



TOWN OF FAIRFAX

STAFF REPORT

October 6, 2022

TO: Mayor and Town Council

FROM: Michele Gardner, Town Clerk

SUBJECT: Adopt a Resolution Amending Climate Action Committee Membership and Terms

RECOMMENDATION

Adopt the resolution.

DISCUSSION

The Climate Action Committee (CAC) requested this item be brought to the Town Council for consideration. The CAC is requesting the Council to reduce the maximum number of members (currently seven to thirteen) to allow the committee to more easily achieve a quorum so that they may meet regularly. They are proposing to have a maximum range of five to seven members. With each appointment of a new member within that range, the total number of members will be set for purposes of a quorum.

The CAC is also hoping to attract new members by reducing the length of the term of members from four years to two or three years. Currently, there are no committees with two-year terms. Staff is recommending three years.

FISCAL IMPACT

None identified.

ATTACHMENT

Resolution

RESOLUTION 22-__

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF FAIRFAX
AMENDING THE MEMBERSHIP AND TERMS OF THE FAIRFAX
CLIMATE ACTION COMMITTEE**

WHEREAS, the Conservation Element within the adopted 2010 -2030 General Plan calls for the creation of a Climate Action Plan or CAP (Program CON-1.1.1.3) and for the creation of a Climate Action Committee (CAC) whose primary responsibility is to create and implement the CAP; and

WHEREAS, the Town Council by Resolution 18-06 replaced all prior resolutions establishing the CAC and amended the membership of the CAC to number at least seven and no more than thirteen voting members; and

WHEREAS, pursuant to Resolution 19-23, the terms of members run for four years from the date of appointment; and

WHEREAS, achieving a quorum at meetings has become increasingly difficult due to nine vacancies, with the result that actions cannot be taken in a timely manner; and

WHEREAS, to encourage new members to apply, the Town Council wishes to reduce the term of members to three years;

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Town Council of the Town of Fairfax as follows:

1. The membership of the Climate Action Committee is amended to number at least five and no more than seven voting members, and with each appointment of an additional member the total number of committee members for purposes of a quorum shall be set as a majority of the then-current voting membership (i.e., with five members the quorum is three; with six or seven members the quorum is four); and
2. Future appointees to the CAC shall each serve a term of three years from the date of appointment.

The foregoing Resolution was duly passed and adopted at a regular meeting of the Town Council of the Town of Fairfax held in said Town on the 6th day of October 2022, by the following vote, to wit:

AYES:
NOES:
ABSENT:

Stephanie Hellman, Mayor

Attest: _____
Michele Gardner, Town Clerk