



TOWN OF FAIRFAX

STAFF REPORT

November 2, 2022

TO: Mayor and Town Council

FROM: Loren Umbertis, Director of Public Works

SUBJECT: Receive Update on Public Works Activities and Plans for 2022 and beyond

RECOMMENDATION

Receive Update on Public Works Activities and Plans for 2022 and beyond

BACKGROUND

Staff respectfully would like to present and update to the Town Council and the community of activities and actions currently under review and in process.

DISCUSSION

It is with pleasure that I present to the Town Council and the Community a brief update on the actions and activities that the Department of Public Works is currently pursuing and managing. I started my role as Director of Public Works on August 29th, 2022. Since that date, I have been reviewing the work done by my predecessors and have been engaged with other Staff and Consultants in learning of existing and proposed projects and have been learning of the history of Fairfax from residents and other agencies.

The following will be a brief list of projects and activities that are currently in process in one form or another. I am available during this Council meeting or at any other time to discuss the items listed. The list is in no particular order of importance or costs.

- Engaged the Services of Miller Pacific Engineering Group to evaluate the roadway condition at 400 Block of Bolinas due to slippage. Project will ultimately involve replacement/repair of a retaining wall
- With Council approval, executed an agreement with RWR Construction and began repairs to roadway at 378 Scenic and 78 Wreden Ave. By the date of this Council meeting, Scenic should be completed and Wreden underway with anticipated completion date of mid-December
- Permitting work with Department of Fish and Wildlife is in process associated with the roadway repair at 145 Canyon Road.
- Engaged the services of an interior design firm to evaluate the office layout and staff activities of Town Hall and the Community Center and make recommendations to improve working conditions and services offered to the community.
- Engaged the services of an architect to make improvements to the interior of the Town owned fire station to add unisex restrooms and sleeping facilities and to improve conditions within the Fire Station
- Staff has reengaged with a designer to improve the kitchen at the Pavilion.
- Work and research will continue on improvements to the Pavilion which will ultimately include seismic retrofitting and building improvements.

- Bridge Projects including Meadow Way and Creek are progressing through their needed stages, including communications with Cal Trans and other parties, including Federated Indians of Graton Rancheria.
- Pre-Winter vegetation management of Fairfax Creek to remove loose wood and other debris totaling over 40 cubic yards of material in order to mitigate against possible flooding as a result of clogged or obstructed waterway upstream from Town Hall.
- Additional vegetation management work will proceed on Fairfax paths and trails with the assistance of an outside contractor
- Negotiation with Marin Sanitary Service for the establishment of regular and scheduled street sweeping services for appropriate areas within Fairfax.
- Met with local traffic consultant to discuss addition of Bike and Vehicle ‘Sharrows’ along Bolinas and had additional discussion regarding vehicle and bicycle traffic issues within Fairfax
- Working with PG&E and Town’s Electrical contractor to design and install additional vehicle charging stations around Town Hall and the Corporation Yard. Project is currently in design stage with PG&E
- Public Works is currently awaiting results and details of Pavement Condition Assessment and upon receipt of the findings will begin the process with the assistance of outside consultants of preparing a street repair program
- Maintaining and increasing Fairfax’s involvement in regional groups and organizations such as the Marin Public Works Association (MPWA), Marin County Storm Water Pollution Prevention (MCCSTOPP), Transportation Authority of Marin (TAM),
- Met with Ray Moritz on Fairfax’s Tree Management Program and will begin instituting some of the recommendations including pruning for safety and evaluation of health of existing trees and reviewing other future possible improvements including irrigation and replanting
- Exploring options for Storm Drain mapping as part of an overall plan to assess the condition of the existing system.
- Currently in discussion with an outside contractor to perform a sidewalk condition evaluation.
- Researching Electric Mower replacement for use at Bolinas Park and Ball Field to replace existing gas-powered mowers.

As I continue to settle into my new role, I will continue to be appreciative of the comments that I have received from the community about their desires for the Town of Fairfax and I plan on doing my best to improve our community in ways that improve safety, livability and the enjoyment of visitors and residents. My office will always be open to the public and to the Council.

FISCAL IMPACT

Many of the items included in this report have already been budgeted and approved by Council. As new projects and programs are identified, Staff will present to the Council at regular meetings and at annual budget discussions.

ATTACHMENTS

None