



TOWN OF FAIRFAX

STAFF REPORT

July 6, 2022

TO: Mayor and Town Council

FROM: Heather Abrams, Town Manager

SUBJECT: Authorize the Town Manager to prepare and submit the Fiscal Year 22-23 work plan to Marin County for the use of the Town's Measure A park funds

RECOMMENDATION

Authorize the Town Manager to prepare and submit the FY22-23 work plan for Measure A funds to the County of Marin based on the approved allocations.

DISCUSSION

Measure A is the one-quarter of one-percent sales tax first approved by Marin County voters in 2012 and again in June 2022. As a condition of receiving the funds, the Town must submit a work plan to the County of Marin detailing the proposed uses of the funds. Fairfax's Measure A Advisory Committee (Committee) meets annually to recommend allocations for the upcoming year.

The Measure A Advisory Committee met on June 27th to discuss the allocation of funds including the carryover of funds from previous years. For FY22-23, the County estimates Fairfax will receive approximately \$26,500 in Measure A sales tax revenue. The attached Work Plan Form shows the total allocations (both carryover Measure A funds and new funds estimated).

The Measure A Advisory Committee consists of:

- 2 Town Councilmembers: Councilmembers Coler and Goddard
- 2 Fairfax Open Space members: Susan Pascal Beran, Jack Judkins
- Fairfax Parks and Rec Commission representative: Chris Borjian (Sisi Parry-Hansen filled in this year)
- Fairfax Volunteer Board member: Sam Silverstein

FISCAL IMPACT

No impact to the General Fund because the projects are funded with Measure A Park funds. The approval of the workplan is required by the County before it will release the Measure A funds to the Town.

ATTACHMENT

Measure A Work Plan FY 22-23



Work Plan

Measure A City, Town, and Applicable Special District Program Proposed Expenditure of Measure A Funds for July 1, 2022 to June 30, 2023

Timely and accurate completion of this report is a condition of receiving Measure A funds.

Instructions:

- This work plan must be completed by an authorized representative of the recipient.
- Please complete this work plan, then scan and e-mail it to Kevin Wright, Marin County Parks External Affairs Manager (kwright@marincounty.org), by July 1, 2022.
- Contact Mr. Wright by e-mail (kwright@marincounty.org) or phone (415) 497-3553 if you have any questions, or if you have suggestions to improve this form.
- Marin County Parks will review this plan within one month of its receipt to ensure that proposed expenditures are consistent with Marin County Ordinance 3586 (Measure A).
- Recipients must provide Marin County Parks with 30-days prior notice of any project additions or substitutions that are proposed while a work plan is in effect.
- Total actual project expenditures may not exceed recipient's actual Measure A funding for any given fiscal year, plus any balance remaining from previous years.

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A. Name of Recipient (city, town, or special district): Town of Fairfax

B. Recipient’s representative and contact information: (Please print all information)

Name: Heather Abrams_____
(Print)

Title: _Town Manager_____
(Print)

Address: __142 Bolinas Rd_____

City, Zip: __Fairfax, CA_____

Phone: __ (415) 458-2345_____

E-mail: __habrams@townoffairfax.org_____

C. Total estimated funds for Fiscal Year 2022-23:

i. Estimated carry-over balance of recipient’s Measure A funds from previous fiscal years	ii. Estimate of recipient’s Measure A funds for FY 2022-23. (This information will be provided by Marin County Parks)	iii. Total estimated available funds for FY 22-23 (i + ii).
\$ 189,237	\$26,655	\$215,892

D. Recipient's Measure A Work Plan for Fiscal Year 2022-23:

Name of work or project:	Primary purpose of work or project. Select only one from list below. **	Description. Be as specific as possible. Include numbers related to square footage of facilities, acreage, etc. If Measure A funds were used for maintenance, use numbers to indicate change from pre-Measure A conditions.	Amount of Measure A funds estimated to be used:	Source(s) and amount(s) of matching funds projected for use. If none, enter "0"	Total expenditures projected for work or project in current reporting year
Improvements to the Women's Club	B	Make improvements to the facility (e.g. lighting, replace furnace)	\$20,973	0	\$20,973
Maintenance/repair of pedestrian trails	B	Repair of pedestrian trails throughout town	\$50,000	0	\$50,000
Peri Park playground and swings	B	Complete playground work and replace swings that were removed earlier	\$39,919	0	\$39,919
Platform for Art in Parkade	B	Install electrical, concrete, and other items needed to provide platform for various rotating art works in center of town public space	\$5,000	0	\$5,000
Acquisition of Parkland	D	Contribution of funds to reserves for future acquisition of parklands	\$100,000	0	\$100,000

Estimated Total	\$215,892
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****Select work or project purpose only from the following menu:**

- a) Routine maintenance
- b) Renovation of existing recreational facility, including infrastructure (includes planning, environmental review, permitting, design development, etc.)
- c) Construction of new park or recreation facility (includes planning, environmental review, permitting, design development, etc.)
- d) Parkland acquisition
- e) Fuel reduction - all types of fuelbreaks, including primary, ridgeline, etc.
- f) Flashy fuel reduction (ROW, street ends, trail heads, etc.)
- g) Natural resource protection and restoration, and invasive plant control
- h) Maintaining vehicle access
- i) Sudden Oak Death
- j) Hazard tree removal
- k) Inventory and monitoring
- l) Wildlife management monitoring
- m) Vegetation and wildlife management - Other-

E. Certification

I certify that the information contained herein is true and accurate, to the best of my knowledge.

Signature

__Town Manager_____
Title

_Heather Abrams _____
Print Name

6/30/22_____
Date