Positions:

| | | | | | |
|---------------------------------|------|------|------|------|------|
| RECREATION & COMM SERV DIRECTOR | 0.30 | 0.30 | 0.30 | 0.30 | 0.10 |
| ADMIN ASST II | 0.25 | 0.25 | 0.25 | 0.25 | 0.25 |

Total Full Time Equivalent Employees

0.55 0.55 0.55 0.55 0.35

NOTES:

| | FY 2019-20 Actual | FY 2020-21 Actual | FY 2021-22 Adopted | FY 2021-22 Projected | FY 2022-23 DRAFT |
|---|----------------------|----------------------|-----------------------|-------------------------|---------------------|
| 878 Fairfax Arts & Culture Collaborative | | | | | |
| - Artist in Residence | 2,146 | 2,146 | 3,000 | 4,000 | 3,000 |
| - Fairfax Theater Co | 3,522 | 3,522 | 3,500 | 3,177 | 3,500 |
| - Art Collaboration Activities | 1,340 | 1,340 | 500 | 423 | 3,500 |
| 881 Special Services | | | | | |
| - Spring Egg Hunt | | | 400 | | 400 |
| - Alice in Wonderland Tea | | | 400 | | 400 |
| - Special Events | 1,141 | 1,141 | 400 | | 400 |

Recreation program costs are offset by participant fees charged in 01-080-903



Town of Fairfax

2022-23 Operating Budget

FUND 01 GENERAL FUND
ACTIVITY 621 RECREATION CLASSES/ACTIVITIES

| ACTIVITY DESCRIPTION | | | | | |
|---|----------------------|----------------------|-----------------------|-------------------------|------------------------|
| Fairfax Recreation and Community Services Department (formerly FOCAS and Volunteers) is a department formed in 2011 (after the split from San Anselmo) that brings together and better coordinates the resources of town staff who all focus on community services, classes, recreational activities, events and committee work for the town/community. Fairfax Recreation and Community Services's (RCS) mission is to improve community services and activities for youth, adults, and seniors as well as enhance utilization of Town buildings and parks within budgetary resources. | | | | | |
| DEPARTMENT SUMMARY | FY 2019-20 Actual | FY 2020-21 Actual | FY 2021-22 Adopted | FY 2021-22 Projected | FY 2022-23 PROPOSED |

PERSONNEL

| | | | | | |
|---------------------------|---------------|----------------|---------------|---------------|---------------|
| 411 REGULAR PT SALARIES | 65,809 | 116,047 | 62,975 | 66,641 | 73,204 |
| 415 ACCRUED LEAVE CASHOUT | - | - | - | - | - |
| 491 HEALTH/LIFE INS | 2,998 | 3,000 | 1,500 | 3,867 | 1,500 |
| 492 WORKERS COMP. | 2,464 | 4,419 | 2,336 | 2,336 | 2,940 |
| 493 RETIREMENT | - | 14,409 | 4,868 | 9,445 | 3,946 |
| 494 MEDICARE | 973 | 1,584 | 862 | 1,793 | 984 |
| 495 FICA/PTS | 2,206 | 1,200 | - | - | - |
| 611 ALLOWANCES | - | - | 600 | 10,400 | 600 |
| SUBTOTAL PERSONNEL | 74,451 | 140,659 | 73,141 | 94,482 | 83,174 |

OPERATING EXPENSES

| | | | | | |
|---------------------------|---------------|---------------|---------------|---------------|---------------|
| 804 TELEPHONE | 2,735 | 2,087 | 840 | 2,126 | 882 |
| 805 CABLE | | | | - | - |
| 821 OUTSIDE SERVICES | 6,921 | 2,775 | 5,000 | 9,000 | 20,000 |
| 822 PROFESSIONAL SERVICES | 400 | 134 | - | 1,758 | - |
| 842 SPECIAL DEPT SUPPLIES | 9,412 | 841 | 3,000 | 3,000 | 4,000 |
| 843 SENIOR PROGRAMS | 12,750 | 21,475 | 15,000 | 15,000 | 25,000 |
| 861 MEETING/CONF & TRAVEL | - | - | 200 | - | 210 |
| 881 SPECIAL SERVICES | 8,453 | 9,083 | 10,000 | 4,206 | 5,000 |
| 890 MISCELLANEOUS | 330 | 1,108 | 800 | 2,130 | 840 |
| SUBTOTAL OPERATING | 41,001 | 37,503 | 34,840 | 37,220 | 55,932 |

TOTAL DEPARTMENT APPROPRIATION

115,452 178,162 107,981 131,702 139,106

Allocation of Positions:

| | | | | | |
|--------------------------------------|------|------|------|------|------|
| REC & COMM SERVICES DIRECTOR | 1.00 | 1.00 | 0.63 | 1.00 | 0.70 |
| MARKETING & COMMUNICATION SPECIALIST | | 0.50 | - | | - |

Total Full Time Equivalent Employees

1.00 1.50 0.63 1.00 0.70

NOTES:

821 Includes class/program instructors for newborn, toddlers, and school aged/teens.
 Instructors are compensated based on a 70/30 split of class revenues.
 Classes are held outdoors, at Womens Club, and online
 FY23 programing includes Youth Coordinator, music series, free programs to youth
 Recreation program costs are offset by participant fees charged in 01-090-904 & fundraising 01-090-790

843 Senior programs are free to participants with priority to Fairfax residents (through Special Purposes Tax)



Town of Fairfax

2022-23 Operating Budget

FUND **01 GENERAL FUND**
ACTIVITY **622 SUMMER CAMPS**

ACTIVITY DESCRIPTION

Summer Camps in Fairfax started with one week of Camp Earth in 2009 and expanded to Camp Fairfax offering consecutive weeks towards the end of summer. Since then, it has expanded to include summer camps all summer long with a variety of offerings, such as, Skate Camp, Art and Nature, Spanish, Counselor in Training program and more.

DEPARTMENT SUMMARY

| FY 2019-20 Actual | FY 2020-21 Actual | FY 2021-22 Adopted | FY 2021-22 Projected | FY 2022-23 PROPOSED |
|----------------------|----------------------|-----------------------|-------------------------|------------------------|
|----------------------|----------------------|-----------------------|-------------------------|------------------------|

PERSONNEL

| | | | | | |
|---------------------------|--------------|----------|--------------|----------|--------------|
| 411 REGULAR PT SALARIES | 7,039 | | 4,650 | | 4,130 |
| 492 WORKERS COMP. | | | - | | - |
| 494 MEDICARE | 102 | | 67 | | 71 |
| 495 FICA/PTS | 264 | | 174 | | 183 |
| 492 WORKERS COMP. | | | - | | - |
| SUBTOTAL PERSONNEL | 7,405 | - | 4,892 | - | 4,384 |

OPERATING EXPENSES

| | | | | | |
|---------------------------|--------------|--------------|--------------|--------------|--------------|
| 821 OUTSIDE SERVICES | 2,350 | SEE NOTE | 300 | | 5,380 |
| 822 PROFESSIONAL SERVICES | 425 | | | 6,448 | - |
| 842 SPECIAL DEPT SUPPLIES | 2,476 | 1,613 | 1,474 | 1,175 | 1,500 |
| 890 MISCELLANEOUS | - | - | 134 | | - |
| SUBTOTAL OPERATING | 5,251 | 1,613 | 1,908 | 7,623 | 6,880 |

TOTAL DEPARTMENT APPROPRIATION

| | | | | |
|---------------|--------------|--------------|--------------|---------------|
| 12,656 | 1,613 | 6,800 | 7,623 | 11,264 |
|---------------|--------------|--------------|--------------|---------------|

Allocation of Positions:

| | |
|---------------------------------|------|
| RECREATION & COOM SERV DIRECTOR | 0.20 |
| SUMMER CAMP COUNCILORS | 0.10 |

Total Full Time Equivalent Employees

| | |
|-------------|-------------|
| 0.00 | 0.30 |
|-------------|-------------|

NOTES:

821 Expenses are offset by tuition fees and donations.
 Summer Camp staffing, RCS Manager, Camp Director, Counselors and Specialty teachers.

Recreation program costs are offset by participant fees charged in 01-090-904

Skate Camp (2 weeks): 8 campers @ \$150

Art and Nature Camp: 8 campers @ @ \$250

Spanish Camp: 10 campers @ \$375

Camp Fairfax (2 weeks, 5 hours/day): 12 campers @ \$450 x 2

Total: \$18,950





Town of Fairfax

2022-23 Operating Budget

FUND 01 GENERAL FUND
ACTIVITY 625 RENTAL FACILITIES

ACTIVITY DESCRIPTION

Formerly separated in two departments: 625-Rental Facilities-Women's Club & Ballpark and 626-Rental Facilities-Pavilion
This division is responsible for the care and maintenance of the Women's Club, Ballfield and Pavilion.
Duties include setting up for all Town meetings including the Town Council and Planning Commission.

DEPARTMENT SUMMARY

| FY 2019-20 Actual | FY 2020-21 Actual | FY 2021-22 Adopted | FY 2021-22 Projected | FY 2022-23 PROPOSED |
|----------------------|----------------------|-----------------------|-------------------------|------------------------|
|----------------------|----------------------|-----------------------|-------------------------|------------------------|

PERSONNEL

| | | | | | |
|---------------------------|---------------|---------------|---------------|---------------|---------------|
| 401 REGULAR SALARIES | 14,222 | 15,318 | 15,318 | 14,024 | 16,588 |
| 421 TEMP LABOR | - | - | - | - | - |
| 415 ACCRUED LEAVE CASHOUT | - | - | - | - | 796 |
| 461 OVERTIME | 97 | - | - | 228 | - |
| 491 HEALTH INSURANCE | 5,927 | 6,499 | 6,613 | 5,595 | 6,966 |
| 492 WORKERS COMP. | 555 | 598 | 572 | 572 | 703 |
| 493 RETIREMENT | 1,006 | 1,245 | 1,192 | 1,084 | 1,284 |
| 494 MEDICARE | 186 | 200 | 200 | 204 | 236 |
| 611 ALLOWANCES | 206 | 225 | 212 | 1,400 | 331 |
| SUBTOTAL PERSONNEL | 22,200 | 24,084 | 24,107 | 23,107 | 26,904 |

OPERATING EXPENSES

| | | | | | | |
|---------------------------|----------|---------------|---------------|---------------|---------------|---------------|
| 731 BLDG-GROUNDS MAINT. | SEE NOTE | 25,747 | 19,138 | 36,001 | 29,770 | 39,121 |
| 801 WATER | | 3,314 | 1,314 | 800 | 1,562 | 1,600 |
| 802 POWER | | 2,056 | 2,504 | 3,000 | 810 | 2,500 |
| 803 SANITARY | | - | - | - | 3,393 | 3,400 |
| 804 TELEPHONE | | 571 | 340 | 400 | 438 | 450 |
| 821 OUTSIDE SERVICES | | 605 | - | 500 | - | 500 |
| 822 PROFESSIONAL SERVICES | SEE NOTE | 9,625 | 9,350 | 9,000 | - | 5,500 |
| 841 SMALL TOOLS | | - | - | - | - | - |
| 842 SPECIAL DEPT SUPPLIES | SEE NOTE | 2,509 | 1,297 | 6,000 | 1,078 | 2,000 |
| 851 UNIFORM | | 106 | 106 | 106 | 142 | 142 |
| SUBTOTAL OPERATING | | 44,534 | 34,048 | 55,808 | 37,193 | 55,213 |

TOTAL DEPARTMENT APPROPRIATION

66,734 58,133 79,915 60,300 82,117

Allocation of Positions:

MAINT. WORKER I 0.25 0.25 0.25

Total Full Time Equivalent Employees

0.50 0.50 0.25 0.25 0.25

NOTES:

- 731 Increased janitorial costs due to Covid-19 and increase from 3 days to 5 days per week service
- 822 Includes alarm, pest control. Janitor moved to 731 (alloc from 911)
- 842 Supplies necessary for the upkeep of the rental buildings including cleaning supplies. Repainting and exterior repairs - Includes landscaping



Town of Fairfax

2022-23 Operating Budget

FUND 01 GENERAL FUND
ACTIVITY 715 NON DEPARTMENTAL

ACTIVITY DESCRIPTION

This activity is to cover General Fund expenditures for items not funded directly by another department.

| DEPARTMENT SUMMARY | | | FY 2019-20 | FY 2020-21 | FY 2021-22 | FY 2021-22 | FY 2022-23 |
|---------------------------------------|---------------------------|----------|----------------|----------------|------------------|------------------|------------------|
| | | | Actual | Actual | Adopted | Projected | PROPOSED |
| PERSONNEL | | | | | | | |
| 491 | RETIREE HEALTH BENEFITS | SEE NOTE | 68,810 | 65,531 | 81,063 | 81,063 | 85,116 |
| 492 | WORKERS COMP ADJ | | (3,202) | (1,742) | | | |
| 493 | RETIREMENT/PARS | | 8,834 | 2,554 | 12,000 | 12,000 | 12,600 |
| SUBTOTAL PERSONNEL | | | 74,442 | 66,343 | 93,063 | 93,063 | 97,716 |
| OPERATING EXPENSES | | | | | | | |
| 822 | PROFESSIONAL SERVICES | SEE NOTE | 230,999 | 170,631 | 259,772 | 201,268 | 239,006 |
| 842 | SPECIAL DEPT SUPPLIES | | 953 | 834 | 4,000 | 4,000 | 4,200 |
| 871 | LIAB & PROP INSURANCE | SEE NOTE | 151,324 | 190,251 | 216,500 | 224,816 | 258,135 |
| 881 | SPECIAL SERVICES | SEE NOTE | 134,169 | 21,345 | 96,000 | 96,000 | 100,800 |
| 890 | MISCELLANEOUS | SEE NOTE | 449 | 67,392 | 50,000 | 50,000 | 250,000 |
| 891 | CLAIMS - WC / SETTLEMENTS | SEE NOTE | 12,114 | 1,214 | 160,000 | 160,000 | 148,000 |
| 895 | COUNTY LOANS | SEE NOTE | 106,885 | 110,385 | 114,133 | 114,133 | 118,130 |
| 896 | CERTB/OPEB | | 120,000 | 100,000 | 100,000 | 100,000 | 150,000 |
| SUBTOTAL OPERATING | | | 756,892 | 662,052 | 1,000,405 | 950,217 | 1,268,271 |
| TOTAL DEPARTMENT APPROPRIATION | | | 831,335 | 728,394 | 1,093,468 | 1,043,280 | 1,365,987 |

| NOTES: | FY 2019-20 | FY 2020-21 | FY 2021-22 | FY 2021-22 | FY 2022-23 |
|---|----------------|----------------|----------------|----------------|----------------|
| | Actual | Actual | Adopted | Projected | DRAFT |
| 822 ASSOC OF BAY AREA GOVTS (ABAG) NOW > MCC | | 2,528 | - | 2,459 | 2,603 |
| CHARGE POINT, Inc | | 3,260 | | | |
| COMMUNITY MEDIA OF MARIN (CMCM) (WEBCAST) | 4,641 | 3,960 | 9,000 | 4,452 | 9,000 |
| COUNTY OF MARIN MIDAS ACCOUNT (ETHERNET) | 13,925 | 18,090 | 16,716 | 16,743 | 16,716 |
| COUNTYWIDE HOMELESS PROGRAM (SAN RAFAEL) | 11,781 | | 11,781 | 11,781 | 11,781 |
| FAIRFAX CHAMBER OF COMMERCE | | | 500 | | 500 |
| LEAGUE OF CALIFORNIA CITIES (MEMBERSHIP) | 5,486 | 4,429 | 5,000 | 4,912 | 5,000 |
| MANDATORY MEDIATION | | | 3,500 | 3,500 | 3,500 |
| MARIN COUNTY TAX COLLECTOR (LAFCO) | 5,649 | 5,616 | 8,000 | 4,770 | 8,000 |
| MARIN COUNTY TRANSIT DIST (YELLOW BUS) | 30,500 | | 30,500 | 30,500 | 35,500 |
| MARIN GENERAL SERVICES (Humane Society, General, Mediation) | 98,674 | 106,717 | 101,406 | 104,003 | 117,406 |
| MARIN IT, INC (IT MAINT & EQUIP) | 13,680 | 18,031 | 24,000 | 16,648 | 24,000 |
| R3 CONSULTING (SOLID WASTE RATE REVIEW) | 15,419 | | 10,000 | | SEE 514 |
| SUSTAINABLE FAIRFAX (ZERO WASTE GRANT ADM) | 12,323 | | 20,000 | | SEE 514 |
| OTHER (FY 20-21 Small Business Rec.Fund MARILINK.Inc) | 18,922 | 8,000 | 19,369 | 1,500 | 5,000 |
| | 230,999 | 170,631 | 259,772 | 201,268 | 239,006 |
| 491 includes CalPERS PEMHCA payments and OPEB retiree payments | | | | | |
| 471 Insurance is provided through Bay Cities Joint Powers Insurance Agency. Premiums shown are net of \$45K from reserves | | | | | |
| 881 \$96,000 for chipper & pickup services; vegetation management; lower income grants | | | | | |
| Portion of costs are offset by MSS franchise agreement which provides \$10,000/yr (debris boxes) | | | | | |
| 890 Includes funding for Compensation study and equity adjustment & Racial Equity & Social Justice (RESJ) committee | | | | | |
| 891 Allocation for Worker's Comp claims and settlements | | | | | |
| 895 Repayment of Feb 2018 \$500K County Loan (See appendix for detail) | | | | | |



Town of Fairfax

2022-23 Operating Budget

FUND 01 GENERAL FUND
ACTIVITY 911 BUILDING MAINTENANCE

ACTIVITY DESCRIPTION

Provide daily maintenance of buildings, set up for public meetings, and respond to citizen complaints.
 Also responsible for minor building repairs including but not limited to plumbing, lighting, doors and windows.

| DEPARTMENT SUMMARY | FY 2019-20 Actual | FY 2020-21 Actual | FY 2021-22 Adopted | FY 2021-22 Projected | FY 2022-23 PROPOSED |
|--------------------|----------------------|----------------------|-----------------------|-------------------------|------------------------|
|--------------------|----------------------|----------------------|-----------------------|-------------------------|------------------------|

PERSONNEL

| | | | | | |
|---------------------------|---|---|---|---|---|
| 401 REGULAR SALARIES | | | | - | |
| 421 TEMP EMPLOYEES | - | - | | - | |
| 415 ACCRUED LEAVE CASHOUT | - | - | | - | |
| 461 OVERTIME | - | - | | - | |
| 491 HEALTH INSURANCE | - | - | | - | |
| 492 WORKERS COMP. | - | - | | - | |
| 494 MEDICARE | - | - | | - | |
| 495 FICA/PTS | - | - | | - | |
| 497 PAYROLL TSFR | - | - | | - | |
| SUBTOTAL PERSONNEL | - | - | - | - | - |

OPERATING EXPENSES

| | | | | | |
|-------------------------------|---------------|---------------|---------------|---------------|---------------|
| 803 SANITARY/DUMP | - | - | 500 | 3,736 | 500 |
| 821 OUTSIDE SERVICES | 373 | 2,673 | 3,000 | 1,300 | 3,000 |
| 822 PROFESSIONAL SERVICES | 36,572 | 67,223 | 66,000 | 41,000 | 66,000 |
| 842 SPECIAL DEPT SUPPLIES | 13,109 | 7,959 | 5,500 | 11,400 | 12,000 |
| 851 CLOTHING | - | - | | - | |
| SUBTOTAL OPERATING | 50,053 | 77,854 | 75,000 | 57,436 | 81,500 |
| SUBTOTAL APPROPRIATION | 50,053 | 77,854 | 75,000 | 57,436 | 81,500 |

ALLOCATION TO DEPARTMENTS

| | | | | | |
|-------------------------|----------|----------|----------|----------|----------|
| 731 BLDG-GROUNDS MAINT. | (47,917) | (32,541) | (75,000) | (53,700) | (81,500) |
|-------------------------|----------|----------|----------|----------|----------|

TOTAL DEPARTMENT APPROPRIATION

| | | | | |
|--------------|---------------|----------|--------------|----------|
| 2,136 | 45,313 | - | 3,736 | - |
|--------------|---------------|----------|--------------|----------|

Allocation of Positions:

| | |
|-------------------|---|
| MAINT. LEADWORKER | - |
|-------------------|---|

Total Full Time Equivalent Employees

ALLOCATION OF BUILDING MAINTENANCE TO DEPARTMENTS:

| | FY 21 | JANITOR | OTHER | FY 22 |
|---------------------------|---------------|---------------|---------------|---------------|
| 211 TOWN MANAGER | 2,872 | 3,450 | 625 | 4,052 |
| 221 TOWN CLERK | 2,872 | 3,450 | 625 | 4,071 |
| 241 FINANCE | 2,872 | 3,450 | 625 | 4,071 |
| 311 PLANNING | 2,872 | 3,450 | 625 | 4,106 |
| 321 BUILDING INSP | 2,872 | 3,450 | 625 | 4,093 |
| 411 POLICE | 14,359 | 17,250 | 3,125 | 20,367 |
| 510 PUBLIC WORKS ADM | 574 | 690 | 125 | 819 |
| 511 STREET MAINT/PW | 574 | 690 | 125 | 798 |
| 625 RENTAL - W/C PAVILION | 27,569 | 33,120 | 6,000 | 39,121 |
| | 57,436 | 69,000 | 12,500 | 81,500 |

| | |
|---------------|--|
| NOTES: | 822 Repairs & maintenance |
| | Increased Janitorial costs due to Covid-19 |
| | 842 Supplies/materials needed for upkeep of town-owned buildings |



Town of Fairfax

2022-23 Operating Budget

FUND **02 DRY PERIOD**
DEPT **715 MISCELLANEOUS**

The Dry Period fund is a reserve account of the General Fund used to provide for emergencies or economic downturns. Town policy (Resolution 11-9 adopted 3/2/11) is to maintain a reserve balance 25% of General Funds expenditures. Council identified the optimal balance to be \$1,000,000. This reserve is part of the overall reserves for General Funds. Use of this fund requires Town Council approval.

| FUND SUMMARY | FY 2019-20 | FY 2020-21 | FY 2021-22 | FY 2021-22 | FY 2022-23 |
|--|------------|------------|------------|------------|------------|
| | Actual | Actual | Adopted | Projected | PROPOSED |
| BEGINNING FUND BAL | 1,000,000 | 1,000,000 | | 1,000,000 | 1,000,000 |
| REVENUES | | | | | |
| 050 502 INVESTMENT EARNINGS | | | | - | |
| SUBTOTAL REVENUES | - | - | - | - | - |
| APPROPRIATIONS | | | | | |
| | | | | - | |
| SUBTOTAL APPROPRIATIONS | - | - | - | - | - |
| TRANSFERS | | | | | |
| 725 901 TSFR TO 01-GENERAL FUND | | | | - | |
| 100 931 TSFR FROM 01-GENERAL FUND | | | | | |
| SUBTOTAL TRANSFER | - | - | - | - | - |
| NET DEPARTMENT ACTIVITY | - | - | - | - | - |
| ENDING FUND BAL | 1,000,000 | 1,000,000 | | 1,000,000 | 1,000,000 |
| COMPONENTS OF FUND BALANCE: | | | | | |

NOTES:

| CALCULATION OF GENERAL FUND RESERVE BALANCE | | | | | |
|--|--------------------------|--------------|--------------|-----------|--------|
| General Funds Appropriations | | | 13,217,236 | | 100.0% |
| Fund # | Description | | | Approp. | |
| 02 | Dry Period Reserve | Undesignated | 1,000,000 | 7.6% | |
| 01 | General Fund | Undesignated | 2,264,881 | 17.1% | |
| 03 | Equipment Replacement | Designated | 39,874 | 0.3% | |
| 04 | Building & Planning Fees | Designated | 184,842 | 1.4% | |
| 05 | Building Reserve | Designated | 9,191 | 0.1% | |
| 06 | Retirement | Designated | 460,292 | 3.5% | |
| 08 | Office Equipment | Designated | 2,964 | 0.0% | |
| Total General Fund Reserves | | | 3,962,043 | 30.0% | |
| | | | Designated | 697,162 | 5.3% |
| | | | Undesignated | 3,264,881 | 24.7% |
| Designated means identified for future, specific use | | | | | |



Town of Fairfax

2022-23 Operating Budget

FUND 03 FIELD EQUIP/VEHICLE REPLACEMENT
DEPT 923 EQUIP REPLACEMENT

The Field Equipment/Vehicle Replacement fund is a component of the General Fund used to provide financing for major equipment purchases and leases. Fund Balance represents reserves for future equipment/vehicle purchases.

In FY19, Fund 05 - Communications Equip Replacement has been rolled into this fund

In 2007, the Town received \$249,000 in Clean Renewable Energy Bonds (CREBS) to install Solar Panels at the Pavilion capable of generating 25 kW AC. Estimated energy savings were \$1,888 per year for the 25 year life.

| FUND SUMMARY | | FY 2019-20 Actual | FY 2020-21 Actual | FY 2021-22 Adopted | FY 2021-22 Projected | FY 2022-23 PROPOSED |
|---------------------------------|----------|----------------------|----------------------|-----------------------|-------------------------|------------------------|
| BEGINNING FUND BAL | | 363,025 | 266,993 | | 194,074 | 322,474 |
| REVENUES | | | | | | |
| 050 502 INVESTMENT EARNINGS | | - | - | | | |
| 090 901 SALE OF ASSETS | | | | | 50,000 | |
| SUBTOTAL REVENUES | | - | - | - | 50,000 | - |
| APPROPRIATIONS | | | | | | |
| 903 920 SOLAR PANEL LEASE | SEE NOTE | 16,600 | 16,600 | 16,600 | 16,600 | 16,600 |
| 923 921 FIELD EQUIPMENT | SEE NOTE | 79,432 | 56,319 | 100,000 | 5,000 | 366,000 |
| SUBTOTAL APPROPRIATIONS | | 96,032 | 72,919 | 116,600 | 21,600 | 382,600 |
| TRANSFERS | | | | | | |
| 100 910 CAPITAL LEASE FINANCING | | | | | | |
| 100 931 TSFR FROM 01-GEN FUND | SEE NOTE | | | 100,000 | 100,000 | 100,000 |
| SUBTOTAL TRANSFER | | - | - | 100,000 | 100,000 | 100,000 |
| NET DEPARTMENT ACTIVITY | | (96,032) | (72,919) | (16,600) | 128,400 | (282,600) |
| ENDING FUND BAL | | 266,993 | 194,074 | | 322,474 | 39,874 |

COMPONENTS OF FUND BALANCE:

VEHICLE REPLACEMENT RESERVE

39,874

| NOTES: | ORIGINAL | LAST PMT | FY 2019-20 | FY 2020-21 | FY 2021-22 | FY 2022-23 |
|--|----------|-----------|---------------|---------------|--------------|----------------|
| 921 FIELD EQUIPMENT | | | | | | |
| RADIOS | | | | | 5,000 | |
| MOBILE COMPUTING | | | | | | 30,000 |
| Note Maintenance costs for equipment is charged to the specific department using the equipment. | | | | | | |
| VEHICLE LEASE/PURCHASES | | | | | | |
| FY17 POLICE CAR & (6) MDC | 83,514 | 08/01/19 | 22,579 | | | |
| FY18 POLICE CAR (2) | 93,657 | 02/19/21 | 24,489 | 24,489 | | |
| POLICE CAR | | | 27,364 | 31,830 | | |
| FY20 BUCKET TRUCK | | | 5,000 | | | |
| FY21 POLICE CARS (2) | | | | | CARRYOVER | 95,000 |
| FY23 POLICE CAR | | | | | | 64,000 |
| FY23 FLEET ELECTRIFICATION | | | | | | 150,000 |
| REPLACE GAS POWERED EQ | | | | | | 27,000 |
| TOTAL | | | 96,032 | 56,319 | 5,000 | 366,000 |
| 931 Vehicle replacement reserve to (1)replace vehicles subject to environmental legislation; and (2) police vehicles | | | | | | |
| 996 FY09 SOLAR PANEL LEASE | 249,000 | 8/28/2022 | 16,600 | 16,600 | 16,600 | 16,600 |



Town of Fairfax

2022-23 Operating Budget

FUND 04 BUILDING & PLANNING
DEPT 715 MISCELLANEOUS

The Building & Planning Fund is used to collect all Building and Planning fees for transfer to the General Fund

FUND SUMMARY

| FY 2019-20 Actual | FY 2020-21 Actual | FY 2021-22 Adopted | FY 2021-22 Projected | FY 2022-23 PROPOSED |
|----------------------|----------------------|-----------------------|-------------------------|------------------------|
|----------------------|----------------------|-----------------------|-------------------------|------------------------|

| | | | | |
|---------------------------|--------|-----|--------|---------|
| BEGINNING FUND BAL | 26,969 | 333 | 60,018 | 159,342 |
|---------------------------|--------|-----|--------|---------|

REVENUES

| | | | | | |
|---|----------------|----------------|----------------|----------------|----------------|
| 030 311 BUILDING PERMITS | 202,751 | 172,373 | 175,000 | 165,452 | 170,000 |
| 030 312 GENERAL PLAN MAINTENANCE FEES | 8,215 | 7,360 | 8,000 | 5,658 | 6,000 |
| 030 313 TECHNOLOGY IMPROVEMENT FEES | 10,139 | 8,428 | 9,000 | 8,250 | 8,500 |
| 030 314 ENCROACHMENT FEES | 5,819 | - | 5,000 | - | - |
| 030 315 HOUSING INSPECTIONS | 31,045 | 48,530 | 30,000 | 43,649 | 46,000 |
| 030 316 STATE GREEN FEES | (1,687) | 887 | - | 705 | 750 |
| 030 317 SEISMIC FEES | (4,476) | 1,264 | - | 1,407 | 1,450 |
| 030 318 PLAN RETENTION | 325 | 346 | 1,000 | 280 | 300 |
| 030 319 STREET UTILITY ENCROACHMENT PERMITS | 38,806 | 78,202 | 45,000 | 68,336 | 72,000 |
| 030 320 ROAD IMPACT FEES | 194,126 | 163,022 | 150,000 | 168,981 | 177,000 |
| 030 321 INFRASTRUCTURE IMPROV FEES | 10,379 | 9,311 | 8,000 | 8,249 | 8,500 |
| TOTAL PERMITS AND FEES | 495,441 | 489,723 | 431,000 | 470,966 | 490,500 |
| 080 801 ZONING & FILING FEES | 857 | 76,414 | 50,000 | 52,328 | 55,000 |
| 080 805 BUILDING PLAN CHECK FEES | 41,412 | 41,267 | 30,000 | 47,606 | 50,000 |
| 080 806 ENGINEERING PLAN CHECKS | 20,654 | 18,171 | 25,000 | 28,425 | 30,000 |
| 080 814 MISCELLANEOUS | | 14,110 | | | |
| TOTAL CURRENT CHARGES | 62,923 | 149,962 | 105,000 | 128,358 | 135,000 |
| SUBTOTAL REVENUES | 558,365 | 639,684 | 536,000 | 599,325 | 625,500 |

APPROPRIATIONS

SUBTOTAL APPROPRIATIONS

| | | | | |
|--|--|--|--|--|
| | | | | |
| | | | | |
| | | | | |

TRANSFERS

725 971 TSFR TO 01-GENERAL FUND

SUBTOTAL TRANSFER

| | | | | |
|-----------|-----------|-----------|-----------|-----------|
| (585,000) | (580,000) | (500,000) | (500,000) | (600,000) |
| (585,000) | (580,000) | (500,000) | (500,000) | (600,000) |

NET DEPARTMENT ACTIVITY

(26,635) 59,684 36,000 99,325 25,500

ENDING FUND BAL

333 60,018 159,342 184,842

COMPONENTS OF FUND BALANCE:

UNRESERVED (11,608) 32,897 132,222 92,901
 RESERVED - PLANNING DEPOSITS 11,941 27,121 27,121 91,941

NOTES:

Reserves are for economic downturns and deposits from developers.
 Victory Village reimbursement agreement defers \$200,000 of revenues for five years
 Street Opening is encroachment permits for road work (e.g., PG&E, utilities)



