



# FAIRFAX SPECIAL TOWN COUNCIL MEETING STAFF REPORT

**MEETING DATE** October 18, 2023  
**PREPARED FOR** Mayor and Town Council  
**PREPARED BY** Christine Foster, Deputy Town Clerk  
**SUBJECT** Adopt Resolution Authorizing the Temporary Closure of Dominga and Napa Avenues following the 2023 Halloween Parade on October 31, 2023.

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## **RECOMMENDATION**

Adopt the resolution and sponsor the temporary closure of Dominga and Napa Avenues following the 2023 Halloween parade.

## **DISCUSSION**

For several years, the Town has sponsored the temporary closure of Dominga and Napa Avenues following the Chamber of Commerce annual Halloween Parade downtown. The street closure creates a safe gathering area in the neighborhood for families celebrating the holiday.

The neighborhood has indicated they would like to have the streets closed again this year. The sponsorship request before the Council will allow staff to waive any permit fees required for the street closure. Staff also allows the neighborhood to use Town A-frame barriers and signs for the street closure.

Vehicle Code section 21101(e) allows for the temporary closure of public streets for celebrations and parades if, in the opinion of the Town, the closure is necessary for the safety and protection of persons participating in an event on those streets during the temporary closure. Town staff has determined that such a temporary closure is warranted in this instance to protect the safety of all people attending the Halloween event, and to assist with necessary traffic control measures.

## **FISCAL IMPACT**

Minimal loss of permit fees; staff time.

## **ATTACHMENT**

Proposed Resolution

**RESOLUTION 23-\_\_**

**A RESOLUTION OF THE TOWN COUNCIL OF THE TOWN OF FAIRFAX  
AUTHORIZING TEMPORARY CLOSURE OF DOMINGA AND NAPA AVENUES  
TO ALLOW A TOWN HALLOWEEN CELEBRATION**

**WHEREAS**, the Annual Chamber of Commerce Halloween Parade will be held downtown on October 31, 2023; and

**WHEREAS**, each year following the Halloween Parade the children and families gather on Dominga and Napa Avenues to celebrate Halloween with various festivities including trick-or-treating; and

**WHEREAS**, Vehicle Code section 21101(e) authorizes the temporary closure of public streets for celebrations and parades if, in the opinion of the Town, the closure is necessary for the safety and protection of persons participating in an event on those streets during the temporary closure;

**WHEREAS**, temporary closure of certain streets is necessary in order to safely facilitate the Halloween celebration, and for traffic control during the festivities, and the Town therefore wishes to close said streets in accordance with Vehicle Code section 21101(e).

**NOW, THEREFORE, BE IT RESOLVED** by the Town Council of the Town of Fairfax to temporarily close the Dominga and Napa Avenues or portions thereof on October 31, 2023.

The foregoing Resolution was duly introduced and adopted at a meeting of the Town Council of the Town of Fairfax on the 18th day of October 2023 by the following vote, to wit:

AYES:

NOES:

ABSENT:

\_\_\_\_\_  
Chance Cutrano, Mayor

Attest: \_\_\_\_\_  
Michele Gardner, Town Clerk