



TOWN OF FAIRFAX

STAFF REPORT

February 1, 2023

TO: Mayor and Town Council

FROM: Anne Mannes, Recreation and Community Services Manager

SUBJECT: Receive Recreation and Community Services Department Quarterly Financial Report for October to December 2022

RECOMMENDATION

Receive the report.

DISCUSSION

The attached summary report covers the October to December programs:

- Quarterly Financial (reviewed by Michael Vivrette)
- Revenue Detail and additional summary

This Fall, Fairfax Recreation hosted several classes and received rental income from its partnership with CYO, Futsal and our birthday party program. Donations and minimal tuition fees remain a favorable way to support and offset expenses for our offerings.

Additionally, we hosted several events including our annual 90 + event, Artist in Residence projects, and the Fairfax Craft Faire, our annual fundraising event.

On November 5, 2022, Age Friendly held its 90 & Better celebration – this is the 5th annual event, and as in 2020, due to the uncertainties of the Covid-19 pandemic, instead of a get-together, gift baskets were delivered to each of the participants (51 were identified; twenty participated). Included in the basket were several gifts sourced from local businesses and programs, including greeting cards from Fairfax Open Space Committee 2023.

On a rainy December 10, 2022, we hosted the 12th Annual Fairfax Holiday Craft Faire with incredible success and community turn out. We combined it with the annual Wreathmaking event to optimize staff time as we did in 2021. We had over 75 applications this year. We hosted 36 vendors and 11 youth vendors in the Pavilion space and partnered with the Fairfax Volunteers. We invited Pink Owl to provide hot beverages/snacks and continued the tradition of having musicians perform throughout the day.

FISCAL IMPACT

None

ATTACHMENTS

October to December 2022 Reports

Revenue Breakdown October November December 2022 FX REC					
CLASSES - fee for service		FX Resident s	Non Residents	Total Participants	Total
Infant CPR Class	October	6	4	10 Families	\$550
Tot's Open Gym	Nov - Dec	6	2	8	\$368
Ballfax After School Club	October	1	0	1	\$100
	November	8	0	8	\$525
	December	4	0	4	\$180
Middle and High School Programs	Dodgeball October	12	0	12	\$60
	Dodgeball November	12	2	14	\$70
	Dodgeball December	1	0	1	\$5
Chi Gong	October	6	0	6	\$297
	November	6	0	6	\$217
	December	4	0	4	\$165
Full Body Fitness	October	12	2	14	\$255
	November	8	2	10	\$165
	December	4	0	4	\$130
Adult Dodgeball Night	November	1	0	1	\$5
Monday Night Adult Basketball	October	4	10	14	\$520
	November	3	10	13	\$390
	December	3	2	5	\$90
Total					\$4,092
PARTNERSHIP PROGRAMS					
CYO Basketball		N/a	N/a	N/a	
	November				\$165
	December				\$165
Futsal - Kids group	December				\$370
Birthday Party Rentals					
	October				\$165
	November				\$0
	December				\$1,045
Total					\$1,910
DONATIONS					
<i>* from Tamela and Veronica classes</i>	October Nov Dec				\$1,875
Total					\$1,875
EVENTS					
	(Events @ 10 hours)				
90 + Event	November	20	0	20	\$0
Craft Faire	December			500	\$3,710
Fairfax Photo Club - Stephanie Mohan	October	7	25	32	\$0
	November	6	18	24	\$0
FX Photo Club Art Show Dec 2 w/e	December 2, 3 and 4			250	\$0

Art Workshops - Sharon Virtue	October	6	2	8	\$0
	November	8	1	9	\$0
Cosmic Country - Susan Pascal	October			125	\$0
Total					\$3,710
FREE RESOURCES					
Family Days in Bolinas Park	October	9	3	12	0
	November	5	3	8	0
Teen Open Mic	October			50	0
New Parents and Babies Group	1.5 hour per week (10 sessions/15 hrs)	FX Resident	Non Resident	Total Participants	Total
	Oct	7	3	11	0
	Nov	7	1	8	0
	Dec	3	2	5	0
Outdoor Yoga (Winter Indoor)	1 hour per wk (9 classes/hour total)				
	Oct	5	1	6	above
	Nov - Dec	4	4	8	above
Dance for Seniors	October and November	9	0	9	0
	1 hour per wk (5 classes/hour total)	8	0	8	0
Chair and Mat Yoga	Oct to Dec				<i>above donations</i>
Mat Yoga/Oct	12 Sessions @ 75 minute=15 hours total	22	6	28	
Chair Yoga/Oct	12 Sessions @ 60 minutes= 12 hours total	8	4	12	
Mat Yoga/Nov	12 Sessions @ 75 minute=15 hours total	25	6	31	
Chair Yoga/Nov	12 Sessions @ 60 minutes= 12 hours total	9	3	12	
Mat Yoga/Dec	12 Sessions @ 75 minute= 15 hrs	25	6	31	
Chair Yoga/Dec	12 Sessions @ 60 minutes= 12 hrs	8	4	12	
	Hours	FX Resident	Non Resident	Total Participants	Total Revenue
		302	126	1354	\$11,587

Town of Fairfax

Recreation & Community Services
 Quarterly Financial Report - Camps & Classes
 October November December 2022

	3rdQ 22	4thQ 22
Revenue		
Camp fees	18,325.00	-
Classes	2,135.00	4,092.00
Partnership rentals	-	700.00
Birthday Party Rentals		1,210.00
Donations and Fundraising	3,588.00	5,585.00
Total Revenues	24,048.00	11,587.00

Personnel		
RCS Staff	22,308.88	21,594.24
AIR Collaborative Stipends	3,000.00	-
Camp Leader - James	3,400.00	-
Counselor - Darla	840.00	-
Counselor in Training (CIT)	550.00	-
Skate Camp - Steven	455.00	-
Art and Nature - Aura	850.00	-
Spanish Camp - Aura	1,250.00	-
Tennis Camp - Jonah	630.00	-
Special teacher CFX- Aura	1,200.00	-
Toddler Music - Dani	504.00	-
Age Friendly Yoga - Tamela	3,306.00	4,104.00
Age Friendly Dance - Sisi	450.00	150.00
Outdoor Yoga - Veronica	550.00	650.00
New Parents and Babies - Ali	350.00	400.00
Chi Gong	686.00	475.00
Full Body Fitness	510.00	426.00
Tot's Open Gym		600.00
Ballfax Sports Club		616.00
Teen Open Mic		500.00
Dodgeball Nights	400.00	800.00
Family Days/Misc/Other		1,570.00
Total Personnel	41,239.88	31,885.24

Materials and Supplies		
Art Supplies & Other	683.57	1,176.65
Event and Activity Costs	3,253.00	2,434.28
Camp FX t-shirts	561.00	-
Miscellaneous	-	-
Active Net Fees (6.25%)	1,278.75	255.75
Total Materials & Supplies	5,776.32	3,866.68
Total Expenses	47,016.20	35,751.92
Net Revenue over Expenditure	(22,968.20)	(24,164.92)

Staff Rate	50.35	50.35
Hours for quarter	399	386
Gross Pay	20,089.65	19,435.10
PERS	1,552.93	1,502.33
Medicare	291.30	281.81
Health	375.00	375.00
Payroll & Benefits	22,308.88	21,594.24