Town of Fairfax

2022-23 Operating Budget

FUND 05 BUILDING IMPROVEMENT
DEPT 905 TOWN FACILITY IMPROVEMENT

Formerly the Communication Equipment Replacement fund, which has been consolidated with Fund 05-Field Equipment. The Building Improvement Fund is a component of the General Fund used to provide financing for major improvements to Town Facilities including Town Hall, Police Department, Fire Department, Community Center and the Women's Club.

| FUND SUMMARY | | FY 2019-20 Actual | FY 2020-21 Actual | FY 2021-22 Adopted | FY 2021-22 Projected | FY 2022-23 PROPOSED |
|--|--|----------------------|----------------------|-----------------------|-------------------------|------------------------|
| BEGINNING FUND BAL | | 40,000 | 61,395 | | 66,421 | 134,191 |
| REVENUES | | | | | | |
| 050 502 INVESTMENT EARNINGS | | | | | - | |
| SUBTOTAL REVENUES | | - | - | - | - | - |
| APPROPRIATIONS | | | | | | |
| 924 921 FIELD EQUIPMENT | | | | | | |
| 905 932 ENERGY IMPROVEMENTS SEE NOTE | | 3,605 | 4,975 | 25,000 | - | 75,000 |
| 905 821 OUTSIDE SERVICES SEE NOTE | | | | 75,000 | 22,230 | 175,000 |
| SUBTOTAL APPROPRIATIONS | | 3,605 | 4,975 | 100,000 | 22,230 | 250,000 |
| TRANSFERS | | | | | | |
| 725 971 TSFR TO 03-EQUIPMENT REPLACEMENT | | | | | | |
| 100 931 TSFR FROM 01-GENERAL FUND | | 25,000 | 10,000 | 75,000 | 90,000 | 125,000 |
| SUBTOTAL TRANSFER | | 25,000 | 10,000 | 75,000 | 90,000 | 125,000 |
| NET DEPARTMENT ACTIVITY | | 21,395 | 5,025 | (25,000) | 67,770 | (125,000) |
| ENDING FUND BAL | | 61,395 | 66,421 | | 134,191 | 9,191 |

COMPONENTS OF FUND BALANCE:

| | |
|-------------------------------------|-------|
| DESIGNATED FOR BUILDING IMPROVEMENT | |
| UNDESIGNATED | 9,191 |

CURRENT PROJECTS:

| | TOTAL | FY23 |
|--|----------------|----------------|
| COMMUNITY CENTER UPGRADE/PHONES/SEWER LINES | 80,000 | 80,000 |
| TOWN HALL - OFFICE MODIFICATIONS/PHONE | 70,000 | 70,000 |
| FIRE STATION MODIFICATIONS | 325,000 | 25,000 |
| WOMEN'S CLUB/TOWN HALL ELECTRIFICATION & ENERGY IMPROVEMENTS | 50,000 | 50,000 |
| PAVILION MICROGRID DESIGN & DEVELOPMENT | 25,000 | 25,000 |
| | 550,000 | 250,000 |

NOTES:

- 932 Based on Energy audit recommendations to reduce green house gases
Funding for Pavillion battery backup storage system
and additional energy improvements if grant funding is received.
- 821 Firestation -modify to accomodate 3 on an engine of all genders; satelite EOC ; kitchen modifications



Town of Fairfax

2022-23 Operating Budget

FUND 06 RETIREMENT
DEPT 715 MISCELLANEOUS

The Retirement Fund is the repository for retirement funds collected from the Pension Obligation Parcel Tax. The Pension Obligation Tax of \$.091 per \$100 of Assessed Valuation was established in the 1960's. Proceeds are transferred as needed to the General Fund to offset retirement expenses. The Town participates in the California Public Employee Retirement System (PERS) and has two plans: Safety, for sworn Police and Fire and Miscellaneous for those working over half time. To address rising pension costs, the Town adopted a second lower tier for employees hired after July 1, 2009. In 2012, The state created a third lower tier (PEPRA) for employees hired after January 1, 2013. As of FY14, Town employees contribute their full employee share of pension ranging from 6.5% to 9% of salary. As of FY18, Tier 1 Safety employees are contributing 1/3 (3% of 9%) of employer share of cost

| FUND SUMMARY | | FY 2019-20 Actual | FY 2020-21 Actual | FY 2021-22 Adopted | FY 2021-22 Projected | FY 2022-23 PROPOSED |
|--------------------------------|------------------------------|----------------------|----------------------|-----------------------|-------------------------|------------------------|
| BEGINNING FUND BAL | | 24,582 | 167,010 | | 130,996 | 202,092 |
| REVENUES | | | | | | |
| 010 101 | PROPERTY TAX - CURRENT SEC | 1,519,342 | 1,668,859 | 1,693,900 | 1,777,943 | 1,884,600 |
| 010 102 | PROPERTY TAX - CURRENT UNSEC | 891 | 1,032 | | 10,571 | - |
| 010 103 | PROPERTY TAX - PRIOR YEARS | 611 | 26 | | 13,198 | - |
| 010 110 | SUPPLEMENTAL PROPERTY TAX | 112,249 | 48,179 | 66,700 | 59,311 | 62,900 |
| 050 607 | SECURED HOPTR | 9,334 | 10,890 | 10,400 | 10,073 | 10,700 |
| 050 500 | MISC INTEREST | | | | - | - |
| SUBTOTAL REVENUES | | 1,642,428 | 1,728,986 | 1,771,000 | 1,871,096 | 1,958,200 |
| | incr (decr) | 3.63% | 5.27% | 2.43% | 8.22% | 4.66% |
| TRANSFERS | | | | | | |
| 725 971 | TSFR TO 01-GENERAL FUND | (1,500,000) | (1,765,000) | (1,570,000) | (1,800,000) | (1,700,000) |
| SUBTOTAL TRANSFER | | (1,500,000) | (1,765,000) | (1,570,000) | (1,800,000) | (1,700,000) |
| NET DEPARTMENT ACTIVITY | | 142,428 | (36,014) | 201,000 | 71,096 | 258,200 |
| ENDING FUND BAL | | 167,010 | 130,996 | | 202,092 | 460,292 |

Retirement Costs - Recap by Department

| | ALLOCATION | FY23 | | | TOTAL | |
|-----------------------------------|------------|----------------|----------------|----------------|----------------|------------------|
| | | UAL PAYMT | REFI PMT | ER PERS | | |
| 111 Town Council | 0.29% | 118 | 1,782 | 832 | 2,732 | |
| 211 Town Manager | 1.06% | 439 | 6,642 | 19,626 | 26,707 | |
| 221 Town Clerk | 0.00% | - | - | 16,338 | 16,338 | |
| 231 Personnel | 0.00% | - | - | 10,266 | 10,266 | |
| 241 Finance | 0.86% | 357 | 5,400 | 21,198 | 26,955 | |
| 311 Planning & Building Services | 6.50% | 2,686 | 40,609 | 35,885 | 79,180 | |
| 321 Building Inspection & Permits | 2.55% | 1,054 | 15,930 | 14,744 | 31,728 | |
| 411 Police | 81.79% | 33,813 | 511,240 | 267,508 | 812,561 | |
| 510 Public Works Administration | 1.07% | 443 | 6,696 | 24,598 | 31,737 | |
| 511 Street Maintenance | 3.02% | 1,250 | 18,901 | 20,790 | 40,940 | |
| 611 Park Maintenance | 1.68% | 693 | 10,476 | 12,874 | 24,043 | |
| 616 Community Services | 0.41% | 170 | 2,565 | 3,375 | 6,109 | |
| 617 Recreation - Events | 0.78% | 321 | 4,861 | 6,743 | 11,925 | |
| 621 Recreation - Class/Activities | 0.00% | - | - | 3,946 | 3,946 | |
| 625 Rental - Womens Club | 0.00% | - | - | 1,284 | 1,284 | |
| Subtotal Retirement | | 100.00% | 41,344 | 625,101 | 460,006 | 1,126,451 |
| 421 Ross Fire * | SEE NOTE | | 342,301 | - | 222,039 | 564,340 |
| Total Retirement | | | 383,645 | 625,101 | 682,045 | 1,690,791 |

NOTES:

421 Ross Fire Contribution calculated from Town share of JPA costs (23.3%)

The Town also contributes retirement funds to the PARS Benefit Trust



Town of Fairfax

2022-23 Operating Budget

FUND **07 SPECIAL POLICE**
DEPT **715 MISCELLANEOUS**

The Special Police Fund is the repository for special police revenues which are transferred to the General Fund to offset related police expenses.
 COPS (Citizens' Option for Public Safety) is part of the state SLESF (Supplemental Law Enforcement Services Fund).

| FUND SUMMARY | FY 2019-20 Actual | FY 2020-21 Actual | FY 2021-22 Adopted | FY 2021-22 Projected | FY 2022-23 PROPOSED |
|------------------------------------|------------------------------|------------------------------|-------------------------------|---------------------------------|--------------------------------|
| BEGINNING FUND BAL | 55,402 | 18,837 | | 51,527 | 33,570 |
| REVENUES | | | | | |
| 070 733 COPS GRANT | 163,435 | 142,690 | 190,000 | 172,043 | 170,000 |
| SUBTOTAL REVENUES | 163,435 | 142,690 | 190,000 | 172,043 | 170,000 |
| APPROPRIATIONS | | | | | |
| 741 842 SPECIAL DEPT SUPPLIES | | | | | |
| SUBTOTAL APPROPRIATIONS | - | - | - | - | - |
| TRANSFERS | | | | | |
| 725 971 TSFR TO 01-GENERAL FUND | (200,000) | (110,000) | (190,000) | (190,000) | (200,000) |
| 100 931 TSFR FROM 01-GENERAL FUND | | | | | |
| SUBTOTAL TRANSFER | (200,000) | (110,000) | (100,000) | (190,000) | (200,000) |
| NET DEPARTMENT ACTIVITY | (36,565) | 32,690 | 90,000 | (17,957) | (30,000) |
| ENDING FUND BAL | 18,837 | 51,527 | | 33,570 | 3,570 |
| COMPONENTS OF FUND BALANCE: | | | | | |

NOTES:

COPS funds are distributed by the state to counties



Town of Fairfax

2022-23 Operating Budget

FUND 08 OFFICE EQUIP REPLACEMENT
DEPT 928 OFFICE EQUIP REPLACEMENT

The Office Equipment Replacement fund is a component of the General Fund used to provide financing for major office equipment purchase, computers, and software licenses.

| FUND SUMMARY | | FY 2019-20 | FY 2020-21 | FY 2021-22 | FY 2021-22 | FY 2022-23 |
|------------------------------------|----------|-----------------|-----------------|---------------|---------------|---------------|
| | | Actual | Actual | Adopted | Projected | PROPOSED |
| BEGINNING FUND BAL | | 152,399 | 55,836 | | (13,618) | 2,964 |
| REVENUES | | | | | | |
| 050 502 INVESTMENT EARNINGS | | | | | - | |
| SUBTOTAL REVENUES | | - | - | - | - | - |
| APPROPRIATIONS | | | | | | |
| 822 PROFESSIONAL SERVICES | SEE NOTE | 8,890 | 25,004 | | 22,302 | |
| 911 OFFICE EQUIPMENT | SEE NOTE | 12,345 | 17,644 | 30,000 | 16,710 | 30,000 |
| 912 FINANCIAL SOFTWARE | SEE NOTE | 75,329 | 26,806 | | 24,406 | |
| SUBTOTAL APPROPRIATIONS | | 96,563 | 69,454 | 30,000 | 63,418 | 30,000 |
| TRANSFERS | | | | | | |
| 725 971 TSFR TO 01-GENERAL FUND | | | | | | |
| 100 931 TSFR FROM 01-GENERAL FUND | | - | - | 30,000 | 80,000 | 30,000 |
| SUBTOTAL TRANSFER | | - | - | 30,000 | 80,000 | 30,000 |
| NET DEPARTMENT ACTIVITY | | (96,563) | (69,454) | - | 16,582 | - |
| ENDING FUND BAL | | 55,836 | (13,618) | | 2,964 | 2,964 |
| COMPONENTS OF FUND BALANCE: | | | | | | |
| DESIGNATED FOR FINANCIAL SOFTWARE | | 60,000 | 25,000 | | | |
| COMPUTER/SOFTWARE | | 40,000 | 30,000 | | | - |
| UNDESIGNATED | | (44,164) | (68,618) | | 2,964 | 2,964 |

NOTES:

- 822 Copier service contract & charges
- 911 Copier leases /Docstar license; Computer & Software replacement & updates
- 912 Tyler Incode Saas (Software as a service) Financial Software



Town of Fairfax

2022-23 Operating Budget

FUND 12 FAIRFAX FESTIVAL
DEPT 623 FAIRFAX FESTIVAL

The Fairfax Festival fund is a special revenue fund which raises funds to support the production of the annual festival. The Fairfax Festival reimburses all Police and Public Works overtime associated with Festival activities. The festival was cancelled in FY20 and FY21 due to COVID. This budget anticipates a festival in June 2022

| FUND SUMMARY | | FY 2019-20 Actual | FY 2020-21 Actual | FY 2021-22 Adopted | FY 2021-22 Projected | FY 2022-23 PROPOSED |
|-----------------------------------|----------|----------------------|----------------------|-----------------------|-------------------------|------------------------|
| BEGINNING FUND BAL | | (17,676) | (19,485) | | (19,485) | 1,715 |
| REVENUES | | | | | | |
| 090 882 FESTIVAL REVENUE | SEE NOTE | 830 | - | - | - | - |
| 090 823 SPONSORS | | - | - | 3,000 | 3,000 | 3,000 |
| 090 824 VENDORS/BOOTH | | - | - | 35,000 | 35,000 | 35,000 |
| 090 825 MERCHANDISE SALES | SEE NOTE | - | - | 3,000 | 3,000 | 3,000 |
| 070 699 OTHER | | - | - | - | - | - |
| SUBTOTAL REVENUES | | 830 | - | 41,000 | 41,000 | 41,000 |
| APPROPRIATIONS | | | | | | |
| 497 OVERTIME REIMB | SEE NOTE | - | - | 5,000 | 5,000 | 5,000 |
| 814 ADVERTISING | | - | - | 2,500 | 1,000 | 2,500 |
| 815 PRINTING | SEE NOTE | 113 | - | 300 | 300 | 300 |
| 821 OUTSIDE SERVICES | SEE NOTE | 971 | - | 2,500 | 2,500 | 2,500 |
| 822 PROFESSIONAL SERVICES | | - | - | 7,000 | 7,000 | 7,000 |
| 882 FAIRFAX FESTIVAL - OTHER | | 1,522 | - | 4,000 | 4,000 | 4,000 |
| 890 MISCELLANEOUS | | 33 | - | 10,400 | 20,000 | 10,400 |
| SUBTOTAL APPROPRIATIONS | | 2,638 | - | 31,700 | 39,800 | 31,700 |
| TRANSFERS | | | | | | |
| 725 971 TSFR TO 01-GENERAL FUND | | - | - | (5,000) | | (5,000) |
| 100 931 TSFR FROM 01-GENERAL FUND | | | | | 20,000 | |
| SUBTOTAL TRANSFER | | - | - | (5,000) | 20,000 | (5,000) |
| NET DEPARTMENT ACTIVITY | | (1,808) | - | 4,300 | 21,200 | 4,300 |
| ENDING FUND BAL | | (19,485) | (19,485) | | 1,715 | 6,015 |

NOTES:

- 090 Fairfax Festival was cancelled for June, 2020 and 2021 due to COVID-19.
- Revenues shown in FY20 are from prior year collections
- 825 Shirts, food & drinks
- 497 Reimburse Town for Police & Public Works overtime
- 815 Posters/Tee shirts
- 821 Music, Performers, Website
- 890 Equipment rental, BMI, ASCAP



Town of Fairfax

2022-23 Operating Budget

FUND **20 MEASURE F - MUNICIPAL SERVICES**
DEPT **715 MISCELLANEOUS**

Measure F "Municipal Services Tax" is a voter approved Municipal Services tax providing funding for:

- (1) extended 24/7 staffing of Police and Fire department,
- (2) Provides funding for Public Works projects,
- (3) providing matching funds for state and federal grants,
- (4) revitalizing Youth & Senior Programs, and
- (5) Provide for Wildfire Prevention efforts and Pedestrian Evacuation Trails.

Passed in November 2019, Measure F is an eleven-year tax effective July 2020 initially assessing \$195 per unit.

After the first year, there is a modest increase of \$5 per year. The tax replaces Measure J, expired June 2020.

Oversight of Measure F expenditures is by a citizen committee.

| FUND SUMMARY | FY 2019-20 Actual | FY 2020-21 Actual | FY 2021-22 Adopted | FY 2021-22 Projected | FY 2022-23 PROPOSED |
|--|----------------------|----------------------|-----------------------|-------------------------|------------------------|
| BEGINNING FUND BAL | 71,280 | 78,657 | | 6,588 | 4,398 |
| REVENUES | | | | | |
| 010 120 MUNICIPAL SERVICES TAX | 707,377 | 712,931 | 725,515 | 722,811 | 744,000 |
| SUBTOTAL REVENUES | 707,377 | 712,931 | 725,515 | 722,811 | 744,000 |
| APPROPRIATIONS | | | | | |
| 715 996 DEBT SERVICE | | | | - | |
| SUBTOTAL APPROPRIATIONS | | | | - | |
| TRANSFERS | | | | | |
| 725 971 TSFR TO FUND 01 - GENERAL FUND | (600,000) | (745,000) | (665,000) | (665,000) | (675,000) |
| 725 951 TSFR TO FUND 51 - CIP GRANTS | (60,000) | (20,000) | (30,000) | (30,000) | (25,000) |
| 725 953 TSFR TO FUND 53 - CIP TOWN | (40,000) | (20,000) | (30,000) | (30,000) | (30,000) |
| SUBTOTAL TRANSFER | (700,000) | (785,000) | (725,000) | (725,000) | (730,000) |
| NET DEPARTMENT ACTIVITY | 7,377 | (72,069) | 515 | (2,189) | 14,000 |
| ENDING FUND BAL | 78,657 | 6,588 | | 4,398 | 18,398 |
| ALLOCATION OF REVENUES: | | | | | |
| 50% POLICE SERVICES | 300,000 | 378,000 | 358,000 | 358,000 | 368,000 |
| 37% FIRE SERVICES | 262,000 | 289,000 | 269,000 | 269,000 | 269,000 |
| 5% YOUTH & SENIOR PROGRAMS | 38,000 | 38,000 | 38,000 | 38,000 | 38,000 |
| 0% PUBLIC WORKS IMPROVEMENTS | 40,000 | 20,000 | 30,000 | 30,000 | |
| 0% WILDFIRE PREVENTION/TRAIL IMPROV | | 40,000 | 30,000 | 30,000 | |
| 8% MATCHING FUNDS FOR GRANTS | 60,000 | 20,000 | - | - | 55,000 |
| 100% TOTAL | 700,000 | 785,000 | 725,000 | 725,000 | 730,000 |

DESIGNATION OF FUND BALANCE:

NOTES:

Measure F funds are transferred and spent from other funds



Town of Fairfax

2022-23 Operating Budget

FUND 21 GAS TAX
DEPT 715 MISCELLANEOUS

This fund is required by State law to account for gas tax revenues received from the State and expended for construction and maintenance of City streets. Gas tax is collected by the state through taxes on fuel sales and distributed to local agencies monthly on a per capita basis. Cities receive 15.9% of the tax collected, which is currently 18 cents per gallon, Effective 11/1/17 the base excise tax increased to 30 cents per gallon.

| FUND SUMMARY | FY 2019-20 Actual | FY 2020-21 Actual | FY 2021-22 Adopted | FY 2021-22 Projected | FY 2022-23 PROPOSED |
|---------------------|-----------------------------|-----------------------------|------------------------------|--------------------------------|-------------------------------|
|---------------------|-----------------------------|-----------------------------|------------------------------|--------------------------------|-------------------------------|

| | | | | | |
|---------------------------|--------|---------|--|---------|--------|
| BEGINNING FUND BAL | 64,394 | 192,591 | | 171,609 | 41,338 |
|---------------------------|--------|---------|--|---------|--------|

REVENUES

| | | | | | |
|--|----------------|----------------|----------------|----------------|----------------|
| 060 604 Gas Tax - Section 2106 | 30,197 | 33,943 | 31,631 | 32,406 | 34,964 |
| 060 605 Gas Tax - Section 2107 | 49,732 | 46,293 | 53,572 | 60,436 | 66,089 |
| 060 606 Gas Tax - Section 2107.5 | 2,000 | 2,000 | 2,000 | 2,000 | 2,000 |
| 060 608 Gas Tax - Section 2105 | 39,385 | 37,909 | 42,123 | 44,348 | 48,376 |
| 060 609 Gas Tax - Loan Repayment | 2,492 | | - | | |
| 060 610 Gas Tax - Road Main & Rehab | 137,963 | 133,229 | 142,944 | 155,302 | 170,914 |
| 060 611 Gas Tax - Section 2103 (Prop 42) | 59,428 | 49,644 | 57,341 | 63,584 | 73,848 |
| ESTIMATED COVID IMPACT | | | | | |
| TOTAL REVENUES | 321,197 | 303,018 | 329,611 | 358,076 | 396,191 |

APPROPRIATIONS

| | | | | | |
|--|--|--|--|--|--|
| | | | | | |
| | | | | | |
| | | | | | |

SUBTOTAL

TRANSFERS

| | | | | | |
|--|------------------|------------------|------------------|------------------|------------------|
| 725 971 TSFR TO FUND 01 - GENERAL FUND | (175,000) | (175,000) | (120,000) | (120,000) | (120,000) |
| 725 951 TSFR TO FUND 51 - CIP GRANTS | | (149,000) | (193,347) | (193,347) | (140,000) |
| 725 953 TSFR TO FUND 53 - CIP TOWN | (18,000) | | (175,000) | (175,000) | (175,000) |
| SUBTOTAL | (193,000) | (324,000) | (488,347) | (488,347) | (435,000) |

NET DEPARTMENT ACTIVITY

| | | | | | |
|--|---------|----------|-----------|-----------|----------|
| | 128,197 | (20,982) | (158,736) | (130,271) | (38,809) |
|--|---------|----------|-----------|-----------|----------|

ENDING FUND BAL

| | | | | | |
|--|---------|---------|--|--------|-------|
| | 192,591 | 171,609 | | 41,338 | 2,529 |
|--|---------|---------|--|--------|-------|

| FY 2019-20 Actual | FY 2020-21 Actual | FY 2021-22 Adopted | FY 2021-22 Projected | FY 2022-23 DRAFT |
|-----------------------------|-----------------------------|------------------------------|--------------------------------|----------------------------|
|-----------------------------|-----------------------------|------------------------------|--------------------------------|----------------------------|

GAS TAX - CIP APPROPRIATIONS

| | | | | | |
|--------------------------------------|---------|---------|---------|---------|---------|
| 51 810 SS&R SELECTED STREETS | | | 100,000 | 100,000 | 100,000 |
| 51 813 SS&R SEL ROADS (SCENIC@RIDGE) | 129,000 | 129,000 | | | |
| 51 856 MEADOW WAY BRIDGE | | | 66,967 | 66,967 | 40,000 |
| 51 871 SPRUCE, MARIN, CANYON | | | 26,380 | 26,380 | |
| 53 804 SIDEWALK REPLACE/REPAIR | 20,000 | 20,000 | | | |
| 53 887 STREET RESUFACING & REPAIR | | | 175,000 | 175,000 | 175,000 |
| 53 894 PARKADE | | | | | |
| | 149,000 | 149,000 | 368,347 | 368,347 | 315,000 |

NOTES:

NOTE 1 Revenue projections provided by California Transportation Commission for SB 1



Town of Fairfax

2022-23 Operating Budget

FUND 22 MEASURE A/AA-TRANSPORTATION
DEPT 715 MISCELLANEOUS

Measure A/AA transportation funds are generated from a 20 year 1/2 cent sales tax passed in Nov. 2004 and 2018. The Transportation Authority of Marin (TAM) administers the tax. TAM is a joint powers agency (JPA) consisting of the 11 cities and towns in the County of Marin. Additional funding was added in November 2010 with the passing of Measure B which added \$10 per vehicle to the annual Vehicle Licence Fee to fund transportation programs. Funds are allocated to Town based 50% on road miles and 50% on population.

| FUND SUMMARY | FY 2019-20 Actual | FY 2020-21 Actual | FY 2021-22 Adopted | FY 2021-22 Projected | FY 2022-23 PROPOSED |
|--|------------------------------|------------------------------|-------------------------------|---------------------------------|--------------------------------|
| BEGINNING FUND BAL | 319,018 | 237,658 | | 161,128 | 304,348 |
| REVENUES | | | | | |
| 060 920 MEASURE A&B FUNDS | 171,779 | 134,830 | 143,220 | 143,220 | |
| SUBTOTAL REVENUES | 171,779 | 134,830 | 143,220 | 143,220 | - |
| APPROPRIATIONS | | | | | |
| 715 893 VARIOUS | | | | | |
| SUBTOTAL APPROPRIATIONS | - | - | - | - | - |
| TRANSFERS | | | | | |
| 725 951 TSFR TO FUND 51 - CIP GRANTS | (221,360) | (71,360) | (294,240) | - | (294,240) |
| 725 953 TSFR TO FUND 53 - CIP TOWN | (31,779) | (140,000) | | | |
| 725 971 TSFR TO FUND 01 - GENERAL FUND | | | | | |
| SUBTOTAL TRANSFER | (253,139) | (211,360) | (294,240) | - | (294,240) |
| NET DEPARTMENT ACTIVITY | (81,360) | (76,530) | (151,020) | 143,220 | (294,240) |
| ENDING FUND BAL | 237,658 | 161,128 | | 304,348 | 10,108 |

| | FY 2019-20 Actual | FY 2020-21 Actual | FY 2021-22 Adopted | FY 2021-22 Projected | FY 2022-23 DRAFT |
|--|------------------------------|------------------------------|-------------------------------|---------------------------------|-----------------------------|
| MEASURE A TRANSPORTATION - APPROPRIATIONS | | | | | |
| 51 810 SS&R SELECTED ROADS | | 134,830 | 78,050 | | 78,050 |
| 51 812 TAMALPAIS REPAVEMENT | | | | | |
| 51 813 SS&R SCENIC RD | 140,000 | - | 134,830 | | 134,830 |
| 51 814 MOUNTAIN VIEW RD REPAVING | | | | | |
| 51 816 CANYON RD STABILIZATION | 81,360 | 71,360 | 81,360 | | 81,360 |
| 53 887 STREET RESURFACING & REPAIR | 31,779 | 140,000 | | | |
| 53 894 PARKADE IMPR | | | | | |
| | 253,139 | 346,190 | 294,240 | - | 294,240 |

NOTES:

Funds are transferred to Capital Improvement funds for expenditure
 Measure A expenses will be charged directly to Measure A funds and transferred to CIP

SEE APPENDIX A-7 FOR MEASURE A WORKPLAN)



Town of Fairfax

2022-23 Operating Budget

FUND **23 MEASURE A - PARKS**
DEPT **715 MISCELLANEOUS**

Measure A funds are generated from a 1/4 cent sales tax passed in November 2012 to care for Marin's existing parks and open spaces, support regional community parks projects and programs, and further farmland preservation. 15% of the revenue generated is available to the cities and towns to enhance and manage their parks, nature preserves, recreation programs, and vegetation to reduce wildfire risk. A Measure A committee consisting of councilmembers and representatives of FOSC, PARC and the Volunteer Board make annual workplan recommendations to the council for the use of funds. The council must approve and submit a workplan to the county each year.

| FUND SUMMARY | FY 2019-20 Actual | FY 2020-21 Actual | FY 2021-22 Adopted | FY 2021-22 Projected | FY 2022-23 PROPOSED |
|---------------------|-----------------------------|-----------------------------|------------------------------|--------------------------------|-------------------------------|
|---------------------|-----------------------------|-----------------------------|------------------------------|--------------------------------|-------------------------------|

| | | | | | |
|---------------------------|---------|---------|--|---------|---------|
| BEGINNING FUND BAL | 192,010 | 181,284 | | 138,765 | 189,238 |
|---------------------------|---------|---------|--|---------|---------|

REVENUES

| | | | | | |
|--------------------------|---------------|---------------|---------------|---------------|---------------|
| 060 920 MEASURE A FUNDS | 31,959 | 61,000 | 60,877 | 60,877 | 26,655 |
| SUBTOTAL REVENUES | 31,959 | 61,000 | 60,877 | 60,877 | 26,655 |

APPROPRIATIONS

| | | | | | |
|--------------------------------|---------------|---------------|---|---|---|
| 715 893 VARIOUS | 24,685 | 90,501 | | | |
| SUBTOTAL APPROPRIATIONS | 24,685 | 90,501 | - | - | - |

TRANSFERS

| | | | | | |
|--|-----------------|-----------------|------------------|-----------------|-----------------|
| 100 941 TSFR FROM FUND 51 - CIP GRANTS | - | | | - | |
| 725 951 TSFR TO FUND 51 - CIP GRANT | (18,000) | (13,019) | (109,245) | (10,404) | (39,973) |
| 725 972 TSFR TO FUND 73 - OPEN SPACE | - | | | | |
| SUBTOTAL TRANSFER | (18,000) | (13,019) | (109,245) | (10,404) | (39,973) |

NET DEPARTMENT ACTIVITY

| | | | | | |
|--|----------|----------|----------|--------|----------|
| | (10,726) | (42,519) | (48,368) | 50,473 | (13,318) |
|--|----------|----------|----------|--------|----------|

ENDING FUND BAL

| | | | | | |
|--|---------|---------|--|---------|---------|
| | 181,284 | 138,765 | | 189,238 | 175,920 |
|--|---------|---------|--|---------|---------|

| | FY 2019-20 Budget | FY 2020-21 Budget | FY 2021-22 Adopted | FY 2021-22 Projected | FY 2022-23 DRAFT |
|---|-----------------------------|-----------------------------|------------------------------|--------------------------------|----------------------------|
| MEASURE A PARKS - APPROPRIATIONS | | | | | |
| 51-820 RENOVATION OF WOMENS CLUB | 24,685 | | 19,973 | | 19,973 |
| 51-841 OUTDOOR FURNITURE | | | | | |
| 51-841 VEGETATION MANAGEMENT | | | | | |
| 51-841 REPLC OF PERI PARK EQUIPMENT | | 80,000 | | | |
| 51-841 TRAIL REPAIR & IMPROVEMENT | | 10,501 | 89,272 | 10,404 | 20,000 |
| 51-841 PERI PARK EXERCISE EQUIP. | | | | | |
| 51-841 PAVILION LIGHTING & WATER HEATER | | | - | | - |
| 51-841 PERI PARK PUMP TRACK | | | | | |
| 51-841 PERI PARK SWING REPLACEMENT | | | | | |
| 73-673 PARKLAND ACQUISITION | | | | | |
| | 24,685 | 90,501 | 109,245 | 10,404 | 39,973 |

NOTES:

The County requires that Measure A funds be spent from within a single fund and not transferred to different funds for expenditure on a project. For example, the funds allocated to open space/parkland acquisition cannot be transferred to the Open Space Fund. The funds must remain in Fund 23 until expended.

