

**TOWN OF FAIRFAX  
CLIMATE ACTION COMMITTEE (CAC)  
SPECIAL MEETING MINUTES**

**DATE, TIME, PLACE:**

Sunday, January 29, 2023, 10:00 AM, at Fairfax Women's Club

**PURPOSE OF MEETING:**

Special Meeting as Annual Planning Retreat

**1. CALL TO ORDER**

- Chair Timms called meeting to order at 10:01am.

**2. ROLL CALL**

- CLIMATE ACTION COMMITTEE MEMBERS PRESENT: Jody Timms (Chair), Joe Hewlings (Vice Chair), Bruce Ackerman (Council, Acting Secretary), Sheryl Shakeshaft, Patrick Costello
- CLIMATE ACTION COMMITTEE MEMBERS ABSENT: Aiden Mann (Youth Member), Stephanie Hellman (Council)
- STAFF: none
- GUESTS: none

**3. LAND ACKNOWLEDGMENT**

- Was read.

**4. APPROVAL OF AGENDA AND AFFIDAVIT OF POSTING**

- M/S to approve the agenda; AYES all

**5. 2022-23 ANNUAL ACTION PLAN – REVIEW PROGRESS TO DATE**

- Members reviewed the prior year's initiatives, which Jody listed for the committee.
- The committee agreed that it was important for the CAC Annual Action Plan to be coordinated with Staff's planning.

**6. 2023-24 ANNUAL ACTION PLAN – PRELIMINARY INITIATIVES AND BUDGET REQUESTS**

- This item was continued to a proposed future second Special Meeting, due to one member needing to leave early and a quorum no longer being present.

**ADJOURNMENT:** Chair Timms adjourned the meeting at 11:30am.

**RESPECTFULLY SUBMITTED** by Bruce Ackerman, Acting Secretary