



Town of Fairfax

Town Council Regular Meeting

Wednesday, December 6, 2023 | 6:30 p.m.
Fairfax Women's Club, 46 Park Road, Fairfax CA
and [Zoom Webinar ID 880 3100 1183](#)

Agenda

PUBLIC PARTICIPATION NOTICE FOR HYBRID MEETINGS

This meeting will be held in person and virtually on Zoom. It will also be broadcast on Channels 27 and 99 and livestreamed on <https://www.townoffairfax.org/watch-live-2/> and <https://www.cmcm.tv/27>.

Participate in the meeting in-person:

Come to the Women's Club at 46 Park Road, Fairfax.

Participate in the meeting remotely:

*Join the Zoom webinar and use the 'raise hand' feature to provide verbal public comment

<https://us02web.zoom.us/j/88031001183>

*Dial in to Zoom's telephone number +1(669) 900-9128 or +1(346) 248-7799 and press *9 to provide verbal public comment. Zoom Webinar ID 880 3100 1183.

Participate by email before the meeting: email written comments to the Town Council. All emails received are public records and are added to the meeting record. Emails received prior to the meeting day will also be posted online.

Regular Meeting at 6:30 p.m.

Hybrid meeting at the Fairfax Women's Club and via [Zoom](#)

6:30 PM – CALL TO ORDER – PLEDGE OF ALLEGIANCE

ROLL CALL

APPROVAL OF AGENDA

LAND ACKNOWLEDGEMENT

The Fairfax Town Council acknowledges that we are located on the un-ceded ancestral lands of the Coast Miwok people of present-day Marin County. We honor with gratitude the land itself, and all of its ancestors: past, present, and emerging.

MEETING PROTOCOL

The Mayor shall maintain order at the meetings. The Council and the audience are expected to refrain from using profane language and/or ridiculing the character or motives of council members, staff, or members of the public and to maintain the standards of tolerance and civility. Please turn off all cellular phones or place them in silent mode.

The Town Council will review the agenda at 10:00 P.M. to ascertain which items, if any, will be continued to another meeting. Any matter not started by 11:30 P.M. will be continued to an adjourned or regular council meeting unless the Council votes to suspend this rule.

ANNOUNCEMENT OF CLOSED SESSION ACTION, IF ANY

REGULAR AGENDA

1. Reorganization of Town Council: Selection of Mayor and Vice Mayor – *Town Clerk Michele Gardner*

BREAK FOR RECEPTION

OPEN TIME FOR PUBLIC EXPRESSION (Up to 30 minutes)

This is the time to address the Council on matters not on the agenda. All comments are limited to 2 minutes. The Council is not permitted to take action and state law strictly limits the right of the Council to discuss any unagendized item. (Gov. Code §54954.2). If there are still raised hands after 30 minutes, Open Time will be continued to the end of the agenda.

REGULAR AGENDA

2. Adopt Resolution Authorizing the Town Manager to Negotiate and Execute an Agreement with Marin Sanitary Service for Street Sweeping Services for a Period of Three (3) Years in an Amount Not to Exceed \$451,971 – *Public Works Director Loren Umbertis*
3. Adopt Resolution Authorizing Town Manager to Negotiate and Execute a Professional Services Agreement with Fairchild Broms Design for the Preparation of Construction Documents, Plans and Specifications for the Interior Remodel of Fire Station 21 in an Amount Not to Exceed \$47,000 – *Public Works Director Loren Umbertis*
4. Accept Report on Renter Protections Implementation Estimates, Discuss/Consider Pilot Implementation of Rent Stabilization Program, and Adopt a Resolution Authorizing the Town Manager to Enter into an Agreement with ECHO Housing for warm-line informational service in an amount not to exceed \$36,000 – *Town Manager Heather Abrams*
5. Receive 2021 Fairfax Green House Gas (GHG) Inventory Report – *Climate Action Coordinator Sean Youra, Christine O'Rourke from MCEP*

CONSENT CALENDAR (10 minutes approximately)

The Council may approve the entire consent calendar with one action (vote). In the alternative, items on the Consent Calendar may be removed by any Town Council or staff member for separate discussion and vote. Public comment for items on the Consent Calendar happens once, rather than after each individual item. During the public comment period on Consent items, speakers may comment on any items from this section of the agenda. Each speaker will have up to two minutes and may only speak once.

6. Receive Financial Statement and Disbursement Reports for October 2023 – *Finance Director Michael Vivrette*
7. Approve minutes for the October 18 and November 1, 2023 Town Council meetings – *Town Clerk Michele Gardner*
8. Receive written report on Councilmembers' assignments, committees, and activities in November 2023 – *Deputy Town Clerk Christine Foster*

9. Receive report from Pacific Gas and Electric Company (PG&E) electricity outage and reliability information – *Town Manager Heather Abrams*
10. Reappoint Tom Childers to the Tree Advisory Committee – *Deputy Town Clerk Christine Foster*

COUNCIL REPORTS AND COMMENTS

(Brief announcements and reports on Councilmember assignments, committees, and activities, including reports from meetings attended at Town expense.)

TOWN MANAGER'S REPORT

ADJOURNMENT

In memory of Rob Schwartz

If any of the matters described above is challenged in court, you may be limited to raising only those issues you or someone else raised at any public hearing described on this agenda, or in written correspondence delivered at, or prior to, this Council meeting.

If you need an accommodation to attend or participate in this meeting due to disability, please contact the Town Clerk prior to the meeting: (415) 453-1584 or mgardner@townoffairfax.org.

Materials related to an item on this Agenda submitted to the Council after distribution of the agenda packet are available for public inspection www.townoffairfax.org.

Meetings are broadcast, recorded, and uploaded to the Town's website.

This meeting notice was posted in accordance with Government Code section 54954.2(a)(1) on or before December 1, 2023.