Funding for Pavilion is reallocated to pay for Peri Park playground equipment

See Appendix for Measure A Parks annual workplan



Town of Fairfax

2022-23 Operating Budget

FUND 25 FEDERAL STIMULUS FUNDS
DEPT 715 MISCELLANEOUS

Funding of approx. \$1.8 million in Federal assistance . Eligible uses include, but are not limited to, business & renter assistance; water & sewer infrastructure, equity programs, reimbursement for loss Town revenue, and homelessness. The Council will conduct a special workshop to discuss the allocation of funding. The funds do NOT need to be allocated prior to receiving the funds from the State (State distributes funds on behalf of the Feds). However, the Town can only use the funds for eligible expenses. Funds must be obligated in 3 yrs and spent within 5 yrs. The funds are distributed by the State in two even tranches: July 2021 and July 2022.

| FUND SUMMARY | FY 2019-20 Actual | FY 2020-21 Actual | FY 2021-22 Adopted | FY 2021-22 Projected | FY 2022-23 PROPOSED |
|-------------------------------------|----------------------|----------------------|-----------------------|-------------------------|------------------------|
| BEGINNING FUND BAL | | | | - | 866,338 |
| REVENUES | | | | | |
| 070 711 FEDERAL/STATE GRANT REVENUE | | | 900,000 | 899,711 | 899,711 |
| SUBTOTAL REVENUES | | | 900,000 | 899,711 | 899,711 |
| APPROPRIATIONS | | | | | |
| 715 893 VARIOUS | | | | 33,373 | - |
| SUBTOTAL APPROPRIATIONS | | | - | 33,373 | - |
| TRANSFERS | | | | | |
| 725 951 TSFR TO FUND 51 - CIP GRANT | | | | | (150,000) |
| SUBTOTAL TRANSFER | | | - | | (150,000) |
| NET DEPARTMENT ACTIVITY | | | 900,000 | 866,338 | 749,711 |
| ENDING FUND BAL | | | | 866,338 | 1,616,049 |

| FEDERAL STIMULUS FUNDS - APPROPRIATIONS | FY 2019-20 Actual | FY 2020-21 Actual | FY 2021-22 Adopted | FY 2021-22 Projected | FY 2022-23 DRAFT |
|--|----------------------|----------------------|-----------------------|-------------------------|---------------------|
| Countywide Homeless voucher program (3-5 yr funding) | | | 33,000 | 33,373 | |
| Storm drain pollution control imp | | | 100,000 | | |
| 51-827 STORM WATER IMPROVEMENTS | | | | | 1,700,000 |
| | - | - | 133,000 | 33,373 | 1,700,000 |

NOTES:



Town of Fairfax

2022-23 Operating Budget

FUND 44-46 DEBT SERVICE MEASURE K
DEPT 716 DEBT SERVICE

The Measure K Debt service fund exists to handle the debt payments on the Measure K General Obligation bonds issued between FY2000-2006 to fund capital improvements to community facilities, streets, and storm drains within the Town. Borrowed funds were spent from the Fund 54 Measure K capital Improvement fund. Revenues are raised property taxes designated for debt service at a rate adopted by council annually sufficient to pay principal and interest on the bond issues. The 2000 series bonds were refinanced in 2008 which provided \$158,050 of additional project funds. The 2002 series bonds were refunded in 2012 which provided \$193,726 of additional capital for Measure K street purposes. The Town refunded the 2006 issue in May, 2016 reducing debt service (interest) costs to ratepayers (See Fund 46). The rate charged to ratepayers was .0265 per \$100 of Assessed valuation (AV) in FY21-22. The rate in FY22-23 will drop to .0250 per \$100 of AV.

| FUND SUMMARY | | FY 2019-20 | FY 2020-21 | FY 2021-22 | FY 2021-22 | FY 2022-23 |
|--|------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | | Actual | Actual | Adopted | Projected | PROPOSED |
| BEGINNING FUND BAL | | 768,467 | 686,777 | | 640,034 | 580,235 |
| REVENUES | | | | | | |
| 010 101 | PROPERTY TAX - CURRENT SEC | 412,936 | 458,852 | 496,200 | 496,200 | 526,000 |
| 010 102 | PROPERTY TAX - CURRENT UNSEC | 267 | 293 | 300 | 300 | 300 |
| 010 103 | PROPERTY TAX - PRIOR YEARS | 237 | 8 | - | - | - |
| 010 110 | SUPPLEMENTAL PROPERTY TAX | 40,622 | 13,055 | 11,500 | 11,500 | 12,000 |
| 050 607 | SECURED HOPTR | 3,015 | 3,200 | 3,300 | 3,300 | 3,400 |
| SUBTOTAL REVENUES | | 457,078 | 511,300 | 511,300 | 511,300 | 541,700 |
| APPROPRIATIONS | | | | | | |
| FUND 44 - 2008 GENERAL OBLIGATION REFUNDING BONDS | | | | | | |
| 716 995 | PRINCIPAL | 132,400 | 142,300 | 157,100 | 157,100 | 171,800 |
| 716 996 | INTEREST | 67,598 | 59,613 | 50,949 | 50,949 | 41,411 |
| | | 199,998 | 201,913 | 208,049 | 208,049 | 213,211 |
| FUND 45 - 2012 GENERAL OBLIGATION REFUNDING BONDS | | | | | | |
| 716 995 | PRINCIPAL | 161,800 | 174,300 | 186,400 | 186,400 | 198,100 |
| 716 996 | INTEREST | 45,988 | 49,606 | 34,963 | 44,285 | 38,614 |
| | | 207,788 | 223,906 | 221,363 | 230,685 | 236,714 |
| FUND 46 - 2016 GENERAL OBLIGATION BONDS | | | | | | |
| 716 995 | PRINCIPAL | 107,000 | 109,000 | 110,000 | 110,000 | 111,000 |
| 716 996 | INTEREST | 20,633 | 18,365 | 16,065 | 16,065 | 13,745 |
| | | 127,633 | 127,365 | 126,065 | 126,065 | 124,745 |
| ADMIN FEES | | | | | | |
| 821 | CONTRACT SERVICES | 1,800 | | 2,700 | 2,700 | 2,700 |
| 871 | INSURANCE & FEES | 1,550 | 4,860 | 3,600 | 3,600 | 3,600 |
| SUBTOTAL APPROPRIATIONS | | 538,768 | 558,043 | 561,776 | 571,099 | 580,969 |
| NET DEPARTMENT ACTIVITY | | (81,689) | (46,743) | (50,476) | (59,799) | (39,269) |
| ENDING FUND BAL | | 686,777 | 640,034 | | 580,235 | 540,966 |

| NOTES: | Summary of the Town's portion of Measure K Debt Service Payments | Original Issue | Final Payment | Principal Balance | | |
|---------------|--|-----------------------|----------------------|--------------------------|---------------------|---------------------|
| | | | | 6/30/2021 | 6/30/2022 | 6/30/2023 |
| Fund 44 | 2008 Refunding General Obligation Bonds | \$ 1,977,600 | 8/1/2025 | \$ 956,200 | \$ 799,100 | \$ 627,300 |
| Fund 45 | 2012 Refunding General Obligation Bonds | \$ 2,772,800 | 8/1/2027 | \$ 1,594,400 | \$ 1,408,000 | \$ 1,209,900 |
| Fund 46 | 2016 General Obligation Bonds | \$ 1,239,000 | 8/1/2027 | \$ 820,000 | \$ 710,000 | \$ 599,000 |
| TOTALS | | | | \$ 3,370,600 | \$ 2,917,100 | \$ 2,436,200 |

821 Disclosure & dissemination compliance services (Urban Futures)



Town of Fairfax

2022-23 Operating Budget

FUND 48 LEASE AGREEMENT
DEPT 716 DEBT SERVICE

On January 18, 2017, the Town entered into a lease financing agreement with Capital One Public Funding, LLC to refinance a significant portion of its Unfunded Accrued Liability (UAL) owed to CalPERS for Miscellaneous and Safety pensions. The Lease was in the amount of **\$3,860,000** which covered payoff in full of the Town's Retirement Side Funds and Pre-2013 UAL for both Miscellaneous and Safety employees. The lease was refinanced September 29, 2020 with the existing lease holder, which waived all prepayment provisions and agreed to add \$6,460,955 of additional UAL to lease debt increasing the issue to **\$9,402,000**. The refinanced UAL included the balances of the three highest PERS tiers, Public Safety Tiers 1&2, and Miscellaneous Employees Tier 1 at June 30, 2021. The "Taxable Lease Revenue Bond, Series 2020" holds an all-in interest cost of 3.66% resulting in an estimated total cash flow savings of \$4,280,615 and maturing on August 1, 2036. By comparison, the refinanced lease issue had an interest rate of 5.4% and the UAL with CalPERS was 7.0%. The issue began paying semi-annual principal and interest payments on February 1, 2021 and will continue 15 years to 7/15/36.

| FUND SUMMARY | FY 2019-20 | FY 2020-21 | FY 2021-22 | FY 2021-22 | FY 2022-23 |
|---|----------------|----------------|----------------|----------------|----------------|
| | Actual | Actual | Adopted | Projected | PROPOSED |
| BEGINNING FUND BAL | 1,294 | 1,294 | | 4,409 | 4,409 |
| REVENUES | | | | | |
| INTERDEPARTMENTAL CHARGES | 481,182 | 455,469 | 551,640 | 551,640 | 625,101 |
| | | 3,115 | | | |
| SUBTOTAL REVENUES | 481,182 | 458,584 | 551,640 | 551,640 | 625,101 |
| APPROPRIATIONS | | | | | |
| 716 994 DEBT ISSUE/ADMIN | | | | | |
| 716 997 LEASE PAYMENT | 481,182 | 455,469 | 551,640 | 551,640 | 625,101 |
| SUBTOTAL APPROPRIATIONS | 481,182 | 455,469 | 551,640 | 551,640 | 625,101 |
| TRANSFERS | | | | | |
| 100 931 TSFR FROM 01-GENERAL FUND | | | | | |
| SUBTOTAL TRANSFER | - | - | - | - | - |
| NET DEPARTMENT ACTIVITY | - | 3,115 | - | - | - |
| ENDING FUND BAL | 1,294 | 4,409 | | 4,409 | 4,409 |
| ALLOCATION OF LEASE PAYMENT TO DEPARTMENTS (496) | | | | | |
| 01 - 111 Town Council | | | | 1,850 | 1,782 |
| 01 - 211 Town Manager | | | | 6,894 | 6,642 |
| 01 - 241 Finance | | | | 5,605 | 5,400 |
| 01 - 311 Planning & Building Services | | | | 42,150 | 40,609 |
| 01 - 321 Building Inspection & Permits | | | | 16,535 | 15,930 |
| 01 - 411 Police | | | | 530,644 | 511,240 |
| 01 - 510 Public Works Administration | | | | 6,950 | 6,696 |
| 01 - 511 Street Maintenance | | | | 19,618 | 18,901 |
| 01 - 611 Park Maintenance | | | | 10,874 | 10,476 |
| 01 - 616 Volunteers for Fairfax | | | | 2,662 | 2,565 |
| 01 - 617 Recreation | | | | 5,045 | 4,861 |
| UAL/Side Fund charge to departments | | | | 648,827 | 625,101 |

| PRIOR | | |
|---------|--------|---------|
| 1,850 | 0.29% | 1,782 |
| 6,894 | 1.06% | 6,642 |
| 5,605 | 0.86% | 5,400 |
| 42,150 | 6.50% | 40,609 |
| 16,535 | 2.55% | 15,930 |
| 530,644 | 81.79% | 511,240 |
| 6,950 | 1.07% | 6,696 |
| 19,618 | 3.02% | 18,901 |
| 10,874 | 1.68% | 10,476 |
| 2,662 | 0.41% | 2,565 |
| 5,045 | 0.78% | 4,861 |
| 648,827 | | 625,101 |

NOTES:
Allocation based on prior year Side Fund expense percentage
See the debt service exhibit in the APPENDIX



Town of Fairfax

2022-23 Operating Budget

FUND 51 CIP - GRANTS

DEPT CAPITAL PROJECTS

This activity encompasses the costs of capital projects partially or fully funded by federal and state grants. Additional funding is provided by transfers from Measure A - Parks & Transportation, Measure F and Gas Tax funds.

| FUND SUMMARY | | FY 2019-20 Actual | FY 2020-21 Actual | FY 2021-22 Adopted | FY 2021-22 Projected | FY 2022-23 PROPOSED |
|---|--|----------------------|----------------------|-----------------------|-------------------------|------------------------|
| BEGINNING FUND BAL | | 466,472 | 601,085 | | 853,956 | 732,255 |
| REVENUES | | | | | | |
| 070 695 COUNTY | | | | - | - | - |
| 70 864 STATE PARK BOND REVENUE | | | | 200,000 | - | 177,952 |
| 070 711 FEDERAL/STATE GRANT REVENUE | | 214,308 | 158,236 | 100,000 | 361,871 | - |
| 070 710 HIGHWAY BRIDGE PROGRAM (HBP) | | 49,107 | 193,208 | 1,073,833 | - | 1,408,220 |
| 070 600 FED/STATE FINANCING | | | | 1,885,000 | - | 1,884,806 |
| 070 699 OTHER | | | | 357,060 | - | - |
| SUBTOTAL REVENUES | | 263,414 | 351,445 | 3,615,893 | 361,871 | 3,470,978 |
| APPROPRIATIONS | | | | | | |
| 821 OUTSIDE SERVICES | | | | 80,000 | | - |
| 825 ENVIRONMENTAL & PERMITS | | | | 29,700 | | 108,106 |
| 826 ENGINEERING & DESIGN | | | | 1,428,850 | | 1,600,510 |
| 827 CONSTRUCTION | | | | 3,043,605 | | 2,585,052 |
| OTHER | | | | - | | 450,075 |
| SUBTOTAL APPROPRIATIONS | | 531,698 | 355,489 | 4,660,155 | 717,324 | 4,743,743 |
| TRANSFERS | | | | | | |
| 100 931 TSFR FROM FUND 01 - GENERAL FUND | | 103,537 | 3,537 | 3,537 | - | - |
| 100 941 TSFR FROM FUND 20 - MEASURE F | | 60,000 | 20,000 | 30,000 | 30,000 | 25,000 |
| 100 942 TSFR FROM FUND 21 - GAS TAX | | - | 149,000 | 193,347 | 193,347 | 140,000 |
| 100 956 TSFR FROM FUND 22 - MEAS A TRANS | | 221,360 | 71,360 | 294,240 | - | 294,240 |
| 100 957 TSFR FROM FUND 23 - MEAS A PARK | | 18,000 | 13,019 | 109,245 | 10,404 | 39,973 |
| 100 TSFR FROM FUND 25 - FEDERAL STIM | | | | | | 150,000 |
| | | | | | | |
| 725 971 TSFR TO FUND 01 - GENERAL FUND | | | | | | |
| 725 976 TSFR TO FUND 23 - MEAS A PARK | | - | - | - | - | - |
| 725 953 TSFR TO FUND 53 - CIP TOWN | | - | - | | | |
| SUBTOTAL TRANSFER | | 402,897 | 256,916 | 630,369 | 233,751 | 649,213 |
| NET DEPARTMENT ACTIVITY | | 134,614 | 252,871 | (413,893) | (121,702) | (623,552) |
| ENDING FUND BAL | | 601,085 | 853,956 | | 732,255 | 108,703 |
| ALLOCATION OF APPROPRIATIONS: | | | | | | |
| 51- 810 ST RESURF & REPAIR - SELECTED SFD | | 3,480 | | 178,050 | 735 | 178,050 |
| 51- 813 ST RESURF & REPAIR - 378 SCENIC RD | | 145,343 | 4,360 | 200,000 | 755 | 220,000 |
| 51- 816 ST RESURF & REPAIR - 145 CANYON RD STAB | | 21,216 | 405 | 81,360 | 9,446 | 185,000 |
| 51- 820 WOMENS CLUB REHABILITATION | | 818 | | 27,973 | 7,700 | 19,973 |
| 51- 827 STORM WATER IMPROVEMENTS | | | | 100,000 | 1,875 | 150,000 |
| 51- 841 MISC PARK & TRAIL IMPROVEMENTS | | | 32,970 | 114,272 | 10,404 | 50,000 |
| 51- 843 AZALEA AVENUE BRIDGE | | 109,155 | 67,111 | 361,000 | 26,982 | 303,806 |
| 51- 856 MEADOW WAY BRIDGE | | 173,982 | 114,084 | 583,800 | 253,392 | 776,600 |
| 51- 871 BPMP - SPRUCE, MARIN, CANYON BRIDGE | | 11,724 | 28,928 | 203,440 | 15,122 | 242,000 |
| 51- 873 CREEK ROAD BRIDGE | | 25,873 | 28,316 | 202,260 | 31,380 | 190,000 |
| 51- 909 PAVILION SEISMIC RETROFIT | | 40,126 | 79,315 | 2,608,000 | 29,533 | 2,142,679 |
| 51- 195 PINE ST | | | | | 330,000 | |
| 51- 521 PAVILION KITCHEN | | | | | | 285,635 |
| 51- NEW 2378 SFD SINKHOLE | | | | | | - |
| Totals | | 531,697 | 355,489 | 4,660,155 | 717,324 | 4,743,743 |



Town of Fairfax

2022-23 Operating Budget

FUND 52 CIP - STORM RECOVERY
DEPT CAPITAL PROJECTS

This activity encompasses the costs of capital projects partially or fully funded by federal and state grants. FEMA and Cal OES are reviewing storm related expenditures and reimbursements from 2005-2011 which may result in the town refunding a portion of the \$1.6m of funds received through 2011.

| FUND SUMMARY | | FY 2019-20 | FY 2020-21 | FY 2021-22 | FY 2021-22 | FY 2022-23 |
|--|----------|-------------------|-------------------|-------------------|-------------------|-------------------|
| | | Actual | Actual | Adopted | Projected | PROPOSED |
| BEGINNING FUND BAL | | (278,567) | (445,131) | | (558,954) | 43,904 |
| REVENUES | | | | | | |
| 070 600 FEDERAL/STATE GRANT REVENUE | | | | - | 361,871 | - |
| 070 695 COUNTY | | | | | - | |
| 070 720 FEMA | | | | | - | |
| OTHER/OES | | | 60,904 | | - | |
| SUBTOTAL REVENUES | | - | 60,904 | - | 361,871 | - |
| APPROPRIATIONS | | | | | | |
| 821 OUTSIDE SERVICES | DETAIL | | | | | |
| 822 PROFESSIONAL SERVICES | IN NOTES | | | | | |
| 825 ENVIRONMENTAL & PERMITS | | | | | | 100,000 |
| 826 ENGINEERING & DESIGN | | | | | | 5,000 |
| 827 CONSTRUCTION | | | | | | 65,000 |
| 828 CONSTRUCTION ENGINEERING | | | | | | - |
| 699 OTHER | | | | | | - |
| SUBTOTAL APPROPRIATIONS | | 166,564 | 174,727 | - | 509,013 | 170,000 |
| TRANSFERS | | | | | | |
| 100 941 TSFR FROM FUND 01 - GENERAL FUND | | | | | 750,000 | 170,000 |
| 100 941 TSFR FROM FUND 20 - MEASURE F | | - | - | - | - | - |
| 100 941 TSFR FROM FUND 51 - CIP TOWN | | | | | | |
| SUBTOTAL TRANSFER | | - | - | - | 750,000 | 170,000 |
| NET DEPARTMENT ACTIVITY | | (166,564) | (113,823) | - | 602,858 | - |
| ENDING FUND BAL | | (445,131) | (558,954) | | 43,904 | 43,904 |
| ALLOCATION OF APPROPRIATIONS: | | | | | | |
| 52- 532 REPAIR/REPLACE PICNIC TABLES | | 906 | | | - | |
| 52- 534 HEADWALL SCOUR (6 Bridge Ct) | | 75,169 | | | 30,438 | 170,000 |
| 52- 544 35 BERRY TRAIL | | 10,945 | | | - | |
| 52- 556 STORMS JAN/FEB 2019 | | - | 2,258 | | - | |
| 52- 560 30 ACACIA | | 7,439 | | | - | |
| 52- 562 111 FRUSTUCK | | 9,656 | | | - | |
| 52- 564 78 WREDEN | | 15,928 | 3,572 | | - | |
| 52- 566 378 SCENIC | | 9,600 | 2,486 | | - | |
| 52- 815 COVID 2020 | | 36,922 | 166,411 | | 39,791 | |
| 52- 825 AZALEA @ SFD (NOW FUND 53) | | | | | 438,784 | |
| Totals | | 166,564 | 174,727 | - | 509,013 | 170,000 |
| NOTES: Projects reference FEMA categories and projects; Upwards of 90% FHWA funding FEMA pays 75% of eligible costs - Cal-OES pays 75% of remaining 25% - Town pays approx. 6.5% | | | | | | |



Town of Fairfax

2022-23 Operating Budget

FUND 53 CIP - TOWN
DEPT CAPITAL PROJECTS

This activity encompasses the costs of capital projects funded by Town General Fund revenue
 Additional sources include Measure A (TAM Transportation tax) and Measure F.

| FUND SUMMARY | FY 2019-20 | FY 2020-21 | FY 2021-22 | FY 2021-22 | FY 2022-23 |
|--------------|------------|------------|------------|------------|------------|
| | Actual | Actual | Adopted | Projected | PROPOSED |

| | | | | | |
|---------------------------|-----------|-----------|--|-----------|---------|
| BEGINNING FUND BAL | (767,666) | (952,411) | | (818,604) | 238,360 |
|---------------------------|-----------|-----------|--|-----------|---------|

REVENUES

| | | | | | |
|-------------------------------------|--------------|---------------|----------------|----------------|----------------|
| 070 695 COUNTY | | | - | - | - |
| 060 920 MEASURE A TAM TRANSP TAX | | - | 250,000 | 254,975 | 250,000 |
| 070 711 FEDERAL/STATE GRANT REVENUE | | - | - | - | - |
| 070 699 OTHER SEE NOTE | 7,136 | 10,000 | - | - | - |
| SUBTOTAL REVENUES | 7,136 | 10,000 | 250,000 | 254,975 | 250,000 |

APPROPRIATIONS

| | | | | | |
|--------------------------------|----------------|---------------|----------------|----------------|----------------|
| 821 OUTSIDE SERVICES | DETAIL | DETAIL | - | DETAIL | - |
| 825 ENVIRONMENTAL & PERMITS | IN NOTES | IN NOTES | - | IN NOTES | - |
| 826 ENGINEERING & DESIGN | | | 100,000 | | 100,000 |
| 827 CONSTRUCTION | | | 670,000 | | 770,000 |
| 828 CONSTRUCTION ENGINEERING | | | - | | - |
| 814 OTHER | | | - | | - |
| SUBTOTAL APPROPRIATIONS | 286,660 | 36,193 | 770,000 | 153,011 | 870,000 |

TRANSFERS

| | | | | | |
|--|---------------|----------------|----------------|----------------|----------------|
| 100 931 TSFR FROM FUND 01 - GENERAL FUND | 5,000 | - | 315,000 | 750,000 | 215,000 |
| 100 941 TSFR FROM FUND 20 - MEASURE F | 40,000 | 20,000 | 30,000 | 30,000 | 30,000 |
| 100 942 TSFR FROM FUND 21 - GAS TAX | 18,000 | - | 175,000 | 175,000 | 175,000 |
| 100 946 TSFR FROM FUND 22 - MEAS A TRANS | 31,779 | 140,000 | - | - | - |
| 100 949 TSFR FROM FUND 51 - CIP GRANTS | - | - | - | - | - |
| SUBTOTAL TRANSFER | 94,779 | 160,000 | 520,000 | 955,000 | 420,000 |

| | | | | | |
|--------------------------------|------------------|----------------|----------|------------------|------------------|
| NET DEPARTMENT ACTIVITY | (184,745) | 133,807 | - | 1,056,964 | (200,000) |
|--------------------------------|------------------|----------------|----------|------------------|------------------|

| | | | | | |
|------------------------|------------------|------------------|--|----------------|---------------|
| ENDING FUND BAL | (952,411) | (818,604) | | 238,360 | 38,360 |
|------------------------|------------------|------------------|--|----------------|---------------|

ALLOCATION OF APPROPRIATIONS:

| | | | | | |
|---|----------------|---------------|----------------|----------------|----------------|
| 53- 804 SIDEWALK REPLACE/REPAIR & TREE TRIM | 4,500 | 14,350 | 40,000 | 1,600 | 40,000 |
| 53- 825 AZALEA/SDF INTERSECTION | | | 250,000 | 10,445 | 250,000 |
| 53- 830 DOWNTOWN IMPROVEMENTS | 64,700 | - | 80,000 | 32,340 | 80,000 |
| 53- 887 STREET RESURFACING/REPAIR | 103,777 | 17,484 | 400,000 | 108,626 | 500,000 |
| 53- 894 PARKADE IMPROVEMENTS | 113,683 | 4,359 | - | - | - |
| Totals | 286,660 | 36,193 | 770,000 | 153,011 | 870,000 |

NOTES:

699 In-kind contribution (Staff Time)



Town of Fairfax

2022-23 Operating Budget

FUND 73 OPEN SPACE
DEPT 673 OPEN SPACE

The Open Space Fund was established in June 2004. It is a fiduciary type fund whose activities are managed by the Open Space Committee.

| FUND SUMMARY | FY 2019-20 Actual | FY 2020-21 Actual | FY 2021-22 Adopted | FY 2021-22 Projected | FY 2022-23 PROPOSED |
|-------------------------------------|------------------------------|------------------------------|-------------------------------|---------------------------------|--------------------------------|
| BEGINNING FUND BAL | 37,474 | 41,888 | | 46,045 | 54,245 |
| REVENUES | | | | | |
| 070 815 COUNTY OPEN SPACE GRANT | | | | | |
| 070 816 DONATIONS | 4,415 | 4,157 | 2,000 | 8,200 | 2,000 |
| 070 923 COUNTY MEASURE A PARK | | | | | |
| SUBTOTAL REVENUES | 4,415 | 4,157 | 2,000 | 8,200 | 2,000 |
| APPROPRIATIONS | | | | | |
| COMMITTEE | | | | | |
| 811 POSTAGE | | | 2,000 | | 2,000 |
| 812 REPRODUCTION | | | - | | - |
| 815 PRINTING | | | - | | - |
| 879 FUNDRAISING COST | 728 | 2,426 | 2,000 | 1,850 | 2,000 |
| 890 MISCELLANEOUS | - | - | - | | - |
| 931 BLDGS & LAND | | | | | |
| SUBTOTAL APPROPRIATIONS | 728 | 2,426 | 4,000 | 1,850 | 4,000 |
| TRANSFERS | | | | | |
| 100 931 TSFR FROM GENERAL FUND | 728 | 2,425 | 4,000 | 1,850 | 4,000 |
| 100 TSFR FROM FUND 23 - MEAS A PARK | | | | - | |
| 100 699 LOAN FROM GENERAL FUND | | | | | |
| SUBTOTAL TRANSFER | 728 | 2,425 | 4,000 | 1,850 | 4,000 |
| NET DEPARTMENT ACTIVITY | 4,415 | 4,157 | 2,000 | 8,200 | 2,000 |
| ENDING FUND BAL | 41,888 | 46,045 | | 54,245 | 56,245 |

ALLOCATION OF FUND BALANCE:

| | | | | |
|------------------------------------|---------------|---------------|---------------|---------------|
| | | | - | - |
| Designated for Capital Acquisition | 300 | 300 | 10,000 | 10,000 |
| Undesignated Balance | 41,588 | 45,745 | 44,245 | 46,245 |
| | 41,888 | 46,045 | 54,245 | 56,245 |

Property Acquisitions

| | |
|--|---------|
| 2005 Melvin Property (APN: 197-070-05) | 200,000 |
| 2009 Tax Default (Toyon) (APN: 03-673-931) | 6,100 |
| 2013 Upper Ridgeway (APN #001-193-07) | 48,283 |
| 2014 Skyranch (contribution) | 60,000 |

NOTES: Previous policy has been that whatever is not spent during the fiscal year is then allocated to the FOSC fund balance and another \$4,000 is budgeted for the next year. This has been revised so that the Town will replenish the funds used each year, but the unused funds will not rollover into the FOSC fund balance.

TOWN OF FAIRFAX

FY2022-23 TO FY2026-27

PROPOSED Five Year Capital Improvement Program



MAYOR

Stephanie Hellman

VICE MAYOR

Chance Cutrano

COUNCIL MEMBERS

Barbara Coler

Renée Goddard

Bruce Ackerman

TOWN OF FAIRFAX

CAPITAL IMPROVEMENT PROGRAM BUDGET FY 2021/22

| Account No: | EXPENDITURES | | ----- FUNDING SOURCE ----- | | | | | | | | |
|-------------|---|----------------|------------------------------------|-------------------------------------|-------------------------------------|-------------------|-------------------------|------------------------------------|-------------------------|---------------------|-------------|
| | PROJECT | Project Phase | Estimated FY22 Total Project Costs | Gen Fund (Meas C) Transfers & Other | Fund 20 Measure F Match Grant Funds | Fund 21 Gas Tax | Federal / State Funding | Fund 22 Meas A/B TAM Transport Tax | Fund 23 Measure A Parks | Fed/State Financing | County Loan |
| 51-810 | STREET RESURFACING & REPAIR SELECTED STREET LOCATIONS | Design & Const | 178,050 | - | - | 100,000 | | 78,050 | | | - |
| 51-813 | STREET RESURFACING & REPAIR SCENIC RD | Design & Const | 200,000 | | | | | 200,000 | | | |
| 51-816 | STREET RESURFACING & REPAIR CANYON RD STABILIZATION | Design & Const | 81,360 | | | - | | 81,360 | | | |
| 51-820 | PARK FACILITY IMPROVEMENTS: WOMEN'S CLUB REHABILITATION | Design & Const | 27,973 | 8,000 | - | | | | 19,973 | | |
| 51-827 | STORM DRAIN IMPROVEMENTS | Design & Const | 100,000 | - | - | - | 100,000 | - | - | | - |
| 51-841 | MISC PARK & TRAIL IMPROVEMENTS | Design & Const | 114,272 | | 25,000 | | | | 89,272 | | - |
| 51-843 | AZALEA AVENUE BRIDGE | Design & Const | 361,000 | 4,000 | | | 357,000 | | | | |
| 51-856 | MEADOW WAY BRIDGE | Design & Const | 583,800 | - | - | 66,967 | 516,833 | - | | | - |
| 51-871 | BRIDGE PREVENTIVE MAINT PROG - SPRUCE, MARIN CANYON BRIDGES | Design & Const | 203,440 | - | | 26,380 | 177,060 | - | - | | - |
| 51-873 | CREEK ROAD BRIDGE | Design & Const | 202,260 | 2,260 | | | 200,000 | | | | |
| 51-909 | PAVILION SEISMIC RETROFIT | Design & Const | 2,608,000 | 2,408,000 | - | | - | | - | 200,000 | |
| 52-ALL | DISASTER REPAIRS | Design & Const | | | | | | | | | |
| 53-804 | SIDEWALK REPLACE & REPAIR | Annual Program | 40,000 | 30,000 | 10,000 | - | | | | | |
| 53-830 | DOWNTOWN SIDEWALK IMPROVEMENTS | Design & Const | 80,000 | 60,000 | 20,000 | - | | - | | | - |
| 53-887 | STREET RESURFACING & REPAIR | Annual Program | 400,000 | 225,000 | - | 175,000 | | - | | | - |
| | TOTALS | | \$ 5,180,155 | \$ 2,737,260 | \$ 55,000 | \$ 368,347 | \$ 1,350,893 | \$ 359,410 | \$ 109,245 | \$ 200,000 | \$ - |

