



FAIRFAX TOWN COUNCIL MEETING STAFF REPORT

MEETING DATE November 1, 2023
PREPARED FOR Mayor and Town Council
PREPARED BY Loren Umbertis, Director of Public Works
SUBJECT Receive Public Works Projects and Programs Status Update

RECOMMENDATION

Receive the report.

DISCUSSION

The following is a list of projects and programs updates, status report and the information gained by the staff in the past four months:

- 1- Completed full repaving of Scenic Road from Azalea to Manor and Porteous Ave from Bolinas Road to Wood Lane with approximate construction cost of \$730,000.
- 2- Completed slurry seal coating along Center Avenue from San Anselmo border to Pastori in cooperative effort with San Anselmo to share costs.
- 3- Coordinated with PG&E to assess the cause of a depression located at Bolinas and Mono; issue was related to adjacent concrete caps of other utilities causing different compaction issues. Staff are also working to determine the cause of community reported smells emanating from area, current likely cause is illicit discharges of fats, oils, and grease into storm drainage system.
- 4- Commenced Retaining Wall reconstruction and Road Stabilization project at 145 Canyon Road, scheduled to be complete by mid-October 2023 with construction cost of approximately \$400,000.
- 5- Commenced Sidewalk shaving/grinding program in most of the Town with approximate construction cost of \$176K¹; additionally, the Town has received a significant uptick in inquiries from property owners about the Town's matching grant sidewalk repair program.
- 6- Cooperatively working with the Marin County Department of Public Works to address road conditions on Bolinas Road and provide some improvements to the roadway prior to the Winter Season.
- 7- Completed Sanitary Sewer Replacement lateral that serves Town Hall to improve flow and reduce blockages and overflows in Town Hall.
- 8- Completed repair and restoration of decomposed granite path at Frank Lawrence Memorial Park on Claus Road.
- 9- Utilized the services of a landscaping contractor to remove fire fuels from Town owned parcels to reduce the risk of wildfire utilizing funding from the Marin Wildfire Prevention Authority (MWPA.)
- 10- Public Works and Planning Department have been engaged in updating the Town's Local Hazard Mitigation Plan (LMHP) which is a necessary component for being eligible for receiving federal assistance from FEMA and for specific hazard mitigation projects.

¹ <https://storage.googleapis.com/proudcity/fairfaxca/uploads/2023/07/4.-Sidewalk-Improvement-Project.pdf>

- 11- Installed new all-electric HVAC system in the Women's Club to replace gas-fired heating only system that was present before.
- 12- Upgraded electrical panel at DPW Corp Yard in anticipation of adding three (3) new electrical vehicle (EV) charging stations for use by Police and Public Works.
- 13- Installed Split Rail Fencing along Fairfax Creek to provide visual barrier and buffer zone for the creek for habitat restoration and environmental protection. Continuing to explore options for improving debris removal and flood plain improvements along the creek.
- 14- Worked on recruitment for Maintenance Worker position in Public Works.
- 15- Executed contracts with BKF Engineering and CSW/ST2, both civil engineering design firms, to research and make design recommendations to improve storm water drainage systems along Sir Francis Drake at Kent, along Park Road and Frustuck, and Rockridge and Iron Springs.
- 16- Public Works is continuing efforts to complete necessary seismic retrofitting and other improvements on Town Bridges including Meadow, Creek, Azalea and others. Public Works is actively working with utility companies for coordination of work and with Cal Trans on necessary submittals of documents.
- 17- Submitted application through TAM for Transportation Fund for Clean Air (TFCA) and Transportation Development Act (TDA) grant funding for two projects: 1) Update Bike Ped Master Plan and 2) Construction of ADA Improvements including curb ramp work and sidewalks requesting a total of \$360,000 for both projects. Notice of approved funding is expected in Winter 2023.
- 18- Continuing work with Pavement Engineering Inc (PEI) to develop a multi-year plan for streets and road improvements in the Town of Fairfax.
- 19- Issued a Request for Qualifications for Street Sweeping Services for the Town of Fairfax that will expand and establish regular and consistent scheduled service for the community to better manage and capture trash and other debris from entering storm drains and creeks to meet regulatory requirements.
- 20- Continuing conversation and cooperation with Ross Valley Fire Protection District on Station 21 interior improvements to provide sleeping and living quarters for an additional first responder. Scoping Plans have been developed, and the next step will be to complete Plans and Specifications and seek bids.
- 21- Continuing Storm Drain mapping project to identify existing and new storm drain assets including catch basins and pipe segments that will become a part of a necessary system wide improvement in stormwater management and pollution prevention.
- 22- Continue identifying the resources, challenges, and the critical path on the Pavilion Project, including foundation repairs, seismic upgrade, and ADA improvements. Additional focus will be on upgrading the interior kitchen and will examine the current state of the photovoltaic (PV) system currently installed.
- 23- Preparing Plans and Specifications for future road stabilization projects near 103 Rocca, 454 Scenic, 111 Frustuck and 500 block of Bolinas Road and potentially other locations. Staff is working with Miller Pacific Engineering Group to identify locations. The work will include design and repair and/or replacement of retaining walls to reduce impacts of sinkholes, erosion, and soil movement.

FISCAL IMPACT

No resources are being requested at this time.

ATTACHMENTS

None