

## **Tentative Town of Fairfax Housing Element Update Project Timeline and Next Steps, as of August 25, 2022**

1. **Town Council Housing Element Sub-Committee – August 9<sup>th</sup>** [Vice Mayor Cutrano appointed by the Town Council at a Special Town Council meeting to fill the seat of Councilmember Renee Goddard who requested to step down, given her term would expire well before the expected end of the project. Councilmember Barbara Coler and Vice Mayor Cutrano are the current Housing Element Subcommittee members to work with the Project Consultant Team and staff on facilitating moving this project forward to its timely completion]
  
2. **CEQA Environmental Impact Report (EIR) Notice of Preparation (NOP) Scoping Meeting – September 13<sup>th</sup>** [The 30-day review period for the NOP is to begin approximately August 26<sup>th</sup>, to include a project description with map and table of sites and a project environmental Initial study. Scoping meeting is scheduled to be September 13<sup>th</sup>. The Scoping meeting will be recorded and available on the project website]
  
3. **Planning Commission Working Session – Aug 31<sup>st</sup>** [Graphic Presentation of Zoning in relation to ODDS (Objective Design and Development Standards) and identified Housing Sites]
  
4. **Community Meeting #2 (In-person) – September 10<sup>th</sup>** [Public outreach as part of Affirmatively Furthering Fair Housing (AFFH) to be held 2:00 – 4:00 p.m. at the Fairfax Pavilion]
  
5. **Council Sub-Committee Meeting – the week of Sept 20<sup>th</sup>** [Administrative Draft will be forwarded to the Committee members by September 19<sup>th</sup> for review. Review of Administrative Draft Housing Element (HE) to then release the public review draft HE tentatively the last week of September for the required 30-day local public review and comment period]
  
6. **Planning Commission Meeting – September 28<sup>th</sup>** [Request recommendation on ODDS]
  
7. **Town Council/Community Meeting #3 regarding draft HE – October 5<sup>th</sup> or October 19<sup>th</sup>** [This community meeting will be part of a Town Council meeting either on October 5<sup>th</sup> or at a Special Town Council meeting on October 19<sup>th</sup>. The intent of the meeting is to provide an opportunity for an overview of the recently released local public review draft Housing Element and invite questions from and provide answers to (Q&A) public members. The Housing Element team will be available by Zoom for this evening meeting (A Transcript from this meeting will be available online and part of the record going to the State Department of Housing and Community Development (HCD) for its 90-day review)]
  
8. **Housing Element Subcommittee Meeting – early November** [Review comments received on the draft Housing Element and responses prepared by the Consultant Team and staff to be forwarded to HCD]
  
9. **Town Council Meeting – November 16<sup>th</sup>** [Receive report/overview of comments and responses being forwarded to HCD for its 90-day review of the Town's draft Housing Element]

10. **Draft Housing Element with comments and responses submitted to HCD – tentatively, November 17th**

11. **Town Council Meeting – Dec 7<sup>th</sup>** [Review materials for Zoning & ODDS]

12. **Release of Draft EIR for 45-day review – December 15<sup>th</sup> – February 1, 2023**

13. **HCD comment letter** (first round) – **Mid-February (2023)**

13. **Revised draft to HCD**, Safety Element-final, EIR-final, etc. – **March**

14. **Final Actions by the Planning Commission and the Town Council related to certifying the project programmatic EIR and approving the Housing Element, Safety Element, etc., dependent on receiving “ready to certify” letter from HCD.**

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