TOWN OF FAIRFAX

CAPITAL IMPROVEMENT PROGRAM BUDGET FY 2022/23

| EXPENDITURES | | | ----- FUNDING SOURCE ----- | | | | | | | | |
|--------------|--|----------------|------------------------------|-----------------------------|----------------------------------|-------------------|------------------------------------|-------------------------|-------------------------|-------------------|-------------------|
| Account No. | PROJECT | Project Phase | Estimated FY23 Project Costs | Gen Fund (Meas C) Transfers | Fund 20 Meas F Match Grant Funds | Fund 21 Gas Tax | Fund 22 Meas A/B TAM Transport Tax | Fund 23 Measure A Parks | Federal / State Funding | State Park Bond | Other Financing |
| 51-810 | SR&R - BOLINAS/SFD | Design & Const | 178,050 | - | - | 100,000 | 78,050 | | | | - |
| 51-813 | SR&R - 378 SCENIC RD | Design & Const | 220,000 | 20,000 | | | 200,000 | | | | |
| 51-816 | SR&R - 145 CANYON RD STABILIZE | Design & Const | 185,000 | 103,640 | | - | 81,360 | | | | |
| 51-820 | PARK FACILITY IMPR: WC REHAB | Design & Const | 19,973 | - | - | | | 19,973 | | | |
| 51-827 | STORMWATER IMPROVEMENTS | Design & Const | 150,000 | - | - | - | - | - | 150,000 | | - |
| 51-841 | MISC PARK & TRAIL IMPROVEMENTS | Design & Const | 50,000 | - | 30,000 | | | 20,000 | | | - |
| 51-843 | AZALEA AVENUE BRIDGE | Design & Const | 303,806 | - | | | | | 300,000 | | 3,806 |
| 51-856 | MEADOW WAY BRIDGE | Design & Const | 776,600 | 13,770 | - | 40,000 | - | | 722,830 | | - |
| 51-871 | BRIDGE PREVENTIVE MAINT PROG -SPRUCE, MARIN CANYON BRIDGES | Design & Const | 242,000 | 36,610 | | - | - | - | 205,390 | | - |
| 51-873 | CREEK ROAD BRIDGE | Design & Const | 190,000 | 10,000 | | | | | 180,000 | | |
| 51-909 | PAVILION SEISMIC RETROFIT | Design & Const | 2,142,679 | 81,679 | - | | | - | 1,881,000 | | 180,000 |
| 51-521 | PAVILION KITCHEN | Design & Const | 285,635 | 107,683 | | | | - | | 177,952 | |
| NEW | ROAD STABILIZATION - 2678 SFD | Design & Const | - | - | | | | | | | |
| 52-534 | HEADSCOUR - 6 BRIDGE CT | Design & Const | 170,000 | 170,000 | | | | | | | |
| 53-804 | SIDEWALK REPLACE & REPAIR | Annual Program | 40,000 | 30,000 | 10,000 | - | | | | | |
| 53-825 | AZALEA AVE @ SFD | Design & Const | 250,000 | - | | | 250,000 | | | | |
| 53-830 | DOWNTOWN SIDEWALK IMPROVEMENTS | Design & Const | 80,000 | 60,000 | 20,000 | - | - | | | | - |
| 53-887 | STREET RESURFACING & REPAIR | Annual Program | 500,000 | 325,000 | - | 175,000 | - | | | | - |
| | TOTALS | | \$ 5,783,743 | \$ 958,382 | \$ 60,000 | \$ 315,000 | \$ 609,410 | \$ 39,973 | \$ 3,439,220 | \$ 177,952 | \$ 183,806 |



Town of Fairfax

2022-23 Capital Budget

CAPITAL IMPROVEMENTS

| PROJECT SUMMARY- CURRENT YEAR | TOTAL FUND 51 | TOTAL FUND 52 | TOTAL FUND 53 | PROPOSED FY 2022/23 |
|-------------------------------|---------------|---------------|---------------|---------------------|
|-------------------------------|---------------|---------------|---------------|---------------------|

REVENUES

| | | | | |
|--------------------------------------|------------------|----------|----------------|------------------|
| 060 920 MEASURE A/B TAM PROCEEDS | - | - | 250,000 | 250,000 |
| 070 711 FEDERAL/STATE GRANT REVENUE | - | - | - | - |
| 070 699 FEDERAL BPMP | 205,390 | - | - | 205,390 |
| 070 864 STATE PARK BOND REVENUE | 177,952 | - | - | 177,952 |
| 070 695 COUNTY MEASURE A PARK | - | - | - | - |
| 070 710 HIGHWAY BRIDGE PROGRAM (HBP) | 1,202,830 | - | - | 1,202,830 |
| COUNTY FINANCING LOAN | - | - | - | - |
| OTHER | 1,884,806 | - | - | 1,884,806 |
| RESERVES | 180,000 | - | - | 180,000 |
| SUBTOTAL REVENUES | 3,650,978 | - | 250,000 | 3,900,978 |

APPROPRIATIONS

| | | | | |
|--------------------------------|------------------|----------------|----------------|------------------|
| 821 OUTSIDE SERVICES | - | - | - | - |
| 825 ENVIRONMENTAL & PERMITS | 108,106 | 100,000 | - | 208,106 |
| 826 ENGINEERING & DESIGN | 1,600,510 | 5,000 | 100,000 | 1,705,510 |
| 827 CONSTRUCTION | 2,585,052 | 65,000 | 770,000 | 3,420,052 |
| 828 CONSTRUCTION ENGINEERING | 284,075 | - | - | 284,075 |
| OTHER | 166,000 | - | - | 166,000 |
| SUBTOTAL APPROPRIATIONS | 4,743,743 | 170,000 | 870,000 | 5,783,743 |

TRANSFERS

| | | | | |
|--|------------------|----------------|----------------|------------------|
| 100 931 TSFR FUND 01 - GEN FUND (Meas C) | 373,382 | 170,000 | 415,000 | 958,382 |
| 100 941 TSFR FUND 20 - MEASURE F | 30,000 | - | 30,000 | 60,000 |
| 100 942 TSFR FUND 21 - GAS TAX | 140,000 | - | 175,000 | 315,000 |
| 100 956 TSFR FUND 22 - MEAS A TRANSPORT | 359,410 | - | - | 359,410 |
| 100 957 TSFR FUND 23 - MEAS A PARK | 39,973 | - | - | 39,973 |
| 100 TSFR FUND 25 - FEDERAL STIMULUS | 150,000 | - | - | 150,000 |
| SUBTOTAL TRANSFER | 1,092,765 | 170,000 | 620,000 | 1,882,765 |

NET DEPARTMENT ACTIVITY

- - - -

| |
|--------|
| NOTES: |
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| |
| |
| |



Town of Fairfax

2022-23 Capital Budget

PROJECT 51-810 STREET RESURFACING & REPAIR

SELECTED ST.- BOLINAS RD. & SIR FRANCIS DRAKE

Repaving and repair for selected streets in Town

| PROJECT SUMMARY | ESTIMATED TOTAL | PRIOR YEARS ACTUAL | FY 2022-23 PROPOSED | FY 2023-24 ESTIMATED | FY 2024-25 ESTIMATED | FY 2025-26 ESTIMATED | FY 2026-27 ESTIMATED |
|-----------------|-----------------|--------------------|---------------------|----------------------|----------------------|----------------------|----------------------|
|-----------------|-----------------|--------------------|---------------------|----------------------|----------------------|----------------------|----------------------|

REVENUES

| | | | | | | | |
|--------------------------------------|---------------|---------------|----------|----------|----------|----------|----------|
| 060 920 MEASURE A/B TAM PROCEEDS | - | | | | | | |
| 070 699 FEDERAL/STATE GRANT REVENUE | - | | - | | | | |
| 070 699 FEDERAL BPMP | - | | | | | | |
| 070 864 STATE PARK BOND REVENUE | - | | | | | | |
| 070 695 COUNTY MEASURE A PARK | - | | | | | | |
| 070 710 HIGHWAY BRIDGE PROGRAM (HBP) | - | | | | | | |
| COUNTY FINANCING LOAN | 60,000 | 60,000 | | | | | |
| OTHER SEE NOTE | - | | - | | | | |
| TO BE DETERMINED | | | | | | | |
| SUBTOTAL REVENUES | 60,000 | 60,000 | - | - | - | - | - |

APPROPRIATIONS

| | | | | | | | |
|--------------------------------|----------------|---------------|----------------|----------|----------|----------|----------|
| 821 OUTSIDE SERVICES | - | | | | | | |
| 825 ENVIRONMENTAL & PERMITS | - | | | | | | |
| 826 ENGINEERING & DESIGN | 28,050 | | 28,050 | | | | |
| 827 CONSTRUCTION | 210,000 | 60,000 | 150,000 | | | | |
| 828 CONSTRUCTION ENGINEERING | - | | | | | | |
| OTHER | - | | | | | | |
| SUBTOTAL APPROPRIATIONS | 238,050 | 60,000 | 178,050 | - | - | - | - |

TRANSFERS

| | | | | | | | |
|--|----------------|----------|----------------|----------|----------|----------|----------|
| 100 931 TSFR FUND 01 - GEN FUND (Meas C) | - | | - | | | | |
| 100 941 TSFR FUND 20 - MEASURE F | - | | - | | | | |
| 100 942 TSFR FUND 21 - GAS TAX | 100,000 | | 100,000 | | | | |
| 100 956 TSFR FUND 22 - MEAS A TAM | 78,050 | | 78,050 | | | | |
| 100 957 TSFR FUND 23 - MEAS A PARK | - | | | | | | |
| SUBTOTAL TRANSFER | 178,050 | - | 178,050 | - | - | - | - |

NET PROJECT ACTIVITY

- - - - -

| | |
|--------|--|
| NOTES: | Portions of Bolinas Rd. from approx. Broadway south to the Town Limits. |
| | Portions of Sir Francis Drake from approx. Oak Manor Dr. west to the town limits |



Town of Fairfax

2022-23 Capital Budget

PROJECT 51-813 STREET RESURFACING & REPAIR 378 SCENIC RD. STABILIZATION

Repave/repair selected portions of streets: FY22 - Scenic Rd Retaining Wall (Ridge at Scenic)

| PROJECT SUMMARY | ESTIMATED TOTAL | PRIOR YEARS ACTUAL | FY 2022-23 PROPOSED | FY 2023-24 ESTIMATED | FY 2024-25 ESTIMATED | FY 2025-26 ESTIMATED | FY 2026-27 ESTIMATED |
|-----------------|-----------------|--------------------|---------------------|----------------------|----------------------|----------------------|----------------------|
|-----------------|-----------------|--------------------|---------------------|----------------------|----------------------|----------------------|----------------------|

REVENUES

| | | | | | | | |
|--------------------------------------|---|---|---|---|---|---|---|
| 060 920 MEASURE A/B TAM PROCEEDS | - | | | | | | |
| 070 699 FEDERAL/STATE GRANT REVENUE | - | | | | | | |
| 070 699 FEDERAL BPMP | - | | | | | | |
| 070 864 STATE PARK BOND REVENUE | - | | | | | | |
| 070 695 COUNTY MEASURE A PARK | - | | | | | | |
| 070 710 HIGHWAY BRIDGE PROGRAM (HBP) | - | | | | | | |
| COUNTY FINANCING LOAN | - | | | | | | |
| OTHER SEE NOTE | - | | | | | | |
| TO BE DETERMINED | - | | | | | | |
| SUBTOTAL REVENUES | - | - | - | - | - | - | - |

APPROPRIATIONS

| | | | | | | | |
|--------------------------------|----------------|---------------|----------------|---|---|---|---|
| 821 OUTSIDE SERVICES | 7,500 | 7,500 | | | | | |
| 825 ENVIRONMENTAL & PERMITS | - | - | | | | | |
| 826 ENGINEERING & DESIGN | 12,000 | 12,000 | | | | | |
| 827 CONSTRUCTION | 200,000 | - | 200,000 | | | | |
| 828 CONSTRUCTION ENGINEERING | 20,000 | | 20,000 | | | | |
| OTHER | - | | | | | | |
| SUBTOTAL APPROPRIATIONS | 239,500 | 19,500 | 220,000 | - | - | - | - |

TRANSFERS

| | | | | | | | |
|--|----------------|---------------|----------------|---|---|---|---|
| 100 931 TSFR FUND 01 - GEN FUND (Meas C) | 29,500 | 9,500 | 20,000 | | | | |
| 100 941 TSFR FUND 20 - MEASURE F | - | | - | | | | |
| 100 942 TSFR FUND 21 - GAS TAX | - | | - | | | | |
| 100 956 TSFR FUND 22 - MEAS A TRANSPORT | 210,000 | 10,000 | 200,000 | | | | |
| 100 957 TSFR FUND 23 - MEAS A PARK | - | | | | | | |
| SUBTOTAL TRANSFER | 239,500 | 19,500 | 220,000 | - | - | - | - |

NET PROJECT ACTIVITY

- - - - -

| | |
|--------|---|
| NOTES: | Reallocate FY20-21 TAM Measure A/AA \$134,830, plus \$65,170 of FY21-22 TAM funds |
| | TAM (Transportation Authority of Marin) |



Town of Fairfax
2022-23 Capital Budget

PROJECT 51-816 STREET RESURFACING & REPAIR
145 CANYON RD STABILIZATION

Stabilization of the roadway and existing retaining wall located approximately at 145 Canyon Road

| PROJECT SUMMARY | ESTIMATED TOTAL | PRIOR YEARS ACTUAL | FY 2022-23 PROPOSED | FY 2023-24 ESTIMATED | FY 2024-25 ESTIMATED | FY 2025-26 ESTIMATED | FY 2026-27 ESTIMATED |
|------------------------|------------------------|---------------------------|----------------------------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|
|------------------------|------------------------|---------------------------|----------------------------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|

REVENUES

| | | | | | | | |
|--------------------------------------|---|---|---|---|---|---|---|
| 060 920 MEASURE A/B TAM PROCEEDS | - | | | | | | |
| 070 699 FEDERAL/STATE GRANT REVENUE | - | | | | | | |
| 070 699 FEDERAL BPMP | - | | | | | | |
| 070 864 STATE PARK BOND REVENUE | - | | | | | | |
| 070 695 COUNTY MEASURE A PARK | - | | | | | | |
| 070 710 HIGHWAY BRIDGE PROGRAM (HBP) | - | | | | | | |
| COUNTY FINANCING LOAN | - | | | | | | |
| OTHER SEE NOTE | - | | | | | | |
| TO BE DETERMINED | - | | | | | | |
| SUBTOTAL REVENUES | - | - | - | - | - | - | - |

APPROPRIATIONS

| | | | | | | | |
|--------------------------------|----------------|---------------|----------------|--------------|--------------|--------------|--------------|
| 821 OUTSIDE SERVICES | - | | | | | | |
| 825 ENVIRONMENTAL & PERMITS | 40,000 | 10,000 | 10,000 | 5,000 | 5,000 | 5,000 | 5,000 |
| 826 ENGINEERING & DESIGN | 20,000 | 10,000 | 10,000 | | | | |
| 827 CONSTRUCTION | 150,000 | | 150,000 | | | | |
| 828 CONSTRUCTION ENGINEERING | 15,000 | | 15,000 | | | | |
| OTHER | - | | | | | | |
| SUBTOTAL APPROPRIATIONS | 225,000 | 20,000 | 185,000 | 5,000 | 5,000 | 5,000 | 5,000 |

TRANSFERS

| | | | | | | | |
|--|----------------|---------------|----------------|--------------|--------------|--------------|--------------|
| 100 931 TSFR FUND 01 - GEN FUND (Meas C) | 133,640 | 10,000 | 103,640 | 5,000 | 5,000 | 5,000 | 5,000 |
| 100 941 TSFR FUND 20 - MEASURE F | - | | | | | | |
| 100 942 TSFR FUND 21 - GAS TAX | - | | - | | | | |
| 100 956 TSFR FUND 22 - MEAS A TRANSPORT | 91,360 | 10,000 | 81,360 | | | | |
| 100 957 TSFR FUND 23 - MEAS A PARK | - | | | | | | |
| SUBTOTAL TRANSFER | 225,000 | 20,000 | 185,000 | 5,000 | 5,000 | 5,000 | 5,000 |

NET PROJECT ACTIVITY

- - - - -

| |
|---|
| NOTES: Using FY19-20 TAM Measure A funds |
| |
| |



Town of Fairfax

2022-23 Capital Budget

PROJECT 51-820 PARK FACILITY IMPROVEMENTS WOMEN'S CLUB REHABILITATION

Improvements to the Women's Club: 1) Improve lighting and 2) energy improvements to replace furnace and water heater.

| PROJECT SUMMARY | ESTIMATED TOTAL | PRIOR YEARS ACTUAL | FY 2022-23 PROPOSED | FY 2023-24 ESTIMATED | FY 2024-25 ESTIMATED | FY 2025-26 ESTIMATED | FY 2026-27 ESTIMATED |
|-----------------|-----------------|--------------------|---------------------|----------------------|----------------------|----------------------|----------------------|
|-----------------|-----------------|--------------------|---------------------|----------------------|----------------------|----------------------|----------------------|

REVENUES

| | | | | | | | |
|--------------------------------------|---|---|---|---|---|---|---|
| 060 920 MEASURE A/B TAM PROCEEDS | - | | | | | | |
| 070 699 FEDERAL/STATE GRANT REVENUE | - | | | | | | |
| 070 699 FEDERAL BPMP | - | | | | | | |
| 070 864 STATE PARK BOND REVENUE | - | | | | | | |
| 070 695 COUNTY MEASURE A PARK | - | | | | | | |
| 070 710 HIGHWAY BRIDGE PROGRAM (HBP) | - | | | | | | |
| COUNTY FINANCING LOAN | - | | | | | | |
| OTHER | - | | | | | | |
| TO BE DETERMINED | - | | | | | | |
| SUBTOTAL REVENUES | - | - | - | - | - | - | - |

APPROPRIATIONS

| | | | | | | | |
|--------------------------------|---------------|--------------|---------------|---|---|---|---|
| 821 OUTSIDE SERVICES | - | | - | | | | |
| 825 ENVIRONMENTAL & PERMITS | - | | | | | | |
| 826 ENGINEERING & DESIGN | - | | | | | | |
| 827 CONSTRUCTION | 27,973 | 8,000 | 19,973 | | | | |
| 828 CONSTRUCTION ENGINEERING | - | | | | | | |
| OTHER | - | | | | | | |
| SUBTOTAL APPROPRIATIONS | 27,973 | 8,000 | 19,973 | - | - | - | - |

TRANSFERS

| | | | | | | | |
|--|---------------|--------------|---------------|---|---|---|---|
| 100 931 TSFR FUND 01 - GEN FUND (Meas C) | 8,000 | 8,000 | | | | | |
| 100 941 TSFR FUND 20 - MEASURE F | - | | - | | | | |
| 100 942 TSFR FUND 21 - GAS TAX | - | | | | | | |
| 100 956 TSFR FUND 22 - MEAS A TRANSPORT | - | | | | | | |
| 100 957 TSFR FUND 23 - MEAS A PARK | 19,973 | | 19,973 | | | | |
| SUBTOTAL TRANSFER | 27,973 | 8,000 | 19,973 | - | - | - | - |

NET PROJECT ACTIVITY

- - - - -

| |
|-------------------------------|
| NOTES: MEASURE A - Park funds |
| |
| |



Town of Fairfax

2022-23 Capital Budget

PROJECT 51-827 STORM WATER IMPROVEMENTS

(1) Stormwater mapping and inventory assessment. (2) Installation of pollution control devices on storm drain inserts per state requirements.

| PROJECT SUMMARY | ESTIMATED TOTAL | PRIOR YEARS ACTUAL | FY 2022-23 PROPOSED | FY 2023-24 ESTIMATED | FY 2024-25 ESTIMATED | FY 2025-26 ESTIMATED | FY 2026-27 ESTIMATED |
|-----------------|-----------------|--------------------|---------------------|----------------------|----------------------|----------------------|----------------------|
|-----------------|-----------------|--------------------|---------------------|----------------------|----------------------|----------------------|----------------------|

REVENUES

| | | | | | | | |
|--------------------------------------|---|---|---|---|---|---|---|
| 060 920 MEASURE A/B TAM PROCEEDS | - | | | | | | |
| 070 699 FEDERAL/STATE GRANT REVENUE | - | | | | | | |
| 070 699 FEDERAL BPMP | - | | | | | | |
| 070 864 STATE PARK BOND REVENUE | - | | | | | | |
| 070 695 COUNTY MEASURE A PARK | - | | | | | | |
| 070 710 HIGHWAY BRIDGE PROGRAM (HBP) | - | | | | | - | |
| COUNTY FINANCING LOAN | - | | | | | | |
| OTHER see note | - | | | | | | |
| TO BE DETERMINED | - | | | | | | |
| SUBTOTAL REVENUES | - | - | - | - | - | - | - |

APPROPRIATIONS

| | | | | | | | |
|--------------------------------|------------------|---|----------------|----------------|----------------|---|---|
| 821 OUTSIDE SERVICES | - | | | | | | |
| 825 ENVIRONMENTAL & PERMITS | - | | | | | | |
| 826 ENGINEERING & DESIGN | 150,000 | | 150,000 | | | | |
| 827 CONSTRUCTION | 1,500,000 | | | 750,000 | 750,000 | | |
| 828 CONSTRUCTION ENGINEERING | 50,000 | | | | 50,000 | | |
| OTHER | - | | - | - | | | |
| SUBTOTAL APPROPRIATIONS | 1,700,000 | - | 150,000 | 750,000 | 800,000 | - | - |

TRANSFERS

| | | | | | | | |
|--|------------------|---|----------------|----------------|----------------|---|---|
| 100 931 TSFR FUND 01 - GEN FUND (Meas C) | - | | | | | | |
| 100 941 TSFR FUND 20 - MEASURE F | - | | | | | | |
| 100 942 TSFR FUND 21 - GAS TAX | - | | | | | | |
| 100 956 TSFR FUND 22 - MEAS A TRANSPORT | - | | | | | | |
| 100 957 TSFR FUND 23 - MEAS A PARK | - | | | | | | |
| 100 TSFR FUND 25 - FEDERAL STIMULUS | 1,700,000 | | 150,000 | 750,000 | 800,000 | | |
| SUBTOTAL TRANSFER | 1,700,000 | - | 150,000 | 750,000 | 800,000 | - | - |

NET PROJECT ACTIVITY

- - - - -

NOTES: Eligible infrastructure expense under the American Rescue Plan Act (ARPA).



Town of Fairfax

2022-23 Capital Budget

PROJECT 51-841 MISC PARK & TRAIL IMPROVEMENTS

Park improvements & pedestrian trail improvements funded by Measure A Park & Measure F funding including park improvements. Projects include: 1) Reimbursement of costs for Peri Park Playground equipment (in FY21) and pedestrian trail repair.

| PROJECT SUMMARY | ESTIMATED TOTAL | PRIOR YEARS ACTUAL | FY 2022-23 PROPOSED | FY 2023-24 ESTIMATED | FY 2024-25 ESTIMATED | FY 2025-26 ESTIMATED | FY 2026-27 ESTIMATED |
|-----------------|-----------------|--------------------|---------------------|----------------------|----------------------|----------------------|----------------------|
|-----------------|-----------------|--------------------|---------------------|----------------------|----------------------|----------------------|----------------------|

REVENUES

| | | | | | | | |
|--------------------------------------|---------------|---------------|----------|----------|----------|----------|----------|
| 060 920 MEASURE A/B TAM PROCEEDS | 58,000 | 58,000 | - | | | | |
| 070 699 FEDERAL/STATE GRANT REVENUE | - | | | | | | |
| 070 699 FEDERAL BPMP | - | | | | | | |
| 070 864 STATE PARK BOND REVENUE | - | | | | | | |
| 070 695 COUNTY MEASURE A PARK | - | | | | | | |
| 070 710 HIGHWAY BRIDGE PROGRAM (HBP) | - | | | | | | |
| COUNTY FINANCING LOAN | - | | | | | | |
| OTHER [AARP Grant] | - | | - | | | | |
| TO BE DETERMINED | - | | | | | | |
| SUBTOTAL REVENUES | 58,000 | 58,000 | - | - | - | - | - |

APPROPRIATIONS

| | | | | | | | |
|--------------------------------|----------------|----------------|---------------|---------------|---------------|---------------|---------------|
| 821 OUTSIDE SERVICES | - | | | | | | |
| 825 ENVIRONMENTAL & PERMITS | - | | | | | | |
| 826 ENGINEERING & DESIGN | - | | | | | | |
| 827 CONSTRUCTION | 424,000 | 174,000 | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 |
| 828 CONSTRUCTION ENGINEERING | - | | | | | | |
| OTHER | - | | - | | | | |
| SUBTOTAL APPROPRIATIONS | 424,000 | 174,000 | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 |

TRANSFERS

| | | | | | | | |
|--|----------------|----------------|---------------|---------------|---------------|---------------|---------------|
| 100 931 TSFR FUND 01 - GEN FUND (Meas C) | - | | | | | | |
| 100 941 TSFR FUND 20 - MEASURE F | 186,000 | 36,000 | 30,000 | 30,000 | 30,000 | 30,000 | 30,000 |
| 100 942 TSFR FUND 21 - GAS TAX | - | | | | | | |
| 100 956 TSFR FUND 22 - MEAS A TRANSPORT | - | | | | | | |
| 100 957 TSFR FUND 23 - MEAS A PARK | 180,000 | 80,000 | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 |
| SUBTOTAL TRANSFER | 366,000 | 116,000 | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 |

NET PROJECT ACTIVITY

- - - - -

| | |
|--------|---|
| NOTES: | For trail maintenance/repair: funded by Measure Park and Measure F. |
| | See FUND 23 for funding detail on park improvements for the use of Measure A Park funds (approx. \$89,000). |



Town of Fairfax

2022-23 Capital Budget

PROJECT 51-843 AZALEA AVENUE BRIDGE

The Azalea Avenue Bridge is eligible for replacement under the Federal Highway Bridge Program (HBP) administered by CalTrans. The total project costs and funding includes construction, ROW, and design costs. Phase I design will include preliminary environmental assessments, community outreach, conceptual design, and cost estimates. Phase II is engineering design and ROW. Overall Ph I&II would be complete in 18-24 months. The project is 100% funded by State and Federal grants with the exception of CEQA costs. The County of Marin will cover up to \$60,000 of the Town's CEQA and other out-of-pocket expenses.

| PROJECT SUMMARY | ESTIMATED TOTAL | PRIOR YEARS ACTUAL | FY 2022-23 PROPOSED | FY 2023-24 ESTIMATED | FY 2024-25 ESTIMATED | FY 2025-26 ESTIMATED | FY 2026-27 ESTIMATED |
|--|--------------------|-----------------------|------------------------|-------------------------|-------------------------|-------------------------|-------------------------|
| REVENUES | | | | | | | |
| 060 920 MEASURE A/B TAM PROCEEDS | - | | | | | | |
| 070 699 FEDERAL/STATE GRANT REVENUE | - | | | | | | |
| 070 699 FEDERAL BPMP | - | | | | | | |
| 070 864 STATE PARK BOND REVENUE | - | | | | | | |
| 070 695 COUNTY MEASURE A PARK | - | - | | | | | |
| 070 710 HIGHWAY BRIDGE PROGRAM (HBP) | 5,494,120 | 695,500 | 300,000 | 300,000 | 2,198,620 | 2,000,000 | |
| COUNTY FINANCING LOAN | - | | | | | | |
| OTHER | 41,806 | 28,000 | 3,806 | 10,000 | | | |
| TO BE DETERMINED | - | | | | | | |
| SUBTOTAL REVENUES | 5,535,926 | 723,500 | 303,806 | 310,000 | 2,198,620 | 2,000,000 | |
| APPROPRIATIONS | | | | | | | |
| 821 OUTSIDE SERVICES | - | | | | | | |
| 825 ENVIRONMENTAL & PERMITS | 41,806 | 28,000 | 3,806 | 10,000 | | | |
| 826 ENGINEERING & DESIGN | 1,494,120 | 695,500 | 300,000 | 300,000 | 198,620 | | |
| 827 CONSTRUCTION | 4,000,000 | | - | | 2,000,000 | 2,000,000 | |
| 828 CONSTRUCTION ENGINEERING | - | | | | | | |
| OTHER | - | | | | | | |
| SUBTOTAL APPROPRIATIONS | 5,535,926 | 723,500 | 303,806 | 310,000 | 2,198,620 | 2,000,000 | |
| TRANSFERS | | | | | | | |
| 100 931 TSFR FUND 01 - GEN FUND (Meas C) | - | | | | | | |
| 100 941 TSFR FUND 20 - MEASURE F | - | | | | | | |
| 100 942 TSFR FUND 21 - GAS TAX | - | | | | | | |
| 100 956 TSFR FUND 22 - MEAS A TRANSPORT | - | | | | | | |
| 100 957 TSFR FUND 23 - MEAS A PARK | - | | | | | | |
| SUBTOTAL TRANSFER | - | - | - | - | - | - | - |
| NET PROJECT ACTIVITY | - | - | - | - | - | - | - |

NOTES: Engineering & design costs include NEPA. Environmental & permits is for CEQA costs.
 The County Flood Zone 9 (shown as "other" revenue) will reimburse up to \$60,000 for costs (e.g., CEQA) not eligible for HBP funding.



Town of Fairfax

2022-23 Capital Budget

PROJECT 51-856 MEADOW WAY BRIDGE

The Meadow Way Bridge project is the replacement of the dilapidated existing bridge with a new concrete bridge. The project is funded by the Federal Highway Bridge Program (HBP) administered by Caltrans. The HBP covers 88.5% of design and environmental costs except for CEQA related costs. HBP covers 100% of right-of-way, construction and construction management costs. Caltrans approved NEPA in October 2019. The Town approved the Initial Study/Mitigated Negative Declaration for CEQA in June 2020.

| PROJECT SUMMARY | ESTIMATED TOTAL | PRIOR YEARS ACTUAL | FY 2022-23 PROPOSED | FY 2023-24 ESTIMATED | FY 2024-25 ESTIMATED | FY 2025-26 ESTIMATED | FY 2026-27 ESTIMATED |
|-----------------|-----------------|--------------------|---------------------|----------------------|----------------------|----------------------|----------------------|
|-----------------|-----------------|--------------------|---------------------|----------------------|----------------------|----------------------|----------------------|

REVENUES

| | | | | | | | |
|--------------------------------------|------------------|------------------|----------------|------------------|---|---|---|
| 060 920 MEASURE A/B TAM PROCEEDS | - | | | | | | |
| 070 699 FEDERAL/STATE GRANT REVENUE | - | | | | | | |
| 070 699 FEDERAL BPMP | - | | | | | | |
| 070 864 STATE PARK BOND REVENUE | - | | | | | | |
| 070 695 COUNTY MEASURE A PARK | - | | | | | | |
| 070 710 HIGHWAY BRIDGE PROGRAM (HBP) | 6,291,504 | 1,368,674 | 722,830 | 4,200,000 | | | |
| COUNTY FINANCING LOAN | 28,000 | 28,000 | | | | | |
| OTHER | - | | - | | | | |
| TO BE DETERMINED | - | | - | | | | |
| SUBTOTAL REVENUES | 6,319,504 | 1,396,674 | 722,830 | 4,200,000 | - | - | - |

SEE NOTE

APPROPRIATIONS

| | | | | | | | |
|--------------------------------|------------------|------------------|----------------|------------------|---|---|---|
| 821 OUTSIDE SERVICES | - | | | | | | |
| 825 ENVIRONMENTAL & PERMITS | 194,000 | 184,000 | 10,000 | | | | |
| 826 ENGINEERING & DESIGN | 1,927,600 | 1,546,000 | 381,600 | | | | |
| 827 CONSTRUCTION | 4,585,000 | | 385,000 | 4,200,000 | | | |
| 828 CONSTRUCTION ENGINEERING | - | | | - | | | |
| OTHER | - | | | | | | |
| SUBTOTAL APPROPRIATIONS | 6,706,600 | 1,730,000 | 776,600 | 4,200,000 | - | - | - |

TRANSFERS

| | | | | | | | |
|--|----------------|----------------|---------------|---|---|---|---|
| 100 931 TSFR FUND 01 - GEN FUND (Meas C) | 278,935 | 265,165 | 13,770 | | | | |
| 100 941 TSFR FUND 20 - MEASURE F | 10,000 | 10,000 | | | | | |
| 100 942 TSFR FUND 21 - GAS TAX | 98,161 | 58,161 | 40,000 | | | | |
| 100 956 TSFR FUND 22 - MEAS A TRANSPORT | - | | | | | | |
| 100 957 TSFR FUND 23 - MEAS A PARK | - | | | | | | |
| SUBTOTAL TRANSFER | 387,096 | 333,326 | 53,770 | - | - | - | - |

NET PROJECT ACTIVITY

- - - - -

NOTES: Engineering & design costs include NEPA. Environmental & permits is for CEQA costs. CEQA costs are not covered by HBP funding.



