



# TOWN OF FAIRFAX

## STAFF REPORT

### May 3, 2023

**TO:** Mayor and Town Council

**FROM:** Heather Abrams, Town Manager

**SUBJECT:** Authorize the Town Manager to prepare and submit the Fiscal Year 23-24 work plan to Marin County for the use of the Town's Measure A park funds

### RECOMMENDATION

Authorize the Town Manager to prepare and submit the FY22-23 work plan for Measure A funds to the County of Marin based on the approved allocations.

### DISCUSSION

Measure A is the one-quarter of one-percent sales tax approved by Marin County voters in 2012 and reauthorized in 2022. As a condition of receiving the funds, the Town must submit a work plan to the County of Marin detailing the proposed uses of the funds. Each year the Town's Measure A Advisory Committee (Committee) meets to recommend allocations for the upcoming year.

The Measure A Advisory Committee met on April 24, 2023 to discuss the allocation of funds including the carryover of funds from previous years. For FY23-24, the County estimates Fairfax will receive approximately \$70,873.04 in Measure A sales tax revenue. The Table below shows a total allocation of \$254,235: \$179,354 in carry-over from previous years and \$70,873.04 in new funds available for FY23-24.

MEASURE A COMMITTEE RECOMMENDED ALLOCATION		A	B	C	D
FOR FY 23-24					
Project/Program	Current Allocation		Current Year		Proposed
	Carryover	Estimated	Carryover	Proposed	Allocation
	Available	Expenditures	Available	Allocation	w. Carryover
	FY22-23		FY23-24		
Parkland/Open Space Acquisition	\$ 100,000	\$ -	\$ 100,000	\$ -	\$ 100,000
Maint/Repair Ped Trail Improvements	50,000	(6,200)	43,800	6,200	50,000
Women's Club Improvements (HVAC Split and Replace Side Doors)	20,973	(9,152)	11,821	38,179	50,000
Replace wood swings with new BEARS 2-3 seat swing	39,919	(21,182)	18,737	(18,737)	-
Platform for Parkade Art	5,000		5,000	-	5,000
Peri Park Creek Bank Restoration				45,231	45,231
Unallocated				(70,873)	
<b>Totals</b>	<b>\$ 215,892</b>	<b>\$ (36,534)</b>	<b>\$ 179,358</b>	<b>\$ 0</b>	<b>\$ 250,231</b>

Column A ("Est. Expenditures") reflects the estimated year end expenditures for a project. Specifically, the Pedestrian Trail Improvements was for materials used to build the steps for Maple Trail, Women's Club improvements was for the new electric induction stove and minor

repairs categorized as construction, and the purchase/installation of the Swing Set and associated fence extension at Peri Park.

Column B (“Carry-Over”) represents the funding allocated to a project in a previous year(s), but not spent in FY22-23. The County requires the Town to reallocate carryover funds each year.

Column C (“Proposed Allocation FY23-24”) includes the continuation or increase in allocation of two items also allocated in FY22-23 (Trail Improvements and Women Club Improvements), the removal of remaining funds for the completed swing project in Peri Park, the addition of the Peri Park Creek Bank project, and the estimate of approximately \$70,873.04 in new money for FY23-24.

Column D (“Proposed Recommended Allocation w/Carryover”) includes the new allocation for funding for FY23-24 plus any carryover funding from previous years. Typically, the Committee recommends that funds unspent for projects in previous years continue to be carried over to the new fiscal year for those projects. This is the recommendation for FY23-24 with one exception. The swing set has been installed under budget and the remaining \$18,737 is returned to the Measure A allocation for use on the other projects listed.

In addition to funding on-going projects, the Committee also added one new project:

- The Peri Park Creek Bank Restoration Project

Should any project be delayed/canceled or priorities changed, the Council may reallocate funds at any time by amending its work plan and submitting it to the County for approval.

The Measure A Advisory Committee consists of:

- 2 Town Councilmembers: Councilmembers Coler and Blash
- 2 Fairfax Open Space members: Joe Franaszek
- Fairfax Parks and Rec Commission representative: Sisi Parry-Hansen

**FISCAL IMPACT**

No impact to the General Fund because the projects are funded with Measure A Park funds. The approval of the workplan is required by the County before it will release the Measure A funds to the Town.

**ATTACHMENT**

None