



# FAIRFAX TOWN COUNCIL MEETING STAFF REPORT

<b>MEETING DATE</b>	November 1, 2023
<b>PREPARED FOR</b>	Mayor and Town Council
<b>PREPARED BY</b>	Anne Mannes, Recreation and Community Services Manager
<b>SUBJECT</b>	Receive Fairfax Recreation and Community Services Department Quarterly Financial Report for July–September 2023

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## RECOMMENDATION

Receive the report.

## DISCUSSION

Every quarter the Council receives a report on the Town's recreational activities. The attached summary report covers the July – September programs:

- Quarterly Financial (reviewed by Finance Director Michael Vivrette)
- Revenue Detail and additional summary

The Recreation and Community Services Department continues to serve the Fairfax population and beyond and provides all age groups affordable, fun programs, and opportunities to use Town facilities for gatherings and cultural events.

This quarter Fairfax Recreation hosted several camps throughout the summer, including a new Basketball camp, and continued several of its ongoing classes. We held many events during this quarter; the Parks and Recreation Commission sponsored a music concert with Gary Muzyinsky, who performed in Peri Park on August 13<sup>th</sup> and Susan Pascal Beran, one of our Artist-in-Residence, held a reception for her kinetic sculpture "SoulSail" in the Parkade on July 1<sup>st</sup>. In collaboration with the Chamber of Commerce, we also hosted the annual Town Picnic.

The Fairfax Theater Company returned to the Pavilion location for the first time since the pandemic and held their annual summer play, *"A Play on Words—Days in the Life of Shakespeare—A Bawdy Satire."* Our Artist in Residence Collaborative, with the help of staff, executed a spectacular Art Walk event on September 29 which brought together merchants, artists, craftspeople, musicians, towns people and more for a festive night of fun and connection.

Donations and our hybrid model of fee for service remain a favorable way to support and offset expenses for our free resources and senior class offerings.

## FISCAL IMPACT

None

## ATTACHMENT

July – September 2023 Reports

**Town of Fairfax**  
 Recreation & Community Services  
 Quarterly Financial Report - Camps & Classes  
 3rd Q 2023 July - September

**3rdQ 23**

**Revenue**

Camp fees	\$ 14,475.00
Classes	1,444.00
Partnership rentals	-
Birthday Party Rentals	
Donations and Fundraising	3,002.00
<b>Total Revenues</b>	<b>18,921.00</b>

**Expenses**

Personnel

RCS Staff	20,857.62
AIR Collaborative Stipends	4,500.00
Camp Leader	-
Counselor	-
Counselor in Training (CIT)	400.00
Skate Camp	630.00
Art and Nature	-
Spanish Camp	2,704.00
Tennis Camp	1,575.00
Special teacher	
Toddler Music	-
Age Friendly Yoga	3,648.00
Age Friendly Dance	150.00
Outdoor Yoga	605.00
New Parents and Babies	-
Chi Gong	567.00
Full Body Fitness	189.00
Dodgeball Nights	
Tot's Open Gym	
Ballfax Sports Club/Adult Basketball	254.00
Family Days/Misc/Other	900.00
Teen Open Mic	
<b>Total Personnel</b>	<b>36,979.62</b>

Materials and Supplies

Art Supplies & Other	1,017.19
Event and Activity Costs	1,254.51
Camp t-shirts/other costs	882.77
Brochure	2,352.39
Miscellaneous	-
Active Net Fees (6.25%)	994.94
<b>Total Materials &amp; Supplies</b>	<b>6,501.80</b>

**Total Expenses** **43,481.41**

**Net Revenue over Expenditure** **(24,560.41)**

<b>Revenue Breakdown July - September 2023 FX REC</b>					
<b>CAMPS - fee for service</b>	1 sessions @10 hours (10 hours total)	FX residents	Non resident	Total Participants	Total
Skate Camp	\$150 per child	4	1	5	\$750
Tennis Camp	2 sessions @10 hours (20 hours total)				
	\$150 per child	6	4	10	\$2,250
Spanish Camp	1 session @ 20 hours				
	\$300 per child	5	4	9	\$3,000
Basketball Camp	2 sessions @ 30 hours (60 total hours)	0	21	21	\$7,875
	\$375 per child				
Counselors in Training	\$200 per child (reg fee)	1	2	3	\$600
	20 hours				<b>\$14,475</b>
<b>CLASSES - fee for service</b>		FX Residents	Non Residents	Total Participants	
Chi Gong	July (4 hours total)	4	0	4	\$180
	August (4 hours total)	6	0	9	\$270
	September (4 hours total)	7	0	7	\$360
Full Body Fitness					
	September (4 hours total)	4	1	5	\$270
Adult Basketball	July (2 hours)	6	6	12	\$184
	August (1 hour)	6	7	13	\$65
	September (2 hours)	8	8	16	\$115
					<b>\$1,444</b>
<b>PARTNERSHIP PROGRAMS</b>	None				\$0
<b>DONATIONS *Tamela Yoga</b>	July				\$1,027
	August				\$595
	September				\$260
<b>DONATIONS *Outdoor Yoga</b>	July				\$40
	August				\$58
	September				\$22
<b>Good Earth Donation for Camps</b>					\$1,000
					<b>\$3,002</b>
<b>FREE EVENTS</b>					
Fairfax Photo Club	July (1.5 hours)	12	54	42	
	August (1.5 hours)	12	25	37	
	September (1.5 hours)	8	17	25	

Fairfax Theater - Summer Play	August and September (20 hours)			300	
Soul Sail reception at Parkade	July 1 2023 (2 hours)			40	
Guy Muzinsky concert	August 13 2023 (2 hours)			50	
Town Picnic	September (5 hours)			100	
Art Walk	September 29 (4 hours)			500	
<b>FREE CLASSES</b>					
New Parents and Babies Group		FX Resident	Non Resident	Total Participants	Total
	September (6 hours total)	7	4	11	
Outdoor Yoga	July (3 hours total)	3	1	4	<i>see above</i>
	August (4 hours total)	4	1	5	
	September (4 hours total)	3	2	5	
Dance for Seniors	September (3 hours)	8	0	8	
Chair and Mat Yoga	July - September				<i>see above</i>
Mat Yoga/July	12 Sessions @ 75 minute=15 hours total	24	6	30	
Chair Yoga/Juy	12 Sessions @ 60 minutes= 12 hours total	10	4	14	
Mat Yoga/August	12 Sessions @ 75 minute=15 hours total	26	6	32	
Chair Yoga/August	12 Sessions @ 60 minutes= 12 hours total	11	3	14	
Mat Yoga/September	8 Sessions @ 75 minute=10 hours total	25	6	31	
Chair Yoga/September	8 Sessions @ 60 minutes= 8 hours total	11	3	14	
	<b>Hours</b>	<b>FX Resident</b>	<b>Non Resident</b>	<b>Total Participants</b>	<b>Total Revenue</b>
	<b>280</b>	<b>221</b>	<b>186</b>	<b>1376</b>	<b>\$18,921</b>