Town of Fairfax

2022-23 Capital Budget

PROJECT 51-871 BRIDGE PREVENTIVE MAINTENANCE PROGRAM SPRUCE, MARIN, CANYON

This project is the repair of the Spruce, Marin and Canyon Rd bridges under the Federal Bridge Preventive Maintenance Program administered by Caltrans. The project has been funded for Phase I and all design work. Phase I includes preliminary engineering, environmental, and community outreach works for the project. The Federal BPMP program has a matching requirement of 11.5% and does not cover CEQA costs.

| PROJECT SUMMARY | ESTIMATED TOTAL | PRIOR YEARS ACTUAL | FY 2022-23 PROPOSED | FY 2023-24 ESTIMATED | FY 2024-25 ESTIMATED | FY 2025-26 ESTIMATED | FY 2026-27 ESTIMATED |
|-----------------|-----------------|--------------------|---------------------|----------------------|----------------------|----------------------|----------------------|
|-----------------|-----------------|--------------------|---------------------|----------------------|----------------------|----------------------|----------------------|

REVENUES

| | | | | | | | |
|--------------------------------------|------------------|----------------|----------------|----------------|----------------|----------|----------|
| 060 920 MEASURE A/B TAM PROCEEDS | 88,628 | | - | 54,218 | 34,410 | | |
| 070 699 FEDERAL/STATE GRANT REVENUE | - | | | | | | |
| 070 699 FEDERAL BPMP | 1,542,225 | 421,668 | 205,390 | 558,037 | 357,130 | | |
| 070 864 STATE PARK BOND REVENUE | - | | | | | | |
| 070 695 COUNTY MEASURE A PARK | - | | | | | | |
| 070 710 HIGHWAY BRIDGE PROGRAM (HBP) | - | | | | | | |
| COUNTY FINANCING LOAN | 15,000 | 15,000 | | | | | |
| OTHER | - | | | | | | |
| TO BE DETERMINED | - | | | | | | |
| SUBTOTAL REVENUES | 1,645,853 | 436,668 | 205,390 | 612,255 | 391,540 | - | - |

APPROPRIATIONS

| | | | | | | | |
|--------------------------------|------------------|----------------|----------------|----------------|----------------|----------|----------|
| 821 OUTSIDE SERVICES | - | | | | | | |
| 825 ENVIRONMENTAL & PERMITS | 48,600 | 28,600 | 10,000 | 10,000 | | | |
| 826 ENGINEERING & DESIGN | 908,637 | 476,300 | 232,000 | 200,337 | | | |
| 827 CONSTRUCTION | 833,400 | | | 430,000 | 403,400 | | |
| 828 CONSTRUCTION ENGINEERING | - | | | | | | |
| OTHER | - | | | | | | |
| SUBTOTAL APPROPRIATIONS | 1,790,637 | 504,900 | 242,000 | 640,337 | 403,400 | - | - |

TRANSFERS

| | | | | | | | |
|--|----------------|---------------|---------------|---------------|---------------|----------|----------|
| 100 931 TSFR FUND 01 - GEN FUND (Meas C) | 137,672 | 61,120 | 36,610 | 28,082 | 11,860 | | |
| 100 941 TSFR FUND 20 - MEASURE F | - | - | | | | | |
| 100 942 TSFR FUND 21 - GAS TAX | 7,112 | 7,112 | | | | | |
| 100 956 TSFR FUND 22 - MEAS A TRANSPORT | - | | | | | | |
| 100 957 TSFR FUND 23 - MEAS A PARK | - | | | | | | |
| SUBTOTAL TRANSFER | 144,784 | 68,232 | 36,610 | 28,082 | 11,860 | - | - |

NET PROJECT ACTIVITY

- - - - -

NOTES: Engineering & design costs include NEPA. Environmental & permits is for CEQA costs



Town of Fairfax

2022-23 Capital Budget

PROJECT 51-873 CREEK ROAD BRIDGE

The Creek Road Bridge is eligible for seismic retrofit work under the Federal Highway Bridge Program (HBP) administered by Caltrans. The total project costs and funding includes construction and design costs. Design will take about 18-24 months to complete. The Creek Road Bridge is almost 100% covered by the HBP funding, but does not cover CEQA and a minor portion of preliminary design costs

| PROJECT SUMMARY | ESTIMATED TOTAL | PRIOR YEARS ACTUAL | FY 2022-23 PROPOSED | FY 2023-24 ESTIMATED | FY 2024-25 ESTIMATED | FY 2025-26 ESTIMATED | FY 2026-27 ESTIMATED |
|-----------------|-----------------|--------------------|---------------------|----------------------|----------------------|----------------------|----------------------|
|-----------------|-----------------|--------------------|---------------------|----------------------|----------------------|----------------------|----------------------|

REVENUES

| | | | | | | | |
|--|------------------|----------------|----------------|----------------|------------------|----------|----------|
| 060 920 MEASURE A/B TAM PROCEEDS | - | | | | | | |
| 070 699 FEDERAL/STATE GRANT REVENUE | - | | | | | | |
| 070 699 FEDERAL BPMP | - | | | | | | |
| 070 864 STATE PARK BOND REVENUE | - | | | | | | |
| 070 695 COUNTY MEASURE A PARK | - | | | | | | |
| 070 710 HIGHWAY BRIDGE PROGRAM (HBP) | 2,790,150 | 878,400 | 180,000 | 162,250 | 1,569,500 | - | |
| COUNTY FINANCING LOAN | 14,397 | 14,397 | | | | | |
| OTHER | - | | | | | | |
| TO BE DETERMINED see note | - | | | | | | |
| SUBTOTAL REVENUES | 2,804,547 | 892,797 | 180,000 | 162,250 | 1,569,500 | - | - |

APPROPRIATIONS

| | | | | | | | |
|--------------------------------|------------------|----------------|----------------|----------------|------------------|----------|----------|
| 821 OUTSIDE SERVICES | - | | | | | | |
| 825 ENVIRONMENTAL & PERMITS | 48,600 | 28,600 | 10,000 | 10,000 | | | |
| 826 ENGINEERING & DESIGN | 1,220,650 | 878,400 | 180,000 | 162,250 | | | |
| 827 CONSTRUCTION | 1,569,500 | | | | 1,569,500 | - | |
| 828 CONSTRUCTION ENGINEERING | - | | | | | | |
| OTHER | - | | | | | | |
| SUBTOTAL APPROPRIATIONS | 2,838,750 | 907,000 | 190,000 | 172,250 | 1,569,500 | - | - |

TRANSFERS

| | | | | | | | |
|--|---------------|---------------|---------------|---------------|----------|----------|----------|
| 100 931 TSFR FUND 01 - GEN FUND (Meas C) | 34,203 | 14,203 | 10,000 | 10,000 | | | |
| 100 941 TSFR FUND 20 - MEASURE F | - | - | | | | | |
| 100 942 TSFR FUND 21 - GAS TAX | - | - | | | | | |
| 100 956 TSFR FUND 22 - MEAS A TRANSPORT | - | | | | | | |
| 100 957 TSFR FUND 23 - MEAS A PARK | - | | | | | | |
| SUBTOTAL TRANSFER | 34,203 | 14,203 | 10,000 | 10,000 | - | - | - |

NET PROJECT ACTIVITY

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| - | - | - | - | - | - | - | - |
|---|---|---|---|---|---|---|---|

NOTES: Engineering & design costs include NEPA. Environmental & permits is for CEQA costs



Town of Fairfax

2022-23 Capital Budget

PROJECT 51-909 PAVILION SEISMIC RETROFIT

Funds for this project will be used to provide seismic retrofit improvements including ADA improvements at the Pavilion including restrooms and path of travel.

| PROJECT SUMMARY | ESTIMATED TOTAL | PRIOR YEARS ACTUAL | FY 2022-23 PROPOSED | FY 2023-24 ESTIMATED | FY 2024-25 ESTIMATED | FY 2025-26 ESTIMATED | FY 2026-27 ESTIMATED |
|-----------------|-----------------|--------------------|---------------------|----------------------|----------------------|----------------------|----------------------|
|-----------------|-----------------|--------------------|---------------------|----------------------|----------------------|----------------------|----------------------|

REVENUES

| | | | | | | | |
|--------------------------------------|------------------|----------------|------------------|------------------|----------|----------|----------|
| 060 920 MEASURE A/B TAM PROCEEDS | - | | | | | | |
| 070 699 FEDERAL/STATE GRANT REVENUE | 90,000 | 90,000 | - | - | - | | |
| 070 699 FEDERAL BPMP | - | | | | | | |
| 070 864 STATE PARK BOND REVENUE | - | | | - | | | |
| 070 695 COUNTY MEASURE A PARK | - | | | | | | |
| 070 710 HIGHWAY BRIDGE PROGRAM (HBP) | - | | | | | | |
| COUNTY FINANCING LOAN | - | | | | | | |
| OTHER FEMA | 3,195,391 | | 1,881,000 | 1,314,391 | | | |
| RESERVES | 200,000 | 20,000 | 180,000 | - | - | | |
| SUBTOTAL REVENUES | 3,485,391 | 110,000 | 2,061,000 | 1,314,391 | - | - | - |

APPROPRIATIONS

| | | | | | | | |
|--------------------------------|------------------|----------------|------------------|------------------|----------|----------|----------|
| 821 OUTSIDE SERVICES | 110,000 | 110,000 | | - | - | | |
| 825 ENVIRONMENTAL & PERMITS | 24,000 | | 24,000 | | | | |
| 826 ENGINEERING & DESIGN | 356,446 | 262,421 | 94,025 | - | | | |
| 827 CONSTRUCTION | 3,362,100 | | 1,609,579 | 1,752,521 | - | | |
| 828 CONSTRUCTION ENGINEERING | 249,075 | | 249,075 | - | - | | |
| OTHER | 166,000 | | 166,000 | | | | |
| SUBTOTAL APPROPRIATIONS | 4,267,621 | 372,421 | 2,142,679 | 1,752,521 | - | - | - |

TRANSFERS

| | | | | | | | |
|--|----------------|----------------|---------------|----------------|----------|----------|----------|
| 100 931 TSFR FUND 01 - GEN FUND (Meas C) | 782,230 | 262,421 | 81,679 | 438,130 | | | |
| 100 941 TSFR FUND 20 - MEASURE F | - | | | | | | |
| 100 942 TSFR FUND 21 - GAS TAX | - | | | | | | |
| 100 956 TSFR FUND 22 - MEAS A TRANSPORT | - | | | - | | | |
| 100 957 TSFR FUND 23 - MEAS A PARK | - | | - | | | | |
| SUBTOTAL TRANSFER | 782,230 | 262,421 | 81,679 | 438,130 | - | - | - |

NET PROJECT ACTIVITY

- - (0) - - - -

NOTES: Funding includes FEMA Grant of 1,881,100 approved in 2019 which should be used by May 2023. FEMA funds 25% of the eligible project costs

Additional FEMA funds of \$1,314,391 have been requested.

Reserves includes funds transferred from Fund 54 - Pavilion Restoration.



Town of Fairfax

2022-23 Capital Budget

PROJECT 51-521 PAVILION KITCHEN

NEW

Design and building all electric energy efficient kitchen at Pavilion.

| PROJECT SUMMARY | ESTIMATED TOTAL | PRIOR YEARS ACTUAL | FY 2022-23 PROPOSED | FY 2023-24 ESTIMATED | FY 2024-25 ESTIMATED | FY 2025-26 ESTIMATED | FY 2026-27 ESTIMATED |
|-----------------|-----------------|--------------------|---------------------|----------------------|----------------------|----------------------|----------------------|
|-----------------|-----------------|--------------------|---------------------|----------------------|----------------------|----------------------|----------------------|

REVENUES

| | | | | | | | |
|--------------------------------------|----------------|----------|----------------|----------|----------|----------|----------|
| 060 920 MEASURE A/B TAM PROCEEDS | - | | | | | | |
| 070 699 FEDERAL/STATE GRANT REVENUE | - | | - | | | | |
| 070 699 FEDERAL BPMP | - | | | | | | |
| 070 864 STATE PARK BOND REVENUE | 177,952 | | 177,952 | | | | |
| 070 695 COUNTY MEASURE A PARK | - | | | | | | |
| 070 710 HIGHWAY BRIDGE PROGRAM (HBP) | - | | | | | | |
| COUNTY FINANCING LOAN | - | | | | | | |
| OTHER | - | | - | | | | |
| TO BE DETERMINED | - | | | | | | |
| SUBTOTAL REVENUES | 177,952 | - | 177,952 | - | - | - | - |

SEE NOTE

APPROPRIATIONS

| | | | | | | | |
|--------------------------------|----------------|----------|----------------|----------|----------|----------|----------|
| 821 OUTSIDE SERVICES | - | | | | | | |
| 825 ENVIRONMENTAL & PERMITS | 40,300 | | 40,300 | | | | |
| 826 ENGINEERING & DESIGN | 224,835 | | 224,835 | | | | |
| 827 CONSTRUCTION | 20,500 | | 20,500 | | | | |
| 828 CONSTRUCTION ENGINEERING | - | | | | | | |
| OTHER | - | | | | | | |
| SUBTOTAL APPROPRIATIONS | 285,635 | - | 285,635 | - | - | - | - |

TRANSFERS

| | | | | | | | |
|--|----------------|----------|----------------|----------|----------|----------|----------|
| 100 931 TSFR FUND 01 - GEN FUND (Meas C) | 107,683 | | 107,683 | | | | |
| 100 941 TSFR FUND 20 - MEASURE F | - | | | | | | |
| 100 942 TSFR FUND 21 - GAS TAX | - | | | | | | |
| 100 956 TSFR FUND 22 - MEAS A TAM | - | | | | | | |
| 100 957 TSFR FUND 23 - MEAS A PARK | - | | | | | | |
| SUBTOTAL TRANSFER | 107,683 | - | 107,683 | - | - | - | - |

NET PROJECT ACTIVITY

- - - - -

| | |
|--------|--|
| NOTES: | Revenue from State Park and Rec per capita grant (Prop 68) |
| | Required match from Town \$44,488 |



Town of Fairfax

2022-23 Capital Budget

PROJECT 51-___ ROAD STABILIZATION
2378 SFD

NEW

In October 2021, rains caused a sinkhole on Sir Frances Drake. Emergency repairs were performed. Ongoing expenses are for investigation of the condition of the roadway condition and retaining wall.

| PROJECT SUMMARY | ESTIMATED TOTAL | PRIOR YEARS ACTUAL | FY 2022-23 PROPOSED | FY 2023-24 ESTIMATED | FY 2024-25 ESTIMATED | FY 2025-26 ESTIMATED | FY 2026-27 ESTIMATED |
|-----------------|-----------------|--------------------|---------------------|----------------------|----------------------|----------------------|----------------------|
|-----------------|-----------------|--------------------|---------------------|----------------------|----------------------|----------------------|----------------------|

REVENUES

| | | | | | | | |
|--------------------------------------|----------------|----------------|----------|----------|----------|----------|----------|
| 060 920 MEASURE A/B TAM PROCEEDS | - | | | | | | |
| 070 699 FEDERAL/STATE GRANT REVENUE | - | | - | | | | |
| 070 699 FEDERAL BPMP | - | | | | | | |
| 070 864 STATE PARK BOND REVENUE | - | | | | | | |
| 070 695 COUNTY MEASURE A PARK | - | | | | | | |
| 070 710 HIGHWAY BRIDGE PROGRAM (HBP) | - | | | | | | |
| COUNTY FINANCING LOAN | | | | | | | |
| OTHER - FEMA SEE NOTE | 330,587 | 330,587 | - | | | | |
| TO BE DETERMINED | | | | | | | |
| SUBTOTAL REVENUES | 330,587 | 330,587 | - | - | - | - | - |

APPROPRIATIONS

| | | | | | | | |
|--------------------------------|----------------|----------------|----------|---------------|----------|----------|----------|
| 821 OUTSIDE SERVICES | - | | | | | | |
| 825 ENVIRONMENTAL & PERMITS | - | | | | | | |
| 826 ENGINEERING & DESIGN | - | | | | | | |
| 827 CONSTRUCTION | 450,783 | 440,783 | | 10,000 | | | |
| 828 CONSTRUCTION ENGINEERING | - | | | | | | |
| OTHER | - | | | | | | |
| SUBTOTAL APPROPRIATIONS | 450,783 | 440,783 | - | 10,000 | - | - | - |

TRANSFERS

| | | | | | | | |
|--|----------------|----------------|----------|---------------|----------|----------|----------|
| 100 931 TSFR FUND 01 - GEN FUND (Meas C) | 120,196 | 110,196 | | 10,000 | | | |
| 100 941 TSFR FUND 20 - MEASURE F | - | | | | | | |
| 100 942 TSFR FUND 21 - GAS TAX | - | | | | | | |
| 100 956 TSFR FUND 22 - MEAS A TAM | - | | | | | | |
| 100 957 TSFR FUND 23 - MEAS A PARK | - | | | | | | |
| SUBTOTAL TRANSFER | 120,196 | 110,196 | - | 10,000 | - | - | - |

NET PROJECT ACTIVITY

0 0 - - - - -

| | |
|--------|--|
| NOTES: | Funded by Council emergency authorization March 2022 |
| | FEMA reimbursement expected for 75% |



Town of Fairfax
2022-23 Capital Budget

PROJECT 52-534 HEADWALL/CULVERT STABILIZATION
6 BRIDGE CT

| PROJECT SUMMARY | ESTIMATED TOTAL | PRIOR YEARS ACTUAL | FY 2022-23 PROPOSED | FY 2023-24 ESTIMATED | FY 2024-25 ESTIMATED | FY 2025-26 ESTIMATED | FY 2026-27 ESTIMATED |
|------------------------|------------------------|---------------------------|----------------------------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|
|------------------------|------------------------|---------------------------|----------------------------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|

REVENUES

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| 060 920 MEASURE A/B TAM PROCEEDS | - | | | | | | |
| 070 699 FEDERAL/STATE GRANT REVENUE | - | | - | | | | |
| 070 699 FEDERAL BPMP | - | | | | | | |
| 070 864 STATE PARK BOND REVENUE | - | | | | | | |
| 070 695 COUNTY MEASURE A PARK | - | | | | | | |
| 070 710 HIGHWAY BRIDGE PROGRAM (HBP) COUNTY FINANCING LOAN OTHER SEE NOTE TO BE DETERMINED | - | | - | | | | |
| SUBTOTAL REVENUES | - | - | - | - | - | - | - |

APPROPRIATIONS

| | | | | | | | |
|---------------------------------------|----------------|---------------|----------------|----------------|---|---|---|
| 821 OUTSIDE SERVICES | 7,500 | 7,500 | | | | | |
| 825 ENVIRONMENTAL & PERMITS | 100,000 | | 100,000 | | | | |
| 826 ENGINEERING & DESIGN | 15,000 | 10,000 | 5,000 | | | | |
| 827 CONSTRUCTION | 270,000 | 60,000 | 65,000 | 145,000 | | | |
| 828 CONSTRUCTION ENGINEERING OTHER | 25,000 | | | 25,000 | | | |
| SUBTOTAL APPROPRIATIONS | 417,500 | 77,500 | 170,000 | 170,000 | - | - | - |

TRANSFERS

| | | | | | | | |
|--|----------------|---------------|----------------|----------------|---|---|---|
| 100 931 TSFR FUND 01 - GEN FUND (Meas C) | 417,500 | 77,500 | 170,000 | 170,000 | | | |
| 100 941 TSFR FUND 20 - MEASURE F | | | | | | | |
| 100 942 TSFR FUND 21 - GAS TAX | | | | | | | |
| 100 956 TSFR FUND 22 - MEAS A TAM | | | | | | | |
| 100 957 TSFR FUND 23 - MEAS A PARK | | | | | | | |
| SUBTOTAL TRANSFER | 417,500 | 77,500 | 170,000 | 170,000 | - | - | - |

NET PROJECT ACTIVITY

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| - | - | - | - | - | - | - | - |
|---|---|---|---|---|---|---|---|

| | |
|---------------|--|
| NOTES: | Phase 1 construction completed 2021 on emergency basis |
| | Phase 2 needs environmental permitting and 100% bid plans for construction |



Town of Fairfax

2022-23 Capital Budget

PROJECT 53-804 SIDEWALK REPLACEMENT & REPAIR

This project is for the sidewalk grant program and miscellaneous annual sidewalk repair /replacement in Town.

| PROJECT SUMMARY | ESTIMATED TOTAL | PRIOR YEARS ACTUAL | FY 2022-23 PROPOSED | FY 2023-24 ESTIMATED | FY 2024-25 ESTIMATED | FY 2025-26 ESTIMATED | FY 2026-27 ESTIMATED |
|-----------------|-----------------|--------------------|---------------------|----------------------|----------------------|----------------------|----------------------|
|-----------------|-----------------|--------------------|---------------------|----------------------|----------------------|----------------------|----------------------|

REVENUES

| | | | | | | | |
|--------------------------------------|---|---|---|---|---|---|---|
| 060 920 MEASURE A/B TAM PROCEEDS | - | | | | | | |
| 070 699 FEDERAL/STATE GRANT REVENUE | - | | | | | | |
| 070 699 FEDERAL BPMP | - | | | | | | |
| 070 864 STATE PARK BOND REVENUE | - | | | | | | |
| 070 695 COUNTY MEASURE A PARK | - | | | | | | |
| 070 710 HIGHWAY BRIDGE PROGRAM (HBP) | - | | | | | | |
| COUNTY FINANCING LOAN | - | | | | | | |
| OTHER | - | | | | | | |
| TO BE DETERMINED | - | | | | | | |
| SUBTOTAL REVENUES | - | - | - | - | - | - | - |

APPROPRIATIONS

| | | | | | | | |
|--------------------------------|----------|----------------|---------------|---------------|---------------|---------------|---------------|
| 821 OUTSIDE SERVICES | SEE NOTE | - | | | | | |
| 825 ENVIRONMENTAL & PERMITS | | - | | | | | |
| 826 ENGINEERING & DESIGN | | - | | | | | |
| 827 CONSTRUCTION | SEE NOTE | 245,931 | 45,931 | 40,000 | 40,000 | 40,000 | 40,000 |
| 828 CONSTRUCTION ENGINEERING | | - | | | | | |
| OTHER | | - | | | | | |
| SUBTOTAL APPROPRIATIONS | | 245,931 | 45,931 | 40,000 | 40,000 | 40,000 | 40,000 |

TRANSFERS

| | | | | | | | |
|--|----------------|---------------|---------------|---------------|---------------|---------------|---------------|
| 100 931 TSFR FUND 01 - GEN FUND (Meas C) | 195,931 | 45,931 | 30,000 | 30,000 | 30,000 | 30,000 | 30,000 |
| 100 941 TSFR FUND 20 - MEASURE F | 50,000 | | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 |
| 100 942 TSFR FUND 21 - GAS TAX | - | | - | - | | | - |
| 100 956 TSFR FUND 22 - MEAS A TRANSPORT | - | | | | | | |
| 100 957 TSFR FUND 23 - MEAS A PARK | - | | | | | | |
| SUBTOTAL TRANSFER | 245,931 | 45,931 | 40,000 | 40,000 | 40,000 | 40,000 | 40,000 |

NET PROJECT ACTIVITY

- - - - -

| NOTES: | | 827 - \$15,000 for misc sidewalk replacement & repair. \$25,000 for sidewalk & replacement program | | | | | | |
|-------------------------------|--|--|----------|----------|----------|----------|-----------|-------|
| FISCAL YEAR | | 15/16 | 16/17 | 17/18 | 18/19 | 19/20 | 20/21 | 21/22 |
| NUMBER OF HOMEOWNERS | | 6 | 3 | 6 | 6 | 5 | 4 | 4 |
| TOTAL REIMBURSED | | \$ 3,000 | \$ 1,500 | \$ 4,000 | \$ 5,533 | \$ 4,500 | \$ 14,350 | 13048 |
| Program approved by TC 9/2015 | | | | | | | | |



Town of Fairfax

2022-23 Capital Budget

PROJECT 53-825 AZALEA/SFD INTERSECTION

| PROJECT SUMMARY | ESTIMATED TOTAL | PRIOR YEARS ACTUAL | FY 2022-23 PROPOSED | FY 2023-24 ESTIMATED | FY 2024-25 ESTIMATED | FY 2025-26 ESTIMATED | FY 2026-27 ESTIMATED |
|-----------------|-----------------|--------------------|---------------------|----------------------|----------------------|----------------------|----------------------|
|-----------------|-----------------|--------------------|---------------------|----------------------|----------------------|----------------------|----------------------|

REVENUES

| | | | | | | | |
|--|----------------|----------|----------------|----------|----------|----------|----------|
| 060 920 MEASURE A/B TAM PROCEEDS | 250,000 | | 250,000 | | | | |
| 070 699 FEDERAL/STATE GRANT REVENUE | - | | | | | | |
| 070 699 FEDERAL BPMP | - | | | | | | |
| 070 864 STATE PARK BOND REVENUE | - | | | | | | |
| 070 695 COUNTY MEASURE A PARK | - | | | | | | |
| 070 710 HIGHWAY BRIDGE PROGRAM (HBP) | - | | | | | - | |
| COUNTY FINANCING LOAN | - | | | | | | |
| OTHER | - | | | | | | |
| TO BE DETERMINED see note | - | | | | | | |
| SUBTOTAL REVENUES | 250,000 | - | 250,000 | - | - | - | - |

APPROPRIATIONS

| | | | | | | | |
|--------------------------------|----------------|----------|----------------|----------|----------|----------|----------|
| 821 OUTSIDE SERVICES | - | | | | | | |
| 825 ENVIRONMENTAL & PERMITS | - | | | | | | |
| 826 ENGINEERING & DESIGN | 50,000 | | 50,000 | | | | |
| 827 CONSTRUCTION | 200,000 | | 200,000 | | | | |
| 828 CONSTRUCTION ENGINEERING | - | | | | | | |
| OTHER | - | | - | | | | |
| SUBTOTAL APPROPRIATIONS | 250,000 | - | 250,000 | - | - | - | - |

TRANSFERS

| | | | | | | | |
|--|----------|----------|----------|----------|----------|----------|----------|
| 100 931 TSFR FUND 01 - GEN FUND (Meas C) | - | | | | | | |
| 100 941 TSFR FUND 20 - MEASURE F | - | | | | | | |
| 100 942 TSFR FUND 21 - GAS TAX | - | | | | | | |
| 100 956 TSFR FUND 22 - MEAS A TRANSPORT | - | | | | | | |
| 100 957 TSFR FUND 23 - MEAS A PARK | - | | | | | | |
| SUBTOTAL TRANSFER | - | - | - | - | - | - | - |

NET PROJECT ACTIVITY

| | | | | | | | |
|-----------------------------|----------|----------|----------|----------|----------|----------|----------|
| NET PROJECT ACTIVITY | - | - | - | - | - | - | - |
|-----------------------------|----------|----------|----------|----------|----------|----------|----------|

NOTES:



Town of Fairfax

2022-23 Capital Budget

PROJECT 53-830 DOWNTOWN SIDEWALK IMPROVEMENTS

This project for ADA improvements in downtown including new sidewalk (e.g., north side of Sir Francis Drake between Taylor and Claus) and curb ramps.

| PROJECT SUMMARY | ESTIMATED TOTAL | PRIOR YEARS ACTUAL | FY 2022-23 PROPOSED | FY 2023-24 ESTIMATED | FY 2024-25 ESTIMATED | FY 2025-26 ESTIMATED | FY 2026-27 ESTIMATED |
|-----------------|-----------------|--------------------|---------------------|----------------------|----------------------|----------------------|----------------------|
|-----------------|-----------------|--------------------|---------------------|----------------------|----------------------|----------------------|----------------------|

REVENUES

| | | | | | | | |
|--------------------------------------|---|---|---|---|---|---|---|
| 060 920 MEASURE A/B TAM PROCEEDS | - | | - | - | | | |
| 070 699 FEDERAL/STATE GRANT REVENUE | - | | | | | | |
| 070 699 FEDERAL BPMP | - | | | | | | |
| 070 864 STATE PARK BOND REVENUE | - | | | | | | |
| 070 695 COUNTY MEASURE A PARK | - | | | | | | |
| 070 710 HIGHWAY BRIDGE PROGRAM (HBP) | - | | | | | | |
| COUNTY FINANCING LOAN | - | | | | | | |
| OTHER [AARP Grant] | - | - | - | | | | |
| TO BE DETERMINED | - | | | | | | |
| SUBTOTAL REVENUES | - | - | - | - | - | - | - |

APPROPRIATIONS

| | | | | | | | |
|--------------------------------|----------------|---------------|---------------|---------------|---------------|---------------|---------------|
| 821 OUTSIDE SERVICES | - | | - | | - | - | - |
| 825 ENVIRONMENTAL & PERMITS | - | | | | | | |
| 826 ENGINEERING & DESIGN | - | | - | | | | |
| 827 CONSTRUCTION | 320,000 | 80,000 | 80,000 | 40,000 | 40,000 | 40,000 | 40,000 |
| 828 CONSTRUCTION ENGINEERING | - | | | | | | |
| OTHER | - | | | | | | |
| SUBTOTAL APPROPRIATIONS | 320,000 | 80,000 | 80,000 | 40,000 | 40,000 | 40,000 | 40,000 |

TRANSFERS

| | | | | | | | |
|--|----------------|---------------|---------------|---------------|---------------|---------------|---------------|
| 100 931 TSFR FUND 01 - GEN FUND (Meas C) | 150,000 | 50,000 | 60,000 | 10,000 | 10,000 | 10,000 | 10,000 |
| 100 941 TSFR FUND 20 - MEASURE F | 170,000 | 30,000 | 20,000 | 30,000 | 30,000 | 30,000 | 30,000 |
| 100 942 TSFR FUND 21 - GAS TAX | - | | | | | | |
| 100 956 TSFR FUND 22 - MEAS A TRANSPORT | - | | | | | | |
| 100 957 TSFR FUND 23 - MEAS A PARK | - | | | | | | |
| SUBTOTAL TRANSFER | 320,000 | 80,000 | 80,000 | 40,000 | 40,000 | 40,000 | 40,000 |

NET PROJECT ACTIVITY

- - - - -

| |
|---|
| NOTES: |
| 827 Downtown sidewalk reconstruction and repair; the Council may allocate additional funding depending on the construction quotes received. |
| |
| |



Town of Fairfax

2022-23 Capital Budget

PROJECT 53-887 STREET RESURFACING & REPAIR

This project is for street repair based on the recommendations of the pavement management study. Detail is in the appendices.
 The work will vary from maintenance (IE slurry seal at Napa & Dominga), repair of selected streets. Some of the work may be performed in-house.

| PROJECT SUMMARY | ESTIMATED TOTAL | PRIOR YEARS ACTUAL | FY 2022-23 PROPOSED | FY 2023-24 ESTIMATED | FY 2024-25 ESTIMATED | FY 2025-26 ESTIMATED | FY 2026-27 ESTIMATED |
|-----------------|-----------------|--------------------|---------------------|----------------------|----------------------|----------------------|----------------------|
|-----------------|-----------------|--------------------|---------------------|----------------------|----------------------|----------------------|----------------------|

REVENUES

| | | | | | | | |
|--------------------------------------|---------------|---------------|----------|----------|----------|----------|----------|
| 060 920 MEASURE A/B TAM PROCEEDS | - | | | | | | |
| 070 699 FEDERAL/STATE GRANT REVENUE | - | | | | | | |
| 070 699 FEDERAL BPMP | - | | | | | | |
| 070 864 STATE PARK BOND REVENUE | - | | | | | | |
| 070 695 COUNTY MEASURE A PARK | - | | | | | | |
| 070 710 HIGHWAY BRIDGE PROGRAM (HBP) | - | | | | | | |
| COUNTY FINANCING LOAN SEE NOTE | - | | | | | | |
| OTHER SEE NOTE | 20,370 | 20,370 | | | | | |
| TO BE DETERMINED | - | | | | | | |
| SUBTOTAL REVENUES | 20,370 | 20,370 | - | - | - | - | - |

APPROPRIATIONS

| | | | | | | | |
|-----------------------------------|------------------|---------------|----------------|----------------|----------------|----------------|----------------|
| 821 OUTSIDE SERVICES SEE NOTE | - | | | - | - | - | - |
| 825 ENVIRONMENTAL & PERMITS | - | | | | | | |
| 826 ENGINEERING & DESIGN SEE NOTE | 90,000 | | 50,000 | 10,000 | 10,000 | 10,000 | 10,000 |
| 827 CONSTRUCTION SEE NOTE | 1,330,370 | 20,370 | 450,000 | 590,000 | 90,000 | 90,000 | 90,000 |
| 828 CONSTRUCTION ENGINEERING | - | | | | | | |
| OTHER | - | | | | | | |
| SUBTOTAL APPROPRIATIONS | 1,420,370 | 20,370 | 500,000 | 600,000 | 100,000 | 100,000 | 100,000 |

TRANSFERS

| | | | | | | | |
|--|------------------|----------|----------------|----------------|----------------|----------------|----------------|
| 100 931 TSFR FUND 01 - GEN FUND (Meas C) | 825,000 | | 325,000 | 500,000 | | | |
| 100 941 TSFR FUND 20 - MEASURE F | - | | - | | | | |
| 100 942 TSFR FUND 21 - GAS TAX | 575,000 | | 175,000 | 100,000 | 100,000 | 100,000 | 100,000 |
| 100 956 TSFR FUND 22 - MEAS A TRANSPORT | - | | - | | | | |
| 100 957 TSFR FUND 23 - MEAS A PARK | - | | | | | | |
| SUBTOTAL TRANSFER | 1,400,000 | - | 500,000 | 600,000 | 100,000 | 100,000 | 100,000 |

NET PROJECT ACTIVITY

| | | | | | | | |
|--|---|---|---|---|---|---|---|
| | - | - | - | - | - | - | - |
|--|---|---|---|---|---|---|---|

| | |
|--------|--|
| NOTES: | 821 - construction management services |
| | 826 - engineering design for street resurfacing work |
| | 827 - Includes preventive maintenance activities to improve average road quality rating (currently 63) |
| | See appendix for Pavement Management Plan |



Town of Fairfax

2022-23 Capital Budget

PROJECT 51-___ ROAD STABILIZATION
195 PINE

UNFUNDED

| PROJECT SUMMARY | ESTIMATED TOTAL | PRIOR YEARS ACTUAL | FY 2022-23 PROPOSED | FY 2023-24 ESTIMATED | FY 2024-25 ESTIMATED | FY 2025-26 ESTIMATED | FY 2026-27 ESTIMATED |
|-----------------|-----------------|--------------------|---------------------|----------------------|----------------------|----------------------|----------------------|
|-----------------|-----------------|--------------------|---------------------|----------------------|----------------------|----------------------|----------------------|

REVENUES

| | | | | | | | |
|--------------------------------------|---|---|---|---|---|---|---|
| 060 920 MEASURE A/B TAM PROCEEDS | - | | | | | | |
| 070 699 FEDERAL/STATE GRANT REVENUE | - | | - | | | | |
| 070 699 FEDERAL BPMP | - | | | | | | |
| 070 864 STATE PARK BOND REVENUE | - | | | | | | |
| 070 695 COUNTY MEASURE A PARK | - | | | | | | |
| 070 710 HIGHWAY BRIDGE PROGRAM (HBP) | - | | | | | | |
| COUNTY FINANCING LOAN | | | | | | | |
| OTHER SEE NOTE | - | | - | | | | |
| TO BE DETERMINED | | | | | | | |
| SUBTOTAL REVENUES | - | - | - | - | - | - | - |

APPROPRIATIONS

| | | | | | | | |
|--------------------------------|----------------|----------------|---|---|---|---|---|
| 821 OUTSIDE SERVICES | 7,500 | 7,500 | | | | | |
| 825 ENVIRONMENTAL & PERMITS | - | | | | | | |
| 826 ENGINEERING & DESIGN | 25,000 | 25,000 | | | | | |
| 827 CONSTRUCTION | 267,500 | 267,500 | | | | | |
| 828 CONSTRUCTION ENGINEERING | 30,000 | 30,000 | | | | | |
| OTHER | - | | | | | | |
| SUBTOTAL APPROPRIATIONS | 330,000 | 330,000 | - | - | - | - | - |

TRANSFERS

| | | | | | | | |
|--|----------------|----------------|---|---|---|---|---|
| 100 931 TSFR FUND 01 - GEN FUND (Meas C) | 330,000 | 330,000 | | | | | |
| 100 941 TSFR FUND 20 - MEASURE F | - | | | | | | |
| 100 942 TSFR FUND 21 - GAS TAX | - | | | | | | |
| 100 956 TSFR FUND 22 - MEAS A TAM | - | | | | | | |
| 100 957 TSFR FUND 23 - MEAS A PARK | - | | | | | | |
| SUBTOTAL TRANSFER | 330,000 | 330,000 | - | - | - | - | - |

NET PROJECT ACTIVITY

- - - - -

| | |
|--------|--|
| NOTES: | Funded by Council emergency authorization March 2022 |
| | |
| | |



Town of Fairfax
2022-23 Capital Budget

PROJECT 51-___ ROAD STABILIZATION
46 CANYON RD

UNFUNDED

| PROJECT SUMMARY | ESTIMATED TOTAL | PRIOR YEARS ACTUAL | FY 2022-23 PROPOSED | FY 2023-24 ESTIMATED | FY 2024-25 ESTIMATED | FY 2025-26 ESTIMATED | FY 2026-27 ESTIMATED |
|------------------------|------------------------|---------------------------|----------------------------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|
|------------------------|------------------------|---------------------------|----------------------------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|

REVENUES

| | | | | | | | |
|--------------------------------------|---|---|---|---|---|---|---|
| 060 920 MEASURE A/B TAM PROCEEDS | - | | | | | | |
| 070 699 FEDERAL/STATE GRANT REVENUE | - | | - | | | | |
| 070 699 FEDERAL BPMP | - | | | | | | |
| 070 864 STATE PARK BOND REVENUE | - | | | | | | |
| 070 695 COUNTY MEASURE A PARK | - | | | | | | |
| 070 710 HIGHWAY BRIDGE PROGRAM (HBP) | - | | | | | | |
| COUNTY FINANCING LOAN | | | | | | | |
| OTHER SEE NOTE | - | | - | | | | |
| TO BE DETERMINED | | | | | | | |
| SUBTOTAL REVENUES | - | - | - | - | - | - | - |

APPROPRIATIONS

| | | | | | | | |
|--------------------------------|---------------|---------------|---|--------------|---|---|---|
| 821 OUTSIDE SERVICES | - | | | | | | |
| 825 ENVIRONMENTAL & PERMITS | - | | | | | | |
| 826 ENGINEERING & DESIGN | 10,000 | 10,000 | | | | | |
| 827 CONSTRUCTION | 20,000 | 20,000 | | | | | |
| 828 CONSTRUCTION ENGINEERING | - | | | | | | |
| OTHER | 1,500 | | | 1,500 | | | |
| SUBTOTAL APPROPRIATIONS | 31,500 | 30,000 | - | 1,500 | - | - | - |

TRANSFERS

| | | | | | | | |
|--|---------------|---------------|---|--------------|---|---|---|
| 100 931 TSFR FUND 01 - GEN FUND (Meas C) | 31,500 | 30,000 | | 1,500 | | | |
| 100 941 TSFR FUND 20 - MEASURE F | - | | | | | | |
| 100 942 TSFR FUND 21 - GAS TAX | - | | | | | | |
| 100 956 TSFR FUND 22 - MEAS A TAM | - | | | | | | |
| 100 957 TSFR FUND 23 - MEAS A PARK | - | | | | | | |
| SUBTOTAL TRANSFER | 31,500 | 30,000 | - | 1,500 | - | - | - |

NET PROJECT ACTIVITY

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| - | - | - | - | - | - | - | - |
|---|---|---|---|---|---|---|---|

NOTES: Emergency repairs installed installed in 2019. Permanent repairs necessary.



Town of Fairfax
2022-23 Capital Budget

PROJECT 51-___ ROAD STABILIZATION
111 FRUSTUCK AVE

UNFUNDED

| PROJECT SUMMARY | ESTIMATED TOTAL | PRIOR YEARS ACTUAL | FY 2022-23 PROPOSED | FY 2023-24 ESTIMATED | FY 2024-25 ESTIMATED | FY 2025-26 ESTIMATED | FY 2026-27 ESTIMATED |
|------------------------|------------------------|---------------------------|----------------------------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|
|------------------------|------------------------|---------------------------|----------------------------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|

REVENUES

| | | | | | | | |
|--------------------------------------|---|---|---|---|---|---|---|
| 060 920 MEASURE A/B TAM PROCEEDS | - | | | | | | |
| 070 699 FEDERAL/STATE GRANT REVENUE | - | | - | | | | |
| 070 699 FEDERAL BPMP | - | | | | | | |
| 070 864 STATE PARK BOND REVENUE | - | | | | | | |
| 070 695 COUNTY MEASURE A PARK | - | | | | | | |
| 070 710 HIGHWAY BRIDGE PROGRAM (HBP) | - | | | | | | |
| COUNTY FINANCING LOAN | | | | | | | |
| OTHER SEE NOTE | - | | - | | | | |
| TO BE DETERMINED | | | | | | | |
| SUBTOTAL REVENUES | - | - | - | - | - | - | - |

APPROPRIATIONS

| | | | | | | | |
|--------------------------------|----------------|--------------|----------|----------------|----------|----------|----------|
| 821 OUTSIDE SERVICES | 4,600 | 4,600 | | | | | |
| 825 ENVIRONMENTAL & PERMITS | - | | | | | | |
| 826 ENGINEERING & DESIGN | 15,000 | 5,000 | | 10,000 | | | |
| 827 CONSTRUCTION | 125,000 | | | 125,000 | | | |
| 828 CONSTRUCTION ENGINEERING | 15,000 | | | 15,000 | | | |
| OTHER | - | | | | | | |
| SUBTOTAL APPROPRIATIONS | 159,600 | 9,600 | - | 150,000 | - | - | - |

TRANSFERS

| | | | | | | | |
|--|----------------|--------------|----------|----------------|----------|----------|----------|
| 100 931 TSFR FUND 01 - GEN FUND (Meas C) | 159,600 | 9,600 | | 150,000 | | | |
| 100 941 TSFR FUND 20 - MEASURE F | - | | | | | | |
| 100 942 TSFR FUND 21 - GAS TAX | - | | | | | | |
| 100 956 TSFR FUND 22 - MEAS A TAM | - | | | | | | |
| 100 957 TSFR FUND 23 - MEAS A PARK | - | | | | | | |
| SUBTOTAL TRANSFER | 159,600 | 9,600 | - | 150,000 | - | - | - |

NET PROJECT ACTIVITY

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| - | - | - | - | - | - | - | - |
|---|---|---|---|---|---|---|---|

| | |
|---------------|--|
| NOTES: | Funding for geotech consultation re: development of stabilization options and eventual design of preferred option. |
| | Outside services includes topo/ROW survey. |



Town of Fairfax

2022-23 Capital Budget

PROJECT 51-____ ROAD STABILIZATION
78 WREDEN AVE

UNFUNDED

Landslide undermined retaining wall in 2019 storms.

| PROJECT SUMMARY | ESTIMATED TOTAL | PRIOR YEARS ACTUAL | FY 2022-23 PROPOSED | FY 2023-24 ESTIMATED | FY 2024-25 ESTIMATED | FY 2025-26 ESTIMATED | FY 2026-27 ESTIMATED |
|-----------------|-----------------|--------------------|---------------------|----------------------|----------------------|----------------------|----------------------|
|-----------------|-----------------|--------------------|---------------------|----------------------|----------------------|----------------------|----------------------|

REVENUES

| | | | | | | | |
|--------------------------------------|---|---|---|---|---|---|---|
| 060 920 MEASURE A/B TAM PROCEEDS | - | | | | | | |
| 070 699 FEDERAL/STATE GRANT REVENUE | - | | - | | | | |
| 070 699 FEDERAL BPMP | - | | | | | | |
| 070 864 STATE PARK BOND REVENUE | - | | | | | | |
| 070 695 COUNTY MEASURE A PARK | - | | | | | | |
| 070 710 HIGHWAY BRIDGE PROGRAM (HBP) | - | | | | | | |
| COUNTY FINANCING LOAN | | | | | | | |
| OTHER SEE NOTE | - | | - | | | | |
| TO BE DETERMINED | | | | | | | |
| SUBTOTAL REVENUES | - | - | - | - | - | - | - |

APPROPRIATIONS

| | | | | | | | |
|--------------------------------|----------------|---------------|---|----------------|---|---|---|
| 821 OUTSIDE SERVICES | 7,500 | 7,500 | | | | | |
| 825 ENVIRONMENTAL & PERMITS | - | | | | | | |
| 826 ENGINEERING & DESIGN | 26,000 | 20,000 | | 6,000 | | | |
| 827 CONSTRUCTION | 150,000 | | | 150,000 | | | |
| 828 CONSTRUCTION ENGINEERING | 15,000 | | | 15,000 | | | |
| OTHER | - | | | | | | |
| SUBTOTAL APPROPRIATIONS | 198,500 | 27,500 | - | 171,000 | - | - | - |

TRANSFERS

| | | | | | | | |
|--|----------------|---------------|---|----------------|---|---|---|
| 100 931 TSFR FUND 01 - GEN FUND (Meas C) | 198,500 | 27,500 | | 171,000 | | | |
| 100 941 TSFR FUND 20 - MEASURE F | - | | | | | | |
| 100 942 TSFR FUND 21 - GAS TAX | - | | | | | | |
| 100 956 TSFR FUND 22 - MEAS A TAM | - | | | | | | |
| 100 957 TSFR FUND 23 - MEAS A PARK | - | | | | | | |
| SUBTOTAL TRANSFER | 198,500 | 27,500 | - | 171,000 | - | - | - |

NET PROJECT ACTIVITY

- - - - -

| |
|-------------------------------|
| NOTES: Design mostly complete |
| |
| |



Town of Fairfax

2022-23 Capital Budget

PROJECT 51-___ SCENIC ROAD STABILIZATION
454 SCENIC RD

UNFUNDED

| PROJECT SUMMARY | ESTIMATED TOTAL | PRIOR YEARS ACTUAL | FY 2022-23 PROPOSED | FY 2023-24 ESTIMATED | FY 2024-25 ESTIMATED | FY 2025-26 ESTIMATED | FY 2026-27 ESTIMATED |
|-----------------|-----------------|--------------------|---------------------|----------------------|----------------------|----------------------|----------------------|
|-----------------|-----------------|--------------------|---------------------|----------------------|----------------------|----------------------|----------------------|

REVENUES

| | | | | | | | |
|--------------------------------------|---|---|---|---|---|---|---|
| 060 920 MEASURE A/B TAM PROCEEDS | - | | | | | | |
| 070 699 FEDERAL/STATE GRANT REVENUE | - | | - | | | | |
| 070 699 FEDERAL BPMP | - | | | | | | |
| 070 864 STATE PARK BOND REVENUE | - | | | | | | |
| 070 695 COUNTY MEASURE A PARK | - | | | | | | |
| 070 710 HIGHWAY BRIDGE PROGRAM (HBP) | - | | | | | | |
| COUNTY FINANCING LOAN | | | | | | | |
| OTHER SEE NOTE | - | | - | | | | |
| TO BE DETERMINED | | | | | | | |
| SUBTOTAL REVENUES | - | - | - | - | - | - | - |

APPROPRIATIONS

| | | | | | | | |
|--------------------------------|----------------|---------------|---|----------------|---|---|---|
| 821 OUTSIDE SERVICES | 7,500 | 7,500 | | | | | |
| 825 ENVIRONMENTAL & PERMITS | - | | | | | | |
| 826 ENGINEERING & DESIGN | 10,000 | 10,000 | | | | | |
| 827 CONSTRUCTION | 150,000 | | | 150,000 | | | |
| 828 CONSTRUCTION ENGINEERING | 15,000 | | | 15,000 | | | |
| OTHER | - | | | | | | |
| SUBTOTAL APPROPRIATIONS | 182,500 | 17,500 | - | 165,000 | - | - | - |

TRANSFERS

| | | | | | | | |
|--|----------------|---------------|---|----------------|---|---|---|
| 100 931 TSFR FUND 01 - GEN FUND (Meas C) | 182,500 | 17,500 | | 165,000 | | | |
| 100 941 TSFR FUND 20 - MEASURE F | - | | | | | | |
| 100 942 TSFR FUND 21 - GAS TAX | - | | | | | | |
| 100 956 TSFR FUND 22 - MEAS A TAM | - | | | | | | |
| 100 957 TSFR FUND 23 - MEAS A PARK | - | | | | | | |
| SUBTOTAL TRANSFER | 182,500 | 17,500 | - | 165,000 | - | - | - |

NET PROJECT ACTIVITY

- - - - -

| |
|----------------------------------|
| NOTES: Design partially complete |
| |
| |



Town of Fairfax

2022-23 Capital Budget

PROJECT 51-___ ROAD STABILIZATION
103 ROCCA AVE

UNFUNDED

Roadway settlement . Inclinator has been installed

| PROJECT SUMMARY | ESTIMATED TOTAL | PRIOR YEARS ACTUAL | FY 2022-23 PROPOSED | FY 2023-24 ESTIMATED | FY 2024-25 ESTIMATED | FY 2025-26 ESTIMATED | FY 2026-27 ESTIMATED |
|------------------------|------------------------|---------------------------|----------------------------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|
|------------------------|------------------------|---------------------------|----------------------------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|

REVENUES

| | | | | | | | |
|--------------------------------------|---|---|---|---|---|---|---|
| 060 920 MEASURE A/B TAM PROCEEDS | - | | | | | | |
| 070 699 FEDERAL/STATE GRANT REVENUE | - | | - | | | | |
| 070 699 FEDERAL BPMP | - | | | | | | |
| 070 864 STATE PARK BOND REVENUE | - | | | | | | |
| 070 695 COUNTY MEASURE A PARK | - | | | | | | |
| 070 710 HIGHWAY BRIDGE PROGRAM (HBP) | - | | | | | | |
| COUNTY FINANCING LOAN | | | | | | | |
| OTHER SEE NOTE | - | | - | | | | |
| TO BE DETERMINED | | | | | | | |
| SUBTOTAL REVENUES | - | - | - | - | - | - | - |

APPROPRIATIONS

| | | | | | | | |
|--------------------------------|----------------|---|---|----------------|---|---|---|
| 821 OUTSIDE SERVICES | 7,500 | | | 7,500 | | | |
| 825 ENVIRONMENTAL & PERMITS | - | | | | | | |
| 826 ENGINEERING & DESIGN | 15,000 | | | 15,000 | | | |
| 827 CONSTRUCTION | 100,000 | | | 100,000 | | | |
| 828 CONSTRUCTION ENGINEERING | 15,000 | | | 15,000 | | | |
| OTHER | - | | | | | | |
| SUBTOTAL APPROPRIATIONS | 137,500 | - | - | 137,500 | - | - | - |

TRANSFERS

| | | | | | | | |
|--|----------------|---|---|----------------|---|---|---|
| 100 931 TSFR FUND 01 - GEN FUND (Meas C) | 137,500 | | | 137,500 | | | |
| 100 941 TSFR FUND 20 - MEASURE F | - | | | | | | |
| 100 942 TSFR FUND 21 - GAS TAX | - | | | | | | |
| 100 956 TSFR FUND 22 - MEAS A TAM | - | | | | | | |
| 100 957 TSFR FUND 23 - MEAS A PARK | - | | | | | | |
| SUBTOTAL TRANSFER | 137,500 | - | - | 137,500 | - | - | - |

NET PROJECT ACTIVITY

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| - | - | - | - | - | - | - | - |
|---|---|---|---|---|---|---|---|

| | |
|---------------|--|
| NOTES: | Funding for geotech consultation re: development of stabilization options and eventual design of preferred option. |
| | Outside services includes topo/ROW survey. |

TOWN OF FAIRFAX

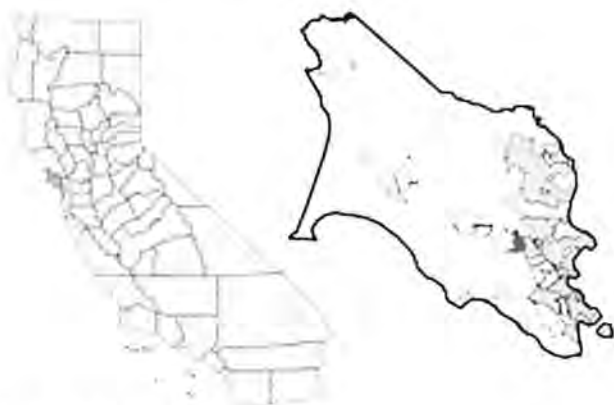
2022 - 2023 Operating and Capital Improvement PROPOSED Budget



Appendices

| Page | Description |
|------|---|
| A-1 | Town of Fairfax Demographics |
| A-2 | Town of Fairfax Organizational Chart |
| A-3 | Salary Schedule |
| A-4 | Allocation of Positions |
| A-5 | Financing loan from County |
| A-6 | Healthcare Rates |
| A-7 | Measure A Workplan |
| A-8 | Street Maintenance Projects |
| A-9 | Ordinances & Resolutions - April 2020 to April 2021 |

Town of Fairfax, California



DEMOGRAPHICS

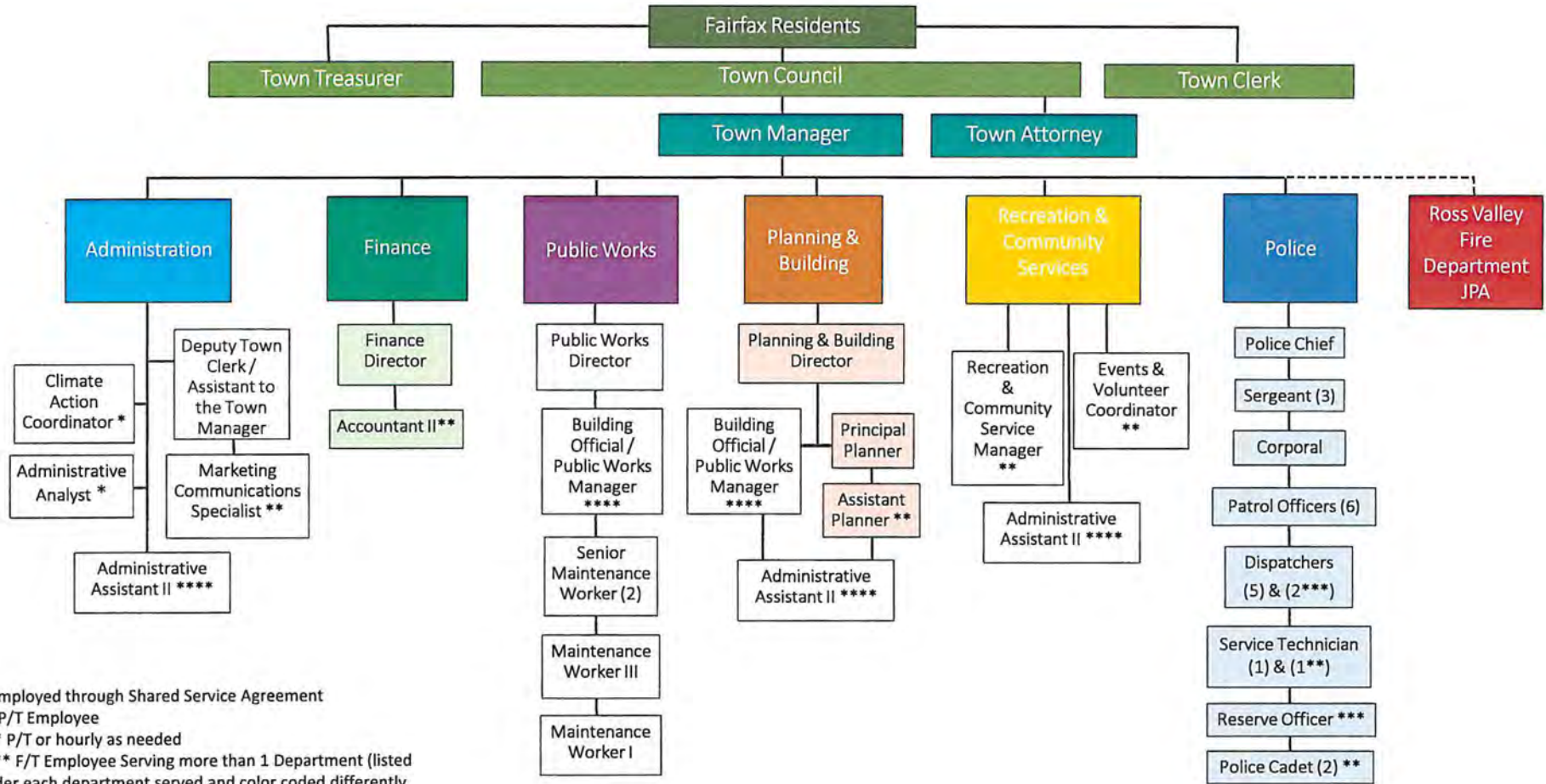
| | |
|--------------------------|--------------------------------------|
| Incorporated | March 2, 1931 |
| Area | 2,204 sq mi (5.707 km ²) |
| Elevation | 115 ft (35m) |
| Population | (2020) (2019) |
| | 7,629 7,578 |
| Registered Voters | (11/3/2020) (02/18/20) |
| | 6,054 5,774 |

CENSUS

| Census Year | 2020 | 2010 | 2000 |
|--------------------------|-----------|-----------|----------|
| Population | 7,605 | 7,441 | 7,319 |
| Households | 3,326 | 3,379 | 3,238 |
| Average Household Size | 2.28 | 2.31 | 2.20 |
| Number of Families | 1,967 | 1,937 | 1,811 |
| Average Family Size | 2.75 | 2.87 | 2.76 |
| Household Average Income | \$119,166 | \$109,225 | \$58,465 |
| Average Age | 47.6 | 42.6 | 41.6 |

From the US Census Bureau <https://data.census.gov/cedsci/all?q=fairfax%20california>; Marin County Elections Department, Bay Area Census Data

Town Organization for FY 2022/2023



Page A-2

- * Employed through Shared Service Agreement
- ** P/T Employee
- *** P/T or hourly as needed
- **** F/T Employee Serving more than 1 Department (listed under each department served and color coded differently to show this is a single individual with that title)

This chart is a representation of the positions in each department, funded for FY 2022-23. Some positions serve two or more departments.

**TOWN OF FAIRFAX
SALARY SCHEDULE
FOR FISCAL YEAR 2021/22**

AS OF 6/1/22

AS OF 6/1/22

FULL TIME EMPLOYEES:

| | FTE | UNIT | MONTHLY | | ANNUAL | |
|-------------------------------------|------|-------|---------|--------|---------|---------|
| | | | LOW | HIGH | LOW | HIGH |
| TOWN MANAGER | 1.00 | CONTR | 18,167 | 18,167 | 218,000 | 218,000 |
| ADMINISTRATIVE ASSISTANT II | 1.00 | SEIU | 4,244 | 5,416 | 50,926 | 64,995 |
| DEP TOWN CLERK/ASST TO THE TOWN MGR | 1.00 | MGMT | 10,253 | 11,869 | 123,039 | 142,432 |
| FINANCE DIRECTOR | 1.00 | MGMT | 10,253 | 11,869 | 123,039 | 142,432 |
| PLANNING & BUILDING DIRECTOR | 1.00 | MGMT | 10,253 | 11,869 | 123,039 | 142,432 |
| PUBLIC WORKS DIRECTOR | 1.00 | MGMT | 13,318 | 15,417 | 159,810 | 185,000 |
| CHIEF BUILDING OFFICIAL/PW MGR | 1.00 | MGMT | 9,217 | 10,670 | 110,603 | 128,037 |
| PRINCIPAL PLANNER | 1.00 | MGMT | 8,760 | 10,141 | 105,119 | 121,688 |
| MAINTENANCE WORKER I | 1.00 | SEIU | 4,121 | 5,259 | 49,447 | 63,109 |
| MAINTENANCE WORKER III | 1.00 | SEIU | 4,587 | 5,854 | 55,042 | 70,249 |
| SENIOR MAINTENANCE WORKER | 2.00 | SEIU | 5,142 | 6,563 | 61,707 | 78,756 |
| POLICE CHIEF | 1.00 | CONTR | 15,149 | 15,149 | 181,787 | 181,787 |
| POLICE LIEUTENANT | - | POA | 10,191 | 13,007 | 122,294 | 156,081 |
| POLICE SERGEANT | 3.00 | POA | 9,706 | 12,387 | 116,470 | 148,649 |
| POLICE CORPORAL | 2.00 | POA | 6,581 | 8,400 | 78,975 | 100,795 |
| POLICE OFFICER | 5.00 | POA | 6,268 | 8,000 | 75,215 | 95,995 |
| POLICE SERVICES TECH/CSO | 1.00 | POA | 5,069 | 6,469 | 60,825 | 77,630 |
| DISPATCHER | 4.00 | POA | 5,069 | 6,469 | 60,825 | 77,630 |
| MANAGEMENT ANALYST | - | MGMT | 6,738 | 7,800 | 80,854 | 93,599 |
| DEPUTY TOWN CLERK | - | MGMT | 5,707 | 7,284 | 68,483 | 87,404 |
| ASSISTANT PLANNER | - | MGMT | 5,755 | 6,662 | 69,054 | 79,939 |
| ASSOCIATE PLANNER | - | MGMT | 6,300 | 7,294 | 75,605 | 87,523 |
| SENIOR PLANNER | - | MGMT | 7,878 | 9,120 | 94,534 | 109,435 |
| ADMINISTRATIVE ASSISTANT | - | SEIU | 4,244 | 5,416 | 50,926 | 64,995 |
| MAINTENANCE WORKER II | - | SEIU | 4,329 | 5,525 | 51,945 | 66,297 |

TOTAL FULL TIME (FTE)

28.00

PART TIME EMPLOYEES:

| | FTE | HOURLY | |
|--------------------------------------|------|--------|-------|
| | | LOW | HIGH |
| FINANCE OFFICE ASSISTANT | 0.10 | 15.00 | 15.94 |
| PLANNING TECH | 0.10 | | 36.60 |
| POLICE CADET (2) | 0.25 | 16.83 | 29.24 |
| ACCOUNTANT I/II(2) | 0.80 | 40.62 | 49.37 |
| DISPATCHER (4) | 1.00 | 27.71 | 35.37 |
| RESERVE POLICE OFFICER | 0.25 | | 44.83 |
| RESERVE POLICE LIEUTENANT | 0.50 | | 67.91 |
| ASSISTANT PLANNER | 0.50 | 33.20 | 38.43 |
| RECREATION & COMMUNITY SERVICES MGR | 0.63 | | 46.11 |
| EVENTS & VOLUNTEER COORDINATOR | 0.60 | | 36.00 |
| MARKETING & COMMUNICATION SPECIALIST | 0.50 | | 46.13 |

TOTAL PART TIME (FTE)

5.23

TOTAL FTE

33.23

NOTE: Certain elected positions: (5) COUNCILMEMBERS and (1) TREASURER are paid \$300/mo

Table includes all authorized positions including those which are frozen or vacant

Salaries shown are "Base Wages" and do not include incentive, overtime, premium pay

note 1 - Employment Agreement

TOWN OF FAIRFAX
SALARY SCHEDULE
FOR FISCAL YEAR 2021/22

AS OF 7/1/21

FULL TIME EMPLOYEES:

| | | TOWN MGR | TOWN CLERK | PERSONNEL | FINANCE | PLAN/BLDG | BLDG INSP | POLICE | PW ADMIN | STREET MAINT | PAARK MAINT | VOLUNTEER | RECREATION | FOCUS | RENTALS | ALLOC |
|-------------------------------------|--------|----------|------------|-----------|---------|-----------|-----------|--------|----------|--------------|-------------|-----------|------------|-------|---------|-------|
| | | 211 | 221 | 231 | 241 | 311 | 321 | 411 | 510 | 511 | 611 | 616 | 617 | 621 | 625 | 911 |
| AS OF 7/1/21 | | | | | | | | | | | | | | | | |
| FULL TIME EMPLOYEES: | | | | | | | | | | | | | | | | |
| TOWN MANAGER | note 1 | 1.00 | CONTR | 0.70 | | 0.30 | | | 0.10 | | | | | | | |
| ADMINISTRATIVE ASSISTANT II | | 1.00 | SEIU | 0.25 | | | 0.25 | 0.25 | | | | | 0.25 | | | |
| DEP TOWN CLERK/ASST TO THE TOWN MGR | | 1.00 | MGMT | | 1.00 | | | | | | | | | | | |
| FINANCE DIRECTOR | | 1.00 | MGMT | | 0.10 | 0.90 | | | | | | | | | | |
| PLANNING & BUILDING DIRECTOR | | 1.00 | MGMT | | | 1.00 | | | | | | | | | | |
| PUBLIC WORKS DIRECTOR | NEW | 1.00 | MGMT | | | | | | 1.00 | | | | | | | |
| CHIEF BUILDING OFFICIAL/PW MGR | | 1.00 | MGMT | | | | 0.75 | | 0.25 | | | | | | | |
| PRINCIPAL PLANNER | | 1.00 | MGMT | | | 1.00 | | | | | | | | | | |
| SUSTAINABILITY COORDINATOR | | 0.50 | MGMT | | | | | | | | | | | | | |
| MAINTENANCE WORKER I | | 1.00 | SEIU | | | | | | | 0.25 | 0.50 | | | | 0.25 | |
| MAINTENANCE WORKER III | | 1.00 | SEIU | | | | | | | 1.00 | | | | | | |
| SENIOR MAINTENANCE WORKER | | 2.00 | SEIU | | | | | | | 1.00 | 1.00 | | | | | |
| POLICE CHIEF | note 1 | 1.00 | CONTR | | | | | 1.00 | | | | | | | | |
| POLICE LIEUTENANT | | 1.00 | POA | | | | | 1.00 | | | | | | | | |
| POLICE SERGEANT | | 2.00 | POA | | | | | 2.00 | | | | | | | | |
| POLICE CORPORAL | | 2.00 | POA | | | | | 2.00 | | | | | | | | |
| POLICE OFFICER | | 5.00 | POA | | | | | 5.00 | | | | | | | | |
| POLICE SERVICES TECH/CSO | | 1.00 | POA | | | | | 1.00 | | | | | | | | |
| DISPATCHER | | 4.00 | POA | | | | | 4.00 | | | | | | | | |

| | | | | | | | | | | | | | | | | |
|--------------------------|--|---|------|--|--|--|--|--|--|--|--|--|--|--|--|--|
| MANAGEMENT ANALYST | | - | MGMT | | | | | | | | | | | | | |
| DEPUTY TOWN CLERK | | - | MGMT | | | | | | | | | | | | | |
| PUBLIC WORKS DIRECTOR | | - | MGMT | | | | | | | | | | | | | |
| ASSISTANT PLANNER | | - | MGMT | | | | | | | | | | | | | |
| ASSOCIATE PLANNER | | - | MGMT | | | | | | | | | | | | | |
| SENIOR PLANNER | | - | MGMT | | | | | | | | | | | | | |
| ADMINISTRATIVE ASSISTANT | | - | SEIU | | | | | | | | | | | | | |
| MAINTENANCE WORKER II | | - | SEIU | | | | | | | | | | | | | |

TOTAL FULL TIME (FTE)

28.50 0.95 1.00 0.40 0.90 2.25 1.00 16.00 1.35 2.25 1.50 - 0.25 - 0.25 -

PART TIME EMPLOYEES:

| | | | | | | | | | | | | | | | | |
|--------------------------------------|--|------|--|------|------|------|--|------|-------|-------|------|------|------|--|--|--|
| ADMINISTRATIVE ASSISTANT | | | | | | | | | | | | | | | | |
| DEPUTY TOWN CLERK | | | | | | | | | | | | | | | | |
| FINANCE OFFICE ASSISTANT | | 0.10 | | | 0.10 | | | | | | | | | | | |
| PLANNING TECH | | 0.10 | | | | 0.10 | | | | | | | | | | |
| POLICE CADET (2) | | 0.25 | | | | | | 0.25 | | | | | | | | |
| ACCOUNTANT I/II(2) | | 0.80 | | 0.10 | 0.70 | | | | | | | | | | | |
| DISPATCHER (4) | | 1.00 | | | | | | 1.00 | | | | | | | | |
| RESERVE POLICE OFFICER (2) | | 0.25 | | | | | | 0.25 | | | | | | | | |
| ASSISTANT PLANNER | | 0.50 | | | | 0.50 | | | | | | | | | | |
| CONSULTING PUBLIC WORKS DIRECTOR | | 0.67 | | | | | | 0.42 | 0.125 | 0.125 | | | | | | |
| RECREATION & COMMUNITY SERVICES MGR | | 0.93 | | | | | | | | | | 0.30 | 0.63 | | | |
| EVENTS & VOLUNTEER COORDINATOR | | 0.30 | | | | | | | | | 0.30 | | | | | |
| MARKETING & COMMUNICATION SPECIALIST | | 0.50 | | 0.50 | | | | | | | | | | | | |

TOTAL PART TIME (FTE)

5.40 - 0.50 0.10 0.80 0.60 - 1.50 0.42 0.13 0.13 0.30 0.30 0.63 - -

TOTAL FTE

33.90 **0.95 1.50 0.50 1.70 2.85 1.00 17.50 1.77 2.38 1.63 0.30 0.55 0.63 0.25 -**

TOWN OF FAIRFAX
DEBT SERVICE SCHEDULES

1. 2/1/18 - COUNTY OF MARIN - CAPITAL IMPROVEMENT LOAN 5 YEAR LOAN

| Note # | Issue Date | Due Date | | Principal | Interest | Total Payment |
|------------------------|------------|----------|--------------|-------------------|------------------|-------------------|
| Note 1 | 2/13/2018 | 2/1/2019 | 3.5% | \$ 100,000 | \$ 3,385 | \$ 103,385 |
| Note 2 | 2/13/2018 | 2/1/2020 | 3.5% | 100,000 | 6,885 | 106,885 |
| Note 3 | 2/13/2018 | 2/1/2021 | 3.5% | 100,000 | 10,385 | 110,385 |
| Note 4 | 2/13/2018 | 2/1/2022 | 3.5% - 3.75% | 100,000 | 14,133 | 114,133 |
| Note 5 | 2/13/2018 | 2/1/2023 | 3.5% - 4.0% | 100,000 | 18,130 | 118,130 |
| TOTAL PAYMENTS: | | | | \$ 500,000 | \$ 52,918 | \$ 552,918 |

PROJECT DESCRIPTION (approximate amounts)

| PROJECT DESCRIPTION (approximate amounts) | | County Loan |
|---|---|-------------------|
| 51-810 | STREET RESURFACING & REPAIR - MONO ALLEY | \$ 60,000 |
| 51-856 | MEADOW WAY BRIDGE | 57,000 |
| 51-871 | BRIDGE PREVENTATIVE MAINT - SPRUCE MARIN CANYON BRIDGES | 34,000 |
| 51-873 | CREEK ROAD BRIDGE | 14,000 |
| 53-887 | SELECTED STREET RESURFACING | 143,000 |
| 53-894 | PARKADE IMPROVEMENTS | 192,000 |
| TOTAL | | \$ 500,000 |

2. 2017 LEASE REVENUE BONDS (REFUNDING PERS SIDEFUND AND PRE-2013 UAL) \$3,860,000

| | PRINCIPAL | RATE | INTEREST | PAYMENT |
|--------------------|---------------------|-------|-------------------|---------------------|
| FY17 | \$ 113,000 | 5.40% | \$ 85,113 | \$ 198,113 |
| FY18 | 254,000 | 5.40% | 198,909 | 452,909 |
| FY19 | 282,000 | 5.40% | 184,842 | 466,842 |
| FY20 | 312,000 | 5.40% | 169,182 | 481,182 |
| FY21 | 151,000 | 5.40% | 78,273 | 229,273 |
| REFINANCED 9/29/20 | | | | |
| TOTALS | \$ 1,112,000 | | \$ 716,319 | \$ 1,828,319 |

3. 2020 LEASE REVENUE BONDS (REFINANCING 2017 LEASE AND UAL AT 6-30-21) \$9,402,000

| | PRINCIPAL | RATE | INTEREST | PAYMENT |
|---------------|---------------------|-------|---------------------|----------------------|
| FY21 | \$ 185,000 | 3.45% | \$ 109,925 | \$ 294,925 |
| FY22 | 237,000 | 3.45% | 314,640 | 551,640 |
| FY23 | 320,000 | 3.45% | 305,101 | 625,101 |
| FY24 | 375,000 | 3.45% | 293,198 | 668,198 |
| FY25 | 435,000 | 3.45% | 279,312 | 714,312 |
| FY26 | 472,000 | 3.45% | 263,770 | 735,770 |
| FY27 | 515,000 | 3.45% | 246,848 | 761,848 |
| FY28 | 557,000 | 3.45% | 228,459 | 785,459 |
| FY29 | 601,000 | 3.45% | 208,587 | 809,587 |
| FY30 | 649,000 | 3.45% | 187,145 | 836,145 |
| FY31 | 699,000 | 3.45% | 164,013 | 863,013 |
| FY32 | 751,000 | 3.45% | 139,121 | 890,121 |
| FY33 | 766,000 | 3.45% | 113,091 | 879,091 |
| FY34 | 781,000 | 3.45% | 86,543 | 867,543 |
| FY35 | 777,000 | 3.45% | 59,806 | 836,806 |
| FY36 | 752,000 | 3.45% | 33,586 | 785,586 |
| FY37 | 530,000 | 3.45% | 9,143 | 539,143 |
| TOTALS | \$ 9,402,000 | | \$ 3,042,287 | \$ 12,444,287 |

TABLE F
TOWN OF FAIRFAX
HEALTHCARE RATES (MONTHLY)
2012 TO 2022

| | 2012 | 2017 | 2021 | 2022 | ▲ chg 1 YR | ▲ chg 5 YR | ▲ chg 10 YR |
|--|----------|----------|----------|----------|---------------|---------------|----------------|
| KAISER (HMO) | | | | | | | |
| 1 | 610.44 | 733.39 | 813.64 | 857.06 | 5.3% | 16.9% | 40.4% |
| 2 | 1,220.88 | 1,466.78 | 1,627.28 | 1,714.12 | 5.3% | 16.9% | 40.4% |
| 3+ (BENCHMARK) | 1,587.14 | 1,906.81 | 2,115.46 | 2,228.36 | 5.3% | 16.9% | 40.4% |
| PERS PLATINUM/CHOICE (PPO) | | | | | | | |
| 1 | 574.15 | 830.30 | 935.84 | 1,057.01 | 12.9% | 27.3% | 84.1% |
| 2 | 1,148.30 | 1,660.60 | 1,627.28 | 2,114.02 | 29.9% | 27.3% | 84.1% |
| 3+ | 1,492.79 | 2,158.78 | 2,115.46 | 2,748.23 | 29.9% | 27.3% | 84.1% |
| BLUE SHIELD ACCESS + (HMO) | | | | | | | |
| 1 | 711.10 | 1,024.85 | 1,170.08 | 1,116.01 | -4.6% | 8.9% | 56.9% |
| 2 | 1,422.20 | 2,049.70 | 2,340.16 | 2,232.02 | -4.6% | 8.9% | 56.9% |
| 3+ | 1,848.86 | 2,664.61 | 3,042.21 | 2,901.63 | -4.6% | 8.9% | 56.9% |
| PERS GOLD/SELECT (PPO) | | | | | | | |
| 1 | 487.39 | 736.27 | 566.67 | 701.23 | 23.7% | -4.8% | 43.9% |
| 2 | 974.78 | 1,472.54 | 1,133.34 | 1,402.46 | 23.7% | -4.8% | 43.9% |
| 3+ | 1,267.21 | 1,914.30 | 1,473.34 | 1,823.20 | 23.7% | -4.8% | 43.9% |
| PORAC (ASSOC) | | | | | | | |
| 1 | 556.00 | 699.00 | 799.00 | 799.00 | 0.0% | 14.3% | 43.7% |
| 2 | 1,041.00 | 1,467.00 | 1,725.00 | 1,725.00 | 0.0% | 17.6% | 65.7% |
| 3+ | 1,323.00 | 1,876.00 | 2,199.00 | 2,199.00 | 0.0% | 17.2% | 66.2% |
| PERS CARE (PPO) | | | | | | | |
| 1 | 1,029.23 | 932.39 | 1,294.69 | | | | |
| 2 | 2,058.46 | 1,864.78 | 2,589.38 | | | | |
| 3+ | 2,676.00 | 2,424.21 | 3,366.19 | | | | |
| ANTHEM BLUE CROSS TRADITIONAL (HMO) | | | | | | | |
| 1 | | 990.05 | 1,307.86 | 1,304.00 | -0.3% | 31.7% | |
| 2 | | 1,980.10 | 2,615.72 | 2,608.00 | -0.3% | 31.7% | |
| 3+ | | 2,574.13 | 3,400.44 | 3,390.40 | -0.3% | 31.7% | |
| ANTHEM BLUE CROSS SELECT (HMO) | | | | | | | |
| 1 | | 783.46 | 925.60 | 1,015.81 | 9.7% | 29.7% | |
| 2 | | 1,566.92 | 1,851.20 | 2,031.62 | 9.7% | 29.7% | |
| 3+ | | 2,037.00 | 2,406.56 | 2,641.11 | 9.7% | 29.7% | |

MEASURE A WORKPLAN

MEASURE A – PARKS is detailed in Fund 23 (on page 67)

DESCRIPTION:

Measure A is the one-quarter of one-percent sales tax approved by County voters in 2012. As a condition of receiving the funds, the Town must submit a work plan to the County of Marin detailing the proposed uses of the funds.

Each year the Town’s Measure A Advisory Committee (Committee) meets to recommend allocations for the upcoming year. For FY22-23, the County estimates Fairfax will receive approximately \$61,000 in Measure A sales tax revenue.

The Measure A Advisory Committee will meeting June 2022 to discuss the allocation of funds. Below is the Measure A Parks budget from FY21-22, which will be updated after the committee meets in June.

| MEASURE A PARK FUNDS ALLOCATION FY21-22 | | | | |
|---|------------------------|--------------------|--------------------------------|---|
| | A | B | C | D |
| | Estimated Expenditures | Proposed Carryover | Proposed Allocation FY21-22 | Proposed Recommended Allocation w/Carryover |
| | | | <i>Add. Sales Tax received</i> | |
| | | | \$ 14,000.28 | |
| | | | <i>County Est</i> | |
| | <i>County Est.</i> | | \$ 60,877.18 | |
| | \$47,000 | Total Available: | \$ 74,877.46 | |
| Project/Program | FY20-21 | FY20-21 | FY21-22 | FY21-22 |
| Parkland/Open Space Acquisition | \$ - | \$ 70,000 | \$ 17,500 | \$ 87,500 |
| Maint/Repair Ped Trail Improvements | \$ 2,000.65 | \$ 22,524 | \$ 22,500 | \$ 45,024 |
| Replace Pavilion Lighting & Hot Water Heater | \$ - | \$ 19,371 | \$ - | \$ - |
| Women's Club Improv. (e.g., stage, roof, bathrooms, lighting) | \$ 10,672.65 | \$ 9,973 | \$ 10,000 | \$ 19,973 |
| Replace Peri Park Equipment | \$ 80,000.00 | \$ - | \$ - | \$ - |
| Reallocate Pavilion to Peri Park to reimb for costs | \$ - | | \$ - | \$ 19,371 |
| Replace wooden 2 seat swing with new BEARS 2-3 seat swing | | | \$ 6,000 | \$ 6,000 |
| Peri Park exercise equipment | | | \$ 8,877 | \$ 8,877 |
| Bicycle pump track | | | \$ 10,000 | \$ 10,000 |
| | | | \$ - | |
| | | | | |
| | \$ - | \$ - | \$ - | \$ - |
| Total | \$ 92,673 | \$ 121,869 | \$ 74,877 | \$ 196,746 |

Column A (“Est. Expenditures”) reflects the estimated year end expenditures for projects. Column B (“Carry-Over”) represents the funding allocated to a project in a previous year(s), but not spent in FY20-21. Column D (“Proposed Recommended Allocation”) is the combination of funds from Column B and Column C. The County requires the Town to reallocate carryover funds each year.

The Measure A Advisory Committee consists of:

- Councilmember Goddard and Councilmember Coler
- 2 Fairfax Open Space members: Susan Pascal Beran, Brad Handel
- Fairfax Parks and Rec Commissioner: Chris Borjian
- Fairfax Volunteer Board member: Marcia Custer

PAVEMENT MANAGEMENT PLAN

The Pavement Management Program (PMP) is a strategy designed to assist the Town with the maintenance and rehabilitation of its roads. The PMP focuses on maintenance treatments to extend the life cycle of roads. The PMP is developed based on a software system designed to take into account the overall condition of the Town's road network and annual street capital budget. The PMP recommends the most cost effective approach for the Town to undertake to maintain its roads.

The following list identifies the road sections and maintenance treatment for the Town to undertake based on a budget of \$400,000 which also includes design costs. The list is intended to be guide for staff as field conditions may dedicate revisions to the type of road treatment (e.g., slurry seal, asphalt overlays) and which portions of the road to repair. The Town will be trying an asphalt rubber product which has a higher rubber content and may allow us to treat more roads for the same costs as rubberized asphalt.

Attached is the road detail for fiscal year 2022 - 2023.

Scenarios - Sections Selected for Treatment

Interest: 3.00%

Inflation: 3.00%

Printed: 6/10/2021

Scenario: \$400K Scenario

| Year | Budget | PM | Year | Budget | PM | Year | Budget | PM |
|------|-----------|-----|------|-----------|-----|------|-----------|-----|
| 2020 | \$400,000 | 10% | 2022 | \$400,000 | 10% | 2024 | \$400,000 | 10% |
| 2021 | \$400,000 | 10% | 2023 | \$400,000 | 10% | | | |

Year: 2020

| Street Name | Begin Location | End Location | Street ID | Section ID | Length | Width | Area | FC | Surface Type | Area ID | Treatment | | | Cost | Rating | Treatment |
|-----------------------------|-------------------------------|-----------------------------|-----------|------------|--------|-------|--------|----|--------------|---------|-------------|------------|-----------|----------|--------|----------------|
| | | | | | | | | | | | Current PCI | PCI Before | PCI After | | | |
| BELMONT AVENUE | PASTORI AVENUE | KENT AVENUE | BELMON | 10 | 271 | 24 | 6,504 | R | AC/AC | | 58 | 61 | 71 | \$3,614 | 23,101 | MICROSURFACING |
| BOTHIN ROAD | 1041' WEST OF OLEMA ROAD | TOWN LIMITS | BOTHIN | 30 | 1,031 | 25 | 25,775 | C | AC/AC | | 65 | 68 | 77 | \$14,320 | 33,667 | MICROSURFACING |
| BROADWAY | CLAUS | BANK | BROADW | 10b | 155 | 60 | 9,300 | C | AC/AC | | 65 | 68 | 77 | \$5,167 | 28,387 | MICROSURFACING |
| CANYON ROAD | 1017' WEST OF CASCADE DRIVE | 2454' WEST OF CASCADE DRIVE | CANYON | 20 | 1,437 | 17 | 24,429 | C | AC/AC | | 57 | 60 | 71 | \$13,572 | 24,120 | MICROSURFACING |
| CASCADE DRIVE | 690' WEST OF MEADOW WAY | CANYON ROAD | CASCAD | 50 | 933 | 21 | 19,593 | R | AC/AC | | 64 | 67 | 76 | \$10,885 | 22,760 | MICROSURFACING |
| CENTER BOULEVARD | 727' NORTH OF PASTORI AVENUE | PACHECO AVENUE | CENTER | 30 | 599 | 54 | 32,346 | R | AC/AC | | 63 | 66 | 75 | \$17,970 | 22,824 | MICROSURFACING |
| FORREST AVENUE | 1230' EAST OF SUMMER AVENUE | 2230' EAST OF SUMMER AVENUE | FORREA | 30 | 1,000 | 14 | 14,000 | C | AC/PCC | | 65 | 68 | 77 | \$7,778 | 33,053 | MICROSURFACING |
| FRUSTUCK AVENUE | MANZANITA ROAD | WILLIS LANE | FRUSTU | 30 | 1,029 | 14 | 14,406 | C | AC | | 64 | 68 | 77 | \$8,004 | 20,437 | MICROSURFACING |
| LIVE OAK AVENUE | MAPLE AVENUE | 1027' WEST OF MAPLE AVENUE | LIVEOA | 10 | 1,027 | 18 | 18,486 | R | AC/AC | | 67 | 69 | 78 | \$10,270 | 25,834 | MICROSURFACING |
| MANZANITA ROAD | 991 FRM WRENDEN FRUSTRUCK INT | FRUSTUCK AVENUE | MANZAR | 20 | 594 | 14 | 8,316 | R | AC/AC | | 59 | 62 | 72 | \$4,620 | 22,268 | MICROSURFACING |
| OAK TREE LANE | SIR FRANCIS DRAKE BOULEVARD | DEAD END | OAKTRE | 10 | 494 | 29 | 14,326 | R | AC/AC | | 61 | 64 | 74 | \$7,959 | 23,678 | MICROSURFACING |
| OLEMA ROAD | SIR FRANCIS DRAKE BOULEVARD | MARIN ROAD | OLEMAR | 10 | 1,050 | 24 | 25,200 | C | AC | | 62 | 66 | 76 | \$14,000 | 19,617 | MICROSURFACING |
| OLEMA ROAD | MARIN ROAD | TOWN LIMITS | OLEMAR | 20 | 1,480 | 23 | 34,040 | C | AC | | 65 | 69 | 78 | \$18,912 | 20,754 | MICROSURFACING |
| PINE DRIVE | 635' WEST OF LAUREL DRIVE | 1900' WEST OF LAUREL DRIVE | PINEDR | 20 | 1,265 | 14 | 17,710 | C | AC/AC | | 65 | 68 | 77 | \$9,839 | 31,042 | MICROSURFACING |
| SCENIC ROAD | BAY ROAD | 200 FT W. BAY ROAD | SCENIC | 20B | 200 | 14 | 2,800 | A | AC/AC | | 57 | 60 | 71 | \$1,556 | 33,654 | MICROSURFACING |
| SCENIC ROAD | 200' WEST OF BAY ROAD | 400' NORTH OF REDWOOD ROAD | SCENIC | 30 | 922 | 15 | 13,830 | A | AC/AC | | 60 | 63 | 73 | \$7,684 | 34,689 | MICROSURFACING |
| SEQUOIA ROAD | LOWER SCENIC ROAD | SPRUCE ROAD | SEQUOI | 10 | 974 | 19 | 18,506 | R | AC/AC | | 66 | 69 | 78 | \$10,282 | 24,474 | MICROSURFACING |
| SIR FRANCIS DRAKE BOULEVARD | TOWN LIMITS | PACHECO AVENUE | SIRFRA | 10 | 1,526 | 36 | 54,936 | A | AC/AC | | 65 | 68 | 77 | \$30,520 | 44,289 | MICROSURFACING |
| SIR FRANCIS DRAKE BOULEVARD | PACHECO AVENUE | BANK STREET | SIRFRA | 20 | 819 | 35 | 28,665 | A | AC | | 57 | 61 | 72 | \$15,925 | 28,775 | MICROSURFACING |
| TAMALPAIS ROAD | 1050' SOUTH OF SCENIC ROAD | BERRY TRAIL | TAMALP | 30 | 812 | 16 | 12,992 | A | AC/AC | | 58 | 61 | 72 | \$7,218 | 34,436 | MICROSURFACING |

** - Treatment from Project Selection

Scenarios - Sections Selected for Treatment

Interest: 3.00%

Inflation: 3.00%

Printed: 6/10/2021

Scenario: \$400K Scenario

Year: 2020

| Street Name | Begin Location | End Location | Street ID | Section ID | Length | Width | Area | FC | Surface Type | Area ID | Treatment | | | Cost | Rating | Treatment | |
|-----------------------------|----------------------------|-----------------------------------|-----------|------------|--------|-------|--------|----------------|--------------|------------------------|-----------------|------------|------------------|-----------|--------|--------------------------------|--|
| | | | | | | | | | | | Current PCI | PCI Before | PCI After | | | | |
| WESTBRAE DRIVE | OLEMA ROAD | OLEMA ROAD | WESTBR | 10 | 760 | 25 | 19,000 | R | AC/AC | | 57 | 60 | 70 | \$10,556 | 21,966 | MICROSURFACING | |
| WREDEN AVENUE | FRUSTUCK AVENUE | MANZANITA ROAD | WREDEN | 20 | 543 | 15 | 8,145 | R | AC/AC | | 62 | 65 | 74 | \$4,525 | 23,605 | MICROSURFACING | |
| | | | | | | | | | | | Treatment Total | | | \$235,176 | | | |
| SCENIC ROAD | 400' NORTH OF REDWOOD ROAD | REDWOOD ROAD | SCENIC | 40 | 458 | 14 | 6,412 | A | AC/AC | | 64 | 67 | 100 | \$22,799 | 16,298 | THICK AC OL/RUBBERIZED ASPHALT | |
| TAMALPAIS ROAD | BERRY TRAIL | MOUNTAIN VIEW TAMALP ROAD | | 40 | 835 | 15 | 12,525 | A | AC/AC | | 66 | 69 | 100 | \$44,534 | 15,652 | THICK AC OL/RUBBERIZED ASPHALT | |
| | | | | | | | | | | | Treatment Total | | | \$67,333 | | | |
| ALDER COURT | LANDSDALE AVE | DEAD END | ALDERC | 10 | 195 | 12 | 2,340 | R | AC/AC | | 81 | 83 | 90 | \$910 | 28,827 | SLURRY SEAL | |
| HICKORY ROAD | CASADE DR | CYPRESS DR | HICKOR | 05 | 178 | 20 | 3,560 | R | AC | | 78 | 80 | 88 | \$1,385 | 41,329 | SLURRY SEAL | |
| TAMALPAIS ROAD | SPRUCE ROAD | INT. 60 FT W. OF TAMALP SCENIC | | 10B | 370 | 16 | 5,920 | A | AC/AC | | 78 | 80 | 87 | \$2,303 | 80,964 | SLURRY SEAL | |
| TAMALPAIS ROAD | SCENIC ROAD | 1050' SOUTH OF TAMALP SCENIC ROAD | | 20 | 1,050 | 15 | 15,750 | A | AC/AC | | 83 | 84 | 91 | \$6,125 | 91,420 | SLURRY SEAL | |
| | | | | | | | | | | | Treatment Total | | | \$10,723 | | | |
| REDWOOD ROAD | 1240' WEST OF SCENIC ROAD | 1800' WEST OF SCENIC ROAD | REDWOO | 30 | 560 | 14 | 7,840 | C | AC/AC | | 59 | 61 | 100 | \$27,876 | 13,055 | MILL AND THIN OVERLAY | |
| SHERMAN AVENUE | BOLINAS ROAD | DOMINGA AVENUE | SHERMA | 10 | 262 | 18 | 4,716 | R | AC/AC | | 61 | 64 | 100 | \$16,768 | 11,089 | MILL AND THIN OVERLAY | |
| | | | | | | | | | | | Treatment Total | | | \$44,644 | | | |
| IVY LANE | PORTEOUS AVENUE | MEERNA AVENUE | IVYLAN | 10 | 118 | 18 | 2,124 | R | AC/AC | | 42 | 45 | 100 | \$11,328 | 9,192 | MILL AND THICK OVERLAY | |
| | | | | | | | | | | | Treatment Total | | | \$11,328 | | | |
| Year 2020 Area Total | | | | | | | | 484,492 | | Year 2020 Total | | | \$369,204 | | | | |

Year: 2021

| Street Name | Begin Location | End Location | Street ID | Section ID | Length | Width | Area | FC | Surface Type | Area ID | Treatment | | | Cost | Rating | Treatment |
|------------------|----------------|------------------------------|-----------|------------|--------|-------|--------|----|--------------|---------|-------------|------------|-----------|----------|--------|----------------|
| | | | | | | | | | | | Current PCI | PCI Before | PCI After | | | |
| CENTER BOULEVARD | PASTORI AVENUE | 727' NORTH OF PASTORI AVENUE | CENTER | 20 | 727 | 51 | 37,077 | R | AC | | 67 | 68 | 77 | \$21,217 | 20,319 | MICROSURFACING |
| FORREST AVENUE | SUMMER AVENUE | 1230' EAST OF SUMMER AVENUE | FORREA | 20 | 1,230 | 14 | 17,220 | C | AC/PCC | | 68 | 69 | 78 | \$9,854 | 34,051 | MICROSURFACING |

** - Treatment from Project Selection

Scenarios - Sections Selected for Treatment

Interest: 3.00%

Inflation: 3.00%

Printed: 6/10/2021

Scenario: \$400K Scenario

Year: 2021

| Street Name | Begin Location | End Location | Street ID | Section ID | Length | Width | Area | FC | Surface Type | Area ID | Treatment | | | Cost | Rating | Treatment |
|-----------------------------|-----------------------------|-----------------------------|-----------|------------|--------|-------|--------|----|--------------|----------------|------------------------|------------|------------------|-----------|---------|------------------------|
| | | | | | | | | | | | Current PCI | PCI Before | PCI After | | | |
| GLEN DRIVE | SIR FRANCIS DRAKE BOULEVARD | 1260' NORTH OF SFD BLVD | GLENDR | 10 | 1,260 | 35 | 44,100 | C | AC/AC | | 68 | 69 | 78 | \$25,235 | 34,451 | MICROSURFACING |
| KENT AVENUE | BELMONT AVENUE | SIR FRANCIS DRAKE BLVD | KENTAV | 10 | 481 | 24 | 11,544 | R | AC | | 68 | 69 | 78 | \$6,606 | 20,509 | MICROSURFACING |
| PINE DRIVE | 1900' WEST OF LAUREL DRIVE | 2760' WEST OF LAUREL DRIVE | PINEDR | 30 | 860 | 14 | 12,040 | C | AC/AC | | 68 | 69 | 78 | \$6,890 | 32,051 | MICROSURFACING |
| SPRING LANE | HILLSIDE DRIVE | DEAD END | SPRING | 10 | 1,376 | 15 | 20,640 | R | AC/AC | | 68 | 69 | 78 | \$11,811 | 20,757 | MICROSURFACING |
| Treatment Total | | | | | | | | | | | | | \$81,613 | | | |
| CASCADE DRIVE | BOLINAS DRIVE | 1285' WEST OF BOLINAS DRIVE | CASCAD | 10 | 1,285 | 32 | 41,120 | C | AC/AC | | 74 | 75 | 83 | \$16,471 | 57,143 | SLURRY SEAL |
| MAIN COURT | PACHECO AVENUE | DEAD END | MAINC | 10 | 208 | 20 | 4,160 | R | AC/AC | | 79 | 80 | 87 | \$1,667 | 39,195 | SLURRY SEAL |
| MEERNA AVENUE | IVY LANE | HILLSIDE DRIVE | MEERNA | 20 | 942 | 18 | 16,956 | C | AC/AC | | 77 | 78 | 86 | \$6,792 | 63,455 | SLURRY SEAL |
| SIR FRANCIS DRAKE BOULEVARD | GLEN DRIVE | TOWN LIMITS | SIRFRA | 100 | 1,302 | 45 | 58,590 | A | AC/AC | | 79 | 80 | 87 | \$23,469 | 71,124 | SLURRY SEAL |
| Treatment Total | | | | | | | | | | | | | \$48,399 | | | |
| TAMALPAIS ROAD | SCENIC ROAD | DEAD END | TAMALP | 60 | 1,135 | 10 | 11,350 | A | AC/AC | | 77 | 78 | 80 | \$121 | 491,928 | SEAL CRACKS |
| Treatment Total | | | | | | | | | | | | | \$121 | | | |
| BOLINAS ROAD | BROADWAY | PARK ROAD | BOLINA | 10 | 962 | 34 | 32,708 | A | AC | | 39 | 41 | 100 | \$179,676 | 14,896 | MILL AND THICK OVERLAY |
| SCENIC ROAD | ACACIA ROAD | TAMALPAIS ROAD | SCENIC | 10 | 625 | 24 | 15,000 | A | AC | | 44 | 46 | 100 | \$82,400 | 14,494 | MILL AND THICK OVERLAY |
| Treatment Total | | | | | | | | | | | | | \$262,076 | | | |
| Year 2021 Area Total | | | | | | | | | | 322,505 | Year 2021 Total | | \$392,209 | | | |

Year: 2022

| Street Name | Begin Location | End Location | Street ID | Section ID | Length | Width | Area | FC | Surface Type | Area ID | Treatment | | | Cost | Rating | Treatment |
|-----------------------------|--------------------------|-----------------|-----------|------------|--------|-------|--------|----|--------------|---------|-------------|------------|-----------------|----------|--------|----------------|
| | | | | | | | | | | | Current PCI | PCI Before | PCI After | | | |
| CASCADE DRIVE | 1285' WEST OF BOLINAS DR | LAUREL DRIVE | CASCAD | 20 | 853 | 21 | 17,913 | C | AC/AC | | 70 | 69 | 78 | \$10,558 | 33,139 | MICROSURFACING |
| MURIEL PLACE | LOWER SCENIC ROAD | DEAD END | MURIEL | 10 | 485 | 21 | 10,185 | R | AC/AC | | 70 | 69 | 78 | \$6,003 | 26,200 | MICROSURFACING |
| SIR FRANCIS DRAKE BOULEVARD | BANK STREET | BROADWAY | SIRFRA | 30 | 939 | 36 | 33,804 | A | AC | | 69 | 68 | 77 | \$19,924 | 28,789 | MICROSURFACING |
| WREDEN AVENUE | PARK ROAD | FRUSTUCK AVENUE | WREDEN | 10 | 576 | 16 | 9,216 | R | AC/AC | | 70 | 69 | 78 | \$5,432 | 25,648 | MICROSURFACING |
| Treatment Total | | | | | | | | | | | | | \$41,917 | | | |

** - Treatment from Project Selection

Scenarios - Sections Selected for Treatment

Interest: 3.00%

Inflation: 3.00%

Printed: 6/10/2021

Scenario: \$400K Scenario

Year: 2022

| Street Name | Begin Location | End Location | Street ID | Section ID | Length | Width | Area | FC | Surface Type | Area ID | Treatment | | | Cost | Rating | Treatment |
|-----------------------------|-----------------------------|----------------------------|-----------|------------|--------|-------|--------|----|----------------|------------------------|-------------|------------|------------------|----------|-----------|------------------------|
| | | | | | | | | | | | Current PCI | PCI Before | PCI After | | | |
| FORREST AVENUE | MEERNAA AVENUE | SUMMER AVENUE | FORREA | 10 | 1,080 | 14 | 15,120 | C | AC/AC | | 72 | 71 | 80 | \$6,239 | 50,530 | SLURRY SEAL |
| GLEN DRIVE | 1260' NORTH OF SFD BLVD | TOWN LIMIT | GLENDR | 20 | 1,200 | 40 | 48,000 | C | AC/AC | | 73 | 72 | 81 | \$19,804 | 52,814 | SLURRY SEAL |
| MANZANITA COURT | MANZANITA ROAD | DEAD END | MANZAC | 10 | 123 | 10 | 1,230 | R | AC | | 79 | 79 | 86 | \$508 | 27,267 | SLURRY SEAL |
| SCENIC ROAD | REDWOOD ROAD | TAMALPIAS ROAD | SCENIC | 50 | 580 | 14 | 8,120 | A | AC/AC | | 85 | 84 | 91 | \$3,351 | 58,828 | SLURRY SEAL |
| Treatment Total | | | | | | | | | | | | | \$29,902 | | | |
| SCENIC ROAD | TAMALPIAS ROAD | BAY ROAD | SCENIC | 20A | 535 | 14 | 7,490 | A | AC/AC | | 88 | 87 | 88 | \$13 | 1,305,666 | SEAL CRACKS |
| TAMALPAIS ROAD | MOUNTAIN VIEW ROAD | SCENIC ROAD | TAMALP | 50 | 590 | 12 | 7,080 | A | AC/AC | | 88 | 87 | 88 | \$13 | 1,305,666 | SEAL CRACKS |
| Treatment Total | | | | | | | | | | | | | \$26 | | | |
| BARKER AVENUE | PORTEOUS AVENUE | DEAD END | BARKER | 10 | 345 | 18 | 6,210 | R | AC/AC | | 64 | 63 | 100 | \$23,425 | 10,186 | MILL AND THIN OVERLAY |
| BROADWAY | AZALEA AVENUE | 50 FT. NW AZALEA AVE. | BROADW | 35A | 50 | 22 | 1,100 | C | AC/AC | | 70 | 69 | 100 | \$4,150 | 9,936 | MILL AND THIN OVERLAY |
| CASCADE DRIVE | 890' WEST OF CANYON ROAD | 1770' WEST OF CANYON ROAD | CASCAD | 70 | 880 | 15 | 13,200 | R | AC/AC | | 62 | 61 | 100 | \$49,792 | 10,916 | MILL AND THIN OVERLAY |
| CYPRESS DRIVE | 1700' NORTH OF LAUREL DRIVE | 935' NORTH OF LAUREL DRIVE | CYPRES | 40 | 765 | 16 | 12,240 | C | AC/AC | | 69 | 68 | 100 | \$46,171 | 10,536 | MILL AND THIN OVERLAY |
| LAUREL DRIVE | CASCADE DRIVE | PINE ROAD | LAUREL | 10 | 950 | 14 | 13,300 | C | AC | | 69 | 68 | 100 | \$50,169 | 12,358 | MILL AND THIN OVERLAY |
| PINE DRIVE | LAUREL DRIVE | 635' WEST OF LAUREL DRIVE | PINEDR | 10 | 635 | 16 | 10,160 | C | AC/AC | | 63 | 62 | 100 | \$38,325 | 12,312 | MILL AND THIN OVERLAY |
| Treatment Total | | | | | | | | | | | | | \$212,032 | | | |
| SCENIC ROAD | TAMALPIAS ROAD | UPPER SCENIC ROAD | SCENIC | 60 | 1,145 | 15 | 17,175 | A | AC | | 46 | 44 | 100 | \$97,179 | 14,241 | MILL AND THICK OVERLAY |
| Treatment Total | | | | | | | | | | | | | \$97,179 | | | |
| Year 2022 Area Total | | | | | | | | | 231,543 | Year 2022 Total | | | \$381,056 | | | |

Year: 2023

| Street Name | Begin Location | End Location | Street ID | Section ID | Length | Width | Area | FC | Surface Type | Area ID | Treatment | | | Cost | Rating | Treatment |
|-----------------------------|----------------|--------------------------|-----------|------------|--------|-------|--------|----|--------------|---------|-------------|------------|-----------------|-----------|--------|--------------------------------|
| | | | | | | | | | | | Current PCI | PCI Before | PCI After | | | |
| BOTHIN ROAD | OLEMA ROAD | 1041' WEST OF OLEMA ROAD | BOTHIN | 20 | 1,041 | 26 | 27,066 | C | AC/AC | | 71 | 68 | 78 | \$16,431 | 32,657 | MICROSURFACING |
| Treatment Total | | | | | | | | | | | | | \$16,431 | | | |
| SIR FRANCIS DRAKE BOULEVARD | BROADWAY | SAN MIGUEL COURT | SIRFRA | 40 | 939 | 47 | 44,133 | A | AC | | 71 | 68 | 100 | \$171,468 | 15,553 | THICK AC OL/RUBBERIZED ASPHALT |

** - Treatment from Project Selection

Scenarios - Sections Selected for Treatment

Interest: 3.00%

Inflation: 3.00%

Printed: 6/10/2021

Scenario: \$400K Scenario

Year: 2023

| Street Name | Begin Location | End Location | Street ID | Section ID | Length | Width | Area | FC | Surface Type | Area ID | Treatment | | | Cost | Rating | Treatment | | |
|-----------------------------|----------------------------|-----------------------------|-----------|------------|--------|-------|--------|----|----------------|---------|------------------------|-----------------|-----------|------------------|-----------|--------------------------------|--|--|
| | | | | | | | | | | | Current PCI | PCI Before | PCI After | | | | | |
| SIR FRANCIS DRAKE BOULEVARD | SAN MIGUEL COURT | OAK TREE LANE | SIRFRA | 50 | 870 | 35 | 30,450 | A | AC | | 71 | 68 | 100 | \$118,306 | 15,553 | THICK AC OL/RUBBERIZED ASPHALT | | |
| | | | | | | | | | | | | Treatment Total | | \$289,774 | | | | |
| BOTHIN ROAD | MARIN AVENUE | OLEMA ROAD | BOTHIN | 10 | 460 | 26 | 11,960 | C | AC/AC | | 79 | 77 | 85 | \$5,083 | 39,183 | SLURRY SEAL | | |
| CANYON ROAD | CASCADE DRIVE | 1017' WEST OF CASCADE DRIVE | CANYON | 10 | 1,017 | 14 | 14,238 | C | AC/AC | | 76 | 74 | 82 | \$6,051 | 48,008 | SLURRY SEAL | | |
| COOLIDGE AVENUE | BELMONT AVENUE | BELLE AVENUE | COOLID | 10 | 227 | 14 | 3,178 | R | AC/AC | | 90 | 88 | 93 | \$1,351 | 18,858 | SLURRY SEAL | | |
| CYPRESS DRIVE | 935' NORTH OF LAUREL | LAUREL DRIVE | CYPRES | 50 | 1,700 | 16 | 27,200 | C | AC/AC | | 76 | 73 | 82 | \$11,559 | 47,889 | SLURRY SEAL | | |
| IRON SPRINGS ROAD | ROCK RIDGE ROAD | DEAD END | IRONSP | 10 | 886 | 12 | 10,632 | R | AC/AC | | 77 | 75 | 83 | \$4,519 | 42,431 | SLURRY SEAL | | |
| SCHOOL STREET | PARK ROAD | DEAD END | SCHOOL | 20 | 150 | 25 | 3,750 | R | AC | | 79 | 77 | 85 | \$1,594 | 32,400 | SLURRY SEAL | | |
| SPRUCE ROAD | PARK ROAD | 610 FT WEST OF PARK ROAD | SPRUCE | 15 | 610 | 12 | 7,320 | C | AC/AC | | 73 | 70 | 79 | \$3,111 | 47,669 | SLURRY SEAL | | |
| SPRUCE ROAD | 610 FT WEST OF PARK ROAD | TAMALPIAS ROAD | SPRUCE | 25 | 765 | 12 | 9,180 | C | AC/AC | | 78 | 76 | 84 | \$3,902 | 39,607 | SLURRY SEAL | | |
| TAMALPAIS ROAD | SCENIC ROAD | DEAD END | TAMALP | 60 | 1,135 | 10 | 11,350 | A | AC/AC | | 77 | 77 | 85 | \$4,824 | 50,899 | SLURRY SEAL | | |
| | | | | | | | | | | | | Treatment Total | | \$41,994 | | | | |
| SCENIC ROAD | 400' NORTH OF REDWOOD ROAD | REDWOOD ROAD | SCENIC | 40 | 458 | 14 | 6,412 | A | AC/AC | | 64 | 86 | 87 | \$20 | 850,296 | SEAL CRACKS | | |
| SIR FRANCIS DRAKE BOULEVARD | TOWN LIMITS | PACHECO AVENUE | SIRFRA | 10 | 1,526 | 36 | 54,936 | A | AC/AC | | 65 | 73 | 76 | \$769 | 604,515 | SEAL CRACKS | | |
| TAMALPAIS ROAD | SPRUCE ROAD | INT. 60 FT W. OF SCENIC | TAMALP | 10B | 370 | 16 | 5,920 | A | AC/AC | | 78 | 85 | 86 | \$29 | 1,473,513 | SEAL CRACKS | | |
| TAMALPAIS ROAD | BERRY TRAIL | MOUNTAIN VIEW ROAD | TAMALP | 40 | 835 | 15 | 12,525 | A | AC/AC | | 66 | 86 | 87 | \$38 | 850,296 | SEAL CRACKS | | |
| | | | | | | | | | | | | Treatment Total | | \$856 | | | | |
| BROADWAY | 50 FT NW AZALEA AVE. | SIR FRANCIS DRAKE BLVD. | BROADW | 35B | 340 | 22 | 7,480 | C | AC | | 47 | 41 | 100 | \$43,593 | 10,144 | MILL AND THICK OVERLAY | | |
| | | | | | | | | | | | | Treatment Total | | \$43,593 | | | | |
| Year 2023 Area Total | | | | | | | | | 287,730 | | Year 2023 Total | | | \$392,648 | | | | |

Year: 2024

| Street Name | Begin Location | End Location | Street ID | Section ID | Length | Width | Area | FC | Surface Type | Area ID | Treatment | | | Cost | Rating | Treatment |
|---------------|----------------|--------------|-----------|------------|--------|-------|--------|----|--------------|---------|-------------|------------|-----------|----------|--------|----------------|
| | | | | | | | | | | | Current PCI | PCI Before | PCI After | | | |
| CASCADE DRIVE | LAUREL DRIVE | MEADOW WAY | CASCAD | 30 | 1,295 | 20 | 25,900 | R | AC/AC | | 72 | 68 | 78 | \$16,195 | 23,237 | MICROSURFACING |

** - Treatment from Project Selection

Scenarios - Sections Selected for Treatment

Interest: 3.00%

Inflation: 3.00%

Printed: 6/10/2021

Scenario: \$400K Scenario

Year: 2024

| Street Name | Begin Location | End Location | Street ID | Section ID | Length | Width | Area | FC | Surface Type | Area ID | Treatment | | | Cost | Rating | Treatment |
|----------------------------------|----------------------------|----------------------------|-----------|------------|--------|-------|--------|----|------------------|------------------------|-------------|--------------------|------------------|-----------|-----------|------------------------|
| | | | | | | | | | | | Current PCI | PCI Before | PCI After | | | |
| MARIN ROAD | MANOR ROAD (TOP OF CIRCLE) | SIR FRANCIS DRAKE BLVD | MARINR | 20 | 140 | 48 | 6,720 | C | AC | | 75 | 68 | 78 | \$4,202 | 20,899 | MICROSURFACING |
| RIDGEWAY AVENUE | LIVE OAK AV | END | RIDGEW | 10 | 1,350 | 16 | 21,600 | R | AC/AC | | 72 | 69 | 78 | \$13,507 | 24,983 | MICROSURFACING |
| Treatment Total | | | | | | | | | | | | | \$33,904 | | | |
| CASCADE DRIVE | 1770' WEST OF CANYON ROAD | DEAD END | CASCAD | 80 | 833 | 15 | 12,495 | R | AC/AC | | 76 | 73 | 82 | \$5,470 | 37,268 | SLURRY SEAL |
| MARIN ROAD | OLEMA ROAD | MANOR ROAD (AROUND CIRCLE) | MARINR | 10 | 398 | 25 | 9,950 | C | AC/AC | | 79 | 75 | 83 | \$4,356 | 38,549 | SLURRY SEAL |
| SIR FRANCIS DRAKE BOULEVARD | 455' NORTH OF JUNE COURT | GLEN DRIVE | SIRFRA | 90 | 795 | 60 | 47,700 | A | AC/AC | | 85 | 81 | 88 | \$20,879 | 49,897 | SLURRY SEAL |
| Treatment Total | | | | | | | | | | | | | \$30,705 | | | |
| BOLINAS ROAD | BROADWAY | PARK ROAD | BOLINA | 10 | 962 | 34 | 32,708 | A | AC | | 39 | 86 | 87 | \$103 | 825,530 | SEAL CRACKS |
| BRIDGE COURT | DOMINGA AVENUE DEAD END | DEAD END | BRIDGE | 10 | 97 | 16 | 1,552 | R | AC/AC | | 90 | 86 | 87 | \$6 | 464,208 | SEAL CRACKS |
| COURT LANE | DOMINGA AVENUE DEAD END | DEAD END | COURTL | 10 | 141 | 14 | 1,974 | R | AC/AC | | 90 | 86 | 87 | \$7 | 464,208 | SEAL CRACKS |
| MONO AVENUE | BOLINAS RD | PACHECO AV | MONOAV | 10 | 525 | 16 | 8,400 | R | AC/AC | | 90 | 86 | 87 | \$29 | 464,208 | SEAL CRACKS |
| MOUNTAIN VIEW ROAD | MANZANITA ROAD | TAMALPIAS ROAD | MOUNTA | 10 | 1,035 | 14 | 14,490 | R | AC/AC | | 86 | 83 | 84 | \$111 | 295,857 | SEAL CRACKS |
| SCENIC ROAD | ACACIA ROAD | TAMALPIAS ROAD | SCENIC | 10 | 625 | 24 | 15,000 | A | AC | | 44 | 86 | 87 | \$47 | 825,530 | SEAL CRACKS |
| SIR FRANCIS DRAKE BOULEVARD | GLEN DRIVE | TOWN LIMITS | SIRFRA | 100 | 1,302 | 45 | 58,590 | A | AC/AC | | 79 | 84 | 85 | \$344 | 1,152,184 | SEAL CRACKS |
| TAMALPAIS ROAD | SCENIC ROAD | 1050' SOUTH OF SCENIC ROAD | TAMALP | 20 | 1,050 | 15 | 15,750 | A | AC/AC | | 83 | 88 | 89 | \$12 | 9,436,610 | SEAL CRACKS |
| Treatment Total | | | | | | | | | | | | | \$659 | | | |
| VALLEY ROAD | WILLIS LANE | DEAD END | VALLEY | 10 | 330 | 14 | 4,620 | R | AC/AC | | 67 | 63 | 100 | \$18,489 | 9,593 | MILL AND THIN OVERLAY |
| Treatment Total | | | | | | | | | | | | | \$18,489 | | | |
| BOLINAS ROAD | PARK ROAD | CASCADE DRIVE | BOLINA | 20 | 1,227 | 36 | 44,172 | A | AC | | 50 | 42 | 100 | \$265,152 | 13,555 | MILL AND THICK OVERLAY |
| FRUSTUCK AVENUE | 500' WEST OF BOLINAS ROAD | BOLINAS ROAD | FRUSTU | 50 | 500 | 14 | 7,000 | C | AC | | 54 | 44 | 100 | \$42,019 | 9,732 | MILL AND THICK OVERLAY |
| Treatment Total | | | | | | | | | | | | | \$307,171 | | | |
| Year 2024 Area Total | | | | | | | | | 328,621 | Year 2024 Total | | \$390,928 | | | | |
| Grand Total Section Area: | | | | | | | | | 1,654,891 | Grand Total | | \$1,926,045 | | | | |

ORDINANCES AND RESOLUTIONS

APRIL 2021 TO APRIL 2022

Ordinance Titles

1. URGENCY Ordinance Temporarily Prohibiting Residential Evictions Without Cause Through September 30, 2021. Adopted June 16, 2021.
2. Amending Chapter 17.020 and Adding Section 17.020.030(C) to Include the Requirement of a Design Review Permit for Changes in the Exterior Color of a Structure or the Alteration of a Significant Design Element which is a Part of the Design of the Building in Limited Commercial CL, Highway Commercial CH, Central Commercial CC, Service Commercial CS, Commercial Recreation CR, Planned Development District PDD, Multiple Family Residential RM and Multiple Family Residential-Senior Residential RM-S Zones. Adopted July 7, 2021.
3. Removing Subsection (B) from Section 2.12.030, "Residency Requirement." Adopted July 7, 2021.
4. Adding Chapter 15.05 Entitled "All-Electric Construction in Newly Constructed Buildings" To Title 15 of the Fairfax Municipal Code. Adopted September 1, 2021.
5. Establishing Paid Sick Leave Requirements for All Employers in the Town With 25 Or Fewer Employees for Covid-19 Related Reasons. Adopted September 1, 2021.
6. Amending Chapter 8.44 (Clean Indoor and Outdoor Air and Health Protection - Smoking Regulations) of Title 8 (Health and Safety) of the Fairfax Municipal Code to Address Smoking in Multi-Unit Residences. Adopted November 3, 2021.
7. Amending Chapter 8.08 of the Fairfax Municipal Code Relating to Solid Waste, Recyclables, and Organic Waste. Adopted December 1, 2021.
8. Adding Chapter 16.22 Urban Lot Splits and Chapter 17.049 Two-Unit Projects to the Town of Fairfax Town Code and Determining the Ordinance to Be Exempt From CEQA. Adopted December 1, 2021.
9. Amending Section 17.048.010 of the Fairfax Municipal Code Regarding Accessory Dwelling Units and Determining the Ordinance to Be Exempt From CEQA. Adopted January 19, 2022.

Resolution Titles

1. Establishing a Community Emergency Preparedness Committee. Adopted 05-05-21.
2. Extending the Expiration Date to May 8, 2022, Of Temporary Outdoor Use Permits

- to Allow Restaurants and Other Businesses to Provide Outdoor Dining, Other Retail/Commercial Uses, And Curbside Pickup. Adopted 05-05-21.
3. Extending the Terms of Certain Right-Of-Way Use Agreements for Temporary Outdoor Uses to May 8, 2022. Adopted 05-05-21.
 4. Upholding the Planning Commission Action Approving Hill Area Residential Development, Design Review, Tree Removal and Excavation Permits and A Retaining Wall Height Variance, Application 21-03, For the Construction of A 23 Foot Tall, 2,511 Square-Foot, Three Bedroom, Two and A Half Bathroom, Single-Family Residence and Access Driveway At 64 Spring Lane, Assessor's Parcel No. 002-174-05. Adopted 06-02-21.
 5. Approving a List of Projects Funded by SB 1: The Road Repair and Accountability Act For FY 21-22. Adopted 06-02-21.
 6. Proclaiming June as "Lesbian, Gay, Bisexual, Transgender, Questioning+ Pride Month". Adopted 06-02-21.
 7. Setting the Amount of \$200 for the Special Municipal Services Tax for Fiscal Year 2021-22. Adopted 06-16-21.
 8. Setting the Utility Users' Tax Rate of 4% for Fiscal Year 2021-22. Adopted 06-16-21.
 9. Setting the Pension Tax Rate of \$.091 per \$100 of assessed valuation to Support Fairfax Pension Obligations for Fiscal Year 2021-22. Adopted 06-16-21.
 10. Setting a Fee of \$15 per run-off unit for the Purpose of Funding Local Stormwater Pollution Prevention Activities for Fiscal Year 2021-22. Adopted 06-16-21.
 11. Setting a Fee of \$15 per run-off unit for the Purpose of Funding Local Stormwater Pollution Prevention Activities for Fiscal Year 2021-22. Adopted 06-16-21.
 12. Confirming and Levying the Ross Valley Paramedic Authority (RVPA) Tax in the amount of \$87.50 for Fiscal Year 2021-22. Adopted 06-16-21.
 13. Authorizing the Town Manager to Execute Grant Funding Contracts/Agreements with Caltrans. Adopted 06-16-21.
 14. Continuing Expenditures and Revenues in Accordance with the Fiscal Year 2020-21 Town Budget and Continuing the Fiscal Year 2021-22 Town Budget Adoption. Adopted 06-16-21.
 15. Appointing Adam Politzer as Town Manager on An Interim Basis and Approving Employment Contract. Adopted 07-07-21.

16. Adopting the Climate Action Plan. Adopted 07-07-21.
17. Adopting the Town of Fairfax Operating and Capital Improvement Budgets for Fiscal Year July 1, 2021 Through June 30, 2022 and Providing for The Appropriation of Expenditures in Said Budgets and Repealing All Resolutions In Conflict Herewith. Adopted 07-07-21.
18. Making Certain Findings and Determinations in Compliance with Section XIII B Of the California Constitution (Gann Initiative) And Setting the Appropriations Limit for Fiscal Year 2021-22. Adopted 07-07-21.
19. Extending the Marin County Abandoned Vehicle Service Authority Vehicle Registration Fee Until April 2032. Adopted 07-07-21.
20. Setting the Living Wage Pursuant to the Annual Review Requirements of Section 8.56.020 Of the Town Code. Adopted 08-04-21.
21. Approving a Side Letter to Amend and Extend the Memorandum of Understanding (MOU) With the Service Employees International Union Local 1021 Miscellaneous Unit (SEIU) For the Period of July 1, 2018 Through June 30, 2021 for a Period of One Year, Through and Including June 30, 2022. Adopted 08-04-21.
22. Approving a Side Letter to Amend the Memorandum of Understanding (MOU) With the Fairfax Police Officers Association (POA) for the Period of July 1, 2018 Through June 30, 2022. Adopted 08-04-21.
23. Further Amending and Extending Resolution 18-31 (management wages and benefits). Adopted 08-04-21.
24. Adopting an Annual Salary Schedule. Adopted 08-04-21.
25. Modifying the Composition of and Extending the Term for The Members of The Racial Equity and Social Justice Committee ("RESJ"). Adopted 08-04-21.
26. Promoting Voluntary Water Conservation Efforts. Adopted 9-01-21.
27. Appointing Jonathon Goldman as Public Works Director on an Interim Basis and Approving Employment Contract. Adopted 9-22-21.
28. Authorizing the Town Manager to Negotiate and Execute Up to Five Separate Contracts for Public Work Capital Repairs, each in an Amount Not-To-Exceed \$60,000, Without Any Supplemental Appropriations (I.E., Within Adopted Budgets) For Projects Deemed Urgent by the Interim Public Works Director. Adopted 9-22-21.
29. Accepting Land Donation from Pellolio Family and Authorizing Interim Town Manager to Execute Property Donation Agreement and Take Actions Necessary to

- Effectuate the Donation. Adopted 10-06-21.
30. Making Findings and Determinations Under AB 361 for the Continuation of Virtual Meetings. Adopted 10-06-21.
 31. Authorizing the Town Manager to Purchase and Outfit Two Police Vehicles for an Amount Not to Exceed \$130,000 and Declare One Vehicle as Surplus. Adopted 10-06-22.
 32. Establishing Its Regular Meeting Dates in The Months of January and July in Calendar Year 2022. Adopted 11-06-21.
 33. Supporting the Goal of Reaching 100% Zero Emission Vehicle Sales in California by 2030. Adopted 11-06-21.
 34. Making Findings and Determinations under AB 361 for the Continuation of Virtual Meetings. Adopted 11-06-21.
 35. Making Findings and Determinations under AB 361 for the Continuation of Virtual Meetings. Adopted 12-01-21.
 36. Amending Annual Salary Schedule for Fiscal Year 2021-22 Adopted Pursuant to Resolution No. 21-34. Adopted 12-01-21.
 37. Authorizing Issuance of Notices of Completion for Three Urgent Projects: Upper Bay Road Pavement; Broadway Underground Storm Drain Repairs and Paving of a 300-Foot Segment of Oak Road. Adopted 12-01-21.
 38. Authorizing a Professional Services Agreement with Pavement Engineering, Inc. for Paving Project Design. Adopted 12-01-21.
 39. Authorizing Notice Inviting Bids for Construction of the 145 Canyon Roadway Repair Project.
 40. Authorizing Notice Inviting Bids for Construction of the Trail Improvement Project. Adopted 12-01-21.
 41. Amending the General Plan to Replace the Terms "Community Character" and "Neighborhood Character" with More Specific Descriptions of the Intended Meaning of Those Phrases. Adopted 12-01-21.
 42. Appointing Heather Abrams as Town Manager and Approving Employment Contract with Heather Abrams. Adopted 12-15-21.
 43. Declaring the Existence of a Local Emergency at or Near 2378 Sir Francis Drake Boulevard, Fairfax, And Authorizing the Emergency Procurement of Materials and

Labor Without Competitive Bidding. Adopted 12-15-21.

44. Establishing Maximum Rates to Be Collected by Marin Sanitary Service for Solid Waste Services Effective January 1, 2022, in the Town of Fairfax and Approving the Third Amendment to the Franchise Agreement with Marin Sanitary Service. Adopted 12-15-21.
45. Making Findings and Determinations Under Ab 361 For the Continuation of Virtual Meetings. Adopted 01-19-22.
46. Authorizing Amendment No. 2 To the Professional Services Agreement with Tom Origer & Associates for Archeology Associated with The Pavilion Seismic Retrofit Project. Adopted 01-19-22.
47. Authorizing an Agreement with The Federated Indians of Graton Rancheria for Treatment of Tribal Cultural Resources and Tribal Monitoring for The Pavilion Project. Adopted 01-19-22.
48. Authorizing a Professional Services Agreement with SPI Consulting Engineers, Inc. For Advice on Constructability and Bid Document Preparation Associated with The Pavilion Seismic Retrofit Project. Adopted 01-19-22.
49. Setting the Date of The Regular Monthly Meeting of The Fairfax Planning Commission and Repealing and Replacing All Prior Resolutions Re Same. Adopted 01-19-22.
50. Confirming the Continued Existence of a Local Emergency at or Near 2378 Sir Francis Drake Boulevard, Fairfax, and Continuing Authorization for the Emergency Procurement of Materials and Labor Without Competitive Bidding. Adopted 01-19-22.
51. Making Findings and Determinations Under Ab 361 For the Continuation of Virtual Meetings. Adopted 02-02-22.
52. Confirming the Continued Existence of a Local Emergency at or Near 2378 Sir Francis Drake Boulevard, Fairfax, and Continuing Authorization for the Emergency Procurement of Materials and Labor Without Competitive Bidding. Adopted 02-02-22.
53. Approving Job Classification for The Climate Action Coordinator. Adopted 02-02-22.
54. Further Amending "Exhibit A – Salary Range" to Resolution 18-31. Adopted 02-02-22.
55. Amending Annual Salary Schedule for Fiscal Year 2021-22 Adopted Pursuant to Resolution Nos. 21-34 and 21-46. Adopted 02-02-22.

56. Authorizing the Interim Town Manager to Execute an Interagency Agreement to Provide Climate Action Coordinator Services to the Town of San Anselmo. Adopted 02-02-22.
57. Authorizing the Interim Town Manager to Execute an Interagency Agreement with the Town of Corte Madera for the Provision of Administrative Analyst Services. Adopted 02-02-22.
58. Authorizing the Town Manager to: (A) Negotiate Public Work Up To \$25,000 For Improvements to The Photovoltaic System at The Pavilion to Provide Level 3 EV Charging Capability Without Ground Disturbance; (B) Purchase One (1) Beam Global Solar EV Arc™ With Chargepoint Dual Port J-1772 Plug Mobile Solar Panel Electric Vehicle Charger System at California State Department of General Services Contract Id 1-18-61-16 Prices; and (C) Sole-Source Purchase One (1) 2022 Ford F-150 Lightning Crew Cab 4x4 Lightning Pro EV from Downtown Ford Sales. Adopted 02-02-22.
59. Denying a Commercial Cannabis Business Permit, Design Review Permit and Sign Exception Permit for a Medical Cannabis Dispensary/Adult Retail Delivery Only Business at 1930 Sir Francis Drake Boulevard. Adopted 03-02-22.
60. Dismissing as Moot an Appeal of a Planning Commission denial of a Conditional Use Permit and Formula Business Conditional Use Permit for a Medical Cannabis Storefront Retailer/Adult-Use Retail Delivery-Only Business located at 1930 Sir Francis Drake Boulevard. Adopted 03-02-22.
61. Making Findings and Determinations Under Ab 361 For the Continuation of Virtual Meetings. Adopted 03-02-22.
62. Proclaiming the Termination of The Local Emergency at Or Near 2378 Sir Francis Drake Boulevard First Declared on December 15, 2021 and Then Confirmed and Continued January 19, 2022 and Again February 2, 2022. Adopted 03-02-22.
63. Making a Supplemental Budget Appropriation, Authorizing Payment, Accepting the Work as Complete and Directing the Issuance of a Notice of Completion for the Temporary Repairs Made to the Roadway at or near 2378 Sir Francis Drake Boulevard in Response to the Local Emergency Declared December 15, 2021. Adopted 03-02-22.
64. Appointing Hamid Shamsapour as Public Works Director on an Interim Basis and Approving Employment Contract. Adopted 03-02-22.
65. Declaring the Existence of A Local Emergency At Or Near 195 Pine Drive, Fairfax, And Authorizing The Emergency Procurement Of Materials And Labor Without Competitive Bidding. Adopted March 30, 2022.

66. Making Findings and Determinations Under AB 361 for the Continuation of Virtual Meetings. Adopted April 6, 2022.
67. Authorizing the Town Manager to Establish a 401(A) Governmental Money Purchase Deferred Compensation Plan. Adopted April 6, 2022.
68. In Support of the Digital Marin Strategic Plan. Adopted April 6, 2022.
69. Confirming the Continued Existence of a Local Emergency at or Near 195 Pine Drive, Fairfax, and Continuing Authorization for the Emergency Procurement of Materials and Labor without Competitive Bidding. Adopted April 6, 2022.
70. Extending the Terms of Certain Right-of-Way Use Agreements for Temporary Outdoor Uses and Temporary Outdoor Use Permits to Allow Restaurants and Other Businesses to Provide Outdoor Dining, Other Retail/Commercial Uses, and Curbside Pickup to November 1, 2022. Adopted April 6, 2022.